
CITY COUNCIL AGENDA

Notice is hereby given that the Rockport City Council will hold a regular meeting on Tuesday, April 11, 2023, at 6:30 p.m. The meeting will be held in person at the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas. The live stream link to view the meeting is: <https://www.youtube.com/@rockporttxgov>.

Public participation is valued and citizens wishing to express their views on any topic or agenda item can electronically submit a citizen participation form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation> or scanning the QR code to the right, or if attending the meeting in person register before the meeting begins. Using the same form, citizens can also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The comments will be read and summarized in the minutes of the meeting.



The matters to be discussed and acted upon are as follows:

Opening Agenda

1. Call meeting to order.
2. Pledge of Allegiance.
3. Proclamation: Public Safety Telecommunicators Week.
4. Proclamation: Joint Proclamation celebrating the “Week of the Young Children.”
5. Citizens to be heard.

At this time, comments limited to three (3) minutes will be taken from the audience from persons who have signed the speaker’s card located on the table in the back of the Training Room of the Service Center and delivered to the City Secretary before the meeting begins, or written comments received by 4:00 p.m. on the day of the meeting, on any **Agenda** item or any subject matter, will be read and summarized in the minutes of the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender’s time to speak.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6. Deliberate and act on approval of City Council Meeting Minutes of March 14, 2023.
7. Deliberate and act on a Resolution amending Resolution Nos. 2023-05 and 2023-06 by replacing and appointing a new alternate judge; providing for severability; finding and determining that the meeting at which this Resolution is passed is open to the public as required by law; and establishing an effective date.

8. Deliberate and act on the Certificate of Appropriateness Application submitted by Rockport Cultural Arts District to place bronze sculptures, created by renowned artist Mr. Steve Russell, on the Northeast corner of Laurel Street and Highway 35 on Navigation District property adjacent to Little Bay.
9. Deliberate and act on the Certificate of Appropriateness Application submitted by Rockport Cultural Arts District to place an Aransas Pathways Informative Kiosk to be located on a portion of Live Oak Street right-of-way adjacent to the sidewalk located at the rear property line of 103 South Magnolia Street.
10. Deliberate and act on 2nd quarter Report from Rockport Center for the Arts for Fiscal Year 2022-2023 marketing expenditures.
11. Deliberate and act on a Resolution amending authorized representatives to Texas Local Government Investment Pool.
12. Deliberate and act on a Resolution amending authorized representatives to Texas Range Investment Pool.

Public Hearing

13. Conduct a Public Hearing to consider a request to rezone property located at 102 Saint Francis Circle; also known as Lot 2, Block 1, Domasco Subdivision, 3.445 acres, City of Rockport, Aransas County, Texas, to B-1 (General Business District) to allow the use of monitored outdoor parking; currently zoned R-1 (1st Single Family Dwelling District).
14. Conduct a Public Hearing to consider a request to rezone property located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi- Family Dwelling District).
15. Conduct a Public Hearing regarding the potential sale of the Natural Gas System and opportunity for citizen input.

Regular Agenda

16. Deliberate and act on first reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 102 Saint Francis Circle; also known as Lot 2, Block 1, Domasco Subdivision, 3.445 acres, City of Rockport, Aransas County, Texas, from R-1 (1st Single Family Dwelling District) to B-1 (General Business District) to allow the use of monitored outside parking; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

17. Deliberate and act on first reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi- Family Dwelling District) repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.
18. Deliberate and act on first reading of an Ordinance amending Ordinance No. 1894 by replacing and appointing a new alternate judge; providing for severability; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law; and establishing an effective date.
19. Deliberate and act on a Resolution of the City of Rockport, Texas, approving and adopting the City of Rockport Grant Related Financial Management Policies and Procedures, including steps to perform a Grant Related Independent Cost Analysis, and Profit Negotiations for Competitive Procurements Guidelines.
20. ***Postponed – February 14, 2023:*** Deliberate and act on possible approval of an amendment to the existing Republic Services contract.
21. City Manager Report:
 - A. Projects.
22. Reports from Council.

At this time, the City Council will report/update on activities in respective Wards, and all committee assignments, which may include the following: Aransas County Alliance Local Government Corporation; Aransas Pathways Steering Committee; Building and Standards Commission; Coastal Bend Bays and Estuaries Program; Coastal Bend Council of Government; Coastal Bend Mayors Group; Park & Leisure Services Advisory Board; Planning & Zoning Commission; Rockport-Fulton Chamber of Commerce; Aransas County Storm Water Management Advisory Committee; Swimming Pool Operations Advisory Committee; Tourism Development Council; Tree & Landscape Committee; Texas Maritime Museum, Fulton Mansion, Rockport Center for the Arts, Aransas County, Aransas County Independent School District, Aransas County Navigation District, Town of Fulton, and Texas Municipal League. No formal action can be taken on these items at this time.

Executive Session

City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

23. Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Concho Street & General Land Office (GLO) drainage projects.
24. Section 551.072 Deliberations about Real Property to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: consider the possible purchase of real property.

25. Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to wit: City Attorney.

Open Session

City Council will reconvene into open session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

26. Adjournment.

Special Accommodations

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (361) 729-2213, ext. 225 or FAX (361) 790-5966 or email citysec@cityofrockport.com for further information. Braille is not available. The City of Rockport reserves the right to convene into executive session under Government Code §§ 551.071-551.074 and 551.086.

In accordance with the requirements of Texas Government Code Section 551.127, a member of the governing body may participate in this meeting from a remote location. A quorum of the governing body as well as the presiding officer shall be physically present at the above posted location, which shall be open to the public. Those participating remotely shall be visible and audible to the public for all open portions of the meeting. A member of a governmental body who participates in a meeting remotely as provided by law, shall be counted as present at the meeting for all purposes.

Certification

I certify that the above notice of meeting was posted on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas on Thursday, April 6, 2023, by 5:00 p.m. and on the City's website at www.cityofrockport.com. I further certify that the following News Media were properly notified of this meeting as stated above: *The Rockport Pilot* and *Corpus Christi Caller Times*.

Kimberly Henry

Kimberly Henry, Assistant to the City Manager

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 3

Proclamation: Public Safety Telecommunicators Week

SUBMITTED BY: Lee Brown, Communications Center Director

APPROVED FOR AGENDA: VRS

BACKGROUND: Every year during the second week of April, the telecommunications personnel in the public safety community are honored. This week-long event, initially set up in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California, is a time to celebrate and thank those who dedicate their lives to serving the public. It is a week that should be set aside so everyone can be made aware of their hard work and dedication.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Not an action item.

PROCLAMATION

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Public Safety Communications Center; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, Public Safety Telecommunicators of the Public Safety Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, I Tim Jayroe, Mayor of the City of Rockport, do recognize the week of April 9 through April 15, 2023, as

Public Safety Telecommunicators Week

in Rockport, Texas, in honor of the men and women whose diligence and professionalism keep our City and citizens safe.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 4

Proclamation: Joint Proclamation celebrating the “Week of the Young Children.”

SUBMITTED BY: Mayor Tim Jayroe

APPROVED FOR AGENDA: VRS

BACKGROUND: The Children’s Coalition of Aransas County are celebrating the “Week of the Young Children” April 9th through the 15th.

Additional information is included in the Proclamation.

FISCAL ANALYSIS: N/A

RECOMMENDATION: No action necessary.



JOINT PROCLAMATION JP-06-2023

WHEREAS, the Children's Coalition of Aransas County and local early childhood educators, in conjunction with the National Association for the Education of Young Children, are celebrating the "Week of the Young Children" April 9th-15th ; and,

WHEREAS, these organizations are working to improve early learning opportunities that can provide a foundation of learning for children in the City of Rockport, Aransas County, and the Town of Fulton, Texas; and,

WHEREAS, teachers and others who make a difference in the lives of young children in the City of Rockport, Aransas County, and the Town of Fulton, deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all children are crucial to young children's future; and,

NOW, THEREFORE, we Tim Jayroe, Mayor of the City of Rockport, Ray A. Garza, Aransas County Judge, and Kelli Cole, Mayor of the Town of Fulton, do hereby proclaim April 9th-15th as

"WEEK OF THE YOUNG CHILDREN"

in the City of Rockport, Aransas County, and the Town of Fulton, and encourage all citizens to work to make a good investment in early childhood in Aransas County.

IN WITNESS WHEREOF, we do hereby affix our signatures and seal this ____ day of April 2023.

***Tim Jayroe, Mayor
City of Rockport***

***Ray A. Garza
Aransas County Judge***

***Kelli Cole, Mayor
Town of Fulton***

ATTEST:

ATTEST:

ATTEST:

***Teresa Valdez
City Secretary***

***Misty Kimbrough
County Clerk***

***Stephanie Garcia
City Secretary***

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 6

Deliberate and act on approval of City Council Meeting Minutes of March 14, 2023.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VRS

BACKGROUND: Please see the accompanying City Council meeting minutes of March 14, 2023.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Staff recommends Council approve the Minutes, as presented.

CITY OF ROCKPORT

MINUTES

CITY COUNCIL REGULAR MEETING

6:30 p.m., Tuesday, March 14, 2023

Rockport Service Center, 2751 State Highway 35 Bypass

Members of the public could view the meeting via live stream. Public participation is valued and citizens wishing to express their views on any topic or agenda item could electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation> or scanning the QR code provided on the Agenda, or if attending the meeting in person register before the meeting begins. Using the same form, citizens could also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The comments were read and summarized in the minutes of the meeting.

On the 14th day of March 2023, the City Council of the City of Rockport, Aransas County, Texas, convened in a Regular Meeting at 6:30 p.m., at the Training Room of the Rockport Service Center and notice of meeting giving time, place, date, and subject was posted as described in V.T.C.A., Government Code § 551.041.

CITY COUNCIL MEMBERS PRESENT

Mayor Tim Jayroe
Council Member Katy Jackson, Ward 1
Council Member Danielle Hale, Ward 2
Council Member Brad Brundrett, Ward 3- *Via ZOOM*

CITY COUNCIL MEMBER(S) ABSENT

Mayor Pro-Tem Andrea Hattman, Ward 4

STAFF MEMBERS PRESENT

City Manager Vanessa Shrauner
Assistant to City Manager Kimberly Henry
City Secretary Teresa Valdez
Director of Public Works and Building & Development Services Mike Donoho
Chief of Police Greg Stevens
Parks & Leisure Services Director Gene Camargo
Information Technology Director Bob Argetsinger
Communications Center Director Lee Brown

ELECTED OFFICIALS PRESENT

Opening Agenda

1. Call meeting to order.

With a quorum of the Council Members present, the Regular Meeting of the Rockport City Council was called to order by Mayor Jayroe at 6:30 p.m. on Tuesday, March 14, 2023, in the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas.

2. Pledge of Allegiance.

Council Member Jackson led the Pledge of Allegiance to the U.S. flag.

3. Presentation: Friends of Aransas & Matagorda Island Wildlife Refuge – Whooping Crane Strut.

Mayor Jayroe said the City has partnered with the Friends of Aransas & Matagorda Island Wildlife Refuge beginning with the 2015 Whooping Crane Strut to donate \$5.00 of each registration to the group to assist with whooping crane habitat at the Refuge. Mayor Jayroe presented a check in the amount of \$1,510.00 to representatives of the Friends of Aransas and Matagorda Island Wildlife Refuge.

4. Proclamation: Jack Lyons Day – March 18, 2023.

Mayor Jayroe proclaimed March 18, 2023, as Jack Lyons Day in Rockport, Texas. Mayor Jayroe said Jack Lyons flew 60 combat missions in the Pacific and he is indeed a hero. Mayor Jayroe added that March 18, 2023, is Jack Lyons birthday.

5. Citizens to be heard.

At this time, comments limited to three (3) minutes will be taken from the audience from persons who have signed the speaker's card located on the table in the back of the Training Room of the Service Center and delivered to the City Secretary before the meeting begins, or written comments received by 4:00 p.m. on the day of the meeting, on any Agenda item or any subject matter, will be read and summarized in the minutes of the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited, disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Patrick Kane, 1123 East Cedar Street, addressed the Council and commented: I am opposed to Agenda Item 13 and it is only on the Agenda because the City must affirmatively further fair housing to accept \$500,000 in grants for street improvements covered under Agenda Items 11 and 12. I am opposed for three reasons: The community-wide housing analysis isn't an analysis at all; furthering fair housing is not the same as providing affordable housing; and Rockport does not need to waive developer fees.

Kristie Rutledge, 1411 Dana Drive, addressed the Council and commented: This is another example of the ordinance not being following and not allowing citizens to speak on each agenda item. Some things I have concerns about: There was a TIRZ presentation at last Council meeting and the tax increment investment policy that was submitted to the City Council by the Economic Development Corporation and had a statement about the utilization of TIFFs and TIFF projects can exasperate property value increases that compound existing housing affordability issues and that potentially displace residents, proactive planning can help avoid displacement and mitigate impact to existing residents, and the City should provide tax and other incentives to achieve community and economic development goals in a particular area; other agenda items tonight that do not have disclosure as to cost to the tax payers – the Community Development grant, the Rockport Center for the Arts, ask you to vote no on that – we are six months into the budget and we are asking for a budget amendment with no disclosure; see we are increasing two step pay increases for two staff members – again this is a budget amendment, is this a tax increase without disclosure?

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6. Deliberate and act on approval of City Council Meeting Minutes of February 28, 2023.

7. Deliberate and act on a Resolution of the City of Rockport, Texas, authorizing the Rockport Police Department to apply for and operate an Operation Stonegarden Grant Program (OPSG) administered by the Office of the Governor, Homeland Security grants division for Fiscal Year 2022; and authorizing the Mayor to act as the Executive Officer and authorized representative in all matters pertaining to the participation in this grant program.

8. Deliberate and act to accept a Certification of Unopposed Candidates by the City Secretary for the May 6, 2023, General Election.

Deliberar y actuar para aceptar una certificación de candidatos sin oposición, preparade porla secretaria municipal para las elecciones municipales generals del 6 de mayo de 2023.

9. Deliberate and act on Resolution declaring unopposed candidate in the May 6, 2023, City General Election, elected to office; cancelling the Saturday, May 6, 2023, Ward 3 Election; finding and declaring that the meeting at which this Resolution is adopted was open to the public, that the public notice of time, place and the subject matter of the public business to be considered was posted as required by law, including this Resolution.

Deliberar y actuar sobre una resolución declarando a candidatos sin oposición, en laelecciones municipales generals del 6 de mayo 2023, elegido para un cargo público;p anulandolas elecciones del 6 de mayo, 2023 de barrio 3; averiguando y declarando quela reunion en que se adoptó esta resolución fue abierta al público, y el aviso al público de lahora, el lugar y el content de los negocios públicos en consideración fueron publicados comorequire la ley, incluyendo esta resolución.

10. Deliberate and act on 1st quarter report from the Texas Maritime Museum for Fiscal Year 2022-2023 marketing expenditures.

11. Deliberate and act on a Resolution authorizing the submission of a 2023/2024 Texas Community Development Block Grant application to the Texas Department of Agriculture for the Community Development Fund for street improvements and adopting required Community Development Block Grant Civil Rights policies.

12. Deliberate and act on a Resolution of the City Council of the City of Rockport, Texas authorizing City representatives in matters pertaining to the City's participation in the Texas Community Development Block Grant Program.

13. Deliberate and accept community-wide housing analysis performed regarding impediments to housing for the City of Rockport.

14. Deliberate and act on approval of a Joint Management Services Agreement between the City of Rockport, Texas and the Rockport Arts Association.

15. Deliberate and act on report from Aransas County Council on Aging for marketing expenditures made for 2023 Bountiful Bowl Pottery Fair/Rockport Clay Expo.

Mayor Jayroe called for requests to remove any item from the Consent Agenda for separate discussion.

Council Member Hale requested Consent Agenda Item 14 be removed for separate discussion.

MOTION: Council Member Hale moved to approve the Consent Agenda Items, minus Item 14, as presented. Council Member Jackson seconded the motion. Motion carried unanimously.

Consent Agenda Item 14.

Council Member Hale stated she thinks the Agreement makes sense the way it is presented and there is a lot of background on this, and it would be helpful for the citizens to hear some of the background.

City Manager Vanessa Shrauner stated this is a Joint Management Agreement with the Rockport Center for the Arts and we are on the grant that helped build the Center. Ms. Shrauner said since we are on the grant, we have to have a co-management agreement, but we are not interested in co-managing that facility, nor are we funding that facility, but we have committed to funding them through hotel occupancy tax funds if they make an application. Ms. Shrauner expressed that does not mean we have to give them hotel occupancy tax funds because you cannot commit hotel occupancy tax funds from year-to-year. Ms. Shrauner explained the part of the City's co-management is if we hear of a lead we will send them to the facility to use. Ms. Shrauner added if they are awarded hotel occupancy tax funds they will be required to report to Council just like any other agency.

Council Member Hale said she believed she read in the Agreement that the City does not have maintenance responsibility for the building.

Ms. Shrauner stated that was correct, and if they call and ask us for help and we have available people, time, money, whatever, we will assist them, but we are not required to maintain any of the facility.

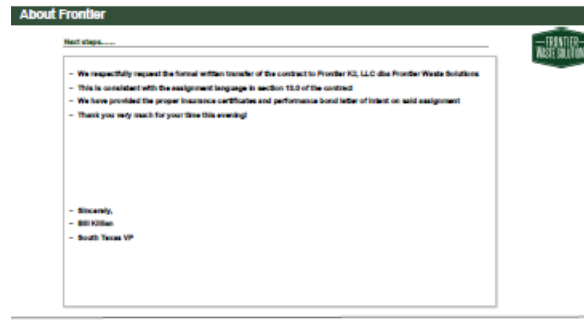
MOTION: Council Member Hale moved to approve Consent Agenda Item 14, as presented. Council Member Jackson seconded the motion. Motion carried unanimously.

Public Hearing

16. Conduct a Public Hearing for the purpose of considering abolishing, continuance, or modification of the Juvenile Curfew Ordinance.

Mayor Jayroe opened the Public Hearing at 6:48 p.m.

Chief Stevens said this is the required second Public Hearing. Chief Stevens stated nothing has changed in the Agenda Packet except for the addition of a letter of support from the Rockport-



18. Deliberate and act on second & final reading of an Ordinance continuing the City of Rockport Code of Ordinances Chapter 66 “Offenses and Miscellaneous Provisions” Article II . “Minors Curfew” setting curfew hours for minors; repealing all Sections in conflict herewith; providing a severability clause; and providing an effective date.

MOTION: Council Member Jackson moved to approve the second & final reading of an Ordinance continuing the City of Rockport Code of Ordinances Chapter 66 “Offenses and Miscellaneous Provisions” Article II. “Minors Curfew” setting curfew hours for minors; repealing all Sections in conflict herewith; providing a severability clause; and providing an effective date. Council Member Hale seconded the motion. Motion carried unanimously.

19. Deliberate and act on reclassification of Administrative & Special Events Assistant.

City Manager Shrauner stated shortly after she arrived in Rockport, the Parks & Leisure Services Director retired and he has contracted with the City while the City was searching for his replacement. Ms. Shrauner said we received good applicants and the best applicant for the Director position came from an existing City employee, so we are promoting Gene Camargo into the Parks & Leisure Services Director position. Ms. Shrauner explained that in conjunction with that she would also like to promote the Administrative & Special Events Assistant to an Assistant Director because she wants to expand the City’s breath of leisure services and provide some internal growth for that position as well. Ms. Shrauner stated it will be paid for out of the current budget and she is not asking for a budget adjustment or amendment or anything of the sort.

MOTION: Council Member Jackson moved to approve the reclassification of Administrative & Special Events Assistant to Assistant Parks Director. Council Member Hale seconded the motion. Motion carried unanimously.

20. Deliberate and act on reclassification of Accounting Clerk.

City Manager Shrauner stated there had been some reorganization before she became employed by the City, and she has been here about six months and has been looking at needs and services. Ms. Shrauner said one of the positions that was created was a new position or moved from another department to the Finance Department, an Accounting Clerk, and she has decided a bigger need is an Executive Administrative Assistant to provide assistance for the City Secretary, Human Resources, Assistant to the City Manager and the City Manager. Ms. Shrauner added this position has not been filled yet and there are two other open positions in the Finance Department and she thinks it would be better use of the time providing assistance to the key Administrative staff. Ms. Shrauner explained the money for this will also be paid out of the current budget.

Council Member Jackson said this position is already budgeted.

Ms. Shrauner stated that was correct, it's just getting a new title.

MOTION: Council Member Hale moved to approve the reclassification of Accounting Clerk to Executive Administrative Assistant. Council Member Jackson seconded the motion. Motion carried unanimously.

21. City Manager Report:

A. Projects.

City Manager Shrauner said she did not have anything new to report.

22. Reports from Council.

At this time, the City Council will report/update on activities in respective Wards, and all committee assignments, which may include the following: Aransas County Alliance Local Government Corporation; Aransas Pathways Steering Committee; Building and Standards Commission; Coastal Bend Bays and Estuaries Program; Coastal Bend Council of Government; Coastal Bend Mayors Group; Park & Leisure Services Advisory Board; Planning & Zoning Commission; Rockport-Fulton Chamber of Commerce; Aransas County Storm Water Management Advisory Committee; Swimming Pool Operations Advisory Committee; Tourism Development Council; Tree & Landscape Committee; YMCA Development Committee; Texas Maritime Museum, Fulton Mansion, Rockport Center for the Arts, Aransas County, Aransas County Independent School District, Aransas County Navigation District, Town of Fulton, and Texas Municipal League. No formal action can be taken on these items at this time.

Council Member Jackson said there were lots of things happening in Ward 1. Council Member Jackson stated there was a ribbon cutting at the mural at Rock Bottom today. Council Member Jackson announced the Crawfish Fest is scheduled for this Friday and Saturday. Council Member Jackson expressed great things are going on in Downtown. Council Member Jackson expressed she is keeping her eyes open for opportunities for business to expand farther south, so if anyone has any ideas please let her know. Council Member Jackson added that on the City's website "Frequently Asked Questions for the Charter 2023 Election" information is available; please read that, it is the City's statement and that's all we can say.

Council Member Hale said Oysterfest provided a great weekend for the whole community; they broke all the records. Council Member Hale stated Whooping Crane Strut was successful as well. Council Member Hale thanked the event organizers and the public safety teams who really worked hard that weekend and did a great job.

Mayor Jayroe said he has mentioned in several of the Council meetings lately that the City is working with the other entities around here, and we need to be working with them; we are getting a lot of things done. Mayor Jayroe said with the Stormwater Drainage Committee, we are doing a lot of work toward getting a Master Drainage Plan for our County, and the County and City are cooperating fully trying to get this project done. Mayor Jayroe added there has been a lot of work done between the Aransas County Navigation District, the Town of Fulton, the City of Rockport and so forth; working on these projects together to see that our community gets the benefit as opposed to some of the things we may have done in the past where it appeared we were in conflict with each other. Mayor Jayroe expressed this is working out very well and he

would like to see that continue and he appreciates that.

Executive Session

City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- 23. Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Concho Street & General Land Office (GLO) drainage projects.**

At 7:09 p.m., Mayor Jayroe convened the City Council into executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in: Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Concho Street & General Land Office (GLO) drainage projects.

Open Session

City Council will reconvene into open session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 7:33 p.m., Mayor Jayroe reconvened the Rockport City Council into open session pursuant to the provisions of Chapter 551 of the Texas Government Code.

No action was taken.

24. Adjournment.

At 7:33 p.m., Council Member Jackson moved to adjourn. Motion was seconded by Council Member Hale. Motion carried unanimously.

APPROVED:

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 7

Deliberate and act on a Resolution amending Resolution Nos. 2023-05 and 2023-06 by replacing and appointing a new alternate judge; providing for severability; finding and determining that the meeting at which this Resolution is passed is open to the public as required by law; and establishing an effective date.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VRS

BACKGROUND: City Council adopted Resolution No. 2023-05 ordering a General Election and Resolution No. 2023-06 ordering a Special Election – Potential Sale of Natural Gas System, Since the adoption of the two Resolutions, the City has been notified there has been a change in the person appointed as the alternate judge for the elections. Because the elections were ordered by Resolutions, it is necessary to amend the Resolutions listing the correct name of the person serving as alternate presiding judge.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Staff recommends Council approve the Resolution, as presented.

