
CITY COUNCIL AGENDA

Notice is hereby given that the Rockport City Council will hold a regular meeting on Tuesday, May 9, 2023, at 6:30 p.m. The meeting will be held in person at the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas. **The live stream link to view the meeting is:** <https://www.youtube.com/@rockporttxgov>.

Public participation is valued and citizens wishing to express their views on any topic or agenda item can electronically submit a citizen participation form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation> or scanning the QR code to the right, or if attending the meeting in person register before the meeting begins. Using the same form, citizens can also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The comments will be read at the meeting.



The matters to be discussed and acted upon are as follows:

Opening Agenda

1. Call meeting to order.
2. Pledge of Allegiance.
3. Proclamation: National Kids To Parks Day - May 20, 2023.
4. Proclamation: Historic Preservation Month – May 2023.
5. Proclamation: Public Works Week – May 21-27, 2023.

6. Citizens to be heard.

At this time, comments limited to three (3) minutes will be taken from the audience from persons who have signed the speaker's card located on the table in the back of the Training Room of the Service Center and delivered to the City Secretary before the meeting begins, or written comments received by 4:00 p.m. on the day of the meeting, on any **Agenda** item or any subject matter, will be read at the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

7. Deliberate and act on approval of City Council Special Meeting Minutes of April 21, 2023, and City Council Regular Meeting Minutes of April 25, 2023.
8. Deliberate and act on second and final reading of an Ordinance amending the official zoning map as stipulated under Article 4.1 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land from Planned Unit Development (P.U.D) with R-5 (2nd Multi-Family Dwelling District) use for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to Planned Unit Development

(P.U.D.) Single Use Overlay District containing 80 attached single-family dwellings (townhouses) along with such features and amenities; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

Public Hearing

9. Conduct a Public Hearing to consider a request from Jessica Pham and James M. Elkins for permanent closure/abandonment/vacation of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas.

Regular Agenda

10. Deliberate and act on first reading of an Ordinance authorizing the closing, vacating and abandonment of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, according to the plat recorded in Volume 1, Page 9, Real Public Records of Aransas County, Texas; providing for the terms and conditions of such vacation and abandonment; authorizing the Mayor to execute a quitclaim deeds for the 0.193 acre or 8419 square feet to be closed, vacated and abandoned; and providing for an effective date.
11. Deliberate and act on a Resolution authorizing the Mayor to enter into negotiations with PGAL for engineering services and Teal Construction for contractor services to provide underground fiber to the new City Hall.
12. Deliberate and act on first reading of an ordinance of the City Council of the City of Rockport, Texas authorizing the acceptance of credit cards for payment of fees, fines, court costs and other charges; providing for a processing fee for payment of fees, fines, court costs and other charges by credit card; providing for a service charge if a payment is not honored; providing for severability; providing a repealer clause; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law; and establishing an effective date.
13. Deliberate and act on elimination and reclassification of positions within the Public Works Department.
14. City Manager Report:
 - A. Projects.
15. Reports from Council.

At this time, the City Council will report/update on activities in respective Wards, and all committee assignments, which may include the following: Aransas County Alliance Local Government Corporation; Aransas Pathways Steering Committee; Building and Standards Commission; Coastal Bend Bays and Estuaries Program; Coastal Bend Council of Government; Coastal Bend Mayors Group; Park & Leisure Services Advisory Board; Planning & Zoning Commission; Rockport-Fulton Chamber of Commerce; Aransas County Storm Water Management Advisory Committee; Swimming Pool Operations Advisory Committee; Tourism Development Council; Tree & Landscape Committee; Texas Maritime Museum, Fulton Mansion, Rockport Center for the Arts, Aransas County, Aransas County Independent School District, Aransas County Navigation District, Town of Fulton, and Texas Municipal League. No formal action can be taken on these items at this time.

Executive Session

City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

16. Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Concho Street & General Land Office (GLO) drainage projects.
17. Section 551.072 Deliberations about Real Property - to deliberate the purchase, exchange, lease, or value of real property: Portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, according to the plat recorded in Volume 1, Page 9, Real Public Records of Aransas County, Texas.

Open Session

City Council will reconvene into open session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

18. Adjournment.

Special Accommodations

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (361) 729-2213, ext. 225 or FAX (361) 790-5966 or email citysec@cityofrockport.com for further information. Braille is not available. The City of Rockport reserves the right to convene into executive session under Government Code §§ 551.071-551.074 and 551.086.

In accordance with the requirements of Texas Government Code Section 551.127, a member of the governing body may participate in this meeting from a remote location. A quorum of the governing body as well as the presiding officer shall be physically present at the above posted location, which shall be open to the public. Those participating remotely shall be visible and audible to the public for all open portions of the meeting. A member of a governmental body who participates in a meeting remotely as provided by law, shall be counted as present at the meeting for all purposes.

Certification

I certify that the above notice of meeting was posted on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas on Friday, May 5, 2023, at 10:45 a.m. and on the City's website at www.cityofrockport.com. I further certify that the following News Media were properly notified of this meeting as stated above: *The Rockport Pilot* and *Corpus Christi Caller Times*.


Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 3

Proclamation: National Kids to Parks Day – May 20, 2023.

SUBMITTED BY: Mayor Tim Jayroe

APPROVED FOR AGENDA: VRS

BACKGROUND: The City was contacted by the National Park Trust and asked to join them in celebrating the 13th annual Kids to Parks Day by proclaiming May 20, 2023, as National Kids to Parks Day.

Kids to Parks Day is an annual day of outdoor exploration at local, state, and national parks and public lands across the country. The goal of the National Park Trust is to encourage families and kids to get outdoors and build appreciation for their local parks. Additional information about the National Park Trust and Kids to Parks Day can be found at www.parktrust.org/kids-to-parks-day.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Not an action item.

PROCLAMATION

WHEREAS, May 20, 2023, is the twelfth Kids to Parks Day organized and launched by the National Park Trust held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit local parks, public lands, and waters; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat issues of childhood obesity, diabetes, hypertension, and hypercholesterolemia; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

WHEREAS, Kids to Parks Day will recognize the importance of recreating responsibility while enjoying the benefits of the outdoors.

NOW, THEREFORE, I, Tim Jayroe, Mayor of the City of Rockport, do hereby proclaim May 20, 2023, as

National Kids to Parks Day

in the City of Rockport, Texas, and encourage families to visit local parks, public lands, and waters.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Rockport, Texas, to be affixed this 9th day of May 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 4

Proclamation: Historic Preservation Month.

SUBMITTED BY: Mayor Tim Jayroe

APPROVED FOR AGENDA: VRS

BACKGROUND: Please see the accompanying proclamation. Pam Stranahan, Vice President of the Aransas County History Center will be present at the meeting to receive the proclamation.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Not an action item.

PROCLAMATION

NATIONAL HISTORIC PRESERVATION MONTH – MAY 2023

WHEREAS, historic preservation in 2023 is a reminder that preservation is more than just buildings. It is about our connection to the places that are special to us all; and

WHEREAS, historic preservation is an effective tool for revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the many aspects of the heritage that has shaped us as a people; and



WHEREAS, Awards for Historic Preservation 2023, are cosponsored by The Aransas County Historical Commission, The Friends of the History Center, and The Aransas County Historical Society.

NOW, THEREFORE, I, Tim Jayroe, Mayor of the City of Rockport, Texas, do hereby proclaim May 2023 as

Historic Preservation Month

and call upon the people of the City or Rockport, Aransas County to join their fellow citizens across the United States in recognizing and participating in this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Rockport, Texas, to be affixed this 9th day of May 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 5

Proclamation: National Public Works Week – May 21-27, 2023.

SUBMITTED BY: Director of Public Works & Building Development Michael S. Donoho, Jr

APPROVED FOR AGENDA: VRS

BACKGROUND: Please see the accompanying proclamation and additional information

FISCAL ANALYSIS: N/A

RECOMMENDED ACTION: Not an action item

PROCLAMATION

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health and safety, high quality of life and well – being of the people of the City of Rockport; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals who are employees at all levels of government, who are responsible for rebuilding, maintaining, improving, and protecting our city’s public works systems such as water, wastewater, streets, gas, public facilities, and fleet services; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the City of Rockport to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works programs in their community; and

WHEREAS, the year 2023 marks the 64th annual National Public Works Week sponsored by the American Public Works Association with the theme “Connecting The World Through Public Works”; and

WHEREAS, it is most appropriate that we recognize the significant role that public works professionals play in providing the systems, services, and facilities essential to our overall safety and quality of life.

NOW, THEREFORE, I Tim Jayroe, Mayor, of the City of Rockport, do recognize the week of May 21 through May 27, 2023, as

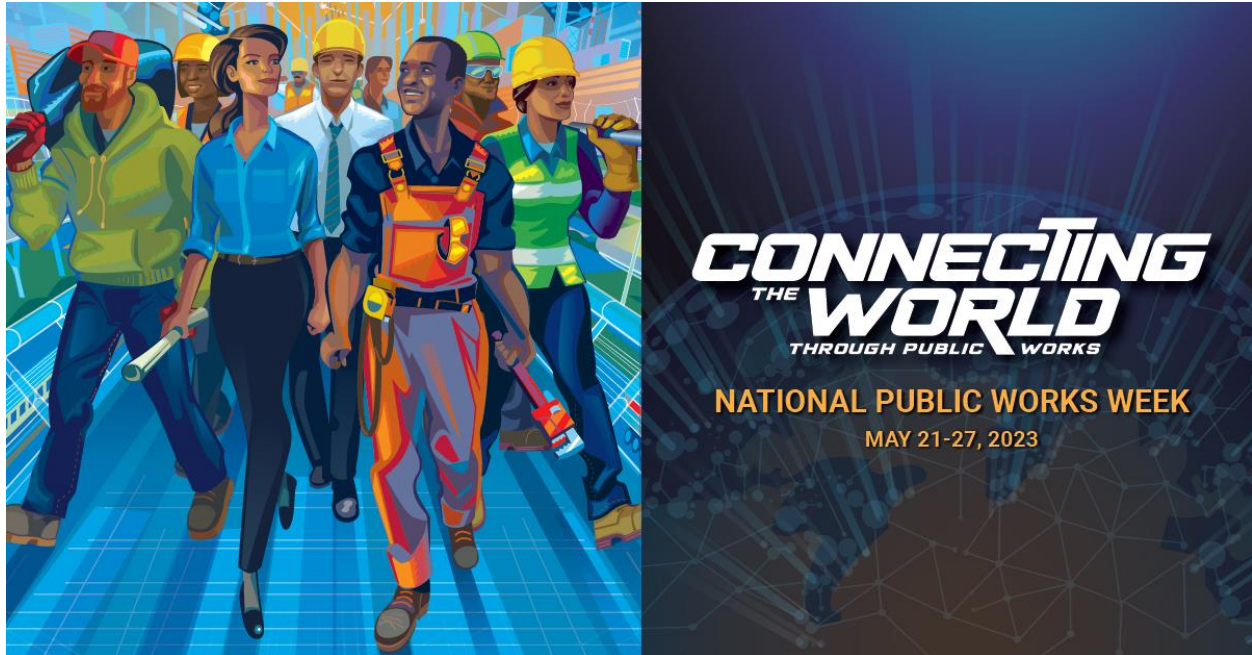
Public Works Week

in the City of Rockport and further extend appreciation to our Public Works employees for the vital services they perform and their exemplary dedication to the City of Rockport.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Rockport, Texas, to be affixed this 9th day of May 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor



CITY COUNCIL AGENDA
Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 7

Deliberate and act on approval of City Council Special Meeting Minutes of April 21, 2023, and City Council Regular Meeting Minutes of April 25, 2023.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VRS

BACKGROUND: Please see the accompanying City Council meeting minutes.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Staff recommends Council approve the Minutes, as presented.

CITY OF ROCKPORT

MINUTES

CITY COUNCIL SPECIAL MEETING

9:00 a.m., Friday, April 21, 2023

Rockport Service Center, 2751 State Highway 35 Bypass

Members of the public could view the meeting via live stream. Public participation is valued and citizens wishing to express their views on any topic or agenda item could electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation> or scanning the QR code provided on the Agenda, or if attending the meeting in person register before the meeting begins. Using the same form, citizens could also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The comments were read and summarized in the minutes of the meeting.

On the 21st day of April 2023, the City Council of the City of Rockport, Aransas County, Texas, convened in a Special Meeting at 9:06 a.m., at the Training Room of the Rockport Service Center and notice of meeting giving time, place, date, and subject was posted as described in V.T.C.A., Government Code § 551.041.

CITY COUNCIL MEMBERS PRESENT

Mayor Tim Jayroe
Mayor Pro-Tem Andrea Hattman, Ward 4
Council Member Danielle Hale, Ward 2
Council Member Katy Jackson, Ward 1
Council Member Brad Brundrett, Ward 3

CITY COUNCIL MEMBER(S) ABSENT

STAFF MEMBERS PRESENT

City Manager Vanessa Shrauner
Assistant to City Manager Kimberly Henry
City Secretary Teresa Valdez
Information Technology Director Bob Argetsinger

ELECTED OFFICIALS PRESENT

Opening Agenda

1. Call meeting to order.

With a quorum of the Council Members present, the Special Meeting of the Rockport City Council was called to order by Mayor Jayroe at 9:06 a.m. on Friday, April 21, 2023, in the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas.

Executive Session

City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- 2. Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to wit: 1) Interview City Attorney candidates; and 2) Finance Director.**

At 9:07 a.m., Mayor Jayroe convened the City Council into executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in: Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to wit: 1) Interview City Attorney candidates; and 2) Finance Director.

Open Session

City Council will reconvene into open session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 12:28 a.m., Mayor Jayroe reconvened the Rockport City Council into open session pursuant to the provisions of Chapter 551 of the Texas Government Code.

No action taken.

7. Adjournment.

At 12:28 a.m., Council Member Jackson moved to adjourn. Motion was seconded by Mayor Pro-Tem Hattman. Motion carried unanimously.