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS AMENDING RESOLUTION NOS. 2023-05 AND 2023-06 BY REPLACING AND APPOINTING A NEW ALTERNATE JUDGE; PROVIDING FOR SEVERABILITY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Rockport, Texas seeks to name Sandra Mueller as a replacement alternate judge; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, COUNTY OF ARANSAS, STATE OF TEXAS:

Section 1: The recitals provided for in the preamble are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2: Section 7 of Resolution No. 2023-05 and Section 8 of Resolution No. 2023-06 is hereby amended to read as follows:

“Carolyn Smith will serve as Presiding Judge and ~~Mayra Wilson~~ **Sandra Mueller** will serve as Alternate Presiding Judge, and the clerks of the election will be appointed by the Presiding Judge in a number not to exceed four (4) clerks. The appointment is for a single election to be held on Saturday, May 6, 2023.

“Election officials shall be paid \$12.00 per hour. The Presiding Judge, or the election worker at the polling location that he or she designates, who picks up the elections supplies on May 6, 2023, from the Contracting Officer and who returns the remaining supplies, ballot boxes, and all other election records from the polling location to the Contracting Officer will be compensated with a delivery fee of \$25.00.

“The polls at the polling place shall on said Election Day be open from seven o'clock (7:00) a.m. to seven o'clock (7:00) p.m.”

Section 3: Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respects said remaining portion shall be and remain in full force and effect.

Section 4: It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED AND APPROVED by the Rockport City Council, County of Aransas, State of Texas, on the _____ day of _____, 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 8

Deliberate and act on the Certificate of Appropriateness Application submitted by Rockport Cultural Arts District to place bronze sculptures, created by renowned artist Mr. Steve Russell, on the Northeast corner of Laurel Street and Highway 35 on Navigation District property adjacent to Little Bay.

SUBMITTED BY: Carey Dietrich - Community Planner / Asst Director Building & Planning

APPROVED FOR AGENDA: VRS

BACKGROUND: The Rockport Cultural Arts District has commissioned Mr. Steve Russell to sculpt “Cultural Interface” celebrating the multi-cultural heritage of Aransas County. The sculpture is of Spanish and French Explorers, the early Religious Settlers, and Native Americans.

After review of the submittal Staff finds that the project is in compliance with structural and windstorm anchoring standards and wholeheartedly supports the installation of these beautiful works of art!

Please see the accompanying documents for detail information.

FISCAL ANALYSIS: N/A.

STAFF RECOMMENDATION: Staff recommends approval of the Certificate of Appropriateness Application submitted by Rockport Cultural Arts District to place bronze sculptures, created by renowned artist Mr. Steve Russell, on the Northeast corner of Laurel Street and Highway 35 on Navigation District property adjacent to Little Bay.

Heritage District Certificate of Appropriateness Application



Building & Development Services Department

Chapter 118 of the City of Rockport Code of Ordinances (available at www.cityofrockport.com/200/Ordinances-Resolutions) established the Heritage District Zoning Overlay Code with the purpose and intent of implementing the design goals of the Heritage District Master Plan, establishing specific standards within different character districts, and encouraging historic preservation and economic development. A complete certificate of appropriateness (COA) is required in order to help guide the project through the process as quickly and efficiently as possible. **It is highly recommended that applicants contact the Building and Development Services Department in the beginning stages of their project before any designs are finalized and well in advance of an application deadline.** The COA is required for any modifications or improvements made to property within the Heritage District and is not in lieu of a building permit.

Property Description

Address: ~~AUSTIN~~ TRACT lying EAST OF & BEING Rockport ACAD Property ID: 56561
HARBOR

Subdivision: Smith and Wood Reserve Block: B Lot: _____

Character District: ☐ Austin Street Corridor ☐ Arterial Mixed Use District ☐ Civic Core District
☐ Harbor Destination ☐ Neighborhood Mixed Use District ☐ Waterfront District

Street Type Designation: ☐ A ☐ B Current Use/Occupation: _____

Property Owner Information

Name: Malcolm Dieckow

Company: ARANSAS COUNTY NAVIGATION DISTRICT

Mailing Address: 722 NAVIGATION CIRCLE
Rockport, TX 78382

Phone: 361-205-1999

Email: hamilton9926@myyahoo.com

Signature: Malcolm Dieckow

Date: 3/5 March 2013

Owner's Agent/Representative (if different from owner)

Name: JENNIFER DAY

Company: ROCKPORT CULTURAL ARTS DISTRICT

Mailing Address: 902 E. CORNWALL
Rockport, TX 78382

Phone: 214-395-7156

Email: jdayrose@gmail.com

Signature: Jennifer Day

Date: 3/6/13

Project Description Summary

Project Name: "CULTURAL INTERFACE" SCULPTURES Use Designation: ☐ Commercial ☐ Residential

Proposed Use/Occupation: PUBLIC ART - located AT Hwy 35N & LAUREL STREETS - NORTH OF LITTLE BAY

Type of Project (check all that apply): ☐ Building Addition ☐ Change of Use/Expansion of Use
☐ Demolition ☐ Expansion of Building Area ☐ Expansion of Parking Area ☐ Facade Changes
☐ Signage, Modification ☐ Signage, New ☐ New Construction ☐ Rehabilitation/Remodeling
☐ Relocation

Application Checklist

1. ☐ Detailed description of the project and scope of work
2. ☐ Project timeline
3. ☐ Photo of front of the structure and additional photos of the area(s) of work
4. ☐ Site plan, with all maps and renderings drawn to scale and including the required elements listed in Sec. 118-263 §3.7.1 as well as any other details necessary to clearly describe the project
5. ☐ Specifications of materials to be used
6. ☐ Samples of materials, paint colors, finishes, and/or fabrics
7. ☐ Elevations and architectural drawings showing exterior work and fencing
8. ☐ Proposed signage plan
9. ☐ Proof of ownership or authorization to act on behalf of the property owner

Date Received: _____ **Referred to:** ☐ Staff ☐ RHDB **Date:** _____

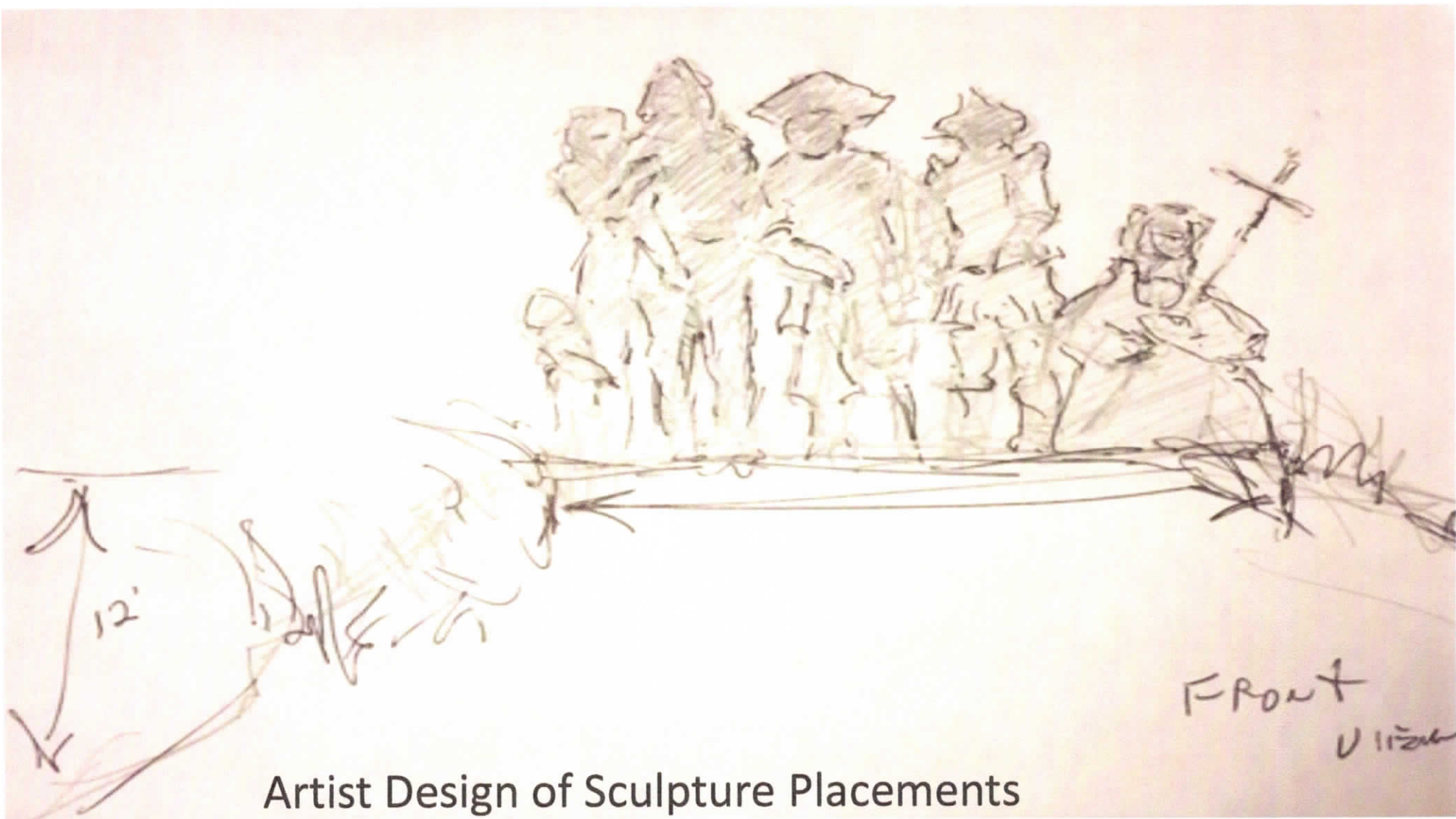
Resolution: ☐ Approved ☐ Denied ☐ Appealed Date: _____

City of Rockport Certificate of Appropriateness Application

Attachment to Heritage District Certificate of Appropriateness Application

1. **Description** – Cultural Interface is a set of six bronze sculptures to be located on the south end of Little Bay facing Hwy35N and Laurel Streets. The sculptures are 9' tall and will be on a 12' base of concrete and stainless steel. The pilings will be driven 21' into the ground.
2. **Timeline** – This project is expected to be completed, installation complete, in late summer 2023.
3. **Photos** – attached
4. **Site Plan** – attached
5. **Specs material** – sculptures: bronze – base: concrete, stainless, landscaping: native grasses, walkways: permeable pavers
8. **Signage** – a bronze plaque will be placed at the sculpture base with the name of the art, artists, and list of donors





Artist Design of Sculpture Placements



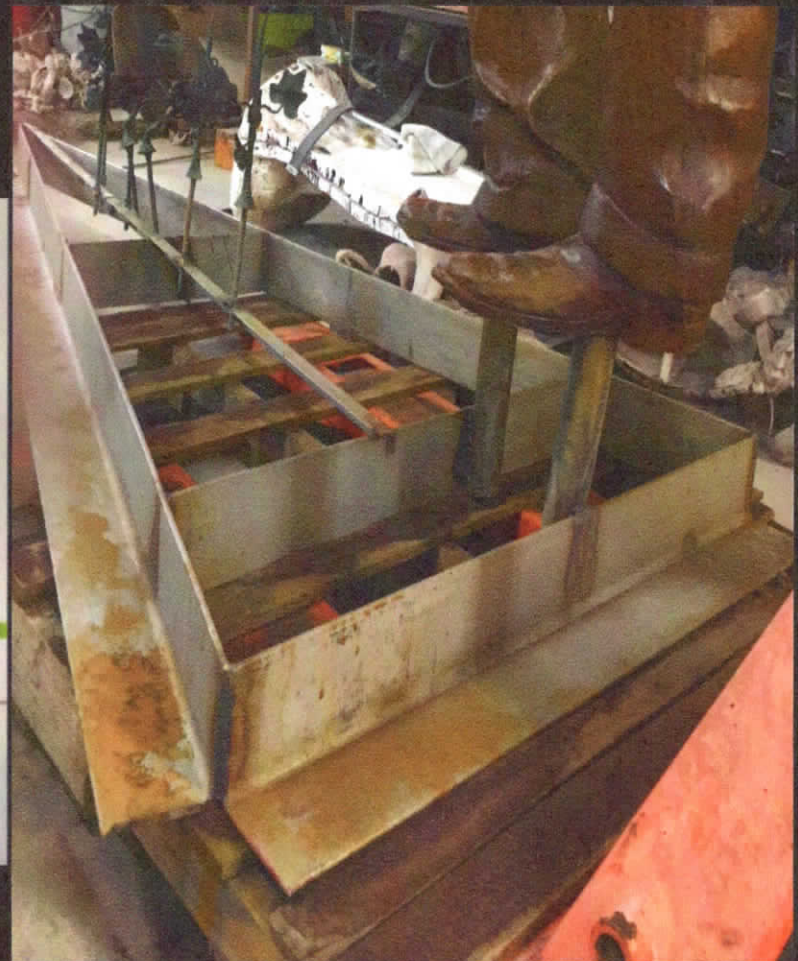
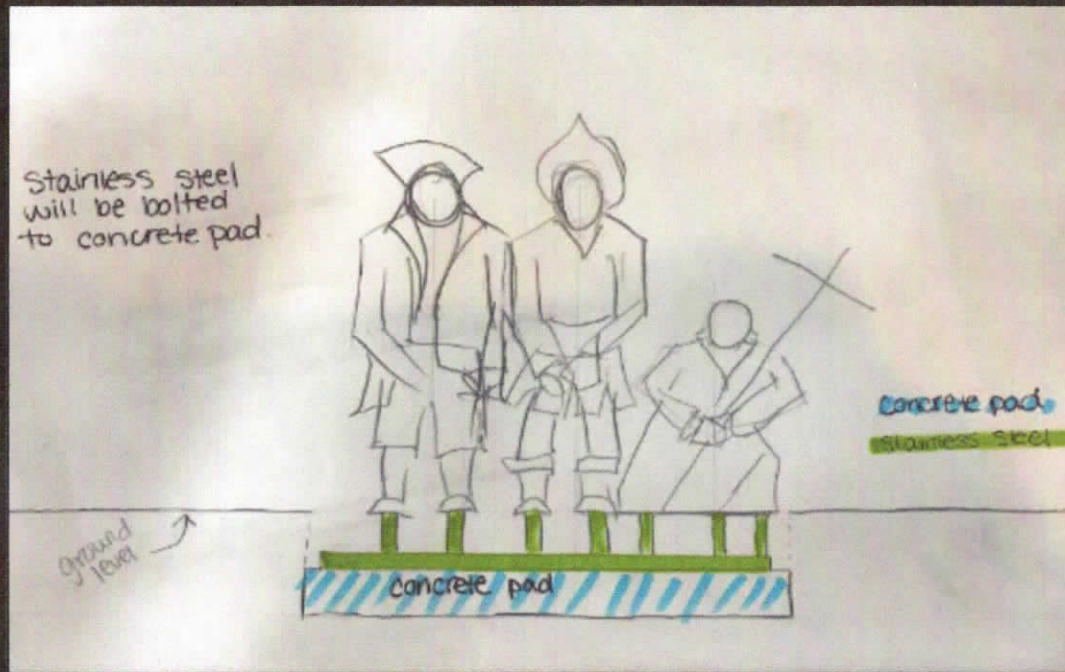
Base – 12'

Sculptures – 9'

Total Height – 21'

Example - Height

Sculpture Base



Water Elevations Friday 2/10/73 @ 8:00 A.M. Elev. +1.09



PLAT SHOWING PROPOSED LOCATION OF EUROPEAN AND NATIVE AMERICAN
SCULPTURES TO BE LOCATED ON MARSHALL COUNTY NAVIGATION DISTRICT
PROPERTY ADJACENT TO THE SAU BASIN, ROCKPORT, TEXAS

FEBRUARY 12, 2003

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 84

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CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 9

Deliberate and act on the Certificate of Appropriateness Application submitted by Rockport Cultural Arts District to place an Aransas Pathways Informative Kiosk to be located on a portion of Live Oak Street right-of-way adjacent to the sidewalk located at the rear property line of 103 South Magnolia Street.

SUBMITTED BY: Carey Dietrich - Community Planner / Asst Director Building & Planning

APPROVED FOR AGENDA:VRS

BACKGROUND: The Rockport Cultural Arts District has requested to place an Aransas Pathways Informative Kiosk on the grassy area between the sidewalk and the rear property line of 103 South Magnolia Street. The Kiosk would be similar to those located at the Tule Park Bridge.

Please see the accompanying documents for detail information.

FISCAL ANALYSIS: N/A.

STAFF RECOMMENDATION: Staff recommends approval of the Certificate of Appropriateness Application submitted by Rockport Cultural Arts District to place an Aransas Pathways Informative Kiosk to be located on a portion of Live Oak Street right-of-way adjacent to the sidewalk located at the rear property line of 103 South Magnolia Street.

Heritage District Certificate of Appropriateness Application



Building & Development Services Department

Chapter 118 of the City of Rockport Code of Ordinances (available at www.cityofrockport.com/200/Ordinances-Resolutions) established the Heritage District Zoning Overlay Code with the purpose and intent of implementing the design goals of the Heritage District Master Plan, establishing specific standards within different character districts, and encouraging historic preservation and economic development. A complete certificate of appropriateness (COA) is required in order to help guide the project through the process as quickly and efficiently as possible. **It is highly recommended that applicants contact the Building and Development Services Department in the beginning stages of their project before any designs are finalized and well in advance of an application deadline.** The COA is required for any modifications or improvements made to property within the Heritage District and is not in lieu of a building permit.

Property Description

Address: 105 S. Magnolia Rockport, TX ACAD Property ID: 8822740

Subdivision: _____ Block: _____ Lot: _____

Character District: ☐ Austin Street Corridor ☐ Arterial Mixed Use District ☐ Civic Core District
☐ Harbor Destination ☐ Neighborhood Mixed Use District ☐ Waterfront District

Street Type Designation: ☐ A ☐ B Current Use/Occupation: _____

Property Owner Information

Name: Rockport Cultural

Company: Arts Dist

Mailing Address: 902 E Cornwall
Rockport, TX

Phone: _____

Email: _____

Signature: _____

Date: _____

Owner's Agent/Representative (if different from owner)

Name: _____

Company: _____

Mailing Address: _____

Phone: _____

Email: _____

Signature: _____

Date: _____

Project Description Summary

Project Name: Aransas Pathways Use Designation: ☒ Commercial ☐ Residential

Proposed Use/Occupation: Informative Kiosk

Type of Project (check all that apply): ☐ Building Addition ☐ Change of Use/Expansion of Use
☐ Demolition ☐ Expansion of Building Area ☐ Expansion of Parking Area ☐ Facade Changes
☐ Signage, Modification ☒ Signage, New ☐ New Construction ☐ Rehabilitation/Remodeling
☐ Relocation

Project Synopsis:

Please check the box of the materials listed below that are attached to this application. Refer to Chapter 118 Sec. 118-261 through Sec. 118-270 of the Code of Ordinances for a complete description of all requirements.

1. ☐ Detailed description of the project and scope of work
2. ☐ Project timeline
3. ☒ Photo of front of the structure and additional photos of the area(s) of work
4. ☐ Site plan, with all maps and renderings drawn to scale and including the required elements listed in Sec. 118-263 §3.7.1 as well as any other details necessary to clearly describe the project
5. ☐ Specifications of materials to be used
6. ☐ Samples of materials, paint colors, finishes, and/or fabrics
7. ☐ Elevations and architectural drawings showing exterior work and fencing
8. ☒ Proposed signage plan
9. ☐ Proof of ownership or authorization to act on behalf of the property owner

DO NOT WRITE BELOW THIS LINE – FOR STAFF USE ONLY

Date Received: _____ **Referred to:** ☐ Staff ☐ RHDB **Date:** _____

Resolution: ☐ Approved ☐ Denied ☐ Appealed Date: _____

Comments:







Pathways to History

The history of Annapolis County is rich and varied. From the Native Americans who enjoyed the abundant seafood and milk of marsh to the Spanish who valued the harbor of our days, and the homesteaders looking for new land, people have sought out the shores of Annapolis and Copeland bays.

Discover the Past

After visiting the historic, the Elizabeth Johnston House, one of Annapolis's earliest houses, you'll learn about the history of Annapolis County. Located in the historic town of One, the house is a showcase of local history for visitors of all ages, including a rotating exhibit gallery, a porch with historical settings, a garden, and gardens.



Step Back in Time

In the winter houses, visitors in winter dress lead tours through historic homes. This annual event is sponsored by the

Friends of the History Center

— lecture series, open house, and tours. The tour brings to life the history of the county by visiting the sites of these events, as well as the history of the area.

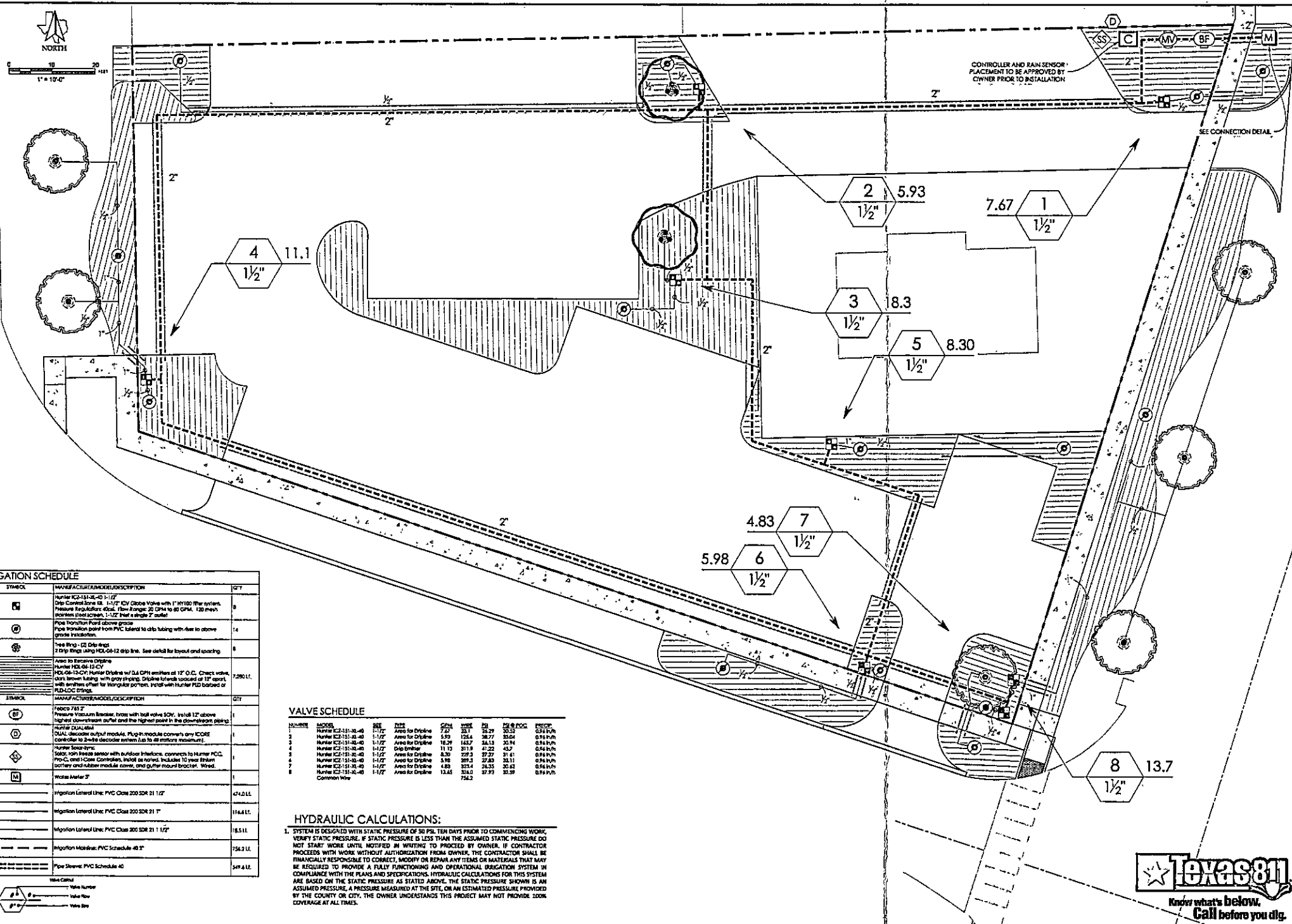
The tour is held in conjunction with the "Thank a Volunteer" event, offering a chance for volunteers to be recognized for their service. There's always something for everyone as you travel through Annapolis along its historic pathways.



Scan to learn more information







IRRIGATION SCHEDULE

| SYMBOL | MANUFACTURER/DESCRIPTION | QTY |
|--------|---|-----------|
| □ | Hunter IC2-151-40 1-1/2" Drip Control Valve w/ 1" NPT 100 lb. Pressure Regulator, 40psi. Flow Range: 20 GPM to 60 GPM. 120 mesh stainless steel screen. 1-1/2" NPT x 1/2" NPT outlet | 3 |
| ○ | Pipe Transition from PVC lateral to drip tubing with riser to above grade installation | 14 |
| ● | Tree Ring - 12 Drip Ring 2 Drip Rings Using HD-64-12 drip line. See detail for layout and spacing | 8 |
| — | Area to Receive Dripine Hunter HD-64-12 Dripine w/ 0.4 GPH emitter at 12" O.C. Check valve, don't brown tubing with gray shading. Dripine tubing spaced at 12" apart, with another half for triangular portion. Install with Hunter PTD barbed or HD-64-12 fittings | 7,290 LI. |
| SYMBOL | MANUFACTURER/DESCRIPTION | QTY |
| BT | Fabco 765 2" Pressure Vacuum Breaker, brass with lead valve SOV. Install 12" above highest downstream outlet and the highest point in the downstream piping | 1 |
| □ | Hunter Dual-ARM DUAL decoder output module. Plug-in module converts any ICORE controller to 2-wire decoder system (up to 48 stations maximum) | 1 |
| ◇ | Hunter Sonic-Sync Solenoid Valve sensor with outdoor infiltration, connects to Hunter PDC Pro-C and 1/2" Hose Connectors, install as noted. Includes 10 year lifetime warranty and rubber module cover, and gasket mount bracket. Wired | 1 |
| M | Woods Meter 2" | 1 |
| — | Irrigation Lateral Line: PVC Class 200 SDR 21 1-1/2" | 474.0 LI. |
| — | Irrigation Lateral Line: PVC Class 200 SDR 21 1" | 116.6 LI. |
| — | Irrigation Lateral Line: PVC Class 200 SDR 21 1-1/2" | 18.5 LI. |
| — | Irrigation Mainline: PVC Schedule 40 2" | 756.2 LI. |
| — | Pipe Sleeve: PVC Schedule 40 | 549.4 LI. |

VALVE SCHEDULE

| NUMBER | MODEL | SIZE | TYPE | AREA | FLOW | PSI | PSI @ 100' | PSI @ 200' | PSI @ 300' | PSI @ 400' | PSI @ 500' |
|--------|----------------------|--------|------------------|-------|-------|-------|------------|------------|------------|------------|------------|
| 1 | Hunter IC2-151-40-40 | 1-1/2" | Area for Dripine | 7.67 | 33.1 | 28.29 | 30.04 | 31.79 | 33.54 | 35.29 | 37.04 |
| 2 | Hunter IC2-151-40-40 | 1-1/2" | Area for Dripine | 5.93 | 126.6 | 98.77 | 33.04 | 31.79 | 30.54 | 29.29 | 28.04 |
| 3 | Hunter IC2-151-40-40 | 1-1/2" | Area for Dripine | 18.24 | 163.7 | 34.13 | 32.88 | 31.63 | 30.38 | 29.13 | 27.88 |
| 4 | Hunter IC2-151-40-40 | 1-1/2" | Drip emitter | 11.13 | 311.9 | 47.22 | 43.7 | 40.2 | 36.7 | 33.2 | 29.7 |
| 5 | Hunter IC2-151-40-40 | 1-1/2" | Area for Dripine | 8.30 | 225.9 | 37.37 | 31.41 | 25.45 | 19.49 | 13.53 | 7.57 |
| 6 | Hunter IC2-151-40-40 | 1-1/2" | Area for Dripine | 3.98 | 269.3 | 27.83 | 33.11 | 33.11 | 33.11 | 33.11 | 33.11 |
| 7 | Hunter IC2-151-40-40 | 1-1/2" | Area for Dripine | 4.83 | 323.4 | 24.33 | 30.62 | 30.62 | 30.62 | 30.62 | 30.62 |
| 8 | Hunter IC2-151-40-40 | 1-1/2" | Area for Dripine | 13.45 | 334.0 | 37.93 | 32.39 | 26.85 | 21.31 | 15.77 | 10.23 |
| | Common Wire | 1-1/2" | | | 756.2 | | | | | | |

HYDRAULIC CALCULATIONS:

1. SYSTEM IS DESIGNED WITH STATIC PRESSURE OF 50 PSI. TEN DAYS PRIOR TO COMMENCING WORK, VERIFY STATIC PRESSURE. IF STATIC PRESSURE IS LESS THAN THE ASSUMED STATIC PRESSURE DO NOT START WORK UNTIL NOTIFIED IN WRITING TO PROCEED BY OWNER. IF CONTRACTOR PROCEEDS WITH WORK WITHOUT AUTHORIZATION FROM OWNER, THE CONTRACTOR SHALL BE FINANCIALLY RESPONSIBLE TO CORRECT, MODIFY OR REPAIR ANY ITEMS OR MATERIALS THAT MAY BE REQUIRED TO PROVIDE A FULLY FUNCTIONING AND OPERATIONAL IRRIGATION SYSTEM IN COMPLIANCE WITH THE PLANS AND SPECIFICATIONS. HYDRAULIC CALCULATIONS FOR THIS SYSTEM ARE BASED ON THE STATIC PRESSURE AS STATED ABOVE. THE STATIC PRESSURE SHOWN IS AN ASSUMED PRESSURE. A PRESSURE MEASURED AT THE SITE, ON AN ESTIMATED PRESSURE PROVIDED BY THE COUNTY OR CITY. THE OWNER UNDERSTANDS THIS PROJECT MAY NOT PROVIDE 100% COVERAGE AT ALL TIMES.

REVISIONS

| NO. | DATE | BY | CHKD. | REMARKS |
|-----|------|----|-------|---------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

J. SCHWARZ & ASSOCIATES, INC.
Professional Engineering Solutions
F-3134
TEXAS REG. 5671

HANSON NO. 280073

| SCALE AS SHOWN | DATE | BY | CHKD. | REMARKS |
|----------------|------|----|-------|---------|
| LAYOUT | | | | |
| DRAWN | | | | |
| REVIEWED | | | | |

HANSON
Hanson Professional Services Inc. 2020
4501 Goliard Rd.
Corpus Christi, Texas 78411
TYPE A-1 / 719-543-1100 / 1-800-451-1100

IRRIGATION PLAN
RCA PARKING & PUBLIC FACILITIES
IMPROVEMENTS PROJECT ARANISAS
COUNTY GUO CDBG-DR NO. 20-085-098-C270

LI-01
OF 22 SHEET



CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 10

Deliberate and act on 2nd quarter Report from Rockport Center for the Arts for Fiscal Year 2022-2023 marketing expenditures.

SUBMITTED BY: Assistant to the City Manager/Interim Director of Finance Kimberly Henry

APPROVED FOR AGENDA: VRS

BACKGROUND: The Rockport Center for the Arts has been allocated \$295,000 in Fiscal Year 2022-2023 Hotel Occupancy Tax (HOT) funds. According to our agreement with Rockport Center for the Arts, fiscal quarterly reports are required to be submitted to the City Council for approval. See the accompanying 1st Quarter HOT Expenditure Report for additional information.

FISCAL ANALYSIS: Charged to account 6602040. The budgeted amount is \$295,000.

RECOMMENDATION: Staff recommends Council approve the Rockport Center for the Arts Fiscal Year 2022-2023 Hotel Occupancy Tax funds 2nd quarter expenditures and authorization to disburse 3rd quarter funds in the amount of \$73,750.00, as presented.



ROCKPORT
CENTER
FOR THE ARTS

Explore. Discover. Express.

Hotel Occupancy Tax Grant Report for the City of Rockport
2nd Quarter Fiscal Year 2023
January to March 2023



Compelling Visual Arts Programming



Continuation: January 2023
Visual Arts Program: Annual Membership Exhibits



The Big Wave!

Annual All Members Show
Dec 10, 2022 - Jan 15, 2023

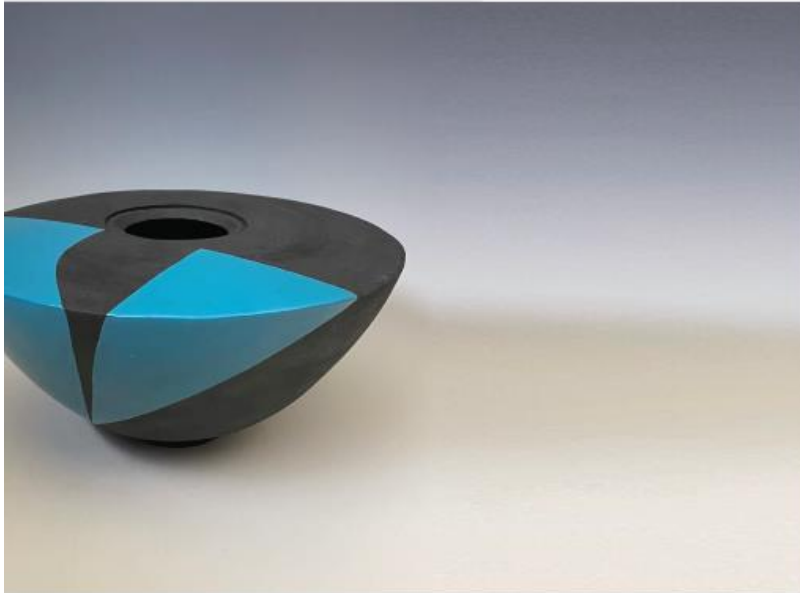


Standing Out 2022

Alison Shuchs
Jim Blaylock
Shelly Wierzba

Dec 10, 2022 - Jan 8, 2023

January - February 2023
Visual Arts Program: *Contemporary Clay*



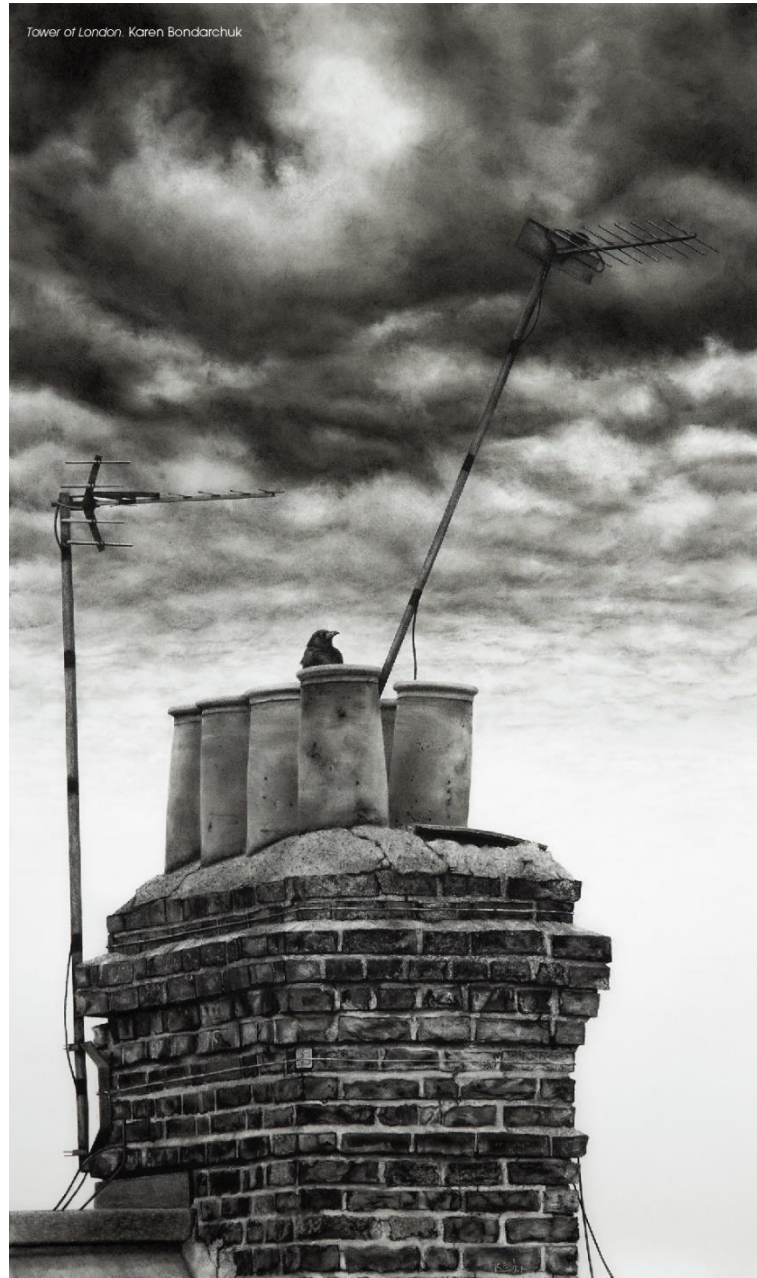
Contemporary Clay

Winston Taylor

Jan 13 - Feb 26

February - April 2023

Visual Arts Program: *Birds in Art*



Birds in Art

Feb 1 - Apr 23
Rockport Center for the Arts
204 S. Austin Street

Birds in Art is a prestigious, internationally curated exhibit organized by the Leigh Yawkey Woodson Art Museum in Wausau, Wisconsin, since 1976. Each year, the exhibition showcases the very best contemporary artistic interpretations of birds and related subject matter, including two- and three-dimensional artworks in all media other than crafts and photography.



BOARDWALK COMMUNITY & PRIVATE CLUB



March - April 2023
Visual Arts Program: *The Rising Eyes of Texas Show*



Art Education: Workshops by Nationally Renowned Artists

\$ 6,000 Advertising in International Publications

Plein Air Magazine

Southwest Art Magazine

American Watercolor Newsletter

Realism Today Newsletter

PastelToday.com

ArtistNetwork.com

PAINT THE TEXAS COAST!

IN ROCKPORT, TX

STUDIO, PLEIN AIR, OIL, WATERCOLOR, PASTEL, ACRYLIC, MIXED MEDIA, AND MORE

| | | | |
|---|--|---|--|
|  | PURE PLEIN AIR
NANCY TANKERSLEY
MARCH 20-23, 2023 |  | CAPTURING THE LIGHT
LYNN FERRIS
MAY 12-14, 2023 |
|  | ALLA PRIMA PAINTING
ROBIN CHEERS
MARCH 28-30, 2023 |  | LOOSENING UP
DIANE PIKE
OCTOBER 11-13, 2023 |
|  | INTERPRETING VALUES & SHAPE
DESMOND O'HAGAN
APRIL 3-5, 2023 |  | PLEIN AIR
SUZIE BAKER
MARCH 6-9, 2024 |

**ROCKPORT CENTER FOR THE ARTS**

ROCKPORTARTCENTER.COM/MASTERCLASS
(361)729-5519

PAINT THE TEXAS COAST!

Join Expert Instructors for
Masterclasses in Rockport, TX



"High and Dry" 16" x 20", oil on linen panel, Suzie Baker

Visit rockportartcenter.com/MASTERCLASS
(361) 729-5519



PAINT THE TEXAS COAST!

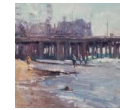
IN ROCKPORT, TX

STUDIO, PLEIN AIR, OIL, WATERCOLOR, PASTEL, ACRYLIC, MIXED MEDIA, AND MORE



PURE PLEIN AIR

NANCY TANKERSLEY
MARCH 20-23, 2023



ALLA PRIMA PAINTING

ROBIN CHEERS
MARCH 28-30, 2023



INTERPRETING VALUES & SHAPE

DESMOND O'HAGAN
APRIL 3-5, 2023



CAPTURING THE LIGHT

LYNN FERRIS
MAY 12-14, 2023



LOOSENING UP

DIANE PIKE
OCTOBER 11-13, 2023



PLEIN AIR

SUZIE BAKER
MARCH 6-9, 2024



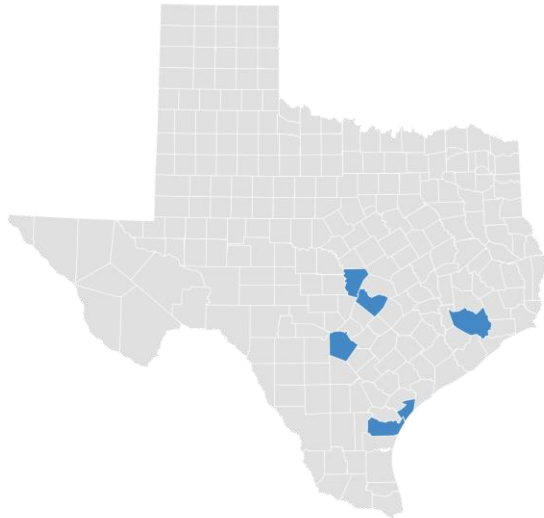
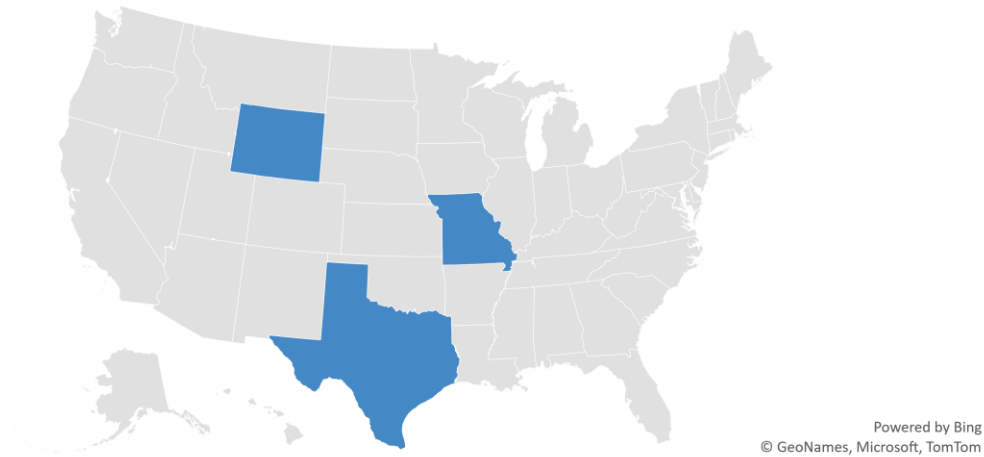
ROCKPORT CENTER FOR THE ARTS

ROCKPORTARTCENTER.COM/MASTERCLASS
(361)729-5519

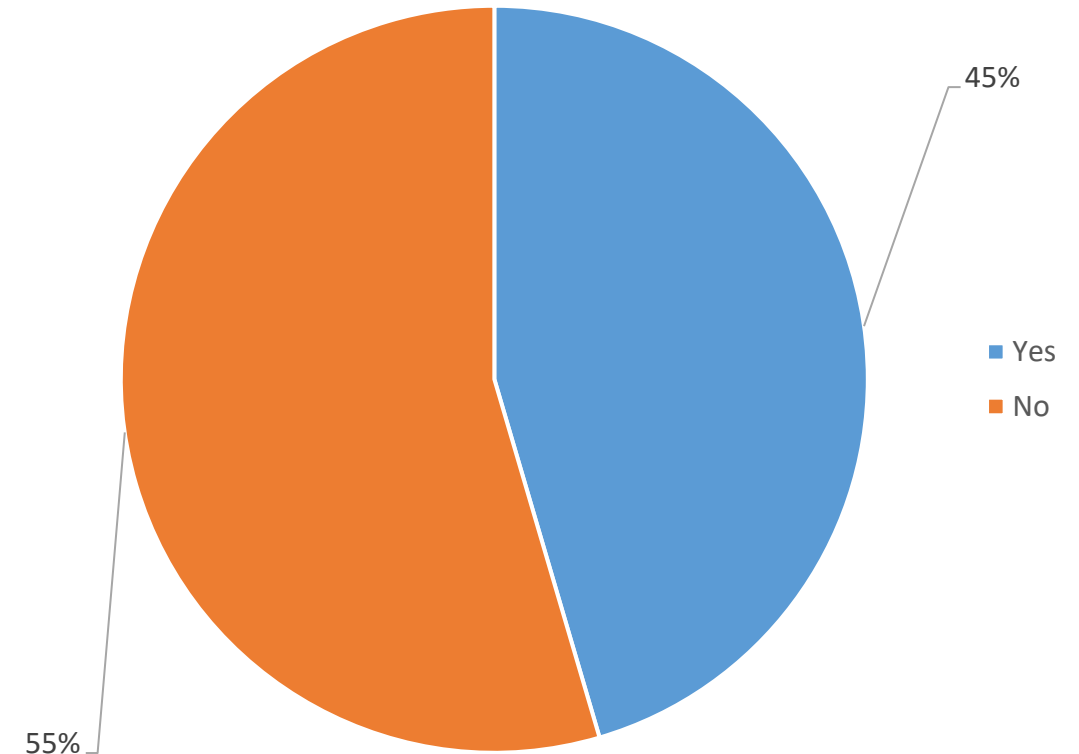
Encaustic with Lyn Belisle

San Antonio, TX Penny Redmon Visiting Lecturer

Student Locations



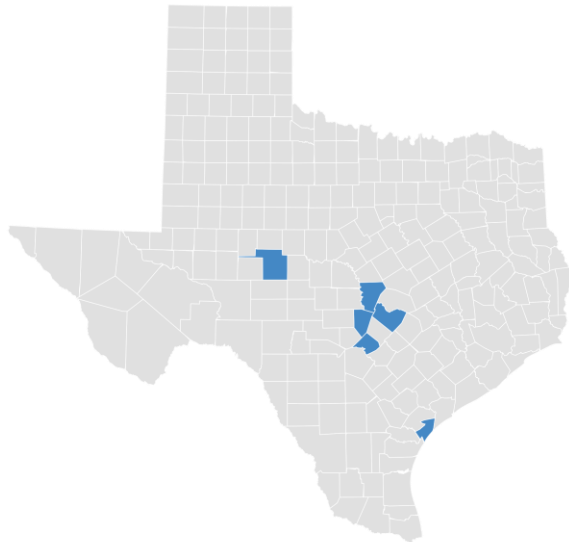
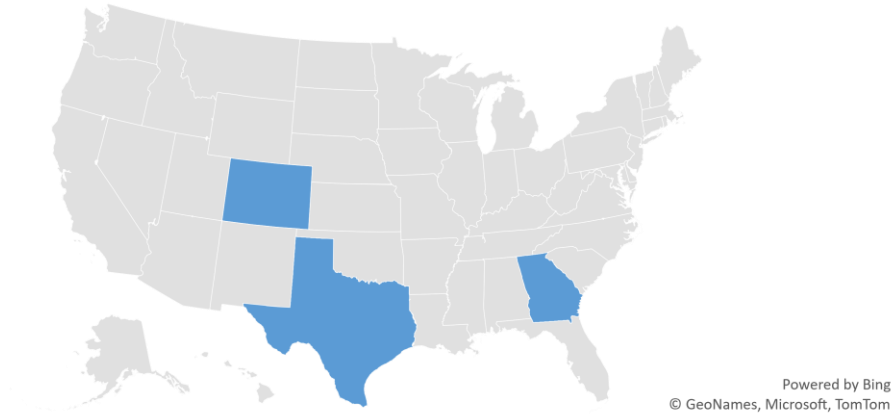
Students in Area Lodging Facilities