APPROVED:

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY OF ROCKPORT

MINUTES

CITY COUNCIL REGULAR MEETING

6:30 p.m., Tuesday, April 25, 2023

Rockport Service Center, 2751 State Highway 35 Bypass

Members of the public could view the meeting via live stream. Public participation is valued and citizens wishing to express their views on any topic or agenda item could electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation> or scanning the QR code provided on the Agenda, or if attending the meeting in person register before the meeting begins. Using the same form, citizens could also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The comments were read and summarized in the minutes of the meeting.

On the 25th day of April 2023, the City Council of the City of Rockport, Aransas County, Texas, convened in a Regular Meeting at 6:30 p.m., at the Training Room of the Rockport Service Center and notice of meeting giving time, place, date, and subject was posted as described in V.T.C.A., Government Code § 551.041.

CITY COUNCIL MEMBERS PRESENT

Mayor Tim Jayroe
Mayor Pro-Tem Andrea Hattman, Ward 4
Council Member Katy Jackson, Ward 1
Council Member Brad Brundrett, Ward 3 - *Via ZOOM*

CITY COUNCIL MEMBER(S) ABSENT

Council Member Danielle Hale, Ward 2

STAFF MEMBERS PRESENT

City Manager Vanessa Shrauner
Assistant to City Manager Kimberly Henry -*Via ZOOM*
City Attorney Art Rodriguez, Jr.
City Secretary Teresa Valdez
Director of Public Works and Building & Development Services Mike Donoho
Chief of Police Greg Stevens
Parks & Leisure Services Director Gene Camargo
Information Technology Director Bob Argetsinger
Assistant Communications Center Director Hilary Verduzco

ELECTED OFFICIALS PRESENT

Opening Agenda

1. Call meeting to order.

With a quorum of the Council Members present, the Regular Meeting of the Rockport City Council was called to order by Mayor Jayroe at 6:30 p.m. on Tuesday, April 25, 2023, in the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas.

2. Pledge of Allegiance.

Mayor Jayroe led the Pledge of Allegiance to the U.S. flag.

3. Presentation: Promotion in Police Department – Officer Timothy Sawicki.

Chief Stevens stated Rockport Police Department Patrol Officer Timothy Sawicki is being promoted to Detective. Chief Stevens presented Detective Sawicki with new credentials.

Detective Sawicki's son pinned the new credentials on his father's uniform.

4. Proclamation: Municipal Clerks Week April 30 – May 6, 2023.

Mayor Jayroe proclaimed the week of April 30 – May 6, 2023 as Municipal Clerks Weeks in Rockport, Texas.

5. Citizens to be heard.

At this time, comments limited to three (3) minutes will be taken from the audience from persons who have signed the speaker's card located on the table in the back of the Training Room of the Service Center and delivered to the City Secretary before the meeting begins, or written comments received by 4:00 p.m. on the day of the meeting, on any Agenda item or any subject matter, will be read and summarized in the minutes of the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited, disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Mayor Jayroe announced there are several citizens that wish to address three Agenda Items, so he will allow them to speak when the Agenda item is discussed.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6. Deliberate and act on approval of City Council Meeting Minutes of April 11, 2023.

7. Deliberate and act on a Resolution of the City of Rockport, Texas, finding that AEP Texas Inc.'s application to amend its distribution cost recovery factors to increase distribution rates within the City should be denied, authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel.

8. Deliberate and act on 2nd quarter report from the Rockport-Fulton Chamber of Commerce for Fiscal Year 2022-2023 marketing expenditures.

9. Deliberate and act on request from South Rockport Neighbors to close Concho Street in front of the Public Safety Center on May 15, 2023, from 10:30 a.m. until 12:30 p.m. for the annual Peace Officer's Memorial Day services.

10. Deliberate and act on the purchase of equipment to replace two existing circular grit collectors and two grit screw drive units at the Wastewater Treatment Plant. (WWTP).

11. **Deliberate and act to award a contract for a pressure test to be conducted on the segment of 2" gas supply line that runs between the City's natural gas supplier and the City's North Gate Regulator Station.**
12. **Deliberate and act on second and final reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 102 Saint Francis Circle; also known as Lot 2, Block 1, Domasco Subdivision, 3.445 acres, City of Rockport, Aransas County, Texas, from R-1 (1st Single Family Dwelling District) to B-1 (General Business District) to allow the use of monitored outside parking; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.**
13. **Deliberate and act on second and final reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi- Family Dwelling District) repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.**
14. **Deliberate and act on second and final reading of an Ordinance amending Ordinance No. 1894 by replacing and appointing a new alternate judge; providing for severability; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law; and establishing an effective date.**

Mayor Jayroe removed Items 12 and 13 from the Consent Agenda for separate discussion.

MOTION: Council Member Jackson moved to approve the Consent Agenda Items, minus Items 12 and 13, as presented. Mayor Pro-Tem Hattman seconded the motion. Motion carried unanimously.

Mayor Jayroe moved to Agenda Item 21.

21. **Deliberate and act on appointing Messer, Fort & McDonald, PLLC to serve as legal counsel for the City of Rockport.**

City Manager Vanessa Shrauner stated the City recently went through the Request For Qualifications process for city attorney services. Ms. Shrauner said six (6) qualification packets were received and three (3) were interviewed at a Special City Council Meeting on April 21, 2023, and scored by the City Council. Ms. Shrauner stated Messer, Fort & McDonald, PLLC received the highest scores.

MOTION: Council Member Jackson moved to appoint Messer, Fort & McDonald, PLLC to serve as legal counsel for the City of Rockport. Mayor Pro-Tem Hattman seconded the motion. Motion carried unanimously.

Consent Agenda Item 12.

Brian Phillips & Tami Domaso, 325 Griffith Drive, addressed the Council. They stated they were the owners of the property, and they want to do monitored parking and not take away from anyone's home values.

Chris Anderson, 202 St. Francis Circle, addressed the Council. Mr. Anderson stated he supported the rezoning request.

Mayor Jayroe read the Citizen Participation Forms from the following:

- 1) Jerry Lopez, 309 Saint Francis Circle – Opposed to rezoning request.
- 2) Andrew Kane, 2106 Lakeview Drive – Opposed to rezoning request.

Council Member Jackson read the Citizen Participation Form from the following:

- 1) Timothy Templin, 205 Saint Francis Circle – Opposed to rezoning request.

Mayor Pro-Tem Hattman read the Citizen Participation Form from the following:

- 1) James McMahon, 310 Saint Francis Circle – Opposed to rezoning request.
- 2) Suzanne Frels, 213 Saint Francis Circle – Opposed to rezoning request.
- 3) Donnie Frels, 213 Saint Francis Circle – Opposed to rezoning request.

Community Planner Carey Dietrich said there had been no changes to the Ordinance since Council approved the first reading on April 11, 2023.

Discussion was held among the Council, Ms. Dietrich, Planning & Zoning Commission Member Kim Hesley and City Manager Vanessa Shrauner.

MOTION: Mayor Pro-Tem Hattman moved to postpone until further information is received the second and final reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi-Family Dwelling District) repealing all ordinances in conflict therewith; providing for severability; and providing an effective date. Council Member Jackson seconded the motion. Motion carried 4:0.

Consent Agenda Item 13

Mayor Jayroe read the Citizen Participation Form from the following:

- 1) Terry Shannon, 1905 Cochran Lane – Opposed to rezoning request.
- 2) Mary Christine Ritter, 1901 Cochran Lane – Opposed to rezoning request.
- 3) Melissa Fox, 1910 Cochran Lane – Opposed to rezoning request.

Community Planner Carey Dietrich stated there had been no changes to the Ordinance since Council approved the first reading on April 11, 2023.

MOTION: Council Member Jackson moved to approve the second and final reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1806 Highway 35 North; also known as Villa Del Palmas,

Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi-Family Dwelling District) repealing all ordinances in conflict therewith; providing for severability; and providing an effective date. Mayor Jayroe seconded the motion. Motion failed due to tie vote: 2-2.

FOR MOTION: Council Member Jackson and Mayor Jayroe.

AGAINST MOTION: Council Member Brundrett and Mayor Pro-Tem Hattman.

Public Hearing

- 15. Conduct a Public Hearing to consider a request to revert back to original Planned Unit Development (PUD) as described in Ordinance No. 1385 for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, which is a Planned Unit Development (PUD) single use overlay district containing 80 attached single-family dwellings (townhouses) along with such features and amenities; currently zoned P.U.D. with R-5 use (Second Multi-Family Dwelling District).**

Mayor Jayroe opened the Public Hearings at 7:07 p.m.

Joe Hancock, representing property owner, Key Allegro Development, LLC, addressed the Council and stated the property was rezoned after Hurricane Harvey to allow for multi-family housing but the property did not sell, so they are requesting it revert back to a Planned Unit Development (PUD).

Mayor Jayroe closed the Public Hearings at 7:08 p.m.

Regular Agenda

- 16. Hear a presentation regarding the Motor Vehicle Crime Prevention Authority Grant (MAG) being used to fund a program with Flock Safety, Inc. for six (6) fixed pole-mounted automatic license plate cameras in and around the City.**

Council Member Jackson read the Citizen Participation Forms from the following:

- 1) Patrick Kane, 1123 East Cedar Street – opposed to automatic license plate cameras.
- 2) Kristie Rutledge, 1411 Dana Drive – opposed to automatic license plate cameras.

Jacob Morgan, 1919 Highway 35 North, addressed the Council. Mr. Morgan voiced opposition to automatic license plate cameras.

Jim Mixon, 209 Olympic Dr., addressed the Council. Mr. Mixon stated he was the person who circulated the support petition included in the Agenda Packet and he voiced support for the automatic license plate cameras.

Chief of Police Greg Stevens addressed the Council and stated he wanted to clear up misinformation in regard to the grant application submitted to fund a program with Flock Safety, Inc. Chief Stevens stated the information is being provided to the City Secretary to distribute to Council and the public, if requested.

Hector Soliman-Valdez, Community Affairs Manager with Flock Safety, gave a PowerPoint presentation on Flock Safety.

Discussion was held among the Council, Chief Stevens and Mr. Soliman-Valdez.

The Council recessed from 7:52 p.m. until 8:05 p.m.

- 17. Deliberate and act on first reading of an Ordinance amending the official zoning map as stipulated under Article 4.1 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land from Planned Unit Development (P.U.D) with R-5 (2nd Multi-Family Dwelling District) use for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to Planned Unit Development (P.U.D.) Single Use Overlay District containing 80 attached single-family dwellings (townhouses) along with such features and amenities; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.**

Community Planner Carey Dietrich stated that as explained in the Public Hearing the request is to revert back to Planned Unit Development.

MOTION: Council Member Brundrett moved to approve the first reading of an Ordinance amending the official zoning map as stipulated under Article 4.1 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land from Planned Unit Development (P.U.D) with R-5 (2nd Multi-Family Dwelling District) use for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to Planned Unit Development (P.U.D.) Single Use Overlay District containing 80 attached single-family dwellings (townhouses) along with such features and amenities; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date. Council Member Jackson seconded the motion. Motion carried 3-0.

FOR MOTION: Council Member Brundrett, Council Member Jackson and Mayor Jayroe.

ABSTAIN: Mayor Pro-Tem Hattman (Filed a Conflict of Interest Affidavit with the City Secretary)

- 18. Deliberate and act on a request for a Utility Services Agreement by and between City of Rockport, Texas, a home-rule municipality (the “City”), and Rockport Landing GP, LLC, a Texas Domestic Limited Liability Company (“Developer”), regarding the City’s provision of water, wastewater and natural gas service and any associated facilities for the provision of said utilities, on the land owned by the Developer.**

Community Planner Carey Dietrich explained property owner, Rockport Landing, GP is requesting a Utility Services Agreement to reserve capacity in the South Side Wastewater System Improvements project and agrees to pay \$500 per Living Unit Equivalent (LUE). Ms. Dietrich stated the Agreement has a 5-year term. Ms. Dietrich added the Developer has agreed to submit to voluntary annexation.

MOTION: Council Member Jackson moved to approve a Utility Services Agreement by and between City of Rockport, Texas, a home-rule municipality (the “City”), and Rockport Landing GP, LLC, a Texas Domestic Limited Liability Company (“Developer”), regarding the City’s provision of water, wastewater and natural gas service and any associated facilities for the provision of said utilities, on the land owned by the Developer. Mayor Pro-Tem Hattman seconded the motion. Motion carried 3-0.

FOR MOTION: Council Member Jackson, Mayor Pro-Tem Hattman and Mayor Jayroe.

ABSTAIN: Council Member Brundrett (Filed a Conflict of Interest Affidavit with the City

Secretary)

19. Deliberate and act on a request for a Utility Services Agreement by and between City of Rockport, Texas, a home-rule municipality (the “City”), and Milo Holdings, LLC, a Texas Domestic Limited-Liability Company (“Developer”) regarding the City’s provision of water, wastewater and natural gas service and any associated facilities for the provision of said utilities, on the land owned by the Developer.

Community Planner Carey Dietrich explained property owner, Milo Holdings, LLC for La Buena Vida development, is requesting a Utility Services Agreement to reserve capacity in the South Side Wastewater System Improvements project and agrees to pay \$500 per Living Unit Equivalent (LUE). Ms. Dietrich stated the Agreement has a 5-year term. Ms. Dietrich added the Developer has agreed to submit to voluntary annexation.

MOTION: Mayor Pro-Tem Hattman moved to approve a Utility Services Agreement by and between City of Rockport, Texas, a home-rule municipality (the “City”), and Milo Holdings, LLC, a Texas Domestic Limited-Liability Company (“Developer”) regarding the City’s provision of water, wastewater and natural gas service and any associated facilities for the provision of said utilities, on the land owned by the Developer. Council Member Jackson seconded the motion. Motion carried 3-0.

FOR MOTION: Council Member Jackson, Mayor Pro-Tem Hattman and Mayor Jayroe.

ABSTAIN: Council Member Brundrett (Filed a Conflict of Interest Affidavit with the City Secretary)

20. Deliberate and act on supplemental request for Hotel Occupancy Tax Funds from Airplanes & Coffee for Warbirds Over South Texas, to be held at the Aransas County Airport on May 27 and 28, 2023.