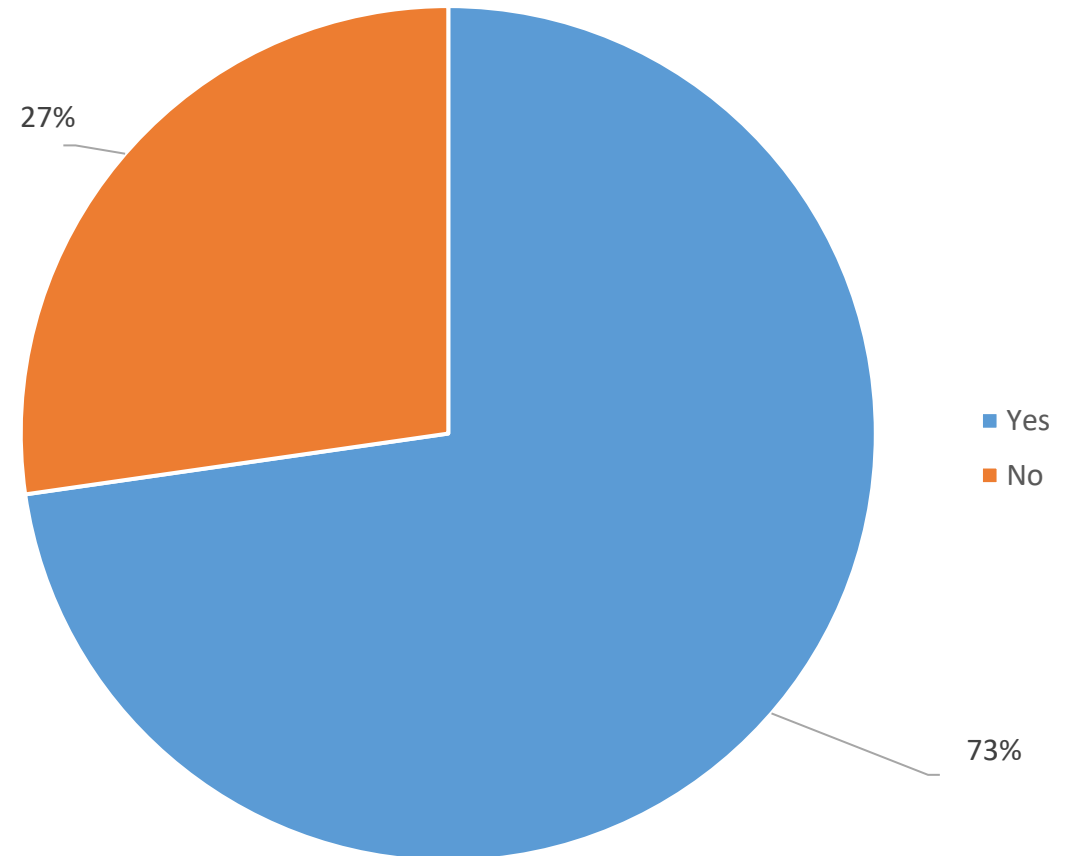
Plein Air with Nancy Tankersley

Easton, Pennsylvania Masterclass Artist

Student Locations



Students in Area Lodging Facilities



New Performing Arts Offerings

Sara Hickman - January Music Series

105 Attendees

SARA HICKMAN

AT THE RANDALL EWING KEMPER HALL



John Smith - February Music Series
105 Attendees

J O H N S M I T H



AT THE RANDALL EWING KEMPER HALL



ROCKPORT
CENTER
FOR THE ARTS



Special Events



Rockport Clay Expo
February 4-5, 2023
942 Visitors, 114 Heads in Beds



Rockport
clay Expo
Feb 4-5



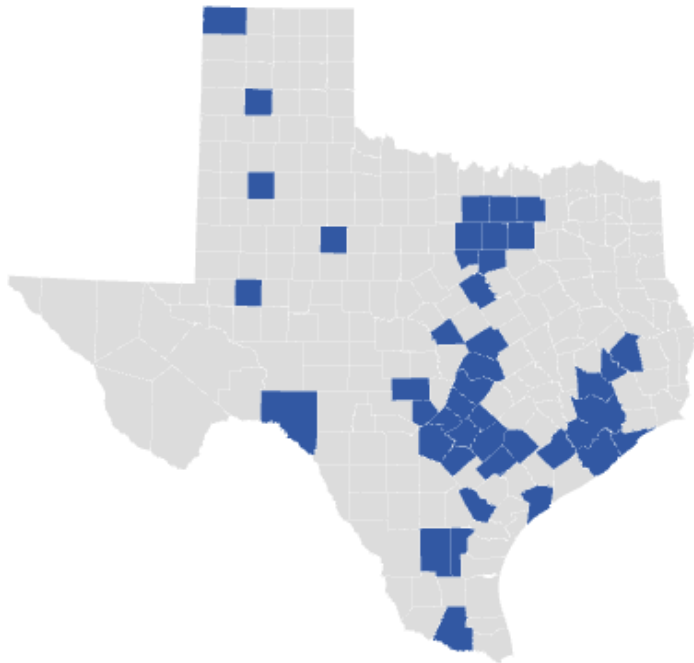
Rockport Clay Expo

February 4-5, 2023

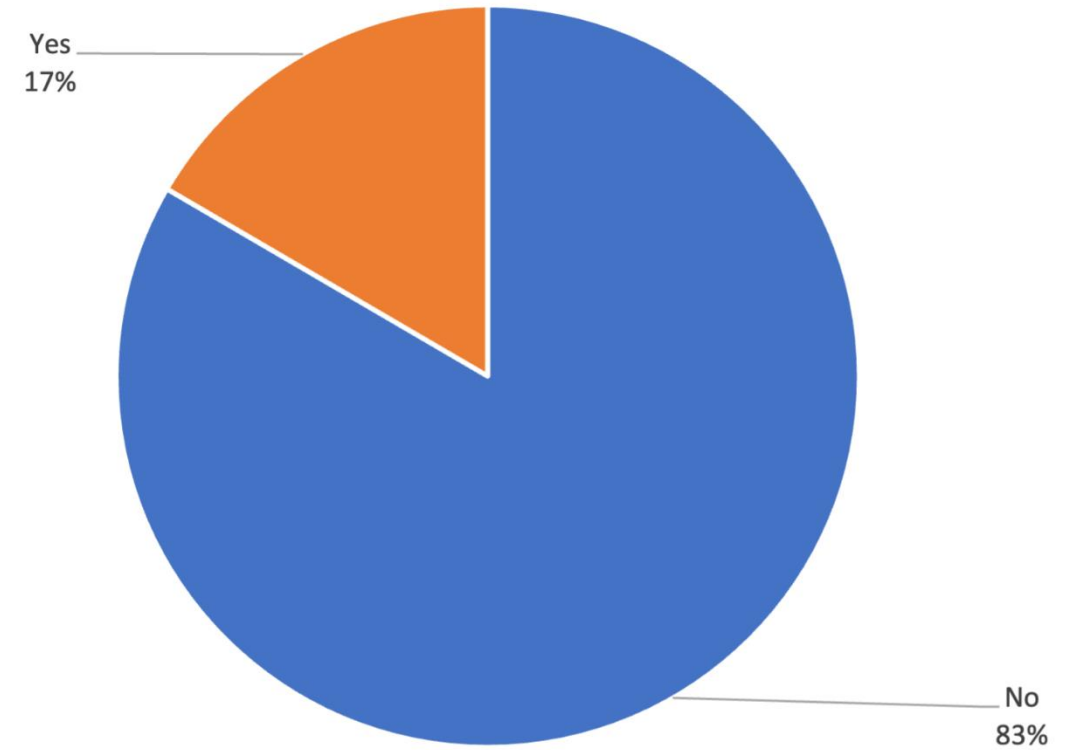
942 Visitors, 114 Heads in Beds

| Bountiful Bowl Clay Expo | 2/4/23 | 2/5/23 |
|--|--------|--------|
| Total Attendance (n) | 697 | 245 |
| | | |
| | | |
| Visitor Data Distribution | 2/4/23 | 2/5/23 |
| Tourism > 75 Miles* | 50.2% | 46.7% |
| Local** | 49.8% | 53.3% |
| Total | 100.0% | 100.0% |
| | | |
| | | |
| *Highlights of Tourism > 75+ miles and major metropolitan areas in Texas | 2/4/23 | 2/5/23 |
| Austin | 1.9% | 1.2% |
| Dallas/ Ft. Worth | 0.3% | 0.4% |
| Houston | 1.4% | 2.0% |
| San Antonio | 3.3% | 2.9% |
| Total major metro areas | 6.9% | 6.5% |
| | | |
| Tourism from outside Texas | 18.2% | 21.2% |
| Rural tourism beyond 75 miles | 25.1% | 18.9% |
| Total tourism from beyond 75 miles | 50.2% | 46.7% |
| | | |
| | | |
| ** Local Visitors < 75 miles | 2/4/23 | 2/5/23 |
| Rockport / Fulton | 28.4% | 34.3% |
| Corpus Christi | 18.1% | 13.5% |
| Victoria | 1.0% | 1.2% |
| Rural Areas | 3.3% | 5.3% |
| Total Local Visitation | 49.8% | 53.3% |

Generating 114 Overnight Stays in Area Lodging Facilities



Visitors Outside of 75 Miles Staying in an Area Lodging Facility - Bountiful Bowl Clay Expo



Spring Art Fair by the Bay
VIP Preview, March 10, 2023 | 222 Visitors
Fair, March 11-12, 2023 | 428 Visitors



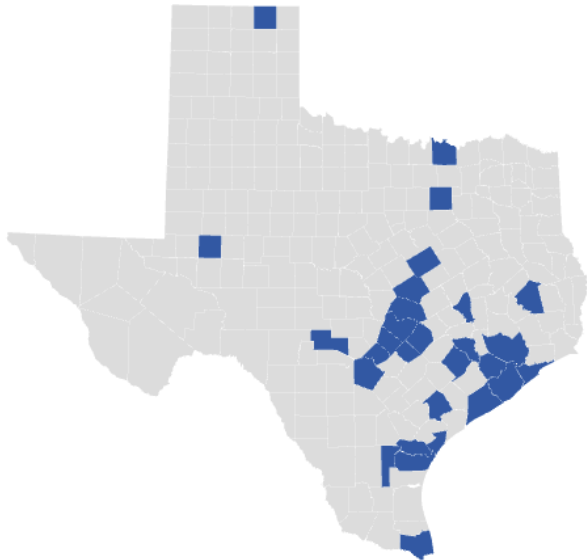
Spring Art Fair by the Bay

March 10-12, 2023

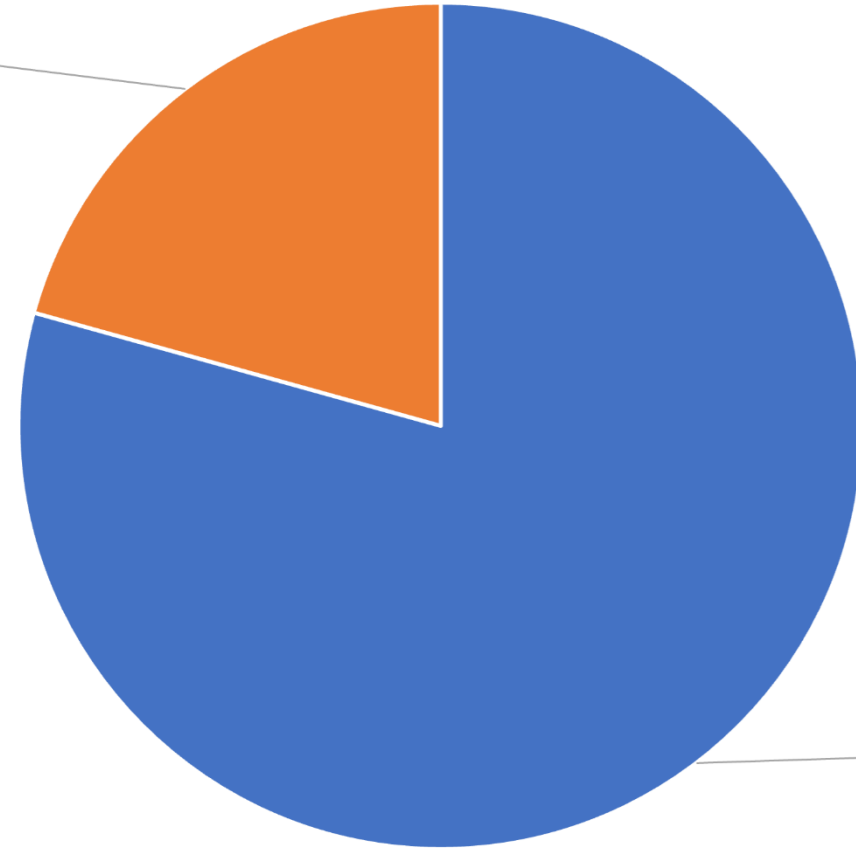
650 Visitors, 408 Heads in Beds

| Spring Art Fair | 3/10/23 | 3/11/23 | 3/12/23 |
|--|---------|---------|---------|
| Total Attendance (n) | 222 | 241 | 187 |
| | | | |
| | | | |
| Visitor Data Distribution | 3/10/23 | 3/11/23 | 3/12/23 |
| Tourism > 75 Miles* | 20.3% | 52.9% | 53.4% |
| Local** | 79.7% | 47.1% | 46.6% |
| Total | 100.0% | 100.0% | 100.0% |
| | | | |
| | | | |
| *Highlights of Tourism > 75+ miles and major metropolitan areas in Texas | 3/10/23 | 3/11/23 | 3/12/23 |
| Austin | 1.4% | 4.1% | 6.4% |
| Dallas/ Ft. Worth | 4.5% | 1.7% | 0.5% |
| Houston | 4.1% | 7.5% | 1.1% |
| San Antonio | 4.1% | 7.5% | 5.9% |
| Total major metro areas | 14.0% | 20.7% | 13.9% |
| | | | |
| Tourism from outside Texas | 1.4% | 10.8% | 16.6% |
| Rural tourism beyond 75 miles | 5.0% | 21.4% | 22.9% |
| Total tourism from beyond 75 miles | 20.3% | 52.9% | 53.4% |
| | | | |
| | | | |
| ** Local Visitors < 75 miles | 3/10/23 | 3/11/23 | 3/12/23 |
| Rockport / Fulton | 69.1% | 28.6% | 38.5% |
| Corpus Christi | 3.6% | 14.1% | 6.4% |
| Victoria | 2.7% | 2.1% | 0.0% |
| Rural Areas | 5.3% | 3.3% | 2.7% |
| Total Local Visitation | 79.7% | 47.1% | 46.6% |

Generating 408 Overnight Stays in Area Lodging Facilities



Visitors Outside of 75 Miles Staying in an Area Lodging Facility - Spring Art Fair 2023



No
79%

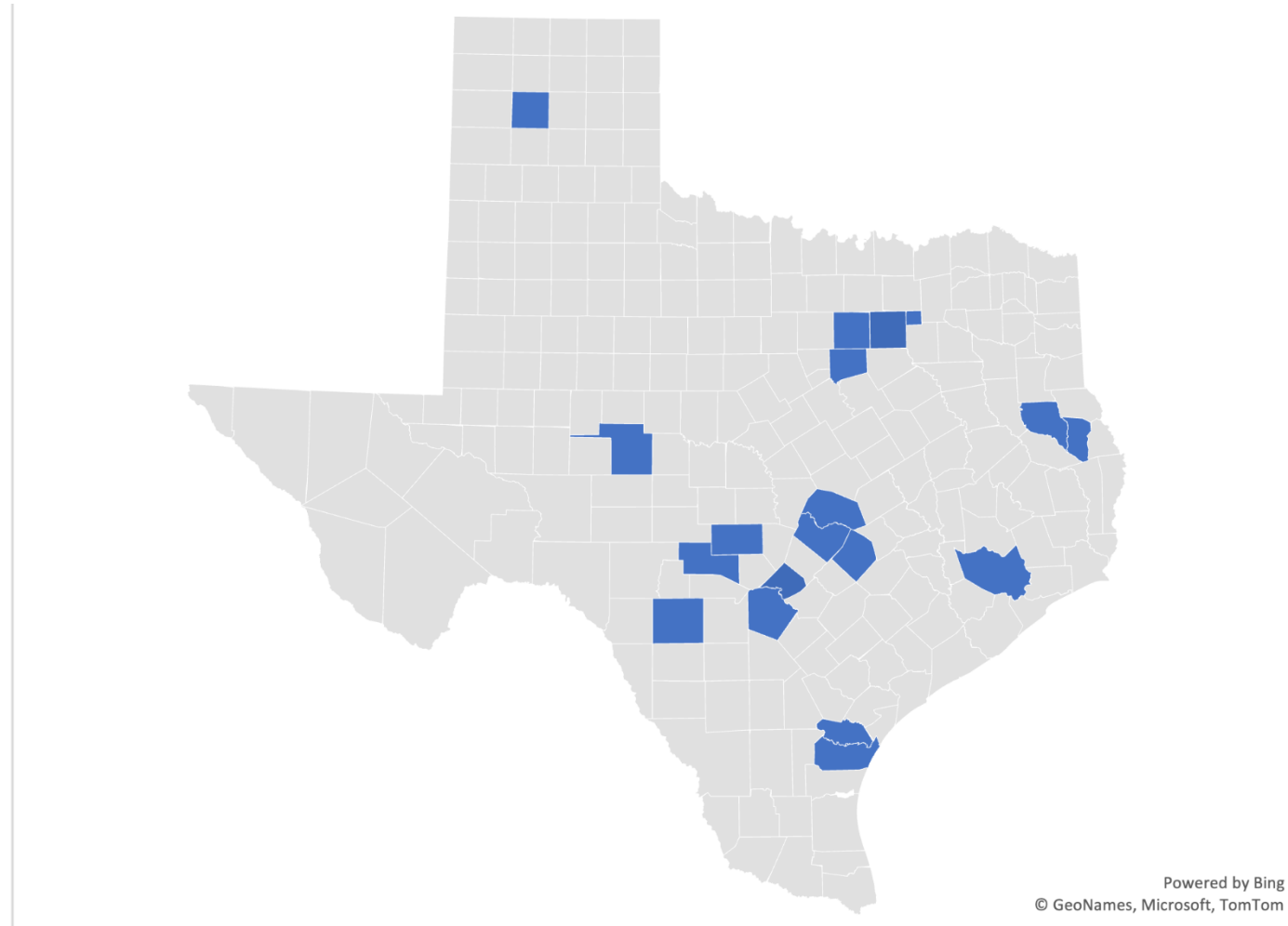
The ROCC

1st Quarter Rentals

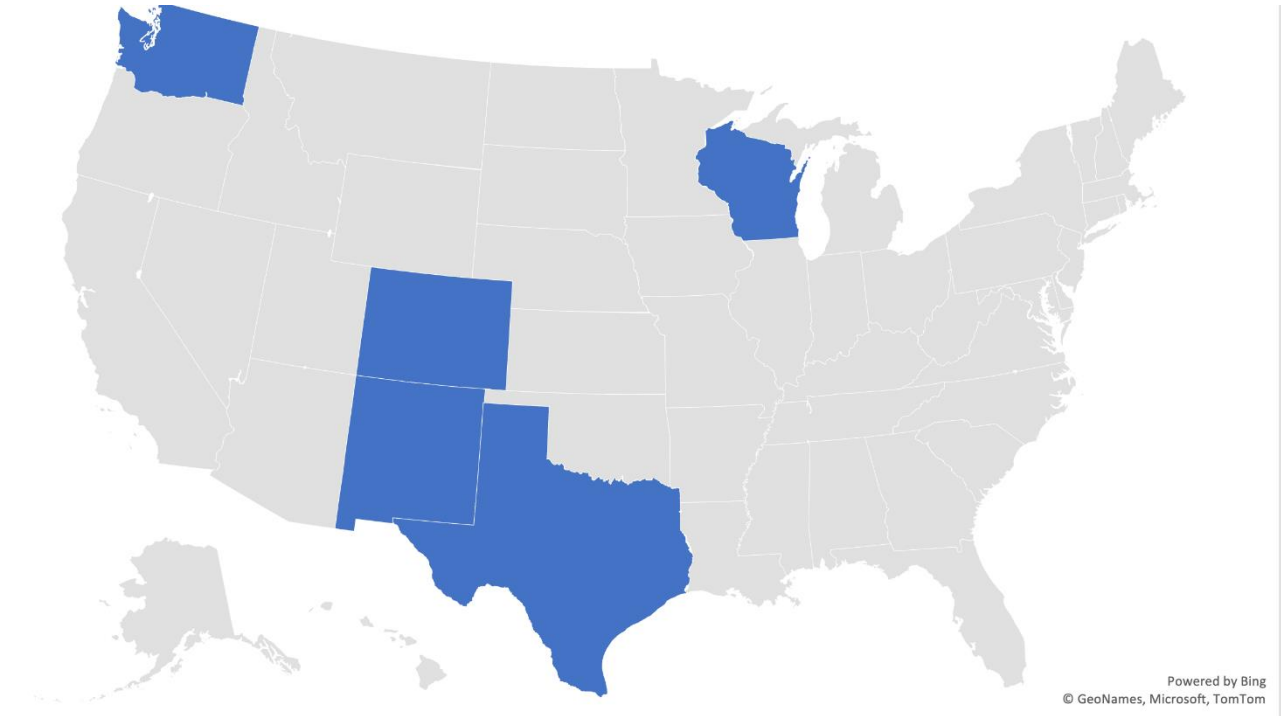
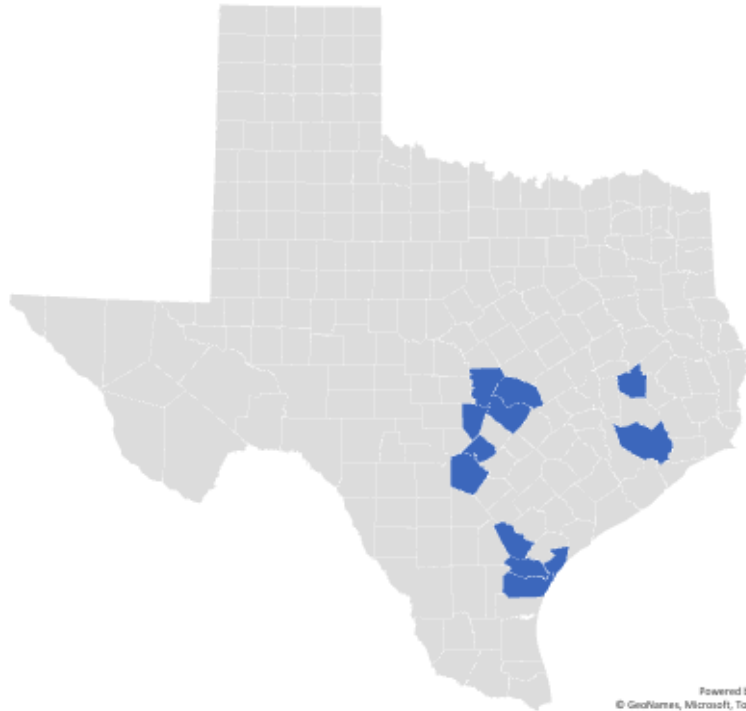
The ROCC – 1st QUARTER VISITATION

| Event | Number of People Per Event
/ Heads in Beds | Percent of Visitors From Area Outside of
75 Miles |
|--|---|--|
| Aransas County Partnership EDC | 38 / 2 | 5% |
| PNC Bank Dinner | 188 / 150 | 80% |
| Texas Historical Society Board Meeting | 38 / 36 | 95% |
| Diana Garcia Book Signing | 17 / 0 | 0% |
| International Crane Foundation Board Meeting | 52 / 50 | 96% |
| Boy Scout Fundraiser | TBD | TBD |

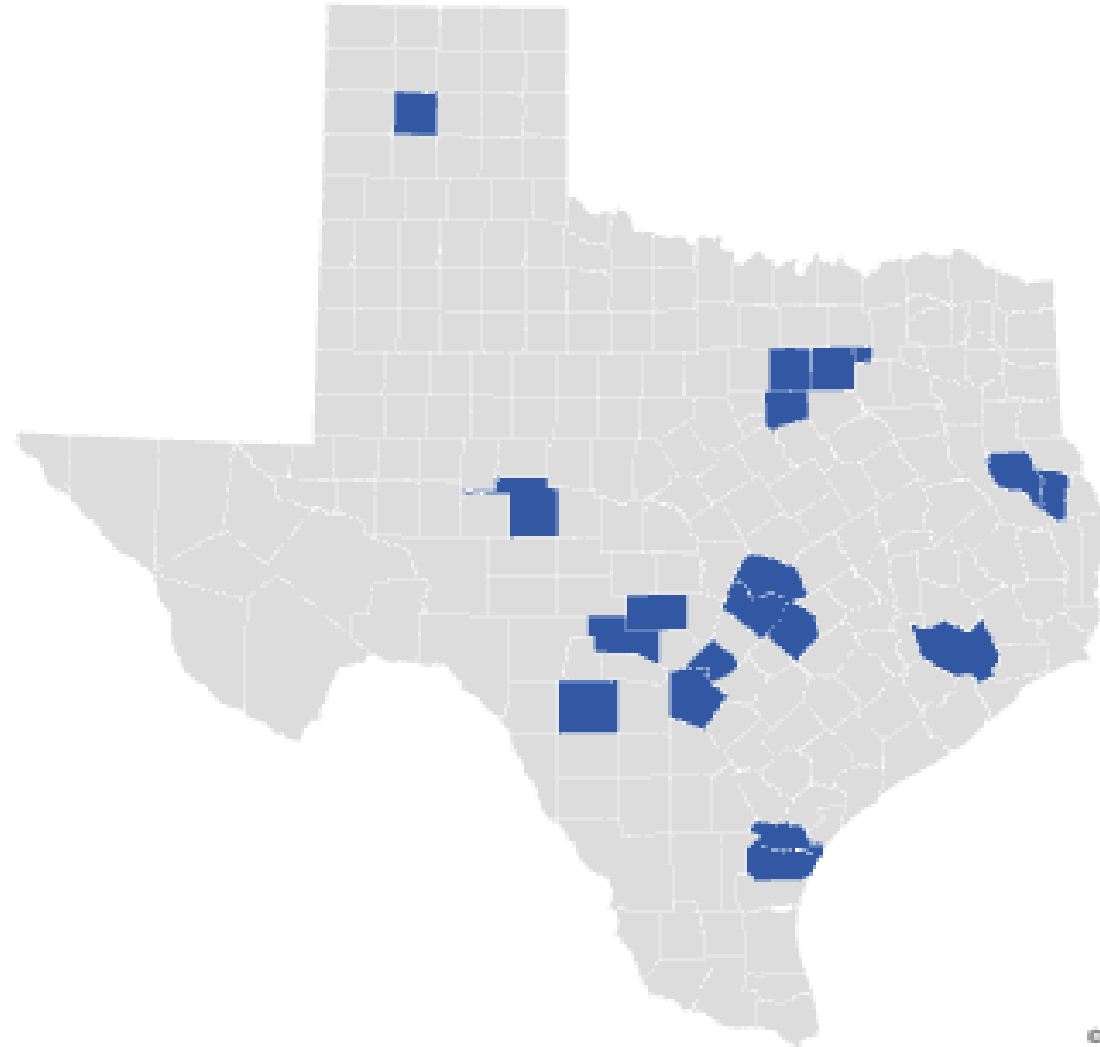
The ROCC – 1st QUARTER VISITATION
Aransas County Partnership – EDC, Wednesday, January 11, 2023
38 Visitors