City Manager Vanessa Shrauner stated Mr. Cody Stewart has submitted a Hotel Occupancy Tax (HOT) Funding Application requesting \$10,000 for the Warbirds Over South Texas event to be held at the Aransas County Airport on May 27 and 28, 2023. Ms. Shrauner said her recommendation to Council is disapproval because HOT funds are budgeted and allocated through the budget process and additionally this event is new with no statistics to verify qualification. Ms. Shrauner added while there are always exceptions, setting the precedent of awarding funds throughout the year will not allow for appropriate budgeting.

Code Stewart with Airplanes & Coffee gave a PowerPoint presentation on the HOT funding request.

Discussion was held among the City Council, Ms. Shrauner, and Mr. Stewart.

MOTION: Council Member Jackson moved to deny the request for Hotel Occupancy Tax Funds from Airplanes & Coffee for Warbirds Over South Texas, to be held at the Aransas County Airport on May 27 and 28, 2023, and the City to become a Platinum Sponsor in the amount of \$5,000 for the event this year. Mayor Pro-Tem Hattman seconded the motion. Motion carried unanimously.

22. City Manager Report:

A. Projects.

City Manager Shrauner said she did not have a report for the City Council.

23. Reports from Council.

At this time, the City Council will report/update on activities in respective Wards, and all committee assignments, which may include the following: Aransas County Alliance Local Government Corporation; Aransas Pathways Steering Committee; Building and Standards Commission; Coastal Bend Bays and Estuaries Program; Coastal Bend Council of Government; Coastal Bend Mayors Group; Park & Leisure Services Advisory Board; Planning & Zoning Commission; Rockport-Fulton Chamber of Commerce; Aransas County Storm Water Management Advisory Committee; Swimming Pool Operations Advisory Committee; Tourism Development Council; Tree & Landscape Committee; YMCA Development Committee; Texas Maritime Museum, Fulton Mansion, Rockport Center for the Arts, Aransas County, Aransas County Independent School District, Aransas County Navigation District, Town of Fulton, and Texas Municipal League. No formal action can be taken on these items at this time.

Council Member Jackson reported on Ward 1 activities: Second Saturday event; two businesses doing the best sales ever over the easter weekend; May 13, 2023 World Collage Day, Election Day May 6, 2023 – Charter Amendments & Sale of Natural Gas System – really need everyone to vote.

Mayor Jayroe reported he had attended the Children’s Coalition of Aransas County fundraiser.

Executive Session

City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- 24. Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Concho Street & General Land Office (GLO) drainage projects.**
- 25. Section 551.072 Deliberations about Real Property to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: consider the possible purchase of real property.**

At 8:30 p.m., Mayor Jayroe convened the City Council into executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in: Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Concho Street & General Land Office (GLO) drainage projects; and Section 551.072 Deliberations about Real Property to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: consider the possible purchase of real property.

Open Session

City Council will reconvene into open session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 8:39 p.m., Mayor Jayroe reconvened the Rockport City Council into open session pursuant to the provisions of Chapter 551 of the Texas Government Code.

No action was taken.

26. Adjournment.

At 8:39 p.m., Council Member Jackson moved to adjourn. Motion was seconded by Mayor Pro-Tem Hattman. Motion carried unanimously.

APPROVED:

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 8

Deliberate and act on second & final reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1724 FM 3036; also known as La Salle Estates P.U.D, City of Rockport, Aransas County, Texas, Planned Unit Development (PUD) single use overlay district containing 80 attached single-family dwellings (townhouses) along with such features and amenities; currently zoned P.U.D with R-5 (2nd Multi-Family Dwelling District) use repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

SUBMITTED BY: Carey Dietrich- Asst. Director Building & Development/ Community Planner

APPROVED FOR AGENDA: VRS

BACKGROUND: The property known as LaSalle Estates was a PUD approved for single-family townhouses originally; however, after Harvey, the PUD was revised to allow R5 (2nd Multi Family Dwelling District) instead of Townhouses but was never utilized and building of townhouses continued. The owners wish to revert back to the original PUD allowed in Ordinance No. 1385 to be compliant with future development.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, April 1, 2023 edition and mailed out to eighty four (84) property owners within a 200-foot radius of the property. Fifty-Seven (57) letters For and none Against the request have been received at this time.

Please see the accompanying zoning change request application and Section 118-13 of the Code of Ordinances for detailed information.

There has been no changes in format or content since Council approved the first reading of the Ordinance on April 25, 2023.

RECOMMENDATION: Planning & Zoning Commission by unanimous vote recommends approval of the second & final reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1724 FM 3036; also known as La Salle Estates P.U.D, City of Rockport, Aransas County, Texas, to Planned Unit Development (PUD) single use overlay district containing 80 attached single-family dwellings (townhouses) along with such features and amenities; currently zoned P.U.D with R-5 use (2nd Multi-Family Dwelling District).

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AS STIPULATED UNDER ARTICLE 4.1 OF THE CITY OF ROCKPORT ZONING ORDINANCE NUMBER 1027 BY CHANGING THE ZONING OF LAND FROM PLANNED UNIT DEVELOPMENT (P.U.D) WITH R-5 (2ND MULTI-FAMILY DWELLING DISTRICT) USE FOR PROPERTY LOCATED AT 1724 FM 3036; ALSO KNOWN AS LA SALLE ESTATES P.U.D, CITY OF ROCKPORT, ARANSAS COUNTY, TEXAS, TO PLANNED UNIT DEVELOPMENT (P.U.D.) SINGLE USE OVERLAY DISTRICT CONTAINING 80 ATTACHED SINGLE-FAMILY DWELLINGS (TOWNHOUSES) ALONG WITH SUCH FEATURES AND AMENITIES; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS a request to re-zone property was received in the office of the Building Department, Rockport, Texas; and

WHEREAS, On March 28, 2023, notice was posted on the bulletin boards at the City of Rockport Service Center, 2751 State Highway 35 Bypass, and on the City's webpage www.cityofrockport.com; and

WHEREAS, on March 29, 2023, notice was mailed to affected property owners within 200' of subject property; and

WHEREAS, on April 1, 2023, the City caused to be published "Notice of Public Hearing" in the official newspaper of the City notifying area residents and the public in general to participate and make their views known regarding this request; and

WHEREAS, on April 17, 2023, at 5:30 p.m., the Planning & Zoning Commission did hold a Public Hearing, and on April 25, 2023, at 6:30 p.m., the Rockport City Council did hold a Public Hearing; and

WHEREAS, on April 1, 2023, the Planning & Zoning Commission did meet and said Commission voted to recommend to the City Council to approve this request to re-zone property, located at 1724 FM 3036 from Planned Unit Development (PUD) with R-5 (2nd Multi Family Dwelling District) use to Planned Unit Development (PUD) single use overlay district containing 80 attached single-family dwellings (townhouses) along with such features and amenities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT TEXAS:

SECTION 1 – AMENDMENT

That, pursuant to Article 4 of the City of Rockport Zoning Ordinance Number 1027, the current zoning of land located at 1724 FM 3036; also known as La Salle Estates P.U.D, City of Rockport, Aransas County, Texas; be changed from PUD with R-5 (2nd Multi Family Dwelling District) use to Planned Unit Development (PUD) single use overlay district containing 80 attached single-family dwellings (townhouses) along with such features and amenities.

SECTION 2 - REPEALER

Any previously adopted ordinances, and any subsequent amendments to them, which are in conflict with this ordinance, are hereby repealed.

SECTION 3 - SEVERABILITY

It is the intention of the City Council of the City of Rockport that if any phrase, sentence, section, or paragraph of this ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remainder of this ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section or paragraph.

SECTION 4 - EFFECTIVE DATE

This ordinance shall become effective immediately upon adoption by second and final reading.

APPROVED on first reading this the 25th day of April, 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

APPROVED, PASSED and ADOPTED on second and final reading, this ____ day of _____ 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary



CITY OF ROCKPORT
ZONING AND LAND DEVELOPMENT APPLICATION

INSTRUCTION: Please fill out completely. If more space is needed, attach additional pages. Please print or use typewriter.

- A. REQUESTING: Rezoning ☒ Conditional Permit ☐
 Planned Unit Development (P.U.D.) by Conditional Permit ☐
- B. ADDRESS AND LOCATION OF PROPERTY 1724 FM 3036
ROCKPORT TX 78382
- C. CURRENT ZONING OF PROPERTY: PUD w/ R-5 Use
- D. PRESENT USE OF PROPERTY: Single Family Units (Townhomes)
- E. ZONING DISTRICT REQUESTED: PUD w/ detached Single family (Townhome)
- F. CONDITIONAL USE REQUESTED: N/A
- G. LEGAL DESCRIPTION: (Fill in the one that applies)
- Lot or Tract 445 Block 16
 - Tract A 219 T.T. Williams of the T.T. Williams Survey
 Survey as per metes and bounds (field notes attached)
 - If other, attach copy of survey or legal description from the Records of Aransas County or Appraisal District.
- H. NAME OF PROPOSED DEVELOPMENT (if applicable) LaSalle Townhomes
- I. TOTAL ACREAGE OR SQ. FT. OF SITE(S): 7 acres
- J. REASON FOR REQUEST AND DESCRIPTION OF DEVELOPMENT:
 (Please be specific)
- Revert to original PUD as described in
Ordinance 1385

K. OWNER'S NAME: (Please print) KAD. LLC
 ADDRESS: 1798 Bay Shore Dr.
 CITY, STATE, ZIP CODE: Rockport, TX 78382
 PHONE NO 361-729-3691

L. REPRESENTATIVE: (If Other Than Owner) JOE HAMLOCK
 ADDRESS: 1798 Bay Shore Dr.
 CITY, STATE, ZIP CODE: Rockport, TX 78382
 PHONE NO 281-753-2151

NOTE: Do you have property owner's permission for this request?
 YES ☒ NO ☐

M. FILING FEE:

REZONING	\$150.00 + \$10.00 PER ACRE x7
PLANNED UNIT DEVELOPMENT	\$200.00 + \$10.00 PER ACRE
P.U.D. REVISION	\$200.00 + \$10.00 PER ACRE
CONDITIONAL PERMIT	\$150.00 + \$10.00 PER ACRE

(Make check payable to the City of Rockport)

- Submit application and filing fee to the Department of Building & Development, City of Rockport; 2751 S.H. 35 Bypass, Rockport, Texas 78382.

Signed: 
 (Owner or Representative)

(FOR CITY USE)

Received by: _____ Date: _____ Fees Paid: \$ _____

Submitted Information (____ accepted) (____ rejected) by: _____

If rejected, reasons why: _____

Receipt No. _____

STAFF REPORT

Building & Development Services | Carey Dietrich, Community Planner
 2751 SH 35 Bypass, Rockport, TX 78362
 Phone: (361) 790-1125, x. 226 | Email: communityplanner@cityofrockport.com

**PROPERTY ADDRESS/LOCATION**

1724 FM 3036

APPLICANT/PROPERTY OWNER

Key Allegro Development, LLC, Owner

PUBLIC HEARING DATE

P&Z - Monday, Monday, April 17, 2023
 CC - Tuesday, April 25, 2023

P&Z DATE

Monday, April 17, 2023

CITY COUNCIL DATE(S)

1st Reading - Tuesday, April 25, 2023
 2nd Reading - Tuesday, May 9, 2023

BRIEF SUMMARY OF REQUEST

Property owner, Key Allegro Development, LLC represented by Joe Hancock wishes to rezone the property located at 1724 FM 3036, otherwise known as LaSalle Estates PUD, from PUD with R5 (2nd Multi Family Dwelling District) to PUD with 80 attached single family dwellings (townhouses) converting back to the original PUD zoning as per Ordinance No. 1385.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, April 1, 2023 edition and mailed out to eighty four (84) property owners within a 200-foot radius of the property. 57 letters For and none Against the request have been received at this time.



MAP SOURCE: Pictometry

EXISTING ZONING	EXISTING LAND USE	SURROUNDING ZONING & LAND USE	SITE IMPROVEMENTS	SIZE OF PROPERTY
PUD with R-5 – 2 nd Multi-Family Dwelling District use	Currently Single Family Townhomes	N – B-1 (General Business District) S – R-5 (2 nd Multi Family Dwelling District) E – R-5 (2 nd Multi Family Dwelling District) and B-1 (General Business District) W – B-1 (General Business District)	Single Family Homes (Townhomes)	

STAFF RECOMMENDATION**APPROVE****DENY****COMPATIBILITY with the ZONING ORDINANCE**

The Current Future Land Use Map suggests Commercial Use

PROPERTY HISTORY

The property known as LaSalle Estates was a PUD approved for single-family townhouses originally; however, after Harvey, the PUD was revised to allow R5 (2nd Multi Family Dwelling District) instead of Townhouses but was never utilized and building of townhouses continued. They wish to revert back to the original PUD allowed in Ordinance No. 1385 (attached) to be compliant with future development.

ATTACHMENTS (CIRCLE)

SUBMITTED PLANS

PUBLIC HEARING PETITION/ APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS

OTHER (DESCRIBE)

<u>Property ID</u>	<u>Property Owner</u>	<u>Situs Address</u>	<u>Mailing Address</u>	<u>City</u>	<u>State</u>	<u>ZIP</u>
70025	Key Allegro Development LLC	1724 FM 3036	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70034	Key Allegro Development LLC	117 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70035	Key Allegro Development LLC	115 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70033	Key Allegro Development LLC	113 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70032	Key Allegro Development LLC	111 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70031	Key Allegro Development LLC	107 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70030	Key Allegro Development LLC	109 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70029	Key Allegro Development LLC	105 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70028	Key Allegro Development LLC	103 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70027	ROBERT BRIGMAN	101 LA BELLE AVE	101 LA BELLE AVE	ROCKPORT	Tx	78382
70026	DAVID ETUX DIANA M CASAS	103 LA BELLE AVE	7970 FREDERICKSBURG RD #101-28	SAN ANTONIO	Tx	78229
70105	Key Allegro Development LLC	102 LA BELLE AVE	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70104	Key Allegro Development LLC	104 LA BELLE AVE	1798 BAY SHORE DR	ROCKPORT	TX	78382
70103	Key Allegro Development LLC	187 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70102	Key Allegro Development LLC	189 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70101	Key Allegro Development LLC	185 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70100	Key Allegro Development LLC	183 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70099	Key Allegro Development LLC	179 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70098	Key Allegro Development LLC	181 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70097	Key Allegro Development LLC	177 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70096	Key Allegro Development LLC	175 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70094	Key Allegro Development LLC	174 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70095	Key Allegro Development LLC	176 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70093	Key Allegro Development LLC	172 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70092	Key Allegro Development LLC	170 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70091	Key Allegro Development LLC	168 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70090	Key Allegro Development LLC	166 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70089	Key Allegro Development LLC	164 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70088	Key Allegro Development LLC	162 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70087	Key Allegro Development LLC	160 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70086	Key Allegro Development LLC	158 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70082	Key Allegro Development LLC	114 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382

70083	Key Allegro Development LLC	116 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70084	Key Allegro Development LLC	154 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70085	Key Allegro Development LLC	156 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70065	ALEXIS BRACHT	144 LAVACA CIR	P O BOX 262	ROCKPORT	Tx	78381
70066	JD YAR INC	146 LAVACA CIR	P O BOX 16504	GALVESTON	TX	77552
70074	Key Allegro Development LLC	103 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70073	Key Allegro Development LLC	105 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70072	Key Allegro Development LLC	107 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70071	Key Allegro Development LLC	109 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70070	Key Allegro Development LLC	111 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70069	Key Allegro Development LLC	152 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70056	BURNIS N ETUX MARGARET C SMITH	102 FRONTENAC LN	34 SAINT ANDREWS PL	ROCKPORT	Tx	78382
70057	AMY MCINTOSH	104 FRONTENAC LN	P O BOX 1706	FULTON	Tx	78358
70059	DANA E & KEVIN S DRAKE	108 FRONTENAC LN	2116 WENNECA AVE	FORT WORTH	TX	76102
70060	CHRISTOPHER & SARA CAMPE	110 FRONTENAC LN	219 SOUTHGATE DR	SAINT PAUL	MN	55115
70061	PATRICIA MOZLEY & DAVID BUSH & CANDY	112 FRONTENAC LN	643 ROYAL SAGE DR	SEGUIN	Tx	78155
70055	KELLY LUDVIGSON	101 FRONTENAC LN	712 DIVISION ST E	FARIBAULT	MN	55021
70054	BRIAN & SHALONN SIMMONS	103 FRONTENAC LN	103 FRONTENAC	ROCKPORT	Tx	78382
70053	DANA E & KEVIN S DRAKE	105 FRONTENAC LN	1927 BURKETT CT	CLEBURNE	Tx	76033
70052	CHRISTOPHER & SARA CAMPE	107 FRONTENAC LN	219 SOUTHGATE DR	SAINT PAUL	MN	55115
70051	CHRISTOPHER & SARA CAMPE	109 FRONTENAC LN	219 SOUTHGATE DR	SAINT PAUL	MN	55115
70050	PATRICIA MOZLEY & DAVID BUSH & CANDY	111 FRONTENAC LN	643 ROYAL SAGE DR	SEGUIN	Tx	78155
70049	Key Allegro Development LLC	113 FRONTENAC LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70048	JAMES CLARKSON & TOMMY VALDEZ	115 FRONTENAC LN	115 FRONTENAC	ROCKPORT	Tx	78382
70047	Key Allegro Development LLC	136 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70037	JEAN LEWIS	116 LAVACA CIR	1724 FM 3036 UNIT 103	ROCKPORT	Tx	78382
70036	RICHARD & WANDA WEBER	114 LAVACA CIR	105 RED OAK CIR	CUERO	Tx	77954
70038	SUSIE LEE	118 LAVACA CIR	P O BOX 478	FULTON	Tx	78358
70039	JOHN & DANA PRATOR	120 LAVACA CIR	112 LIVE OAK DR	CEDAR CREEK	Tx	78612
70040	THOMAS C JR ETUX & CYNTHIA D DOVEY	122 LAVACA CIR	1047 RANGER RDG	NEW BRAUNFELS	Tx	78132
70041	JAMES YARBROUGH	124 LAVACA CIR	P O BOX 16504	GALVESTON	Tx	77552
70042	Key Allegro Development LLC	126 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70043	WILBUR & NICHOLE SAMESHIMA	128 LAVACA CIR	7586 S DETROIT ST	CENTENNIAL	CO	80122
70044	CHRISTOPHER ETUX & SAVANNAH KNOX	130 LAVACA CIR	130 LAVACA CIRCLE	ROCKPORT	Tx	78382

70045	JAMES YARBROUGH	132 LAVACA CIR	P O BOX 16504	GALVESTON	Tx	77552
70081	Key Allegro Development LLC	112 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70080	Key Allegro Development LLC	110 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70079	Key Allegro Development LLC	108 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70078	Key Allegro Development LLC	106 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70077	Key Allegro Development LLC	104 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
70076	Key Allegro Development LLC	102 LAFAYETTE LN	1798 BAY SHORE DR	ROCKPORT	Tx	78382
65974	OAKS AT BENTWATER OWNER LLC	1702 FM 3036	30 S WACKER DR #2855	CHICAGO	IL	60606
66577	CHAD CHAPMAN	434 OLYMPIC DR	3108 LOOP 1781	ROCKPORT	Tx	78382
66576	SANDEEP PATEL	432 OLYMPIC DR	355 BUNKER HILL RD	HOUSTON	Tx	77024
64305	ROCKPORT CLUB ESTATES LP	429-433 OLYMPIC DR	3001 TRAYLOR BLVD	ROCKPORT	Tx	78382
35402	OAK CREST NURSING HOME #1221	1902 FM 3036	101 W GOODWIN STE 600	VICTORIA	Tx	77901
19819	SHORTLINE MHP LLC	1907 FM 3036	4801 RICHMOND AVE	HOUSTON	Tx	77027
44343	GEORGE JR & MARY HIME	1901 FM 3036	1901 FM 3036	ROCKPORT	Tx	78382
62235	MARY SHERMAN	1801 FM 3036	P O BOX 641	FULTON	Tx	78358
19827	RICHARD HOWLETT	1721 FM 3036	P O BOX 1816	ROCKPORT	Tx	78381
70067	JD YAR INC	148 LAVACA CIR	P O BOX 16504	GALVESTON	Tx	77552
70068	Key Allegro Development LLC	150 LAVACA CIR	1798 BAY SHORE DR	ROCKPORT	Tx	78382



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday April 17, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 25, 2023, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to revert back to original Planned Unit Development (P.U.D) as described in Ordinance No. 1385 for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to allow the use of 80 detached single-family dwellings (townhouses); currently zoned P.U.D with R-5 use (Second Multi-Family Dwelling District).

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The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

CITY OF ROCKPORT, TEXAS

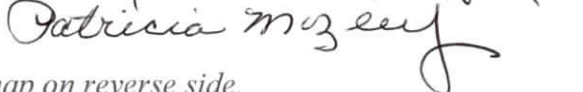
/s/ Teresa Valdez, City Secretary

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Printed Name: DAVID BUSH, Candice Sample, PATRICIA MOZLEY
 Address: 643 Royal Sage Dr City/State: SEGUIN, TX 78155
☒ IN FAVOR ☐ IN OPPOSITION Phone: 210 863 3033

REASON:


 Signature 
 See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: DAVID BUSH, Candice Sample, PATRICIA MOZLEY
 Address: 143 Royal Sage Dr City/State: Seagrass, TX 78155

(☒) IN FAVOR () IN OPPOSITION

Phone: 20 863 3033

REASON:

Signature

See map on reverse side.



PUBLIC HEARING

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Printed Name: Joe Hancock

Address: 1748 Bayshore Dr

City/State: Rockport

Phone: 281-753-2151

☒ IN FAVOR () IN OPPOSITION

REASON:

Signature [Signature]

See map on [unclear] side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: JOE HANICH

Address: 1448 Bayshore

City/State: Rockport, TX 78382

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature [Signature]

See map on reverse side.



PUBLIC HEARING

Planning & Zoning Commission and City Council

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Printed Name: Joe Hanisch

Address: 1795 Bay Street Dr

City/State: Rockport, TX

☒ IN FAVOR

() IN OPPOSITION

Phone: 281-753-2151

REASON:

Signature [Signature]

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: _____

Address: _____

City/State: _____

☒ IN FAVOR () IN OPPOSITION

Phone: 281-753-2151

REASON:

Signature _____

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PUBLIC HEARING
Planning & Zoning Commission
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Printed Name: Joe HANCOCK

Address: 1798 Bayshore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2157

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: Joe HANCOCK

Address: 1798 Bayshore

City/State: Rockport

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING

Planning & Zoning Commission and City Council

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Printed Name: Joe Hancock

Address: 1798 Bay Shore

City/State: Rockport

☒ IN FAVOR () IN OPPOSITION

Phone: 281-753-2151

REASON:

Signature

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PUBLIC HEARING
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Printed Name: JOE HANCOCK

Address: 1798 Bayshore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

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Printed Name: JOE HANCOCK

Address: 1798 Bay Shore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 361-753-2151

REASON:

Signature

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CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

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NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: Joe Hancock

Address: 1798 Bayshore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: JOE NANCOCK

Address: 1798 Bayside

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-953-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING

Planning & Zoning Commission and City Council

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Printed Name: Joe Hancock

Address: 1798 Bayshore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2157

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: Joe HANCOCK

Address: 1798 Bayshore

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: JOE HANCOCK

Address: 1798 Bayshore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: Joe HANCOCK

Address: 1798 Bayshore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING

Planning & Zoning Commission and City Council

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Printed Name: Joe Hancock

Address: 1798 Bayshore

City/State: 281-253-2151

(☒) IN FAVOR () IN OPPOSITION

Phone: Rockport TX

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: Joe HANCOCK

Address: 1798 Bayshore

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-793-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: JOE HANCOCK

Address: 1798 Bayshore Dr

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

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PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: JOE HANCOCK
 Address: 1798 Bayshore City/State: Rockport TX
☒ IN FAVOR () IN OPPOSITION Phone: 281-253-2151

REASON:

Signature

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PUBLIC HEARING
Planning & Zoning Commission
and City Council

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Printed Name: JOE HANCOCK

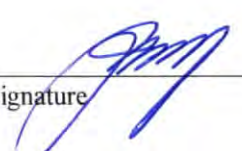
Address: 1798 Bayshore

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature 

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PUBLIC HEARING
Planning & Zoning Commission
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Printed Name: JOE HANOCK

Address: 1798 Bayside

City/State: Rockport TX

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday April 17, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 25, 2023, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to revert back to original Planned Unit Development (P.U.D) as described in Ordinance No. 1385 for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to allow the use of 80 detached single-family dwellings (townhouses); currently zoned P.U.D with R-5 use (Second Multi-Family Dwelling District).

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The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

TO BE ON RECORD, THIS FORM MUST BE FILLED OUT, SIGNED BY THE CURRENT PROPERTY OWNER(S) AND MAILED IN ITS ENTIRETY TO THE BUILDING & DEVELOPMENT SERVICES DEPARTMENT, 2751 STATE HIGHWAY 35 BYPASS, ROCKPORT, TX 78382. ANY INFORMATION PROVIDED BELOW BECOMES PUBLIC RECORD.

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Printed Name: JOE HANCOCK
 Address: 1798 Bayshore City/State: Rockport
☒ IN FAVOR () IN OPPOSITION Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-753-2151

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Address: 1298 Bay Shore

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Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday April 17, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 25, 2023, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to revert back to original Planned Unit Development (P.U.D) as described in Ordinance No. 1385 for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to allow the use of 80 detached single-family dwellings (townhouses); currently zoned P.U.D with R-5 use (Second Multi-Family Dwelling District).

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CITY OF ROCKPORT, TEXAS
 /s/ Teresa Valdez, City Secretary

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Printed Name: Joe HANCOCK
 Address: 1798 Bayshore Dr City/State: Rockport TX
☒ IN FAVOR () IN OPPOSITION Phone: 281-753-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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REASON:

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Printed Name: Joe Hancock
 Address: 1798 Bayshore City/State: Rockport
☒ IN FAVOR ☐ IN OPPOSITION Phone: 281-753-2157

REASON:

Signature

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 Address: 1798 Bayshore

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-753-2151

REASON:

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Printed Name: JOE HANCOCK

Address: 1798 Bay Shore

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-753-2151

REASON:

Signature

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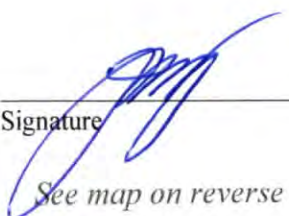
Address: 1798 Bay Shore

City/State: Rockport TX 78382

☒ IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature 

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Phone: 281-253-2151

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/s/ Teresa Valdez, City Secretary

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NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: JOE HANCOCK

Address: 1798 BAY SHORE

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-253-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday April 17, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 25, 2023, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to revert back to original Planned Unit Development (P.U.D) as described in Ordinance No. 1385 for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to allow the use of 80 detached single-family dwellings (townhouses); currently zoned P.U.D with R-5 use (Second Multi-Family Dwelling District).

Members of the public can view the meeting remotely via live stream at the address that will be provided on the Planning & Zoning Commission Agenda of April 17, 2023, and the City Council Agenda of April 25, 2023, and posted on the City's website www.cityofrockport.com.

Public participation is valued and citizens wishing to express their views during the Public Hearing can electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation>, or if attending the meeting in person register at the meeting before the meeting begins. Using the same form, citizens can also provide written comments to the City Planner by 3:00 p.m. on the day of the Planning & Zoning Commission meeting or to the City Secretary by 4:00 p.m. on the day of the City Council meeting. The comments will be read and summarized in the minutes of the meeting.

The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

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NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: JOE HANCOCK

Address: 1798 Bay Shore Drive

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-753-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING

Planning & Zoning Commission and City Council

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CITY OF ROCKPORT, TEXAS
/s/ Teresa Valdez, City Secretary

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NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: JOE HANCOCK
Address: 1798 Bay Shore Dr City/State: Rockport TX
(☒) IN FAVOR () IN OPPOSITION Phone: 281-153-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday April 17, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 25, 2023, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to revert back to original Planned Unit Development (P.U.D) as described in Ordinance No. 1385 for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to allow the use of 80 detached single-family dwellings (townhouses); currently zoned P.U.D with R-5 use (Second Multi-Family Dwelling District).