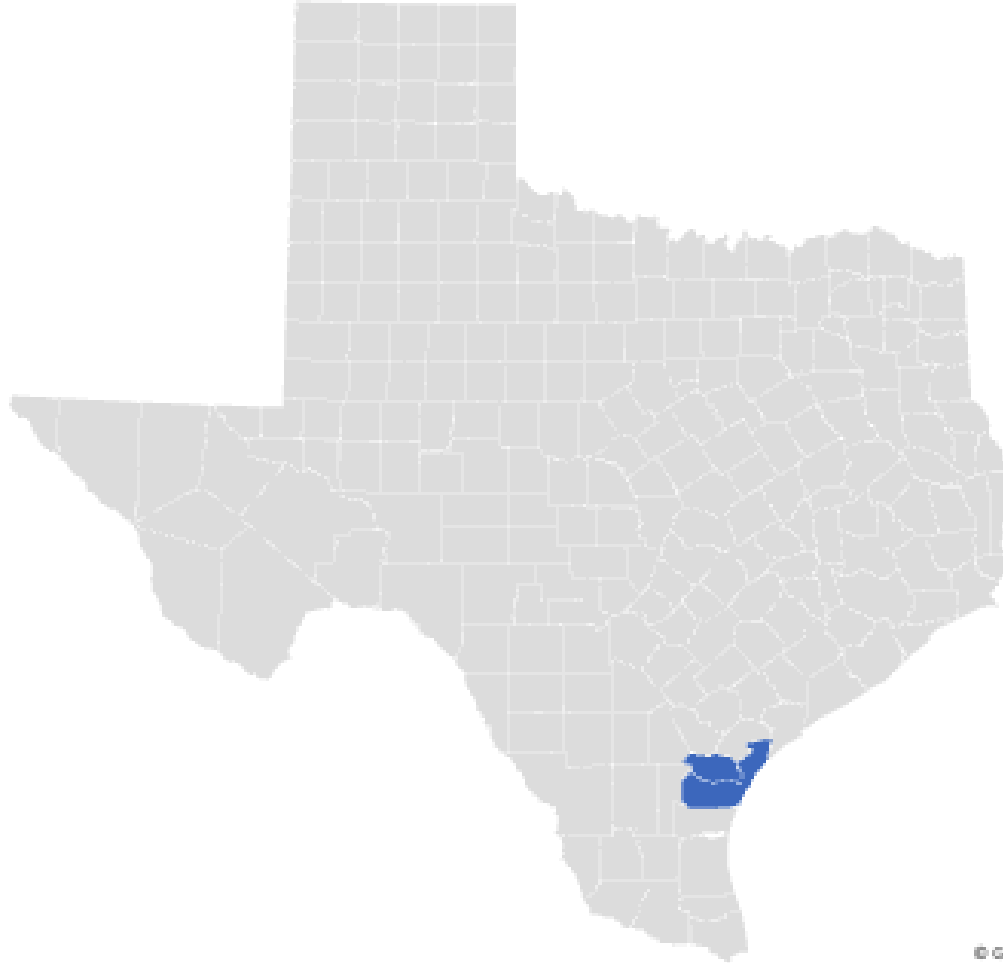
The ROCC – 1st QUARTER VISITATION
PNC Bank Dinner, Saturday, January 28, 2023
188 Visitors



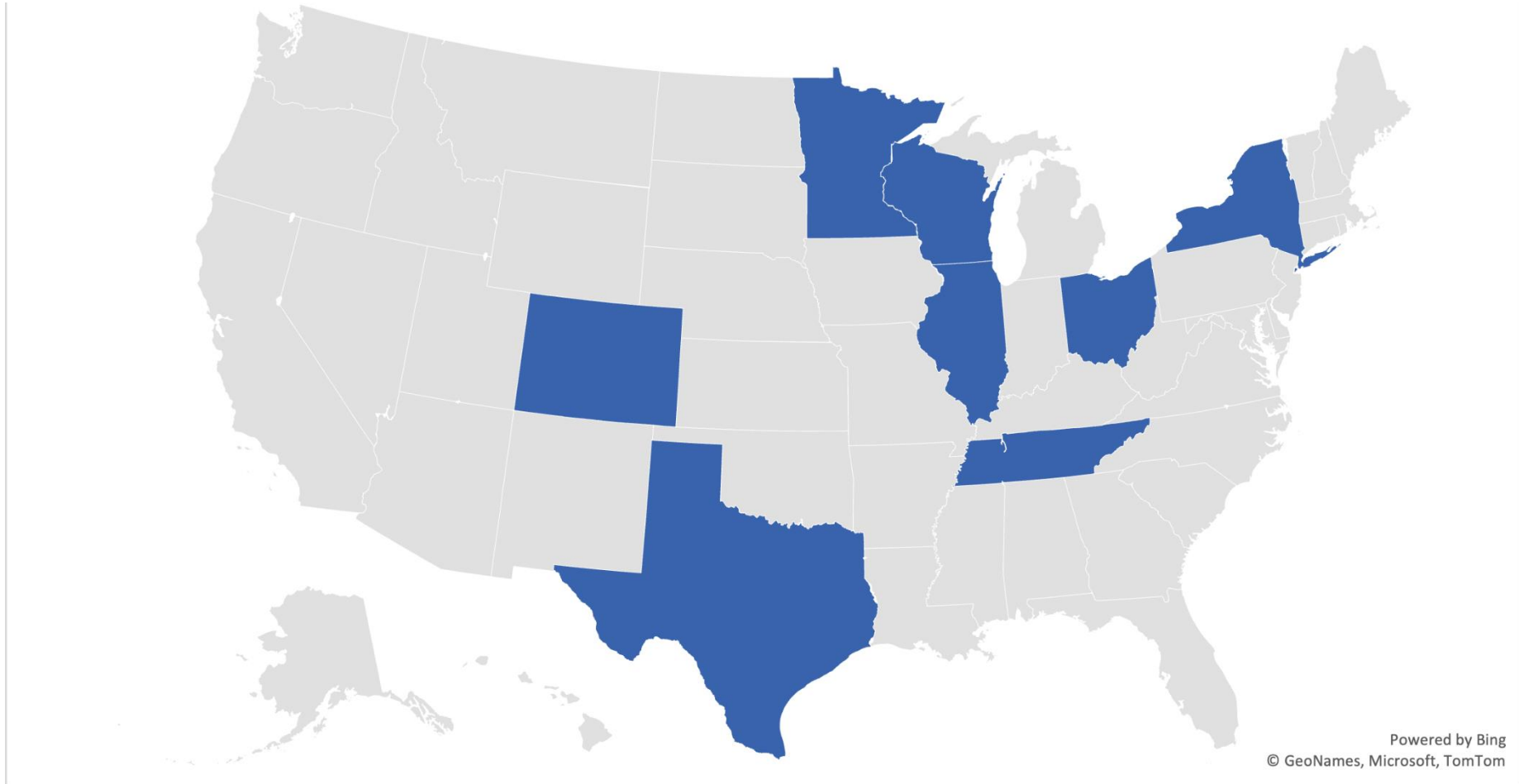
The ROCC – 1st QUARTER VISITATION
Texas Historical Society, Thursday, February 23, 2023
38 Visitors



The ROCC – 1st QUARTER VISITATION
Diana Garcia Book Signing, Saturday, February 25, 2023
17 Visitors



The ROCC – 1st QUARTER VISITATION
International Crane Foundation, Friday and Saturday, March 3-4, 2023
52 Visitors



ROCKPORT CENTER FOR THE ARTS



“Rockport: where new ideas emerge at the crossroads of culture, cuisine, and commerce.”



SENIOR ACCOUNT STRATEGIST // SHEILA.NELLIS@KRISTV.COM // 361.533.2910

SENIOR DIGITAL STRATEGIST // CHIP.CROSSLEY@KRISTV.COM // 361.446.0412



ONE SOURCE - MULTIPLE PLATFORMS



KRIS 6 News reaches more affluent homes.

KRIS 6 News

- Sunday Night NFL Football
- Today Show • The Voice
- Law & Order • Chicago Med



KZTV – CBS #1 station for daytime and primetime viewers!

- NCIS • 60 Minutes

Local advocacy station. Kitchen Cops, Troubleshooters
Top Sports coverage with March Madness, SEC Football, The Masters coverage, & Houston Texans football



CW – Nation's #1 network for People aged 35-49.

The Hottest network with shows like:

- Riverdale • The Flash • Walker • 6News at 9P



KDF – Your OFFICIAL Court Show Station!

Official station of the

- Court Shows
- Situation Comedies
- Classic Programming



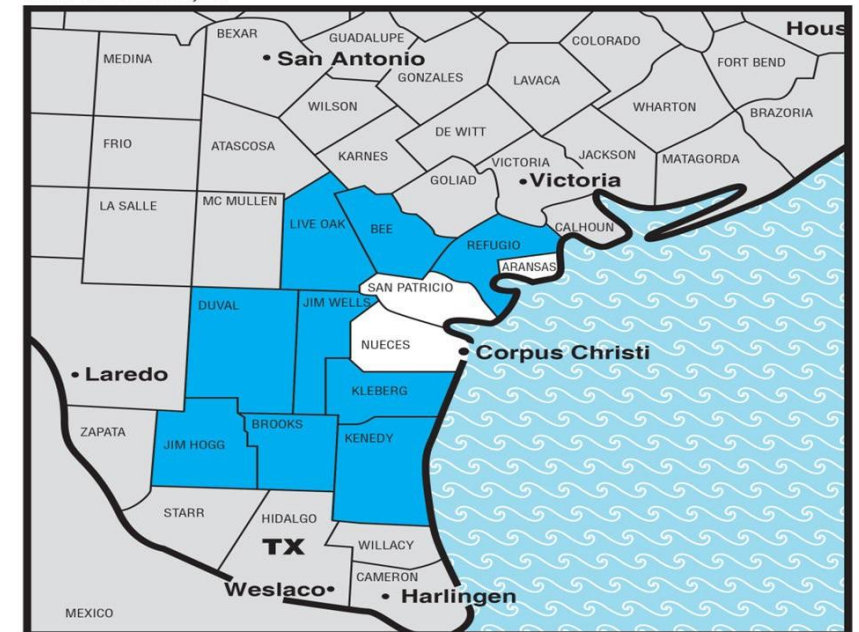
KAJA – Spanish language programming
Novelas, News & Sports including Wrestling,
Soccer & Boxing on Telemundo.

- Al Rojo Vivo • Soccer
- The only local Spanish newscast in Corpus Christi

KRIS Communications is committed to Local News, Weather, Sports & Community Involvement.

KRIS Communications offers **FIVE** powerful and unique television stations to a diverse audience to include all income levels, demos, and viewing habits and **Three** highly visited websites.

CORPUS CHRISTI, TX



Nielsen TV DMA® Region

• City — State Line □ Metro/Central DMA Area
■ Remainder DMA

SUMMARY /

BUSINESS OBJECTIVES AND OPPORTUNITY

FOCUS

- Promote Rockport Center for the Arts and the ROCC to regional areas in Texas promoting the new conference and event center raising awareness for the new facility to increase visitors to Rockport as well as events booked at the center.
- Emphasis on the beauty, unique location and amenities of the Rockport Center for the Arts and ROCC and the beauty of Rockport and its cultural offerings.
- Utilize Google Display Network to reach a large number of people, specific to audiences who are interested in corporate meetings and corporate event planning, team building, seasonal events, arts and entertainment.

TARGET AREAS

- San Antonio and Austin DMA's. Adults 18+, with defined audience targets specific to the ROCC and those specific to the art center.
 - DMA's, targeting and messaging will be specific to audience goals with the ability to adjust as the season or as the strategy of the campaign requires.
-

GDN – GOOGLE DISPLAY NETWORK/



GOOGLE DISPLAY NETWORK IS ALL ABOUT THE CLICK TO DRIVE CONVERSIONS

- Reach a Massive Scale
- Low Cost per Click (CPC) Model
- Target based on Consumer Behavior
- Increase Awareness
- Transparent Reporting & Conversion Tracking
- Influence Consideration & Drive Conversions
- Ads delivered on mobile, desktop, or tablet.

Brand Safe Websites such as NBC, ESPN, HGTV, Food Network, etc.



GDN is a group of Over 2 million websites, apps, blogs and videos
It reaches over 90% of internet users!

GDN – GOOGLE DISPLAY NETWORK/

GOOGLE DISPLAY NETWORK – Targeting Options



| TARGETING | |
|---|--|
|  | GEOGRAPHY – Target by state, DMA, city, county, zip code or radius.
(Geofencing cannot be done via GDN) |
|  | DEMO – Target by age, gender, parental status, or household income. |
|  | IN-MARKET AUDIENCES – In-market audience targeting shows an ad to potential customers whose search and internet browsing behavior indicates that they may be “in-market” for a certain product or service. |
|  | CUSTOM INTENT AUDIENCE – Allows advertisers to target a highly tailored audience based on potential customer’s recent web activity. |
|  | TOPIC TARGETING – Allows your client’s ads to appear on any pages on the Google Display Network that display relevant content to the topic selected. (ex. Sports, Health, Travel, etc.) |
|  | AFFINITY AUDIENCES – Similar to interest targeting, but it matches ads to users who habitually visit sites of the same topic. |
|  | KEYWORD TARGETING – Reach potential customers who have recently conducted searches for relevant product or are aligned with the |
|  | REMARKETING – Google Display remarketing allows you to serve ads to previous website visitors as they browse the web, keeping your clients’ products and brand top of mind, even after leaving the website. |

How your ads are personalized

Ads are based on personal info you’ve added to your Google Account, data from advertisers that partner with Google, and Google’s estimation of your interests. Choose any factor to learn more or update your preferences. [Learn more](#)

 35-44 years old

 Female

 Marketo

 Dooney & Bourke

 Action & Adventure Films

 Action & Platform Games

 American Football

 Athletic Apparel

 Audio Equipment

 Auto Insurance

 Babies & Toddlers

 Bars, Clubs & Nightlife

 Baseball

 Basketball

SEARCH ENGINE MARKETING /

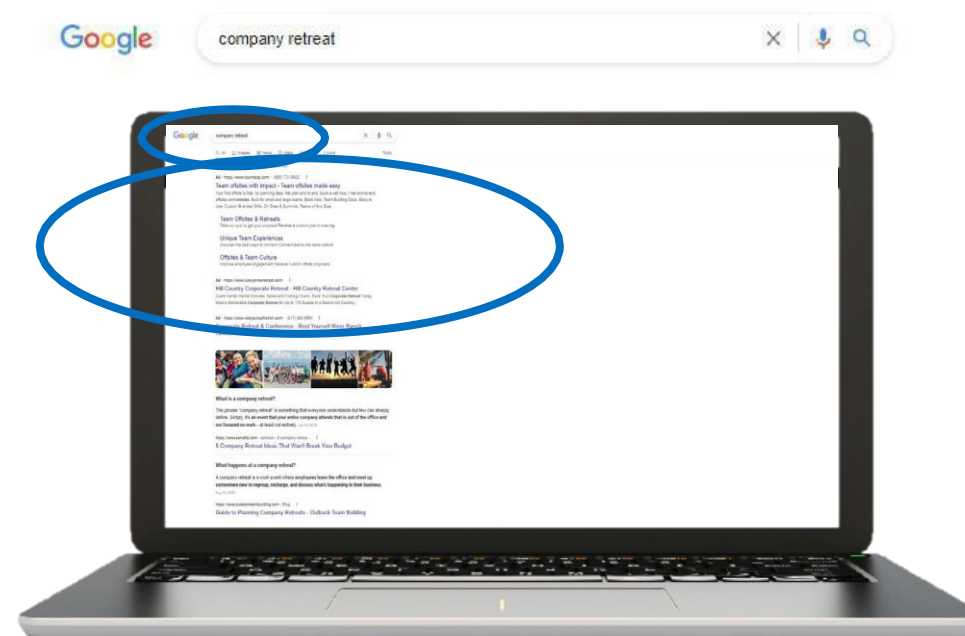
SEM INCREASES YOUR WEBSITE TRAFFIC FROM POTENTIAL CUSTOMERS WHO ARE ACTIVELY SEARCHING FOR YOUR PRODUCTS AND SERVICES

Search Engine Marketing Benefits

- Cost-Per-Click – Only pay when your ads are clicked on
- SEM can generate revenue quickly
- SEM reaches your exact customer group
- Conversion/Phone Call Tracking & Reporting

Why Scripps SEM?

Our team of SEM analysts have years of experience building and optimizing SEM campaigns, giving you the opportunity for an immediate campaign boost with low costs-per-click and strong website placement on Google.



*Company Retreat, Corporate Conference,
Corporate Retreat, Corporate Team Building,
Team Building Experience, etc.*

**Approximately 8,400 searches per month
In the San Antonio DMA.**



DIGITAL CAMPAIGN SUMMARY /

| Product | Product Details | Impressions Per Month | Price Per Month |
|--|---|---|-----------------|
| Google Display Network
ROCC – Meetings & Events | Audience: Human Resources, Business Managers & Event Planners
Topics: Corporate Events Out of Town, Corporate Meetings, Corporate Retreats, Corporate Team Building, etc.
Geo Targeting: Austin DMA | 900 – 2,500
Clicks per month | \$3,000 |
| Google Ad Words
ROCC – Meetings & Events | Keywords: Corporate Events Out of Town, Corporate Meeting Venues, Corporate Retreats, Corporate Team Building, etc.
Geo Targeting: San Antonio DMA | 130 - 170
Estimated clicks per month | \$1,000 |

MONTHLY NET INVESTMENT: \$4,000
January 1 –June 30, 2023

Signature

Date

We agree to a partnership with KRIS Communications I understand this is a two-week cancellation commitment for 2022/2023 ** No charge production included in this contract does not include hard costs associated with outsourced voice-overs, specialty requested graphics or footage and other costs incurred on your behalf by the station. These costs will be invoiced to you under the same terms noted above. Commercials produced at no –charge remain the property of KRIS. Advertiser will be assessed the value of production costs if this contract is cancelled before expiration date noted above or client ever wants a copy to air on competitive media

Rockport Center for the Arts - ROCC

Q1 2023 DIGITAL REPORTING

SHEILA NELLIS // SHEILA.NELLIS@KRISTV.COM // 361.533.2910

CHIP CROSSLEY // CHARLES.CROSSLEY@KRISTV.COM // 361.44.0412

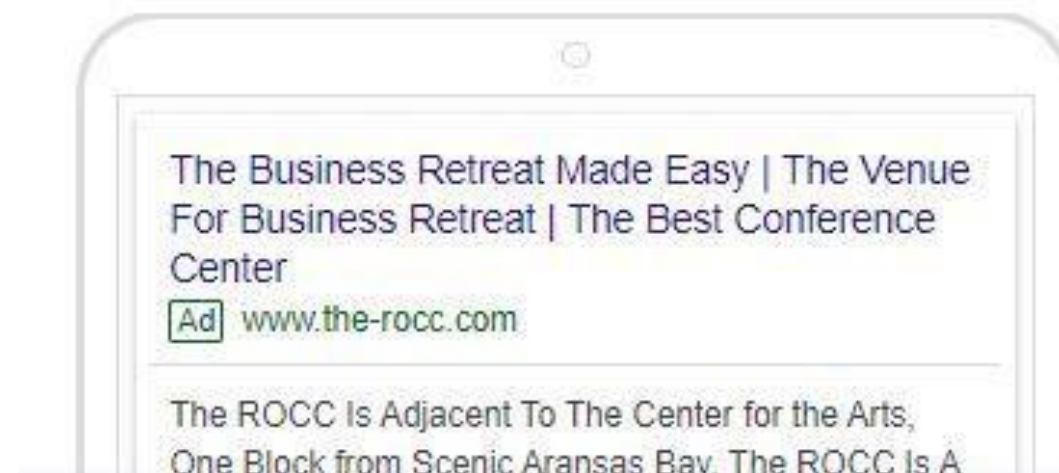
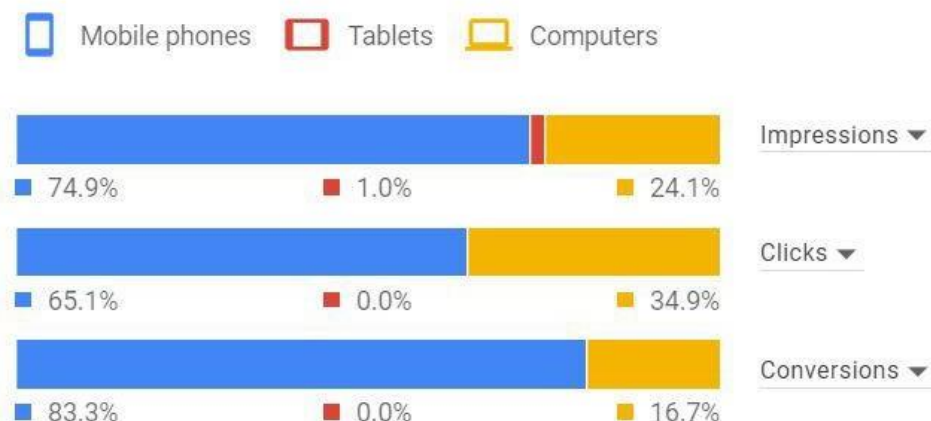


Google AdWords SEM SUMMARY / San Antonio / January - March 2023

THE CAMPAIGN GENERATED:

- **18,619** potential customers viewed your SEM ad and **698** clicked through to your website generating **3.75%** Click Thru Rate, well above the 2% National avg.
- **16 Calls** were tracked. 11 clicks on the Booking Inquiry button and 1 form fill were tracked this month.
- **19%** of the search impression in the San Antonio market.
- **92%** of ad have shown up in the top search ad positions on Google. **44% in 1st spot.**
- **Top performing keywords:** Corporate Event Texas, Event Planning & Management, Corporate Retreat...

Ad performance across devices



Google Display Network Digital Banners / Austin / January - March 2023

- **FROM THIS CAMPAIGN STRATEGY:**
- 6,620,757 digital banner impressions delivered on the Google Display Network.
- 34,279 visits to your website from the digital banner ads. 0.52% Click





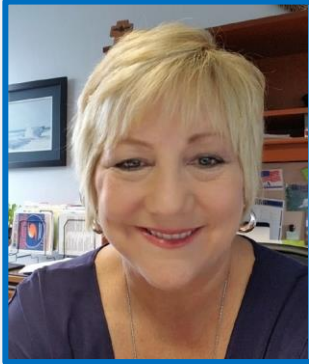
Optimizations for May – June 2023

- Add click to call on website
- Add 2nd call to action at top of web page
- Refresh image on banner ads
- Adjust Budgets for geographical targets and tactics



| Product | Product Details | Estimated Visits | Price Per Month |
|--|---|--|-------------------------------------|
| Google Display Network
ROCC – Meetings & Events | Audience: Human Resources, Business Managers & Event Planners
Topics: Corporate Events Out of Town, Corporate Meetings, Corporate Retreats, Corporate Team Building, etc.
Geo Targeting: Austin DMA & San Antonio DMA | 300 – 800
Estimated clicks per month per market | \$2,000/mo
(\$1,000 each market) |
| Google Ad Words
ROCC – Meetings & Events | Keywords: Corporate Events Out of Town, Corporate Meeting Venues, Corporate Retreats, Corporate Team Building, etc.
Geo Targeting: San Antonio DMA and Austin DMA | 130 - 170
Estimated clicks per month per market | \$2,000
(\$1,000 each market) |

KRIS COMMUNICATIONS TEAM



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Kari Bivins
Director of Sales
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thank you!