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The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

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NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: Joe Hancock
 Address: 1798 BAY SHORE

City/State: Rockport TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 281-753-2151

REASON:

Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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CITY OF ROCKPORT, TEXAS
 /s/ Teresa Valdez, City Secretary

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NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: KEVIN S. DRAKE
 Address: 108 FRONTENAC, LN City/State: Rockport, TX
 (☒) IN FAVOR () IN OPPOSITION Phone: 817-401-8790

REASON:

Signature

[Handwritten Signature]

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday April 17, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 25, 2023, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to revert back to original Planned Unit Development (P.U.D) as described in Ordinance No. 1385 for property located at 1724 FM 3036; also known as La Salle Estates P.U.D., City of Rockport, Aransas County, Texas, to allow the use of 80 detached single-family dwellings (townhouses); currently zoned P.U.D with R-5 use (Second Multi-Family Dwelling District).

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The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

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NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: KEVIN S. DRAKE

Address: 105 FRONTENAC LN

City/State: Rockport, TX

(☒) IN FAVOR () IN OPPOSITION

Phone: 817-401-8790

REASON:

Signature

K. S. Drake

See map on reverse side.

FUTURE LAND USE MAP



CITY COUNCIL AGENDA
Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 9

Conduct a Public Hearing to consider a request from Jessica Pham and James M. Elkins for permanent closure/abandonment/vacation of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VRS

BACKGROUND: Jessica Pham and James M. Elkins are requesting the permanent closure, abandonment, and vacating of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas. Ms. Pham owns Lot No. 17, Block No. 7, which abuts one side of Sweet Bay Avenue and Mr. Elkins owns Lot 32, Block No. 4, which abuts the other side of Sweet Bay Avenue. Ms. Pham and Mr. Elkins have agreed that each will receive one-half of the vacated property.

The Public Works and Building and Development Departments have evaluated the request and state that granting the request will have no negative impact on current or expected future utilities, transportation needs, or development.

FISCAL ANALYSIS: The portion of Sweet Bay Avenue is appraised at \$_____. See the accompanying appraisal for more detail.

RECOMMENDATION: Public hearing - not an action item.



PUBLIC HEARING

Rockport City Council

NOTICE is hereby given that the Rockport City Council will hold a Public Hearing on Tuesday, May 9, 2023, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request from Jessica Pham and James M. Elkins for permanent closure/abandonment/vacation of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas.

The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request please contact the City Secretary at (361) 729-2213. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (361) 729-2213 ext. 225 or FAX (361) 790-5966 or e-mail tvaldez@cityofrockport.com for further information. Braille is not available.

POSTED: this the 18th day of April 2023, at 4:30 p.m., on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas and on the website www.cityofrockport.com.

PUBLISHED: in *The Rockport Pilot* in the Saturday, April 22, 2023, Edition, in accordance with the City of Rockport Code of Ordinances.

CITY OF ROCKPORT, TEXAS

A handwritten signature in blue ink, which appears to read "Teresa Valdez", is written over a horizontal line. Below the line, the text "Teresa Valdez, City Secretary" is printed.

Teresa Valdez, City Secretary

1-26-23

(Date)

The Honorable Mayor and City Council
 c/o City Secretary Teresa Valdez
 City of Rockport
 2751 SH 35 Bypass
 Rockport, TX 78382

RE: Petition for closure, abandonment and vacating of ROW

Dear Mayor and Council Members:

We, the undersigned petitioners, respectfully request that the undeveloped

ROW
 (description of property to be vacated, closed, abandoned)

be closed, abandoned, and vacated. The requested section to be closed is more particularly described in the attached survey and metes and bounds description. The petitioners are the only property owners abutting the requested closure.

If approved, this request will NEW HOME
 (describe reason for request and how it will benefit petitioners)

The closure will/will not affect any existing utilities.
 (select one)

Petitioner No. 1

JESSICA

(Printed Name of Owner)

Jessica

(Signature of Owner)

1-26-23

(Date Signed)

Physical Address of Property:

ROW

Rockport, TX 78382

Mailing Address of Owner:

2322 PATTON ST
Rockport, TX 78382

Petitioner No. 2

JAMES M. ELKINS

(Printed Name of Owner)

James M. Elkins

(Signature of Owner)

1/26/23

(Date Signed)

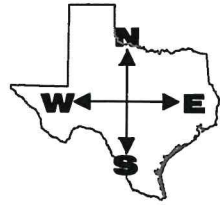
Physical Address of Property:

ROW

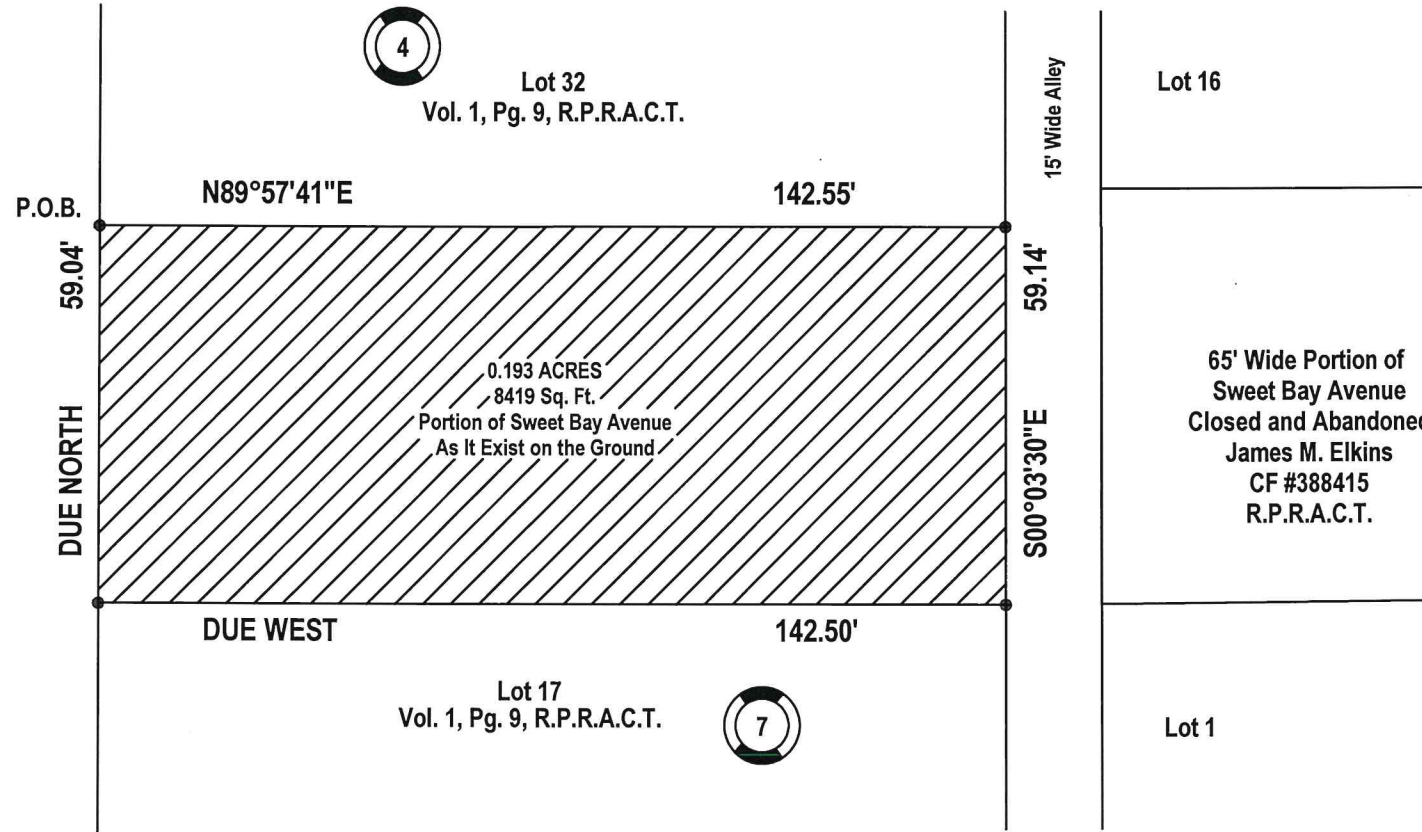
Rockport, TX 78382

Mailing Address of Owner:

2408 PATTON ST.



76' PATTON STREET R.O.W.



Note: See Accompanying Field Note Description

EXHIBIT "A"

FIRM NAME AND ADDRESS	
 Griffith & Brundrett Surveying & Engineering, Inc. 411 S. Pearl St., P.O. Box 2322 Rockport, Texas 78381 ☎: 361 729 6479 ☎: 361 729 7933 ✉: jerryb@gbssurveyor.com 🌐: www.gbssurveyor.com	PROPOSED CLOSING OF A PORTION OF SWEET BAY AVENUE BETWEEN LOT NO. 32, BLOCK NO. 4 AND LOT NO. 17, BLOCK NO. 7 DENVER HEIGHTS SUBDIVISION VOLUME 1, PAGE 9, PLAT RECORDS ARANSAS COUNTY, TEXAS. SCALE 1" = 30' MARCH 13, 2023

FIELD NOTES

MARCH 13, 2023

BEING THE DESCRIPTION OF A PROPOSED ROAD CLOSING OF A PORTION OF SWEET BAY AVENUE, LYING BETWEEN LOT NO. 32, BLOCK NO. 4, DENVER HEIGHTS SUBDIVISION, AND LOT NO. 17, BLOCK NO. 7, DENVER HEIGHTS SUBDIVISION, ACCORDING TO THE PLAT RECORDED IN VOLUME 1, PAGE 9, REAL PUBLIC RECORDS OF ARANSAS COUNTY, TEXAS, WITH SAID PORTION OF ROADWAY BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGIN at a point in the East R.O.W. line of Patton Street and for the common corner of Lot No. 32, Block No. 4 as platted and the North R.O.W. line of Sweet Bay Avenue, as it exist on the ground, with said point being the **NORTHWEST** corner and **PLACE OF BEGINNING** of this description;

THENCE, North 89°57'41" East along and with the common line between said Lot No. 32 and Sweet Bay Avenue, a distance of 142.44 feet to a point for the Southeast corner of said Lot No. 32 as platted and being the **NORTHEAST** corner of this description;

THENCE, South 00°03'30" East a distance of 59.14 feet to a point for the Northeast corner of Lot No. 17, Block No. 7 and being the **SOUTHEAST** corner of this description;

THENCE, Due West along and with the common line of Lot No. 17, Block No. 7 and the South R.O.W. line of Sweet Bay Avenue a distance of 142.50 feet to a point in the East R.O.W. line of Patton Street and the Northwest corner of Lot No. 17, Block No. 7, for the **SOUTHWEST** corner of this description:

THENCE, Due North along and with the East R.O.W. line of Patton Street a distance of 59.04 feet to the **PLACE OF BEGINNING** and containing 0.193 acres or 8419 square feet of land more or less.

SEE ACCOMPANYING EXHIBIT "A" PLAT DATED MARCH 13, 2023
FILENAME: 230313d3

230313d2fn



CITY COUNCIL AGENDA

Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 10

Deliberate and act on first reading of an Ordinance authorizing the closing, vacating and abandonment of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, according to the plat recorded in Volume 1, Page 9, Real Public Records of Aransas County, Texas; providing for the terms and conditions of such vacation and abandonment; authorizing the Mayor to execute quitclaim deeds for the 0.193 acre or 8419 square feet to be closed, vacated and abandoned; and providing for an effective date.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VRS

BACKGROUND: Jessica Pham and James M. Elkins are requesting the permanent closure, abandonment, and vacating of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas. Ms. Pham owns Lot No. 17, Block No. 7, which abuts one side of Sweet Bay Avenue and Mr. Elkins owns Lot 32, Block No. 4, which abuts the other side of Sweet Bay Avenue. Ms. Pham and Mr. Elkins have agreed that each will receive one-half of the vacated property.

The Public Works and Building and Development Departments have evaluated the request and state that granting the request will have no negative impact on current or expected future utilities, transportation needs, or development.

Per City Ordinance No. 1092 “Public Way Closure Policy” an appraisal is required and **has not been received**. Staff has published notification and scheduled the Public Hearing to move the process along as quickly as possible. According to the Ordinance: “Upon close of the public hearing, Council shall either grant or deny the request by petitioner. Such petition, if not acted upon at the meeting at which it appears on the agenda for public hearing, may at such time be passed, tabled or **continued on the agenda to any subsequent City Council meeting**.”

For additional information see attached Ordinance No. 1092 and the Petition from Jessica Pham and James M. Elkins.

FISCAL ANALYSIS: The City has not received the appraisal for the 0.193 acre of land, being a portion of portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, according to the plat recorded in Volume 1, Page 9, Real Public Records of Aransas County, Texas.