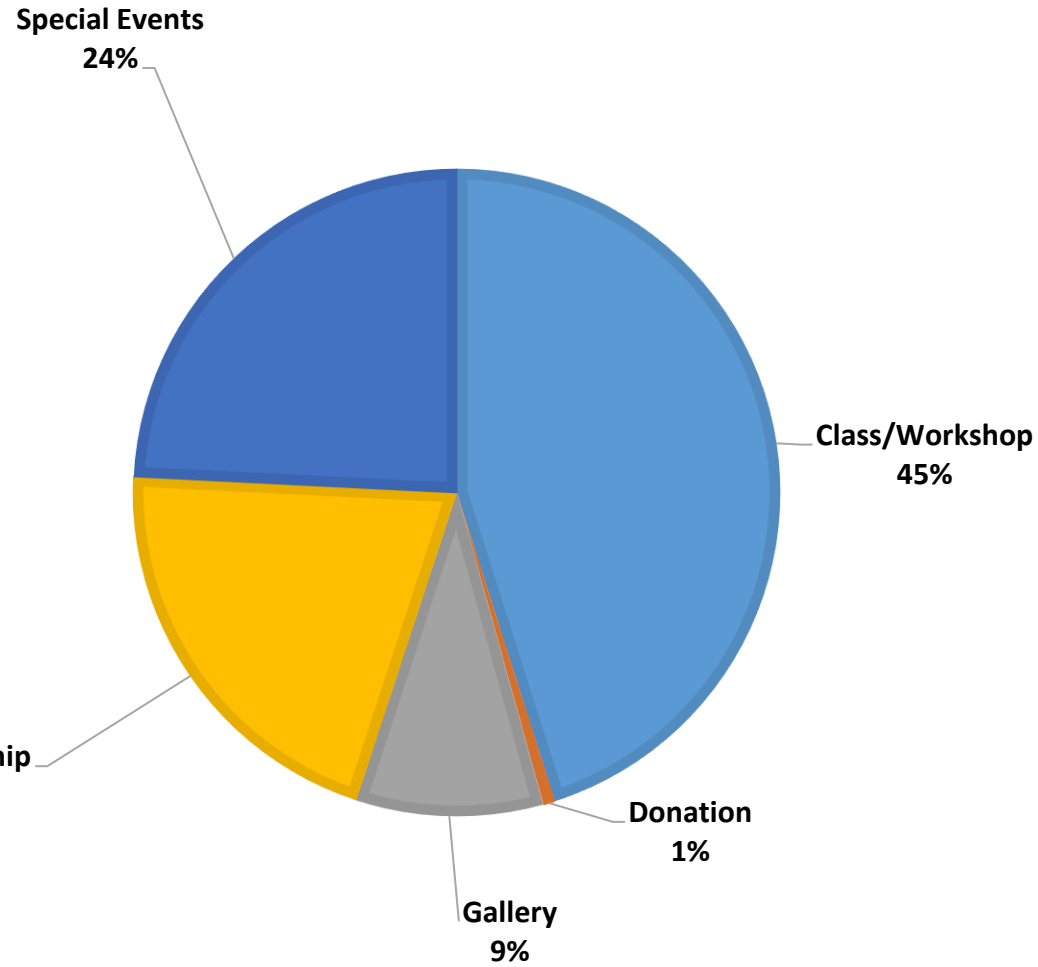


E-Commerce Report

E-Commerce

JANUARY – MARCH 2023

\$72,536 IN 660 TRANSACTIONS

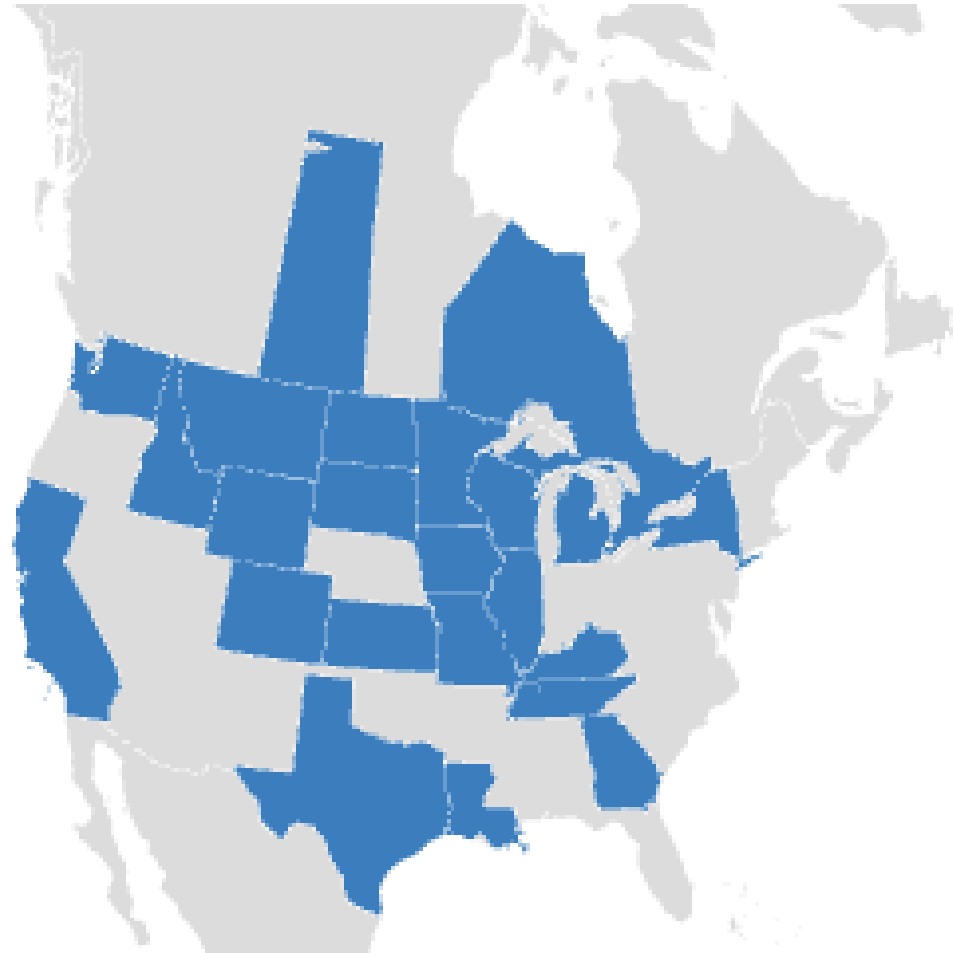


| Classification | Number of Unique Transactions |
|-------------------------|-------------------------------|
| Special Event / Tickets | 161 |
| Memberships | 138 |
| Classes/Workshops | 300 |
| Gallery Sales | 62 |
| Donations | 4 |

TOTAL:

663

E-COMMERCE MAP – 1st Quarter



Social Media & Website Visitation

Rockport Center for the Arts Facebook Reach

January - March 2023

77,280 Unique Page Reach | 50.8% Increase over same period last year

Reach

Compare your reach from this period to the previous one.

See more about your content performance

Facebook Page reach ⓘ

77,280 ↑ 50.8%

Instagram reach ⓘ

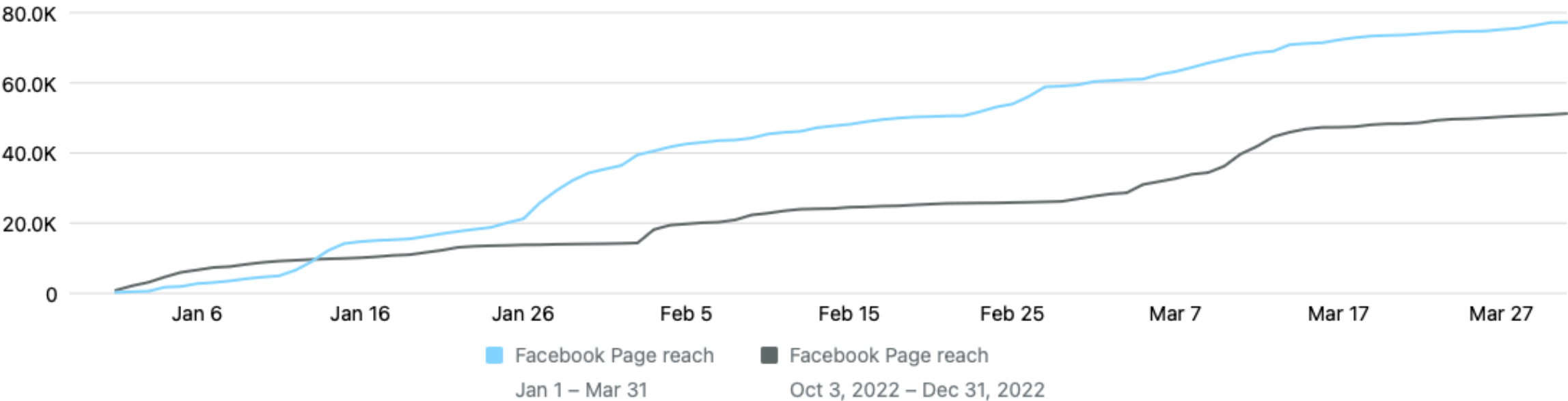
6,225 ↑ 16.5%

Paid reach ⓘ

0 0%

Daily

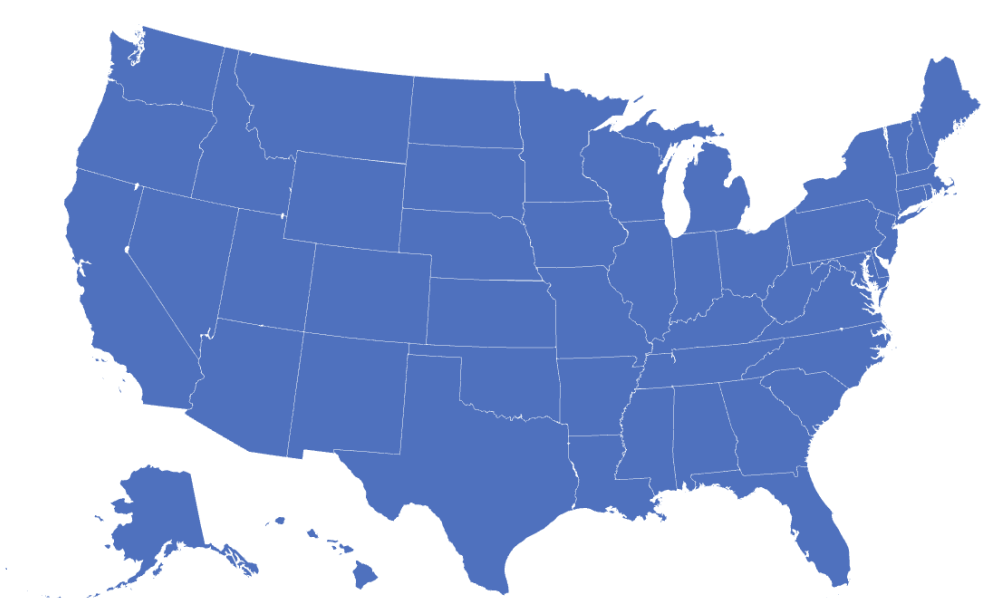
Cumulative



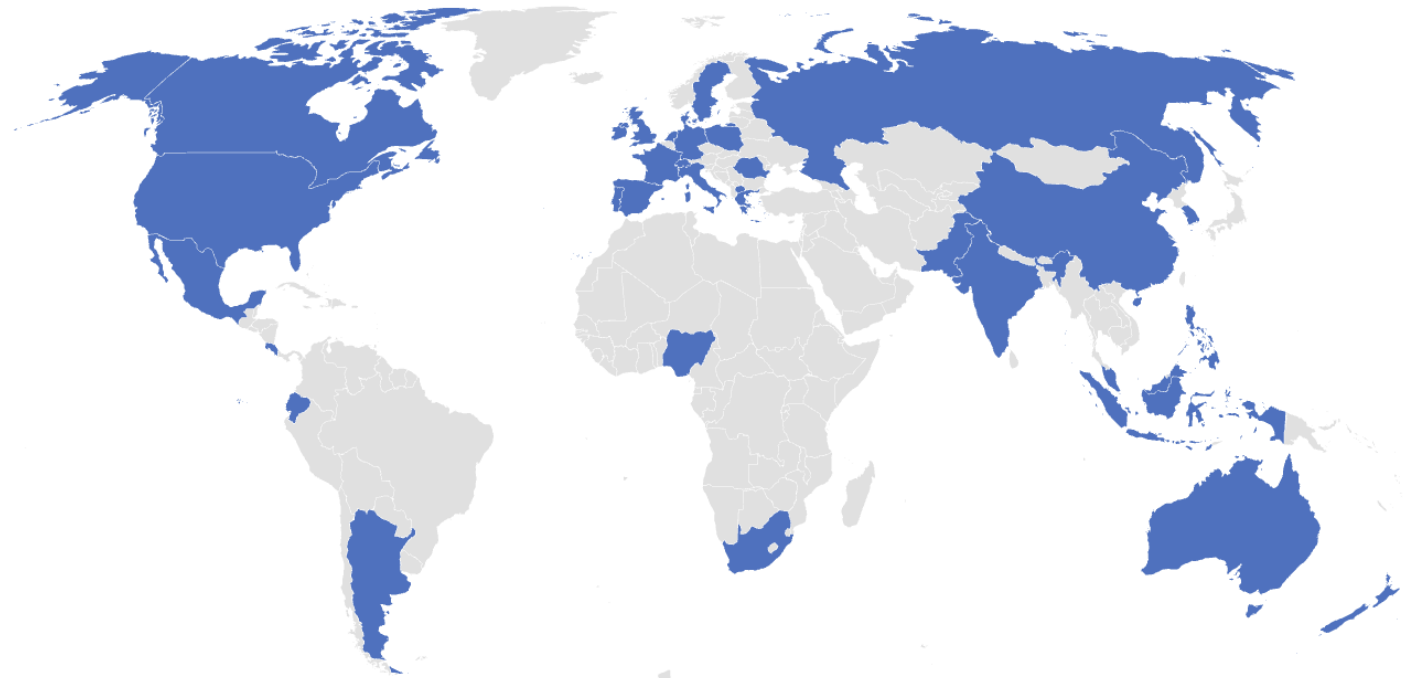
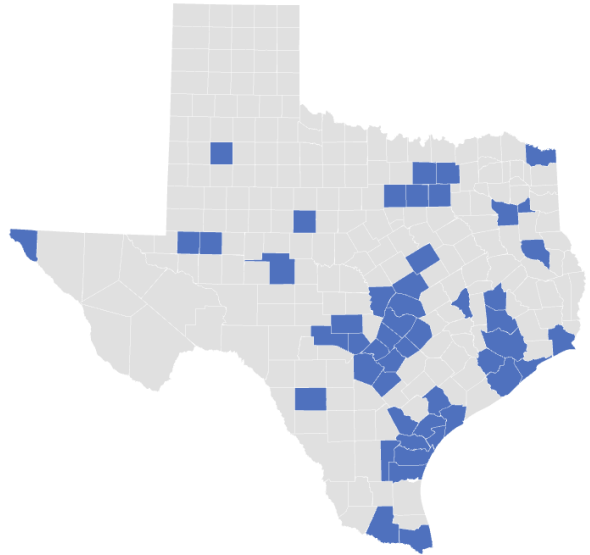
Rockport Center for the Arts Website Reach

January - March 2023

28,833 Unique Visits | 33% Increase over same period last year



Powered by Bing
© GeoNames, Microsoft, TomTom



Tourism Visitation Records at Rockport Center for the Arts

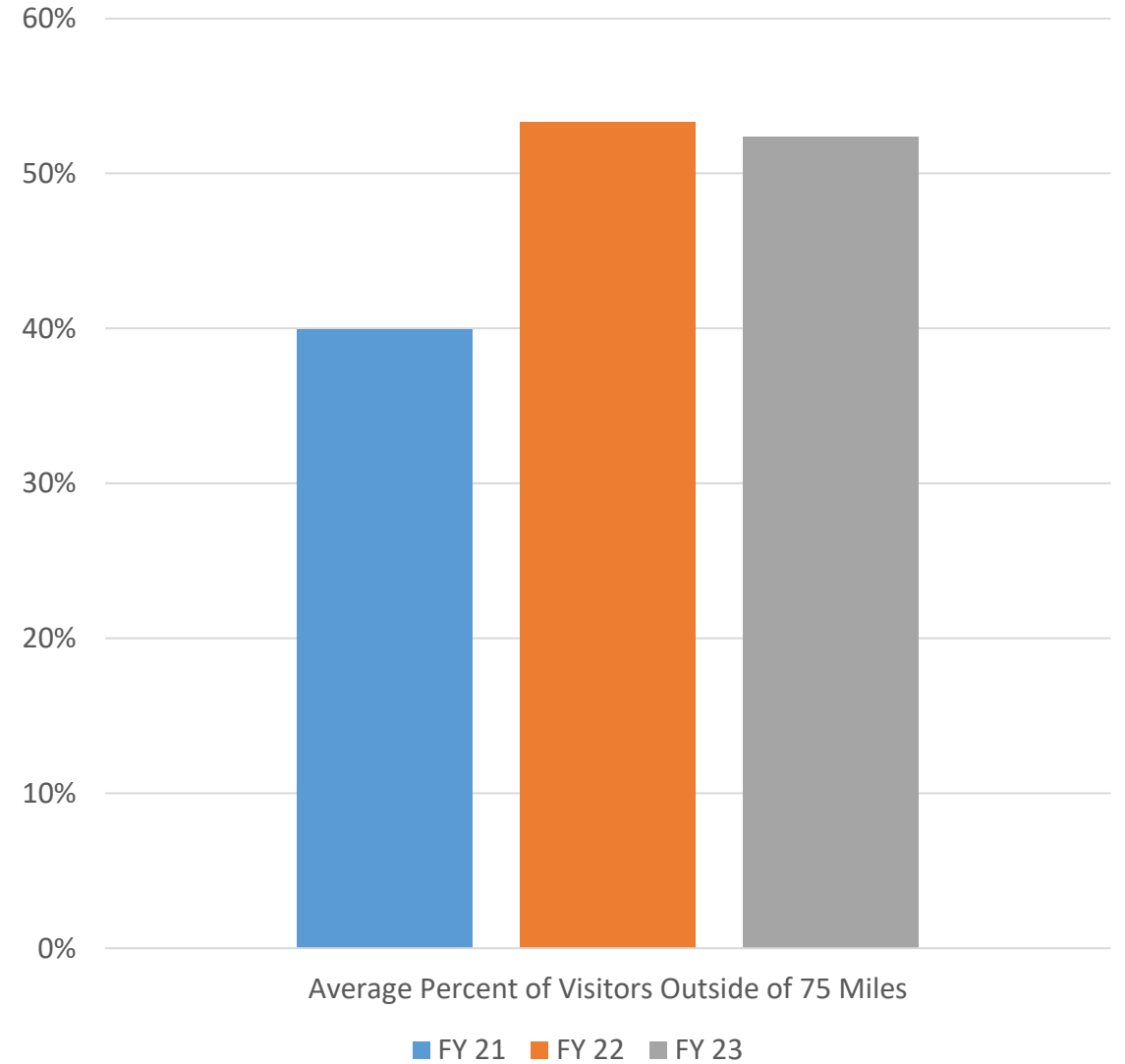
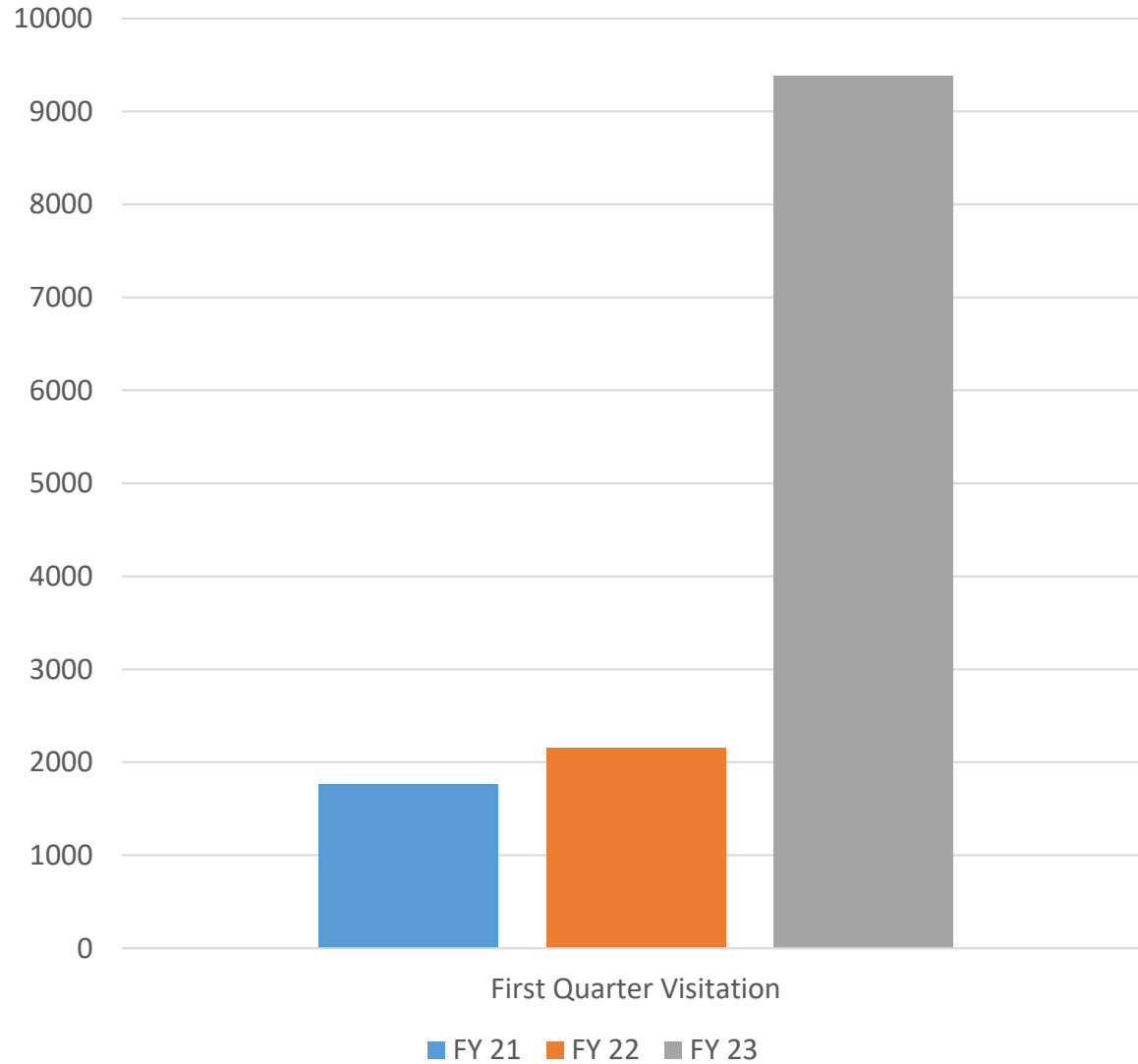
Visitation at Rockport Center for the Arts
Highlights of Tourism Activities, Data Set
January - March 2023

Though not mandatory, zip codes are requested from every visitor.

| Visitor Data at Rockport Center for the Arts | Jan-23 | Feb-23 | Mar-23 | Quarterly Total |
|--|---------|---------|---------|-----------------|
| Total Attendance (n) | 2,216 | 3,692 | 3,475 | 9,383 |
| | | | | |
| | | | | |
| Visitor Data Distribution | Jan-23 | Feb-23 | Mar-23 | |
| Outside of 75 Miles* | 48.38% | 48.48% | 58.88% | |
| Local** | 51.62% | 51.52% | 41.12% | |
| Total | 100.00% | 100.00% | 100.00% | |
| | | | | |
| | | | | |
| *Highlights of Tourism > 75+ miles and major metropolitan areas in Texas | Jan-23 | Feb-23 | Mar-23 | |
| Austin | 3.52% | 2.14% | 5.21% | |
| Dallas / Ft. Worth | 1.13% | 0.41% | 1.87% | |
| Houston | 3.66% | 2.38% | 5.81% | |
| San Antonio | 5.01% | 4.66% | 8.63% | |
| | | | | |
| Total major metro areas | 13.31% | 9.59% | 21.53% | |
| Tourism from outside of Texas | 19.09% | 25.41% | 17.35% | |
| Rural tourism beyond 75 miles | 15.98% | 13.49% | 20.00% | |
| Total tourism from beyond 70 miles | 48.38% | 48.48% | 58.88% | |
| | | | | |
| | | | | |
| ** Local Visitors < 70 miles | Jan-23 | Feb-23 | Mar-23 | |
| Rockport / Fulton | 41.02% | 38.46% | 25.09% | |
| Corpus Christi | 6.18% | 8.32% | 7.77% | |
| Victoria | 1.53% | 0.54% | 1.99% | |
| Rural Areas | 2.88% | 4.20% | 6.27% | |
| Total | 51.62% | 51.52% | 41.12% | |

Visitation at Rockport Center for the Arts

1st Quarter Visitation Fiscal Years 2021 - 2023



Quarterly Attendance Impact
January – March 2022
As compared to same period prior year

Jan – Mar 2023

**Attendance to
Special Events &
Festivals**

950

**The ROCC Rental
Visitation**

385

Art Center Visitation

9,383

Quarterly Impact

10,718 (up 185% vs. prior year)

Jan – Mar 2022

Attendance to Special Events & Festivals

1,602

Art Center Visitation

2,154

Quarterly Impact

3,756



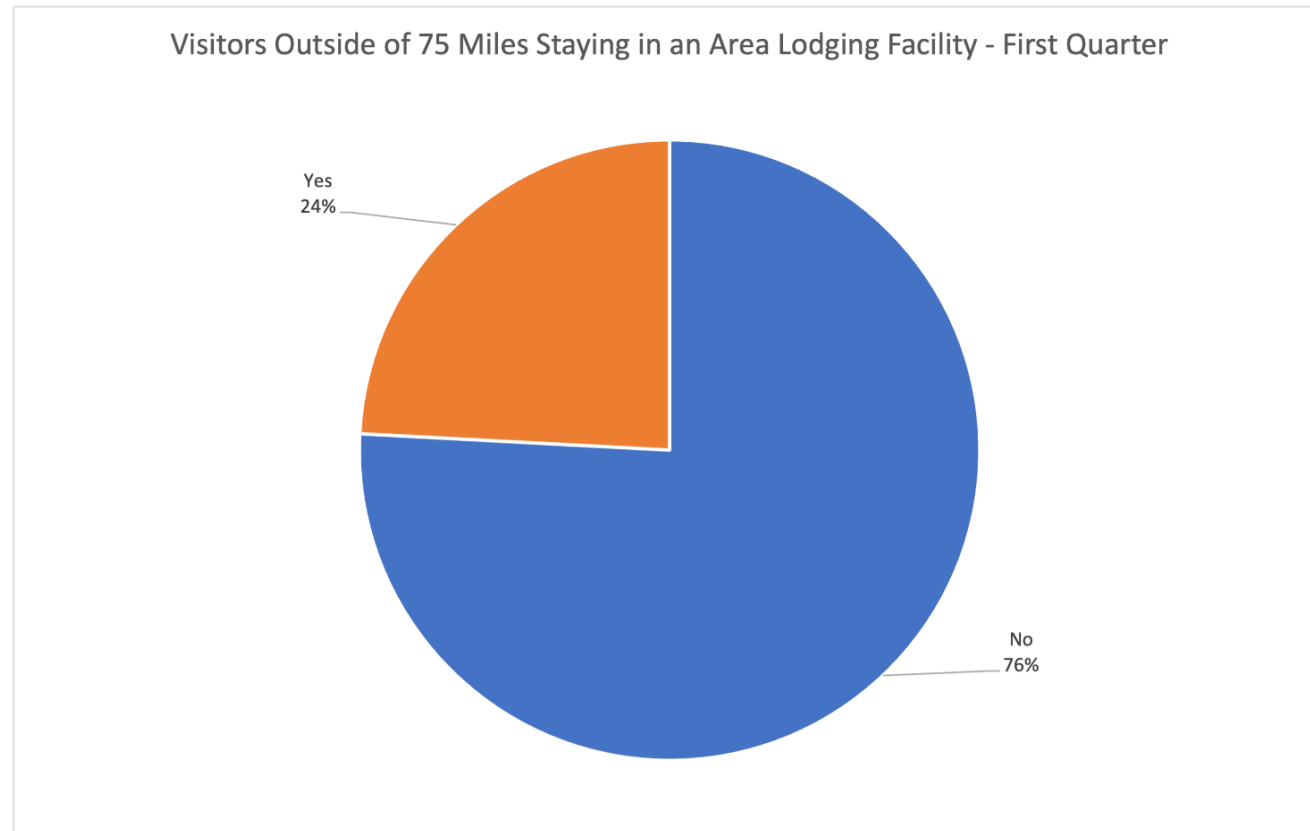
**ROCKPORT
CENTER
FOR THE ARTS**



NEW REPORTING TEXANS FOR THE ARTS

Generating 14,247 Overnight Stays in Area Lodging Facilities

1. What is you ZIP Code?
2. Are you staying in an area lodging facility?
3. If yes, how many nights?



TEXANS FOR THE ARTS

Expenditures Against Budget

City of Rockport Hotel Occupancy Tax Report
FY2023 Detail of Marketing Expenditures per Quarter

| Description of Expense | Approved Budget | 1 st Quarter | 2 nd Quarter | 3 rd Quarter | 4 th Quarter | Total | Number of |
|-------------------------------------|-----------------|-------------------------|-------------------------|-------------------------|-------------------------|---------------|-----------|
| | | Oct-Dec | Jan-Mar | Apr-Jun | Jul-Sep | Expenditures | Heads |
| | | 2022 | 2023 | 2023 | 2023 | by Line Item | in Beds |
| | | | | | | | |
| A. Promotion of the Arts: | | | | | | | |
| Advertising and Public Relations | \$ 34,000.00 | \$ 2,655.00 | \$ 3,156.67 | \$ - | \$ - | \$ 5,811.67 | 3,066 |
| Spring Art Fair | \$ 12,000.00 | \$ - | \$ 14,189.25 | \$ - | \$ - | \$ 14,189.25 | 408 |
| Rockport Art Festival | \$ 30,000.00 | \$ 1,100.00 | \$ - | \$ - | \$ - | \$ 1,100.00 | 0 |
| Exhibitions | \$ 40,000.00 | \$ 11,101.97 | \$ 17,251.58 | \$ - | \$ - | \$ 28,353.55 | 10,801 |
| Rockport Film Festival | \$ 4,000.00 | \$ 6,295.50 | \$ - | \$ - | \$ - | \$ 6,295.50 | 435 |
| Sculpture Garden | \$ 10,000.00 | \$ 480.00 | \$ 2,008.40 | \$ - | \$ - | \$ 2,488.40 | 118 |
| Workshops & Classes | \$ 15,000.00 | \$ 2,760.00 | \$ 3,050.00 | \$ - | \$ - | \$ 5,810.00 | 262 |
| A. Promotion of the Arts Sub Total | \$145,000.00 | \$ 24,392.47 | \$ 39,655.90 | \$ - | \$ - | \$ 64,048.37 | 15,090 |
| | | | | | | | |
| B. Promotion of Convention Tourism: | \$150,000.00 | \$ 26,102.00 | \$ 48,898.00 | | \$ - | \$ 75,000.00 | 238 |
| | | | | | | | |
| A. + B. Total Funds Used | | \$ 50,494.47 | \$ 88,553.90 | \$ - | \$ - | \$ 139,048.37 | |
| | | | | | | | |
| Total Requested / Approved | \$ 295,000.00 | \$ 73,750.00 | \$ 73,750.00 | | | \$ 147,500.00 | |
| | | | | | | | |
| Quarterly Variance | | \$ 23,255.53 | \$ (14,803.90) | \$ - | \$ - | \$ 8,451.63 | |

Rockport Center for the Arts

Actual Administrative Expenses vs. Annual Budget FY2023

| Expense | Actual, Jan–Mar
2023 | FY2023 Budget | Variance | % of Budget |
|------------------------------|-------------------------|----------------|-----------------|-------------|
| Advertising & Promotion | 5,379 | 4,000 | 1,379 | 134% |
| Awards, Honorariums & Gifts | 1,919 | 1,400 | 519 | 137% |
| Bank Service Charges | 63 | 350 | -287 | 18% |
| Cash (Over) Short | -0 | | | |
| Contract services | 5,328 | 39,565 | -34,237 | 13% |
| Credit Card Fees | 4,736 | 11,000 | -6,264 | 43% |
| Depreciation Expense | 1,626 | | | |
| Dues and Subscriptions | 3,017 | 5,000 | -1,983 | 60% |
| Food & Beverage | 714 | 725 | -11 | 98% |
| Insurance | 19,698 | 67,715 | -48,017 | 29% |
| Internet Services | 1,349 | | | |
| Licenses, Fees and Permits | 44 | 100 | -56 | 44% |
| Maintenance & Repairs | 3,420 | 25,500 | -22,080 | 13% |
| Marketing | 1,620 | 6,000 | -4,380 | 27% |
| Miscellaneous Expense | 1 | | | |
| Payroll Expenses | 38,815 | 452,940 | -414,125 | 9% |
| Postage and Delivery | 1,067 | 3,000 | -1,933 | 36% |
| Printing and Reproduction | 216 | 3,500 | -3,284 | 6% |
| Professional Fees | 7,620 | 28,355 | -20,735 | 27% |
| Rental | 3,113 | 9,250 | -6,137 | 34% |
| Security | 42 | 240 | -198 | 18% |
| Staff Training & Development | 0 | 1,000 | -1,000 | 0% |
| Supplies & Materials | 2,963 | 15,876 | -12,913 | 19% |
| Taxes | -136 | | | |
| Telephone | 860 | 5,400 | -4,540 | 16% |
| Transportation | 1,109 | 5,040 | -3,931 | 22% |
| Travel | 4,815 | 6,000 | -1,185 | 80% |
| Utilities | <u>4,497</u> | <u>22,000</u> | <u>-17,503</u> | <u>20%</u> |
| Total Expense | 113,894 | 713,956 | -600,062 | 16% |

Except for Advertising, Rockport Center for the Arts does not budget Administrative Expenses that are paid using HOT funds.



ROCKPORT
CENTER
FOR THE ARTS

Hotel Occupancy Tax Report for January - March 2023

Support through the HOT Grant allows the Art Center to develop, nurture and promote cultural programming that is a boon for tourism for The City of Rockport. Thank you for your continued support.

**Luis Purón
Executive Director**

ROCKPORT CITY COUNCIL
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 11

Deliberate and act on a Resolution Amending Authorized Representatives to Texas Local Government Investment Pool.

SUBMITTED BY: Assistant to the City Manager/Interim Director of Finance, Kimberly Henry

APPROVED FOR AGENDA: VRS

SUMMARY STATEMENT: On January 10, 2023, the City Council adopted Resolution No. 2023-01 approving and adopting an investment policy and strategy for the City of Rockport. TexPool is listed in Exhibit B of the Investment Policy as a Qualified Broker/Dealer, as required by Article VIII, Sec, 2-220 of the City's Investment Policy.

TexPool requires an approved resolution in order to update authorized City representatives. The attached TexPool Resolution Amending Authorized Representatives is required by TexPool to update the current City representatives to include Assistant to the City Manager/Interim Director of Finance Kimberly Henry and City Manager Vanessa Shrauner while removing prior finance director and city manager. We are also updating the individual for inquiry only options to be Controller Lorenzo Lara.

FISCAL ANALYSIS: Approval and adoption of the resolution is needed in order to obtain proper reporting documentation to meet PFIA requirements and to provide for diversity within the City's investment portfolio.

RECOMMENDATION: Staff recommends Council adopt the Resolution amending authorized representatives to Texas Local Government Investment Pool, as presented.



*** Required Fields**

WHEREAS,

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1.

| | |
|-----------|-------|
| Name | Title |
| Phone | Fax |
| Email | |
| Signature | |

2.

| | |
|-----------|-------|
| Name | Title |
| Phone | Fax |
| Email | |
| Signature | |

3.

| | |
|-----------|-------|
| Name | Title |
| Phone | Fax |
| Email | |
| Signature | |

1. Resolution (continued)

4.
Name Title

Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title

Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the day of , 20.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Signature*

Printed Name*

Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291

ROCKPORT CITY COUNCIL
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 12

Deliberate and act on a Resolution Amending Authorized Representatives to the Texas Range Investment Pool.

SUBMITTED BY: Assistant to the City Manager/Interim Director of Finance, Kimberly Henry

APPROVED FOR AGENDA: VRS

SUMMARY STATEMENT: On January 10, 2023, the City Council adopted Resolution No. 2023-01 approving and adopting an investment policy and strategy for the City of Rockport. Texas Range is listed in Exhibit B of the Investment Policy as a Qualified Broker/Dealer, as required by Article VIII, Sec. 2-220 of the City's Investment Policy.

Texas Range requires an approved resolution in order to update authorized City representatives. The attached Texas Range Resolution Amending Authorized Representatives is required by Texas Range to update the current City representatives to include Assistant to the City Manager/Interim Director of Finance Kimberly Henry and City Manager Vanessa Shrauner while removing prior finance director and city manager. We are also updating the individual for inquiry only options to be Controller Lorenzo Lara.

FISCAL ANALYSIS: Approval and adoption of the resolution is needed in order to obtain proper reporting documentation to meet PFIA requirements and to provide for diversity within the City's investment portfolio.

RECOMMENDATION: Staff recommends Council adopt the Resolution amending authorized representatives to Texas Range Investment Pool, as presented.



Questions? Call 1-866-839-8376

Permissions

Add/Update -
Remove/Retain -

Instructions: Complete this form to add, update, remove, or retain a Contact(s) and/or their permissions. All Contacts must be previously established with Texas Range. To establish a new Contact, please complete the **Texas Range Contact Record** form along with this document.

INVESTOR INFORMATION and ACCOUNTS:

CSGV2022.04

Investor Name: City of Rockport

TIN: 74 - 6002000

Please list the Account number(s) or Account title(s) to which this form applies:

- | | | | |
|------------------------|----------|----------|-----------|
| 1. <u>General Fund</u> | 4. _____ | 7. _____ | 10. _____ |
| 2. _____ | 5. _____ | 8. _____ | 11. _____ |
| 3. _____ | 6. _____ | 9. _____ | 12. _____ |

ADD/UPDATE: (Please complete the information below to add or update each Contact's permissions for the Accounts listed above.)

| 1. CONTACT INFORMATION: (Contact must be previously established with the Program) | CONTACT PERMISSIONS: (Please select all permissions that apply) |
|--|---|
| <p>Contact Name: <u>Kimberly Henry</u>
First and Last Name (Print)</p> <p>Mailing Address: _____
Agency Name (If Applicable)
<u>2751 State Highway 35 Bypass</u>
Address
<u>Rockport</u> <u>TX</u> <u>78382</u>
City State Zip</p> | <p>For the new Program Account being established, this Contact may:</p> <ul style="list-style-type: none">☒ View Account information.☒ Initiate transactions.☒ Open and close Accounts.☒ Change banking instructions and Account information.☒ Assign permissions to and establish other Contacts.☒ Receive electronic statements.☐ Receive paper statements. <p>*Contact must be on record. All new Contacts must complete a Contact Record form.</p> |
| <p>Contact Name: <u>Teresa Valdez</u>
First and Last Name (Print)</p> <p>Mailing Address: _____
Agency Name (If Applicable)
<u>2751 State Highway 35 Bypass</u>
Address
<u>Rockport</u> <u>TX</u> <u>78382</u>
City State Zip</p> | <p>For the new Program Account being established, this Contact may:</p> <ul style="list-style-type: none">☒ View Account information.☒ Initiate transactions.☒ Open and close Accounts.☒ Change banking instructions and Account information.☒ Assign permissions to and establish other Contacts.☐ Receive electronic statements.☐ Receive paper statements. <p>*Contact must be on record. All new Contacts must complete a Contact Record form.</p> |

REMOVE: Contacts to be removed from the Accounts listed above.

RETAIN: Contacts to remain on Accounts listed above with no changes.

- Contact Name: Katie Griffin
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)

- Contact Name: Teresa Valdez
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)
- Contact Name: _____
First and Last Name (Print)

CERTIFICATION: (The person who signs this section verifies the information listed above is correct.)

The person signing below should be as follows:

- For existing Accounts this section must be signed by an individual who is currently authorized to designate other Contacts as per Program records.
- If submitted with a New Investor Application, this section must be signed by the individual who signed the certification section of the New Investor Application.
- If submitted with a Trustee Account Application, this section must be signed by the individual who signed the signature section of the Trustee Account Application.
- The Program reserves the right to request proof of authority in the form of election certification, board minutes, resolutions, fiduciary Program agreement, etc. when updating permissions in Program records. It is the sole responsibility of the Investor to promptly notify Texas Range of any changes to authorized Contacts.

X

Authorized Signature

Print Name of Authorized Signatory

03/29/2023

Date

(361) 729-2213

Phone Number

Any document containing sensitive information received by email will not be accepted. Please send by uploading through Connect, fax, or mail.

| | | | | | |
|-------------------|--|---------|-----------------------------------|----------|-----------------------------------|
| SEND VIA CONNECT: | Log in to Account Access | FAX TO: | Texas Range Client Services Group | MAIL TO: | Texas Range Client Services Group |
| Existing Contact: | Click ☒ Secure Contact | | 1-800-252-9551 | | P.O. Box 11760 |
| Users Only | Select file to upload - Send message | | | | Harrisburg, PA 17108-1760 |

PROGRAM USE ONLY

| | |
|-----------|----------|
| V2022.04 | INITIALS |
| Processed | |
| Confirmed | |



Addendum to Permissions

Questions? Call 1-866-839-8376

Add/Update -
Remove/Retain -

Instructions: Complete this form when you need to add, update, remove, or retain more Contacts and/or their permissions. If this addendum is needed, it must accompany the Permissions form.

ADD/UPDATE PERMISSIONS: (Please complete the information below to add or update each Contact's permissions.)

| 3. CONTACT INFORMATION: (Contact must be previously established with the Program) | CONTACT PERMISSIONS: (Please select all permissions that apply) |
|---|--|
| Contact Name: <u>Vanessa Shrauner</u>
First and Last Name (Print) | For the new Program Account being established, this Contact may: |
| Mailing Address: | ☒ View Account information. |
| Agency Name (If Applicable) | ☐ Initiate transactions. |
| Address | ☐ Open and close Accounts. |
| City State Zip | ☐ Change banking instructions and Account information. |
| | ☐ Assign permissions to and establish other Contacts. |
| | ☐ Receive electronic statements. |
| | ☐ Receive paper statements. |
| | *Contact must be on record. All new Contacts must complete a Contact Record form. |

| 4. CONTACT INFORMATION: (Contact must be previously established with the Program) | CONTACT PERMISSIONS: (Please select all permissions that apply) |
|---|--|
| Contact Name: <u>Lorenzo Lara</u>
First and Last Name (Print) | For the new Program Account being established, this Contact may: |
| Mailing Address: | ☒ View Account information. |
| Agency Name (If Applicable) | ☐ Initiate transactions. |
| Address | ☐ Open and close Accounts. |
| City State Zip | ☐ Change banking instructions and Account information. |
| | ☐ Assign permissions to and establish other Contacts. |
| | ☐ Receive electronic statements. |
| | ☐ Receive paper statements. |
| | *Contact must be on record. All new Contacts must complete a Contact Record form. |

| 5. CONTACT INFORMATION: (Contact must be previously established with the Program) | CONTACT PERMISSIONS: (Please select all permissions that apply) |
|---|--|
| Contact Name: _____
First and Last Name (Print) | For the new Program Account being established, this Contact may: |
| Mailing Address: | ☒ View Account information. |
| Agency Name (If Applicable) | ☐ Initiate transactions. |
| Address | ☐ Open and close Accounts. |
| City State Zip | ☐ Change banking instructions and Account information. |
| | ☐ Assign permissions to and establish other Contacts. |
| | ☐ Receive electronic statements. |
| | ☐ Receive paper statements. |
| | *Contact must be on record. All new Contacts must complete a Contact Record form. |

| 6. CONTACT INFORMATION: (Contact must be previously established with the Program) | CONTACT PERMISSIONS: (Please select all permissions that apply) |
|---|--|
| Contact Name: _____
First and Last Name (Print) | For the new Program Account being established, this Contact may: |
| Mailing Address: | ☒ View Account information. |
| Agency Name (If Applicable) | ☐ Initiate transactions. |
| Address | ☐ Open and close Accounts. |
| City State Zip | ☐ Change banking instructions and Account information. |
| | ☐ Assign permissions to and establish other Contacts. |
| | ☐ Receive electronic statements. |
| | ☐ Receive paper statements. |
| | *Contact must be on record. All new Contacts must complete a Contact Record form. |

REMOVE: Contacts to be removed from the Accounts listed above.

| | |
|-------------------|-----------------------------|
| 6. Contact Name: | _____ |
| | First and Last Name (Print) |
| 7. Contact Name: | _____ |
| | First and Last Name (Print) |
| 8. Contact Name: | _____ |
| | First and Last Name (Print) |
| 9. Contact Name: | _____ |
| | First and Last Name (Print) |
| 10. Contact Name: | _____ |
| | First and Last Name (Print) |

RETAIN: Contacts to remain on Accounts listed above with no changes.

| | |
|-------------------|-----------------------------|
| 6. Contact Name: | _____ |
| | First and Last Name (Print) |
| 7. Contact Name: | _____ |
| | First and Last Name (Print) |
| 8. Contact Name: | _____ |
| | First and Last Name (Print) |
| 9. Contact Name: | _____ |
| | First and Last Name (Print) |
| 10. Contact Name: | _____ |
| | First and Last Name (Print) |

Any document containing sensitive information received by email will not be accepted. Please send by uploading through Connect, fax, or mail.

SEND VIA CONNECT: Log in to Account Access
Click ☒ Secure Contact
Select file to upload - Send message

FAX TO: Texas Range Client Services Group
1-800-252-9551

MAIL TO: Texas Range Client Services Group
P.O. Box 11760
Harrisburg, PA 17108-1760

PROGRAM USE ONLY

| V2022.04 | INITIALS |
|-----------|----------|
| Processed | |
| Confirmed | |

CITY COUNCIL AGENDA
Regular Meeting: Tuesday April 11, 2023

AGENDA ITEM: 13

Conduct a Public Hearing to consider a request to rezone property located at 102 Saint Francis Circle; also known as Lot 2, Block 1, Domasco Subdivision, 3.445 acres, City of Rockport, Aransas County, Texas, to B-1 (General Business District) to allow the use of monitored outdoor parking; currently zoned R-1 (1st Single Family Dwelling District).

APPROVED FOR AGENDA: VRS

SUBMITTED BY: Asst Director Building & Development / Community Planner - Carey Dietrich

BACKGROUND: Property owner, Brian Phillips, desires to rezone property located at 102 Saint Francis Circle to allow for monitored outdoor parking. The property is 3.4 acres with 109 ft frontage on SH 35 Bypass.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, March 18, 2023, edition and mailed out to eleven (11) property owners within a 200-foot radius of the property. City Council held a Public Hearing on the matter on Tuesday, April 11, 2023, which was published in The Rockport Pilot on Saturday, March 18, 2023. Two (2) letters For and One (1) Against the request had been received at this time. Two (2) property owners, Jim Riley and John Lucas, spoke against the request at the P&Z Regular meeting of 4/3/2023 but no letters of opposition have been received from either gentleman.

Please see the accompanying zoning change request application and Section 118-23 of Code of Ordinances for detail information.

FISCAL ANALYSIS: N/A

RECOMMENDATION: No action required. Public hearing only.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday, April 3, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 11, 2023 at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to rezone property located at 102 Saint Francis Circle; also known as A62-63 C.W Egery Survey, 3.443 acres, City of Rockport, Aransas County, Texas, to B-1 (General Business District) to allow the use of monitored outside parking; currently zoned R-1 (1st Single Family Dwelling District).

Members of the public can view the meeting remotely via live stream at the address that will be provided on the Planning & Zoning Commission Agenda of April 3, 2023, and the City Council Agenda of April 11, 2023, and posted on the City's website www.cityofrockport.com.

Public participation is valued and citizens wishing to express their views during the Public Hearing can electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation>, or if attending the meeting in person register at the meeting before the meeting begins. Using the same form, citizens can also provide written comments to the City Planner by 3:00 p.m. on the day of the Planning & Zoning Commission meeting or to the City Secretary by 4:00 p.m. on the day of the City Council meeting. The comments will be read and summarized in the minutes of the meeting.

The City encourages citizens to participate and make their views known at the Public Hearings. For further information on this request, please contact the Building Department at (361) 790-1125.