RECOMMENDATION: Staff recommends Council **postpone until the appraisal is received** the first reading of the Ordinance authorizing the closing, vacating and abandonment of a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, according to the plat recorded in Volume 1, Page 9, Real Public Records of Aransas County, Texas; providing for the terms and conditions of such vacation and abandonment; authorizing the Mayor to execute quitclaim deeds for the 0.193 acre or 8419 square feet to be closed, vacated and abandoned; and providing for an effective date.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CLOSING, VACATING AND ABANDONMENT OF A PORTION OF SWEET BAY AVENUE, LYING BETWEEN LOT NO. 32, BLOCK NO. 4, DENVER HEIGHTS SUBDIVISION, AND LOT NO. 17, BLOCK NO. 7, DENVER HEIGHTS SUBDIVISION, CITY OF ROCKPORT, ARANSAS COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME 1, PAGE 9, REAL PUBLIC RECORDS OF ARANSAS COUNTY, TEXAS; PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH VACATION AND ABANDONMENT; AUTHORIZING THE MAYOR TO EXECUTE A QUITCLAIM DEEDS FOR THE 0.193 ACRE OR 8419 SQUARE FEET TO BE CLOSED, VACATED AND ABANDONED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Rockport, Texas is a Home-Rule City incorporated and operating under the laws of the State of Texas, which has the authority under its Charter and Chapter 282 and 253 of the Local Government Code, as amended, to close, vacate and abandon municipal rights-of-way, streets or alleys, by ordinance, when such action is in the best interest of and serves the public purpose; and

WHEREAS, the City of Rockport has received a request from the abutting property owners Jessica Pham and James M. Elkins for the City to close, vacate and abandon the 0.193 acre of land being a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas; and

WHEREAS, the property owners are the sole property owners abutting the 0.193 acre, such that there are no other abutting property owners to be notified of the vacation and abandonment; and

WHEREAS, the City Manager and Public Works Department have reviewed the requested vacation and abandonment of 0.193 acre of land being a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, and the sale of the 0.193 acre of land to Jessica Pham and James M. Elkins; and the City Council now finds that the utilities currently existing, or that will exist in the future, if any, in the area of the unopened street and/or public right-of-way will be sufficiently protected by being either relocated or placed into easements, and that the utility companies serving the area including and surrounding the right-of-way have determined that their utilities, if existing, will also be sufficiently protected by the same means; and

WHEREAS, the City of Rockport did cause to be published a Notice in the official newspaper of the City on Saturday, April 22, 2023, advising of a Public Hearing to be held on Tuesday, May 9, 2023, at 6:30 p.m. at the Rockport Service Center; and

WHEREAS, the City Council of the City of Rockport, Texas, finds and declares that it is in the best interest of all citizens of the City of Rockport, Texas, that the 0.193 acre of land being a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, be vacated and abandoned and sold to Jessica Pham and James M. Elkins for fair market value and deposited in the street maintenance fund, as required by state law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

Section 1: That the identified 0.193 acre of land being a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, on Exhibit “A,” attached hereto and made a part of this Ordinance for all purposes, be, and the same is hereby closed, abandoned and vacated insofar as the right, title or interest of the public is concerned.

Section 2: That said 0.193 acre of land being a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, is not needed for public roadway purposes and it is in the public interest of the City of Rockport to close, abandon and vacate said described portion of the street and/or public right-of-way for use as roads and roadways.

Section 3: That the 0.193 acre of land being a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, to be closed, abandoned and vacated, as shown by the survey and metes and bounds attached hereto as Exhibit “A” and made a part hereof for all purposes, be deeded by quitclaim deeds to Jessica Pham and James M. Elkins.

Section 4: That the Mayor is hereby authorized and directed to convey and transfer by quitclaims deed the 0.193 acre of land being a portion of Sweet Bay Avenue, lying between Lot No. 32, Block No. 4, Denver Heights Subdivision, and Lot No. 17, Block No. 7, Denver Heights Subdivision, City of Rockport, Aransas County, Texas, that is to be closed, abandoned and vacated for the fair market value of the street, which is the interest of the City of Rockport, Texas, in and to the said streets and/or public rights-of-ways, except for any past, present, or future utility easement belonging to the City.

Section 5: That the closing, vacation, abandonment and transfer provided for herein shall extend only to the public right and title in and to the tract of land described in this Ordinance and shall be construed only to that interest the governing body of the City of Rockport may legally and lawfully close, abandon, vacate and convey.

Section 6: That the consideration for said transfer to Jessica Pham & James M. Elkins shall be deposited in the street maintenance fund of the City of Rockport as is required by provisions of the state law as set forth in the Local Government Code, Section 253.001, as amended.

Section 7: Any previously adopted ordinances, and any subsequent amendments to them, that conflict with this Ordinance are all hereby repealed.

Section 8: If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

Section 9: This ordinance shall become effective upon adoption on second reading by the Rockport City Council.

APPROVED on first reading on the _____ day of _____ 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

APPROVED, PASSED and ADOPTED on second and final reading on the _____ day of _____ 2023.

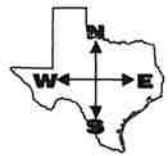
CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

EXHIBIT "A"



PATTON STREET
76' R.O.W.

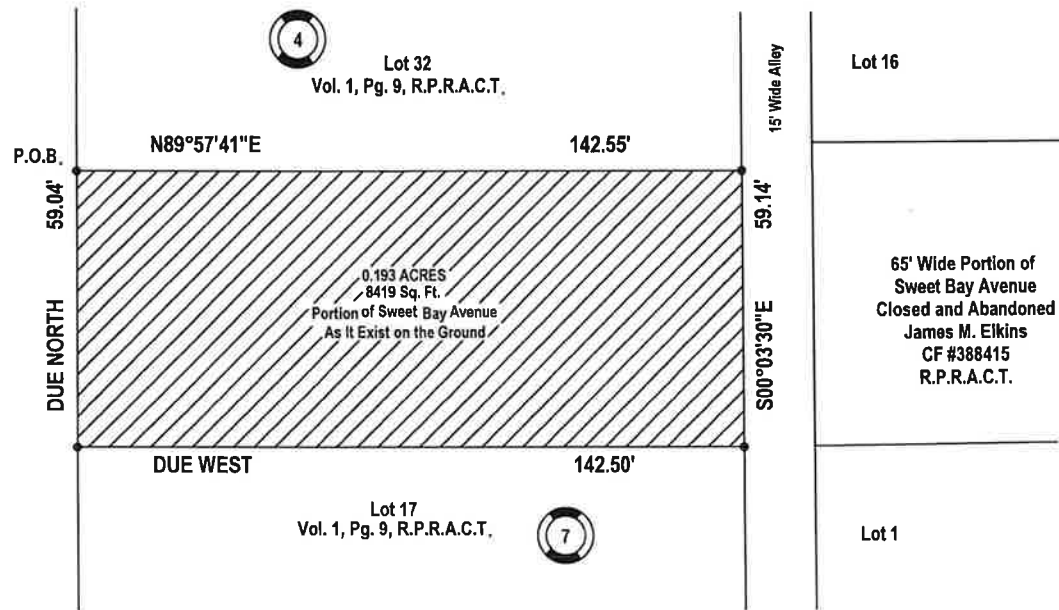


EXHIBIT "A"

Note: See Accompanying Field Note Description

FIRM NAME AND ADDRESS



411 S Pearl St., PO Box 2332
Julesburg, CO 80601
P: 970.739.6479
F: 970.739.7383
E: jerry@griffithsurvey.com
W: www.griffithsurvey.com

PROPOSED CLOSING OF A PORTION OF SWEET BAY AVENUE
BETWEEN LOT NO. 32, BLOCK NO. 4 AND
LOT NO. 17, BLOCK NO. 7
DENVER HEIGHTS SUBDIVISION
VOLUME 1, PAGE 9, PLAT RECORDS ARANSAS COUNTY, TEXAS.

SCALE 1" = 30'

MARCH 13, 2023

FILE NAME: 230313d3

FIELD NOTES

MARCH 13, 2023

BEING THE DESCRIPTION OF A PROPOSED ROAD CLOSING OF A PORTION OF SWEET BAY AVENUE, LYING BETWEEN LOT NO. 32, BLOCK NO. 4, DENVER HEIGHTS SUBDIVISION, AND LOT NO. 17, BLOCK NO. 7, DENVER HEIGHTS SUBDIVISION, ACCORDING TO THE PLAT RECORDED IN VOLUME 1, PAGE 9, REAL PUBLIC RECORDS OF ARANSAS COUNTY, TEXAS, WITH SAID PORTION OF ROADWAY BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGIN at a point in the East R.O.W. line of Patton Street and for the common corner of Lot No. 32, Block No. 4 as platted and the North R.O.W. line of Sweet Bay Avenue, as it exist on the ground, with said point being the **NORTHWEST** corner and **PLACE OF BEGINNING** of this description;

THENCE, North 89°57'41" East along and with the common line between said Lot No. 32 and Sweet Bay Avenue, a distance of 142.44 feet to a point for the Southeast corner of said Lot No. 32 as platted and being the **NORTHEAST** corner of this description;

THENCE, South 00°03'30" East a distance of 59.14 feet to a point for the Northeast corner of Lot No. 17, Block No. 7 and being the **SOUTHEAST** corner of this description;

THENCE, Due West along and with the common line of Lot No. 17, Block No. 7 and the South R.O.W. line of Sweet Bay Avenue a distance of 142.50 feet to a point in the East R.O.W. line of Patton Street and the Northwest corner of Lot No. 17, Block No. 7, for the **SOUTHWEST** corner of this description:

THENCE, Due North along and with the East R.O.W. line of Patton Street a distance of 59.04 feet to the **PLACE OF BEGINNING** and containing 0.193 acres or 8419 square feet of land more or less.

SEE ACCOMPANYING EXHIBIT "A" PLAT DATED MARCH 13, 2023
FILENAME: 230313d3

230313d2fn

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 11

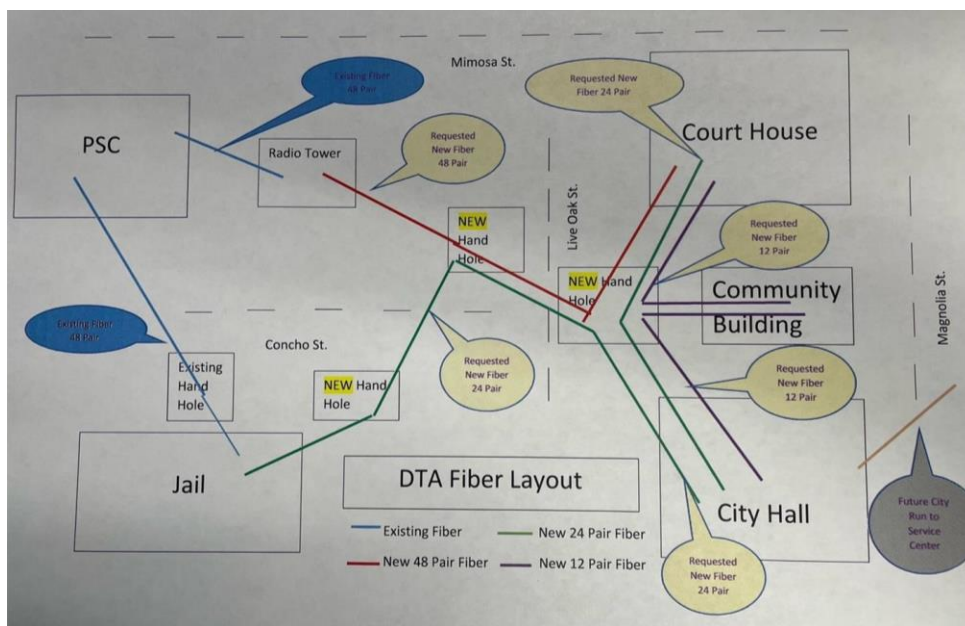
Deliberate and act on a Resolution authorizing the Mayor to enter into negotiations with PGAL for engineering services and Teal Construction for contractor services to provide underground fiber to the new City Hall.

SUBMITTED BY: Kimberly Henry, Assistant to the City Manager/Interim Director of Finance

APPROVED FOR AGENDA: VRS

BACKGROUND: The new City Hall included just connecting to a network provider for internet services. As a new scope of work, the staff would like to consider underground fiber to connect to our existing system that currently ends at the Public Safety Center.

Below is a very simple map produced by staff to explain the connections.



The engineers have quoted \$6,000 for this project. The estimated construction cost is between \$8,000 - \$12,000 for the city's portion. There are sufficient funds within the existing City Hall Project Soft Costs; however, this is a new scope for the use of funds and therefore the staff is seeking council approval.

FISCAL ANALYSIS: The staff recommends budgeting \$6,000 for engineering and up to \$20,000 (to allow for any adjustments) for construction to be paid from the existing Soft Costs funds budgeted within the City Hall Project.

RECOMMENDATION: Staff recommend approval of a Resolution authorizing the Mayor to enter into negotiations with PGAL for engineering services and Teal Construction for contractor services to provide underground fiber to the new City Hall.

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY OF ROCKPORT, TEXAS, TO AUTHORIZE THE MAYOR TO NEGOTIATE AND EXECUTE AGREEMENTS FOR BOTH ENGINEERING AND CONSTRUCTION FOR UNDERGROUND FIBER TO THE NEW CITY HALL BUILDING TO BE LOCATED AT 212 NORTH LIVE OAK STREET, ROCKPORT, TEXAS FOR A TOTAL AMOUNT NOT TO EXCEED \$26,000.

WHEREAS the construction of a new City Hall is necessary following the destruction of the previous City Hall during Hurricane Harvey that made landfall on August 25, 2017; and

WHEREAS, the City of Rockport has secured funds from Windstorm Insurance, FEMA funding, and TDEM's Rebuild Texas Funds, along with City Tax Notes to support this endeavor; and

WHEREAS, the City of Rockport has previously awarded engineering and construction contracts respectively to PGAL and Teal Building and Construction Company for their work to build the new City Hall; and

WHEREAS, a new scope of work to include the engineering and construction of underground fiber to the new City Hall location is requested for an amount not to exceed \$26,000.

WHEREAS, additional funding is not required and this new scope of work would still be within the originally budgeted funds for this project.

NOW THEREFORE: BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF ROCKPORT, TEXAS THAT:

SECTION 1. The matter and facts recited in the preamble hereof are found and determined to be true and correct.

SECTION 2. The Mayor is authorized to negotiate and execute an Engineering Contract with PGAL and Construction Contract with Teal Building and Construction Company for a total amount not to exceed a total of \$26,000.

SECTION 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the board hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject

matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

SECTION 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED and **APPROVED** by the City Council of the City of Rockport, Texas at a regular meeting held on the 9th day of May 2023.

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

Capital Improvement Project DTAP - New City Hall

Revenues

Status	Notes	Source	Amount
Pending	LL working on	FEMA	\$1,683,042.73 Revised conservative estimate
Rec'd		Windstorm	\$702,788.00
Rec'd		Rebuild Texas	\$20,748.00
Rec'd		2020 Tax Note	\$11,770,000.00
Rec'd		2022 Tax Note	\$5,385,492.00
Pending	LL working on	TML-IRP	\$170,000.00 estimate
Rec'd		Court Funds	\$15,000.00
Total Revenue:			\$19,747,070.73

Still Within
Budget

Expenses

Category	Contractor	Presented to Council 1/19/22	Contract w/ Change Orders as of 12/1/22	Approved by Council 12/13/22	With Change Orders	Spent to Date	% of Contract
Construction	Teal	\$16,380,000.00	\$15,480,000.00	\$15,480,000.00	\$15,422,346.17	\$8,351,218.95	54.15%
Professional Services	PGAL	\$1,356,706.00	\$616,179.00	\$866,179.00	\$866,179.00	\$779,593.41	90.00%
	Broadus		\$375,000.00	\$475,000.00	\$475,000.00	\$400,215.57	84.26%
A/V & Security	ACS	\$1,000,000.00	\$0.00	\$1,100,000.00	\$1,100,000.00	\$1,050,000.00	95.45%
Soft Costs	Misc	\$1,079,888.00	\$1,079,888.00	\$1,079,888.00	\$1,079,888.00	\$927,677.08	85.90%
		\$19,816,594.00	\$17,551,067.00	\$19,001,067.00	\$18,943,413.17	\$11,508,705.01	60.75%
		Presented to Council 1/19/22	Contract w/ Change Orders as of 12/1/22	Approved by Council 12/13/22	As Change Orders Occur	Spent to Date	% of Contract

Soft Costs

(Other expenses) 40-699-8020
 (Furniture expenses) 40-699-8021
 Basic Fees \$1,079,888.00

				Project Funded:	\$1,079,888.00	
Description	Date Written	Check #	Amount	Running Balance	% of Funding	
County Tax	7/23/2021	845343	\$693.63	\$693.63	0.06%	
Chime Master	9/17/2021	845880	\$11,783.00	\$12,476.63	1.16%	
Chime Master	9/15/2022	N/A	-\$9,104.80	\$3,371.83	0.31%	
Building Permits	3/1/2022	848321	\$10,223.76	\$13,595.59	1.26%	
Denton Navarro	Mar-May 2020	Multiple	\$5,589.55	\$19,185.14	1.78%	
Stewart Title	3/30/2020	Cashier's C	\$282,252.54	\$301,437.68	27.91%	
T. Valdez (Treadmill)	9/22/2022	849833	\$200.00	\$301,637.68	27.93%	
est Furniture			\$500,000.00	\$801,637.68	74.23%	Not spent yet
est Appliances			\$100,000.00	\$901,637.68	83.49%	Not spent yet
FedEx			\$39.40	\$901,677.08	83.50%	
Suggested Engineering for Fiber			\$6,000.00	\$907,677.08	84.05%	Not yet approved
Suggested Construction for Fiber			\$20,000.00	\$927,677.08	85.90%	Not yet approved
			\$927,677.08	Runnning Total		
				Available Balance	\$152,210.92	

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, May 9, 2023

AGENDA ITEM: 12

Deliberate and act on an Ordinance of the City Council of the City of Rockport, Texas authorizing the acceptance of credit cards for payment of fees, fines, court costs and other charges; providing for a processing fee for payment of fees, fines, court costs and other charges by credit card; providing for a service charge if a payment is not honored; providing for severability; providing a repealer clause; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law; and establishing an effective date.

SUBMITTED BY: Kimberly Henry, Assistant to the City Manager/Interim Director of Finance

APPROVED FOR AGENDA: VRS

BACKGROUND: The City of Rockport has been accepting payments for utility services, building permits, and court fines by debit/credit cards for many years. There is a fee by a third party related to processing debit/credit card payments. Since 2012, the city has been paying card processing fees which total over \$800,000.

<u>YEAR</u>	<u>MUNICIPAL COURT</u>	<u>BUILDING DEPT.</u>	<u>UTILITY BILLING</u>	<u>NATURAL GAS</u>	<u>ANNUAL TOTAL</u>
2012-2013	\$ 546.88	\$ -	\$ 932.85	\$ -	\$ 1,479.73
2013-2014	\$ 2,291.40	\$ 406.31	\$ 9,522.89	\$ 30.00	\$ 12,250.60
2014-2015	\$ 2,730.59	\$ 1,106.54	\$ 34,355.12	\$ 145.27	\$ 38,337.52
2015-2016	\$ 1,415.46	\$ 1,085.63	\$ 52,573.38	\$ 141.06	\$ 55,215.53
2016-2017	\$ 362.62	\$ 2,478.10	\$ 57,527.85	\$ 164.77	\$ 60,533.34
2017-2018	\$ 563.30	\$ 5,753.88	\$ 47,729.01	\$ 133.75	\$ 54,179.94
2018-2019	\$ 2,542.82	\$ 336.25	\$ 69,782.05	\$ 169.41	\$ 72,830.53
2019-2020	\$ 3,027.68	\$ 210.00	\$ 104,043.17	\$ 193.88	\$ 107,474.73
2020-2021	\$ 3,454.60	\$ 0.38	\$ 128,999.77	\$ 368.55	\$ 132,823.30
2021-2022	\$ 4,246.45	\$ 165.00	\$ 165,445.55	\$ 300.00	\$ 170,157.00
2022-2023 *	\$ 3,034.37	\$ 870.00	\$ 90,718.32	\$ 100.00	\$ 94,722.69
TOTALS	\$ 24,216.17	\$ 12,412.09	\$ 761,629.96	\$ 1,746.69	\$ 800,004.91
* As of 3/31/2023					

Looking at the utility payments during the month of April 2023; 2,354 paid by cash/check/money order, 2,067 paid with bank drafts, and 5,472 paid with credit cards. That is approximately 55% of the customers using debit/credit cards, with the processing fee being paid from the Utility Fund. Additionally, all transaction fees in the municipal court and building departments are currently paid for by the General Fund.

As the staff are updating the debit/credit card machines used by the appropriate departments, we are signing a new contract with the third-party resource, Tyler Technologies/Chase Payment Merchant Services. The staff is seeking to charge the customer the processing fee as there are options available to the user that do not charge a fee,

Staff proposes a 30-day campaign after council approval to include notices on bills, posters, publications in the newspaper, and verbal communication to all customers.

FISCAL ANALYSIS: FY 21/22 fees totaled \$170,157.00. As of March 31, 2023 (half of the current FY) \$94,722.69 in user fees have been paid by the Utility and General funds.

RECOMMENDATION: Staff recommends approval of the first reading of an Ordinance of the City Council of the City of Rockport, Texas authorizing the acceptance of credit cards for payment of fees, fines, court costs and other charges; providing for a processing fee for payment of fees, fines, court costs and other charges by credit card; providing for a service charge if a payment is not honored; providing for severability; providing a repealer clause; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law; and establishing an effective date.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS AUTHORIZING THE ACCEPTANCE OF CREDIT CARDS FOR PAYMENT OF FEES, FINES, COURT COSTS AND OTHER CHARGES; PROVIDING FOR A PROCESSING FEE FOR PAYMENT OF FEES, FINES, COURT COSTS AND OTHER CHARGES BY CREDIT CARD; PROVIDING FOR A SERVICE CHARGE IF A PAYMENT IS NOT HONORED; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 132 of the Texas Local Government Code authorizes the governing body of a municipality to authorize a municipal official who collects fees, fines, court costs and other charges to accept payment by credit card and further authorizes the collection of a processing fee for use of a credit card and the collection of a service charge if a credit card is not honored by the credit card company; and

WHEREAS, the City Council of the City of Rockport, Texas, further finds and determines that a processing fee equal to 2.50 percent of the fees, fines, court costs and other charges paid by credit card is reasonably related to the expense incurred for accepting payments by credit card.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, COUNTY OF ARANSAS, STATE OF TEXAS:

Section 1: The recitals provided for in the preamble are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2: (A) Each municipal official employed by the City who, as part of that employment, collects fees, fines, court costs or other charges payable to the City, is hereby authorized to accept payment by credit card of any fee, fine, court cost or other charge payable to the City and is further authorized to collect a fee for processing the payment by credit card.

(B) The processing fee for payment by credit card shall be in an amount equal to 2.50 percent of the amount of the fee, fine, court cost or other charge being paid.

(C) If a payment by credit card is not honored for any reason by the credit card company on which the funds are drawn, a service charge from the person who owes the fee, fine, court cost or other charge will be imposed. The service charge is in addition to the original fee, fine, court cost or other charge and is for the collection of that original amount. The amount of the service charge shall be the same amount as the fee charged for the collection of a check drawn on an account with insufficient funds.

Section 3: Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this Ordinance be held to be unconstitutional or of no force and effect, such holding shall not

affect the validity of the remaining portion of this Ordinance, but in all respects said remaining portion shall be and remain in full force and effect.

Section 4: The City Secretary is hereby directed to forward the ordinance to the appropriate persons for inclusion in the City's Code of Ordinances

Section 5: It is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

Section 6: That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

Section 7: This ordinance shall become effective immediately from and after its passage and publication in accordance with the provisions of the Texas Local Government Code.

PASSED and **APPROVED** by the Rockport City Council, County of Aransas, State of Texas, on the following dates:

FIRST READING: _____, 2023

SECOND READING: _____, 2023

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, May 09, 2023

AGENDA ITEM: 13

Deliberate and act on elimination and reclassification of positions within the Public Works Department.

SUBMITTED BY: Public Works / Building & Development Director: Michael Donoho

APPROVED FOR AGENDA: VRS

BACKGROUND: During the budget Preparation for fiscal year 2022-2023 there were changes made to the organizational chart to cover senior level retirements that occurred over the last year. With the recent departure of an Assistant Director, the Public Works Director met with the City Manager to review daily operations and management oversight of the Department. The following changes are recommended.

Eliminating one Assistant Director At \$40.06 per hour /\$83,317.53 per year

Increasing Remaining Assistant Director Position \$5.86 per hour – New Draft Job Description attached with highlighted additional duties and responsibilities.

Reclassifying two Utility System Supervisor Positions to Utility System Managers Positions at an increase \$9.80 per hour each for a total \$19.60 per hour.

Savings of 14.60 per hour. / \$30, 268.00 per year

Savings of \$5,400 in educational incentive pay

Subtotal Savings of \$35,668.00

Downgrade Wastewater Treatment Plant Manager at \$29.04 per hour /\$60,412.60 per year to Utility Maintenance Technician at \$16.87 per hour /\$35,091.55 per year

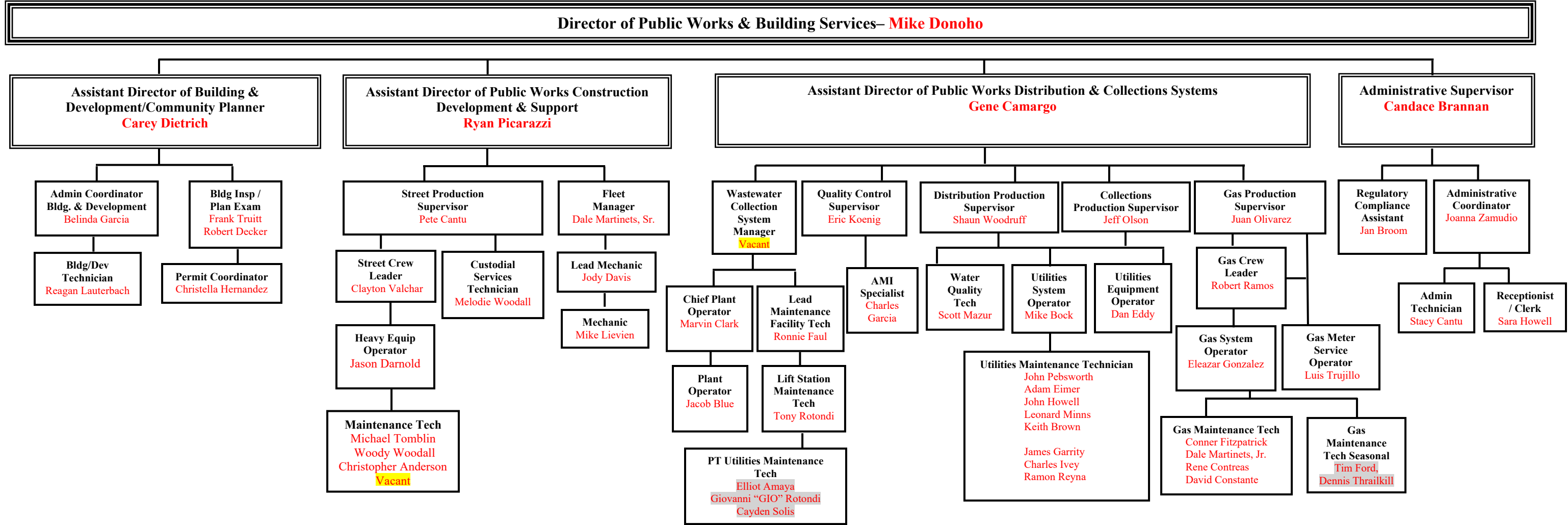
Subtotal Savings of \$25,321.05

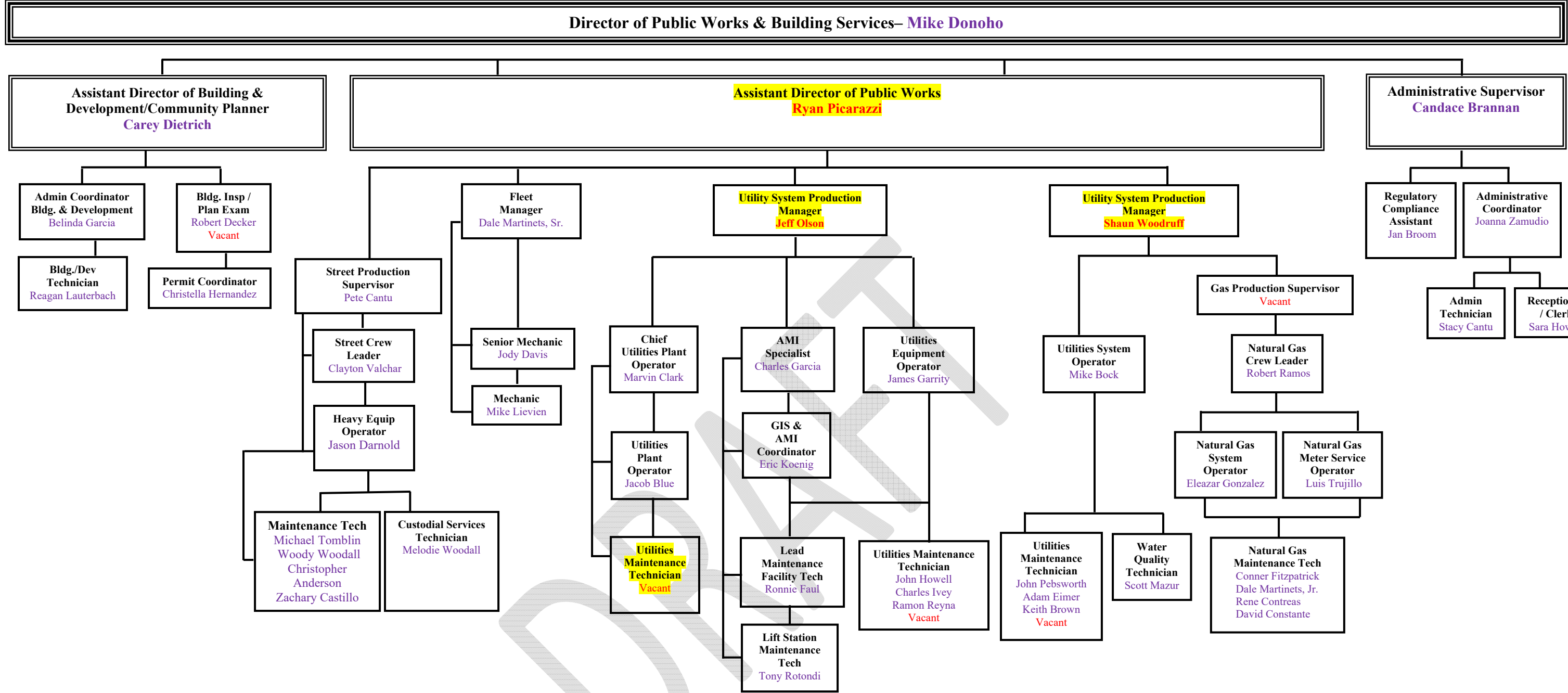
Total Savings of \$60,989.05

The attached organization chart reflects the recommended changes.

FISCAL ANALYSIS: The recommended changes equate to a budget savings of \$60,989.05.

RECOMMENDATION: Staff recommends Council approve the recommended position changes as presented.







Assistant Public Works Director

PW-ADM/02

Public Works

Grade: 23

JOB SUMMARY

This position is responsible for assisting in directing the city's public works operations.

MAJOR DUTIES

- Manages the operation and maintenance of the public water treatment and distribution system, the wastewater collection and treatment system, the natural gas system, streets, drainage systems, storm sewer infrastructure, the vehicle and equipment fleet, and building systems.
- Manages the operations of the Streets and Drainage Department, Fleet Services, and Building Maintenance Department.
- Monitors water and wastewater system inspections to ensure compliance with state and federal regulations; reviews discharge monitoring reports; enforces water conservation and drought contingency plans; oversees the sanitary sewer overflow program; oversees backflow and water quality programs.
- Supervises and assists with large-scale construction and maintenance projects; works with engineers and contractors; performs job site inspections to ensure compliance with standards and specifications; develops specifications
- Reviews site and building plans and specifications and compares with construction- in progress.
- Assists in the administration of emergency preparedness and response plans, risk management plans, vulnerability assessment plans, and facility security plans.
- Assists in the preparation and administration of operating budgets for all divisions; plans for the issuance of capital bonds.
- Assists in the recruitment and hiring of personnel; trains, assigns, schedules, directs, supervises, evaluates, and disciplines personnel.
- Monitors water and gas loss from leaks and makes recommendations for improvements; assists with water audits.

- Corrects and updates system maps.
- Reviews operating records for department divisions.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of the theory, principles, and practices of public administration.
- Knowledge of relevant state and federal laws and of local ordinances.
- Knowledge of budgeting and accounting principles.
- Knowledge of maps and cartographic principles
- Skill in reading site plans, architectural renderings, and construction plans.
- Knowledge of public works management principles.
- Knowledge of city procurement processes.
- Knowledge of analysis, research, and report preparation methods.
- Knowledge of relevant federal and state laws, city ordinances, and department policies and procedures.
- Knowledge of computers and job-related software programs.
- Skill in management and supervision.
- Skill in problem solving.
- Skill in prioritizing and planning.
- Skill in interpersonal relations.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Director of Public Works and Building Services assigns work in terms of department goals and objectives. The supervisor reviews work through conferences, reports, and observation of department activities.

GUIDELINES

Guidelines include Texas local government codes, city ordinances, national building codes, and state

and federal environmental regulations. These guidelines require judgment, selection, and interpretation in application. This position develops department guidelines.

COMPLEXITY / SCOPE OF WORK

- The work consists of varied administrative, supervisory, and management duties. The variety of tasks to be managed contributes to the complexity of the work.
- The purpose of this position is to assist in supervising the city's public works operations. Successful performance helps ensure the effective and efficient operation of the department and affects the quality of life for city residents and visitors.

CONTACTS

- Contacts are typically with co-workers, engineers, contractor, vendors, suppliers, other city employees, state, and local government officials, elected and appointed officials, community leaders, business leaders, and the public.
- Contacts are typically to exchange information, motivate persons, negotiate matters, resolve problems, and provide services.

PHYSICAL DEMANDS / WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table or while intermittently sitting, standing, or stooping. The employee occasionally lifts light and heavy objects, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed in an office and outdoors, occasionally in extreme weather conditions. The employee may be exposed to dust, dirt, grease, machinery with moving parts, contagious or infectious diseases, and irritating chemicals. Work requires the use of masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has direct supervision over all Public Works operations.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field.
- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department to direct and coordinate work within the division/department, usually interpreted to require three to five years of related experience.
- Possession of or ability to obtain Texas Commission on Environmental Quality class B license in Water Distribution is preferred
- Possession of or ability to obtain Texas Commission on Environmental Quality class B license in Wastewater Collection and Treatment is preferred.

- An equivalent combination of education, training and/or experience may be considered.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated.

DRAFT



Utility Systems Production Manager

Public Works

PW-DC/2
Grade: 20

JOB SUMMARY

This position is responsible for managing the daily operations of the City's distribution and collection systems and is responsible for managing all regulatory compliance standards.

MAJOR DUTIES

- Manages the operation and maintenance of the public water treatment and distribution system, the wastewater collection and treatment system, the natural gas system.
- Schedules work and assigns jobs through supervisors; coaches' employees on work methods and procedures; makes recommendations for the hiring of new employees and the transfer or termination of existing employees; assists supervisors in preparing and conducting employee performance evaluations; trains, evaluates, counsels and disciplines personnel; assists in the development of department work programs and policies.
- Assists in the preparation and administration of operating budgets for all divisions; plans for the issuance of capital bonds.
- Assists in the recruitment and hiring of personnel; trains, assigns, schedules, directs, supervises, evaluates, and disciplines personnel.
- Assists in the development and implementation of department work programs and policies.
- Reviews operating records for department divisions.
- Manages crews in the construction, maintenance and replacement of utility mains and service lines; ensures compliance with safe work methods and practices.
- Assists in the administration of emergency preparedness and response plans, risk management plans, vulnerability assessment plans, and facility security plans.
- Responds to after-hours emergencies.
- Oversees and assists with large-scale repairs in the water and wastewater system.
- Corrects and updates system maps.

- Manages and assists with large-scale construction and maintenance projects; works with engineers and contractors; performs job site inspection to ensure compliance with standards and specifications; and state and federal regulations.
- Requests necessary materials and equipment; maintains supply inventory.
- Conducts hydrostatic testing of new water line installations.
- Assists with water flow tests for fire hydrant installations.
- Monitors water and gas loss from leaks and makes recommendations for improvements; assists with audits.
- Manages leak investigation and repairs
- Assists crew in the performance of difficult jobs.
- Assists with enforcement of Backflow Prevention Program to meet compliance with Texas Commission on Environmental Quality (TCEQ).
- Installs and operates well points for dewatering.
- Coordinates with administrative staff on a variety of reports, documents, and correspondence.
- Assists with enforcing city health and safety, wastewater, stormwater quality and Drought Contingency Plan ordinances and water conservation
- Conducts water and wastewater system inspections to ensure compliance with state and federal regulations; reviews discharge monitoring reports; enforces water conservation and drought contingency plans; oversees the sanitary sewer overflow program; oversees backflow and water quality programs.
- Assists with annual smoke test program.
- Operates and maintains water pump stations, water storage tanks, and collection systems lift stations.
- Operates the Supervisory Control and Data Acquisition System (SCADA).
- Works with developers, contractors, and engineers in the installation or rehabilitation of utilities facilities and infrastructure; including plan reviews, coordinating, and approving necessary changes to ensure projects is completed to City specifications and standards.
- Operates and maintains a variety of construction equipment; performs and oversees equipment maintenance checks.
- Interprets, corrects, and updates, utility system maps and drawings.

- Reviews and approves or denies high usage rate adjustments.
- Conducts water use surveys to determine service line and meter size.
- Works with Administrative Coordinator to submit TxDOT highway construction permits for projects within the TxDOT right-of-way, including explanation of project details, shooting of grade and determining traffic plan.
- Prepares estimates for utilities main line extensions and repairs.
- Troubleshoots and repairs control valves, pressure reducing valves, and pumps.
- Conducts safety meetings.
- Locates and marks utility lines using maps and locating devices.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of the purposes, principles, terminology, and practices employed in the development and maintenance of public works infrastructure.
- Knowledge of personnel management principles.
- Knowledge of inventory management principles.
- Knowledge of city purchasing policies and procedures.
- Knowledge of related local and state laws, procedures, and policies.
- Knowledge of computers and job-related software programs.
- Skill in planning, organizing, directing, and coordinating the work of personnel.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the preparation of clear and precise administrative reports.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Assistant Director of Public Works assigns work in terms of very general instructions. The manager spot-checks completed work for compliance with procedures and the nature and propriety of the results.

GUIDELINES

Guidelines include Texas local government codes, city ordinances, national building codes, and state

and federal environmental regulations. These guidelines require judgment, selection, and ¹⁻¹⁹ interpretation in application.

COMPLEXITY / SCOPE OF WORK

- The work consists of varied administrative, supervisory, and technical duties. The variety of tasks to be managed contributes to the complexity of the position.
- The purpose of this position is to manage the day-to-day operations of the water distribution, and wastewater collection system. Successful performance contributes to the efficiency and effectiveness of those operations.

CONTACTS

- Contacts are typically with co-workers, other county employees, representatives of state and federal agencies, vendors, suppliers, contractors, engineers, and the general public.
- Contacts are typically to give or exchange information, resolve problems, motivate persons, and provide services, and justify, negotiate, or settle matters.

PHYSICAL DEMANDS / WORK ENVIRONMENT

- The work is typically performed while sitting at a desk or table. The employee frequently lifts light and heavy objects, uses tools or equipment requiring a high degree of dexterity, and distinguishes between shades of color.
- The work is typically performed in an office, at water treatment facilities, and outdoors, occasionally in extreme weather conditions. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, contagious of infectious diseases, and irritating chemicals.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

This position has direct supervision over all assigned Public Works personnel.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems, usually associated with one to three years' experience or service.
- Possession of or ability to readily obtain a valid Commercial driver's license issued by the State of Texas for the type of vehicle or equipment operated.
- Possession of or ability to readily obtain an appropriate state-certified license for water distribution or wastewater treatment or collection system.



Utilities Maintenance Technician

Public Works

PW-DC/13
Grade: 09

JOB SUMMARY

This position performs technical duties in the maintenance of the wastewater collection and water distribution systems.

MAJOR DUTIES

- Reads and records water usage data from utility meters; locates malfunctioning meters; troubleshoots and makes repairs; installs water meters for new accounts; turns off and locks meters for nonpayment.
- Tests, troubleshoots and repairs backflow prevention devices.
- Locates and repairs leaks in the water distribution and wastewater collection system.
- Installs new water and sewer mains and services.
- Repairs and maintains lift stations.
- Operates a remote control camera to identify line blockages and breaks.
- Operates specialized equipment to clean blocked sewer lines.
- Repairs and replaces fire hydrants; flushes hydrants and performs pressure tests.
- Locates and excavates underground utilities; makes street, sidewalk and lawn repairs.
- Makes sewer and water main line repairs.
- Repairs manholes.
- Operates a variety of heavy equipment, including dump trucks, backhoes, forklifts, etc.
- Operates a variety of hand and power tools, including specialty tools.
- Installs work safety zones and directs traffic at work sites.

- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of department safety policies and procedures.
- Knowledge of utility meter operations and maintenance principles.
- Knowledge of water and wastewater system maintenance and repair principles.
- Knowledge of area streets and roads.
- Knowledge of vehicle maintenance principles.
- Skill in the use of handheld computers and job-related software.
- Skill in the operation of assigned vehicles and equipment.
- Skill in the use of hand and power tools.
- Skill in problem solving.
- Skill in interpersonal relations.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include OSHA regulations, state and federal environmental regulations and department policies and procedures. These guidelines are generally clear and specific, but may require some interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related technical duties. Inclement weather and field conditions contribute to the complexity of the position.
- The purpose of this position is to repair and maintain the water distribution and wastewater collection systems. Successful performance contributes to the efficiency and effectiveness of utility services.

CONTACTS

- Contacts are typically with coworkers, customers, plumbers, vendors, contractors, and the general public.

- Contacts are typically to give or exchange information, resolve problems, and provide services.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, walking, bending, crouching or stooping. The employee frequently lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed in a stockroom, warehouse, and outdoors, occasionally in extreme weather conditions. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, contagious or infectious diseases, and irritating chemicals. Work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated.
- Possession of or ability to readily obtain Texas Commission on Environmental Quality Class C or above license in water and wastewater.