POSTED the 13th day of March 2023 on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, and on the website www.cityofrockport.com.

PUBLISHED in *The Rockport Pilot* in the Saturday, March 18, 2023, Edition, in accordance with the City of Rockport Code of Ordinances.

CITY OF ROCKPORT, TEXAS


Teresa Valdez, City Secretary



CITY OF ROCKPORT
ZONING AND LAND DEVELOPMENT APPLICATION

INSTRUCTION: Please fill out completely. If more space is needed, attach additional pages. Please print or use typewriter.

A. REQUESTING: Rezoning [] Conditional Permit []
Planned Unit Development (P.U.D.) by Conditional Permit []

B. ADDRESS AND LOCATION OF PROPERTY 102
ST FRANCIS CIRCLE

C. CURRENT ZONING OF PROPERTY: _____

D. PRESENT USE OF PROPERTY: UN Developed

E. ZONING DISTRICT REQUESTED: 3 (MONITORED OUTSIDE PARKING)

F. CONDITIONAL USE REQUESTED: MONITORED OUTSIDE PARKING

G. LEGAL DESCRIPTION: (Fill in the one that applies)

- Lot or Tract _____ Block _____
- Tract _____ of the _____
Survey as per metes and bounds (field notes attached)
- If other, attach copy of survey or legal description from the Records of Aransas County or Appraisal District.

H. NAME OF PROPOSED DEVELOPMENT (if applicable) _____

I. TOTAL ACREAGE OR SQ. FT. OF SITE(S): 3.5

J. REASON FOR REQUEST AND DESCRIPTION OF DEVELOPMENT:
(Please be specific)

Request to zone to commercial
for possible MONITORED OUTSIDE PARKING?
was zoned commercial before it was re

K. OWNER'S NAME: (Please print) BRIAN PHILLIPS / TAMJ DOMASCO
ADDRESS: 325 GRIFFITH DR
CITY, STATE, ZIP CODE: ROCKPORT, TX 78382
PHONE NO 361-548-5319 / 301-465-6989

L. REPRESENTATIVE: (If Other Than Owner) _____
ADDRESS: _____
CITY, STATE, ZIP CODE: _____
PHONE NO _____

NOTE: Do you have property owner's permission for this request?
YES ✓ NO _____

M. FILING FEE:

| | |
|--------------------------|-----------------------------|
| REZONING | \$150.00 + \$10.00 PER ACRE |
| PLANNED UNIT DEVELOPMENT | \$200.00 + \$10.00 PER ACRE |
| P.U.D. REVISION | \$200.00 + \$10.00 PER ACRE |
| CONDITIONAL PERMIT | \$150.00 + \$10.00 PER ACRE |

(Make check payable to the City of Rockport)

- Submit application and filing fee to the Department of Building & Development, City of Rockport; 2751 S.H. 35 Bypass, Rockport, Texas 78382.

Signed: 
(Owner or Representative)

(FOR CITY USE)

Received by: _____ Date: _____ Fees Paid: \$ _____
Submitted Information (____ accepted) (____ rejected) by: _____
If rejected, reasons why: _____

Receipt No. _____

STAFF REPORT

Building & Development Services | Carey Dietrich, Community Planner
 2751 SH 35 Bypass, Rockport, TX 78362
 Phone: (361) 790-1125, x. 226 | Email: communityplanner@cityofrockport.com

**PROPERTY ADDRESS/LOCATION**

102 St Frances Circle

APPLICANT/PROPERTY OWNER

Brian Phillips, Owner

PUBLIC HEARING DATE

P&Z - Monday, Monday, April 3, 2023
 CC - Tuesday, April 11, 2023

P&Z DATE

Monday, April 3, 2023

CITY COUNCIL DATE(S)

1st Reading - Tuesday, April 11, 2023
 2nd Reading - Tuesday, April 25, 2023

BRIEF SUMMARY OF REQUEST

Property owner, Brian Phillips, desires to rezone property located at 102 Saint Francis Circle to allow for monitored outdoor parking. The property is 3.4 acres with 109 ft frontage on SH 35 Bypass.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, March 18, 2023 edition and mailed out to eleven (11) property owners within a 200-foot radius of the property. Two (2) letters For and One (1) Against the request have been received at this time.



MAP SOURCE: Pictometry

| EXISTING ZONING | EXISTING LAND USE | SURROUNDING ZONING & LAND USE | SITE IMPROVEMENTS | SIZE OF PROPERTY |
|---|-------------------|---|-------------------|------------------|
| R-1 – 1 st Single Family Dwelling District | undeveloped | N – R-1 (1st Single Family Dwelling District)
S – R-1 (1st Single Family Dwelling District)
E – R-1 (1st Single Family Dwelling District)
W – Not in City Limits | None at this time | 3.445 Acres |

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

COMPATIBILITY with the ZONING ORDINANCE

The Future Land Use Map suggests Commercial Use

PROPERTY HISTORY

The property was replatted in 2022 to give SH 35 Bypass frontage to this parcel. The property is undeveloped.

There were two (2) property owners, Jim Riley and John Lucas, speaking against at the P&Z Regular meeting of 4/3/2023 but no letters of opposition have been received from either gentleman.

P&Z has recommended denial of the request

ATTACHMENTS
(CIRCLE)

SUBMITTED PLANS

**PUBLIC HEARING PETITION/
APPLICATION FORM**

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS

OTHER (DESCRIBE)

Owners Certification

State of Texas
County of Aransas

BRIAN E. PHILLIPS

TAMI L. DOMASCO

CAR CERTIFIED AUTO REPAIR, INC.

CHRIS E. ANDERSON

CINDY ANDERSON

does hereby certify that I (we) are the owner(s) of the lands embraced within the boundaries of the foregoing plat and that that I (we) have had said land surveyed and platted as shown hereon; that easements as shown are dedicated to the public use for the installation, operation and use of public utilities; and that this map was made for the purpose of description and dedication.

This the ____ day of _____, A.D., 2022.

Brian E. Phillips

Tami L. Domasco

Chris E. Anderson

Cindy Anderson

James Donald Cruse, President of
CAR CERTIFIED AUTO REPAIR, INC.

State of Texas
County of Aransas

This instrument was acknowledged before me by:

BRIAN E. PHILLIPS

This the 17 day of November, A.D., 2022.

Denise Naranjo

Notary Public, State of Texas
Comm. Expires 07-16-2023
Notary ID 132088480

State of Texas
County of Aransas

This instrument was acknowledged before me by:

TAMI L. DOMASCO

This the 17 day of November, A.D., 2022.

Denise Naranjo

Notary Public, State of Texas
Comm. Expires 07-16-2023
Notary ID 132088480

State of Texas
County of Aransas

This instrument was acknowledged before me by:

CHRIS E. ANDERSON & CINDY ANDERSON

This the 17 day of November, A.D., 2022.

Elizabeth Klemcke Brundrett

My Notary ID # 131250215
Expires August 18, 2025

State of Texas
County of Aransas

This instrument was acknowledged before me by:

JAMES DONALD CRUSE, President of
CAR CERTIFIED AUTO REPAIR, INC.

This the 18 day of November, A.D., 2022.

Denise Naranjo

Notary Public, State of Texas
Comm. Expires 07-16-2023
Notary ID 132088480

Griffith & Brundrett

Surveying & Engineering

411 S. Pearl St., P.O. Box 2322
Rockport, Texas 78381

361.729.6479
361.729.7933
jerryb@gsurveyor.com
www.griffithsurveyor.com

TBPELS FIRM NO. F-414

Final Plat of:
**LOTS 1, 2 AND 3, BLOCK 1,
DOMASCO SUBDIVISION**

CITY OF ROCKPORT,
ARANSAS COUNTY, TEXAS,

BEING A REPLAT OF LOT 1, BLOCK 1, PENINSULA OAKS SUBDIVISION, UNIT 4, ACCORDING TO THE PLAT RECORDED IN VOLUME 7, PAGE 51, PLAT RECORDS OF ARANSAS COUNTY, TEXAS; A CALLED 3.443 ACRE TRACT OUT OF THE C.W. EGERY SURVEY, A-62, AS DESCRIBED IN A DEED OF RECORD UNDER CLERKS FILE NUMBER 377770, OFFICIAL PUBLIC RECORDS OF ARANSAS COUNTY, TEXAS; AND A CALLED 1.688 ACRE TRACT OUT OF THE C.W. EGERY SURVEY, A-62, AS DESCRIBED IN A DEED OF RECORD UNDER CLERKS FILE NUMBER 293751, OFFICIAL PUBLIC RECORDS OF ARANSAS COUNTY, TEXAS.

Notes

- 5/8" Steel Rebars found or set at all property corners unless otherwise shown. All set 5/8" steel rebar capped with "Griffith & Brundrett."
- Bearings based on NAD 83, Texas State Plane, South Central Zone.
- Total platted area contains .6516 acres or 283,837 square feet of land.
- Property falls within City Limits and must comply with all city codes, regulations and set backs.

B.L. / Bldg. Line = Building Line

Flood Data

This is to certify that I have consulted the Federal Flood Hazard Map dated 2-17-16 and found that the property described herein is (or) is not located in a "Special Flood Hazard Area."

Flood Zone "X", Base Elevation N/A

Panel No. 0240G

Community No. 485504

This information is based on scaling the location of this survey on the above referenced map and is intended to be used to determine insurance rates only and not identify specific flooding conditions.

SUBJECT TO CHANGE BY FEMA.

Surveyor Certification

State of Texas
County of Aransas

I, J.L. Brundrett, Jr., Registered Professional Land Surveyor in the State of Texas, do hereby certify that the foregoing plat was prepared from surveys made on the ground under my direction and supervision and is true and correct, and that I have been engaged to set all lot and block corners and reference points and complete such operations without delay.

This the 26 day of October, A.D., 2022.

J.L. Brundrett, Jr.

R.P.L.S.
Reg. No. 2133

Planning & Zoning Commission

State of Texas
County of Aransas

This plat of the herein described property is approved for filing of record in Aransas County, Texas, by the Planning and Zoning Commission of Rockport, Texas, in accordance with the Land Subdivision Ordinance of Rockport, Texas, and Vernon's Ann Civ. Statute, Article 974A.

This the ____ day of _____, A.D. 2022.

Chair

Secretary

Lienholder Certification

State of Texas
County of Aransas

CHARTER BANK

does hereby certify that I (we) are the holder(s) of a lien on the lands embraced within the boundaries of the foregoing plat, and that I (we) do accept and approve said plat for all purposes and considerations.

This the ____ day of _____, A.D., 2022.

Print Name & Title

Signature

State of Texas
County of Aransas

This instrument was acknowledged before me by:

This the ____ day of _____, A.D., 2022.

Notary Public in and for the State of Texas

County Clerk's Certification

State of Texas
County of Aransas

I, Carrie Arrington, Clerk of the County Court in and for Aransas County, Texas, do hereby certify that the foregoing instrument of writing dated the ____ day of _____, A.D. 2022, with its certificate of authentication was filed for record in my office the ____ day of _____, A.D. 2022, at ____ o'clock ____ m. and duly recorded the ____ day of _____, A.D. 2022, at ____ o'clock ____ in the Plat Records of Aransas County.

Texas in Volume ____ Page ____

Witness my hand and seal of the County Court, in and for Aransas County Texas, at office in Rockport, Texas, the day and year last written above.

Carrie Arrington

By: Deputy

Clerk's File No. _____

FILE NAME: REPLATS/ROCKPORT/DOMASCO SUB/B1/LOTS 1,3

[illegible]



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday, April 3, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 11, 2023 at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to rezone property located at 102 Saint Francis Circle; also known as A62-63 C.W Egery Survey, 3.443 acres, City of Rockport, Aransas County, Texas, to B-1 (General Business District) to allow the use of monitored outside parking; currently zoned R-1 (1st Single Family Dwelling District).

Members of the public can view the meeting remotely via live stream at the address that will be provided on the Planning & Zoning Commission Agenda of April 3, 2023, and the City Council Agenda of April 11, 2023, and posted on the City's website www.cityofrockport.com.

Public participation is valued and citizens wishing to express their views during the Public Hearing can electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation>, or if attending the meeting in person register at the meeting before the meeting begins. Using the same form, citizens can also provide written comments to the City Planner by 3:00 p.m. on the day of the Planning & Zoning Commission meeting or to the City Secretary by 4:00 p.m. on the day of the City Council meeting. The comments will be read and summarized in the minutes of the meeting.

The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

TO BE ON RECORD, THIS FORM MUST BE FILLED OUT, SIGNED BY THE CURRENT PROPERTY OWNER(S) AND MAILED IN ITS ENTIRETY TO THE BUILDING & DEVELOPMENT SERVICES DEPARTMENT, 2751 STATE HIGHWAY 35 BYPASS, ROCKPORT, TX 78382. ANY INFORMATION PROVIDED BELOW BECOMES PUBLIC RECORD.

NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: Brian Phillips

Address: 325 Griffith Drive

City/State: Rockport, TX 78382

(☒) IN FAVOR () IN OPPOSITION

Phone: 361.548.5319

REASON:

Brian Phillips
Signature

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

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CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

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Printed Name: JING CHEN
Address: 7948 Greenhollow Lane City/State: Dallas, TX

☒ IN FAVOR () IN OPPOSITION Phone: 214-500-9228

REASON: Need more business at Rockport City
Signature: [Signature]

See map on reverse side.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday, April 3, 2023, at 5:30 p.m. and the Rockport City Council will hold a Public Hearing on Tuesday, April 11, 2023 at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to rezone property located at 102 Saint Francis Circle; also known as A62-63 C.W Egery Survey, 3.443 acres, City of Rockport, Aransas County, Texas, to B-1 (General Business District) to allow the use of monitored outside parking; currently zoned R-1 (1st Single Family Dwelling District).

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CITY OF ROCKPORT, TEXAS

/s/ Teresa Valdez, City Secretary

TO BE ON RECORD, THIS FORM MUST BE FILLED OUT, SIGNED BY THE CURRENT PROPERTY OWNER(S) AND MAILED IN ITS ENTIRETY TO THE BUILDING & DEVELOPMENT SERVICES DEPARTMENT, 2751 STATE HIGHWAY 35 BYPASS, ROCKPORT, TX 78382. ANY INFORMATION PROVIDED BELOW BECOMES PUBLIC RECORD.

NOTE: In accordance with the Open Meetings Act and Public Information Act, no discussion shall be held by a member or members of this Commission, either at home or office, or in person, by telephone call or by letter.

Printed Name: Danny Mitchell
Address: P.O. Box 1191 Orange Grove City/State: Texas 78372

() IN FAVOR ☒ IN OPPOSITION

Phone: 361 494 8427

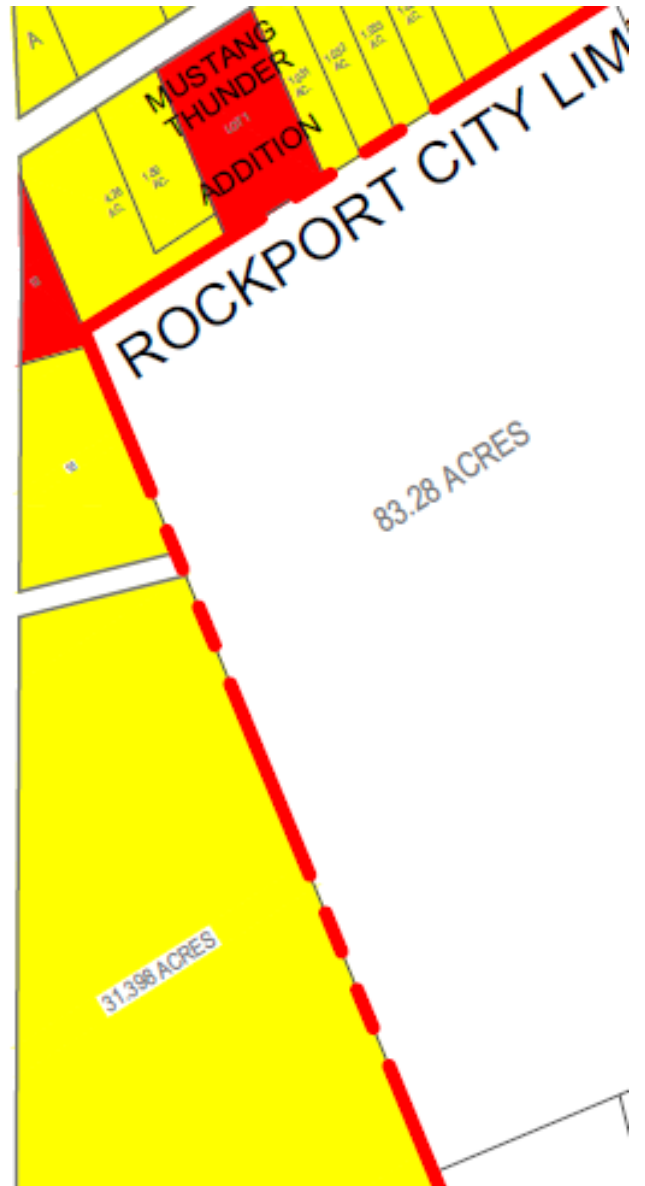
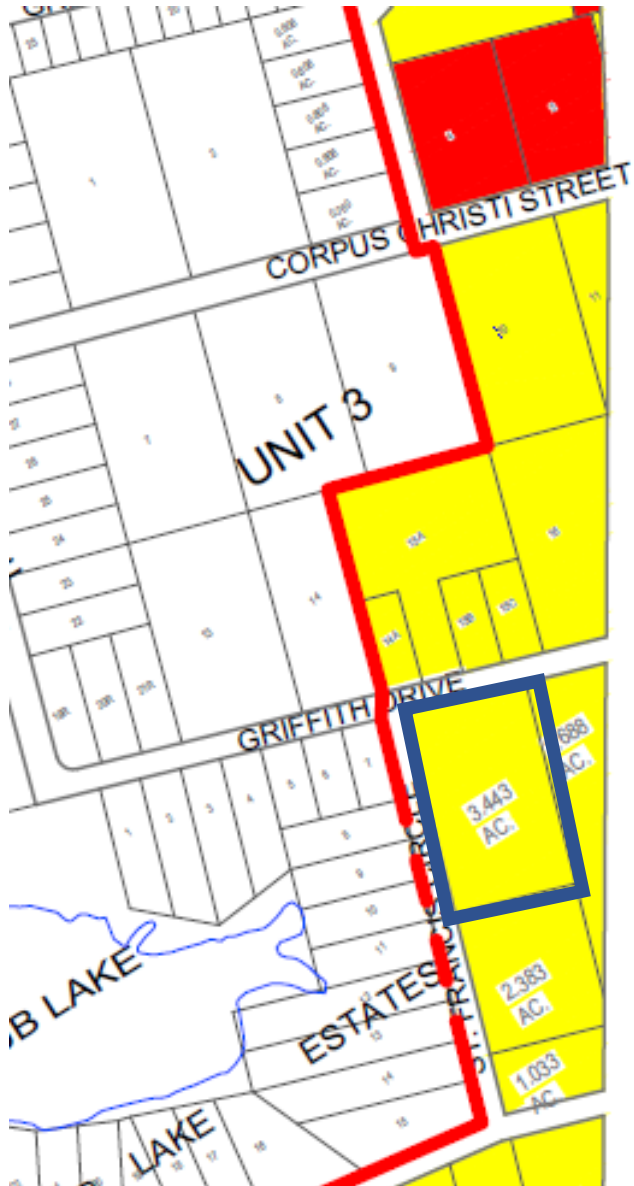
REASON:

See Below

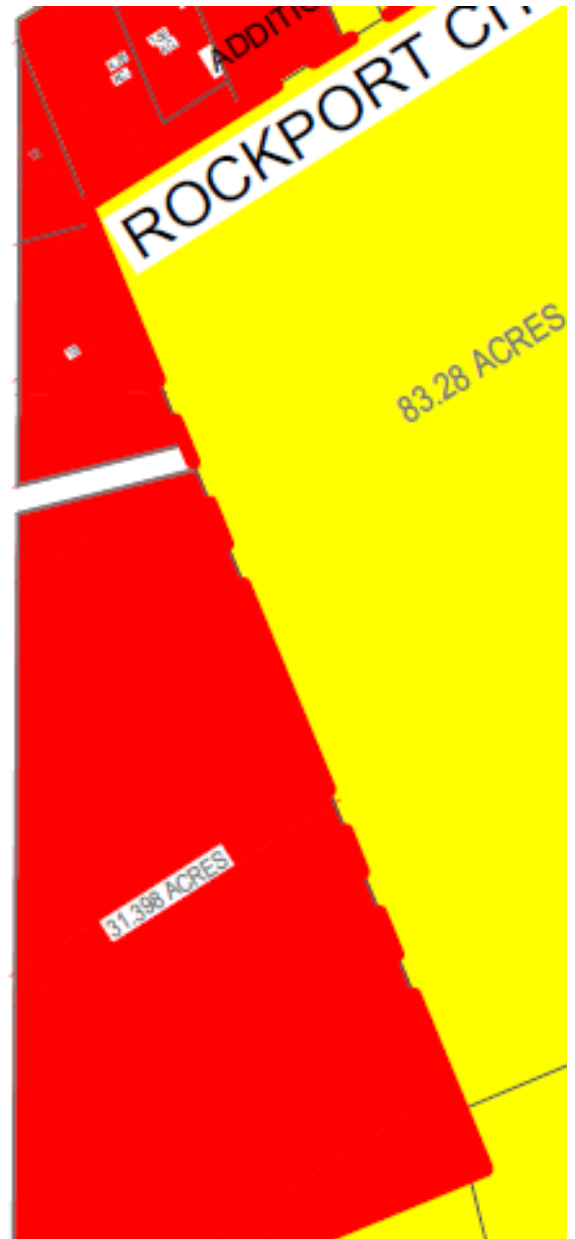
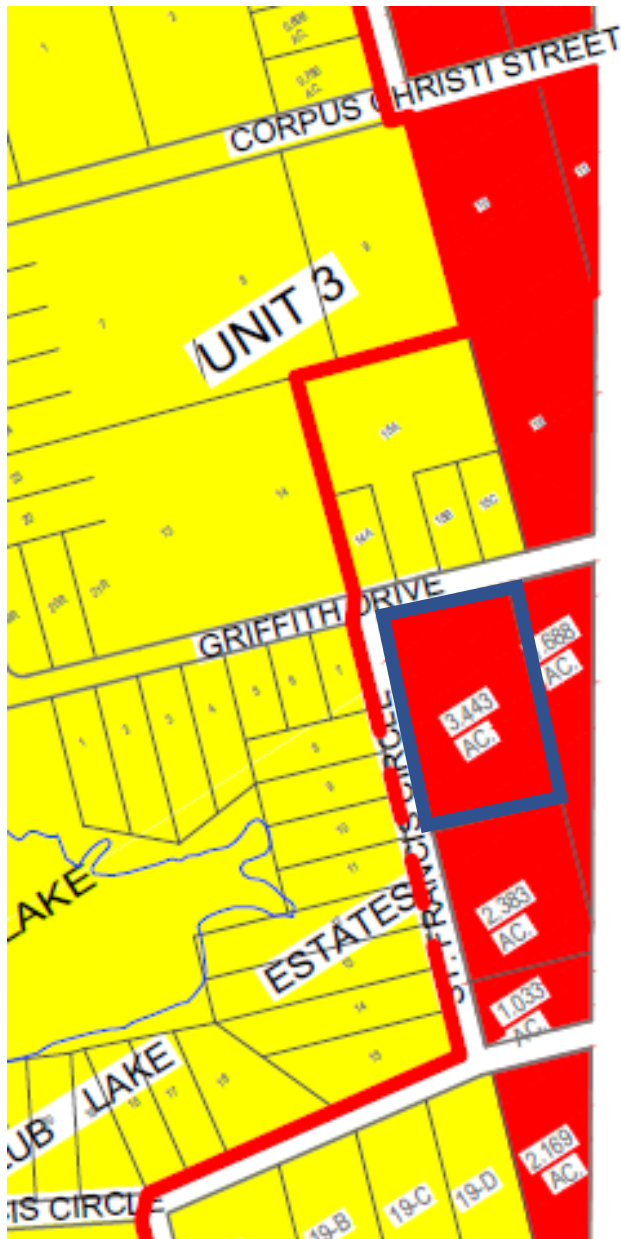
Danny Mitchell
Signature

I own Lot #11 or #62068 and have plans to build my retirement home on this lot in the near future. The placement of this business will not be a very appealing front view for a new home. The increased traffic in the surrounding area and privacy issue will also have a negative impact on new home value.

ZONING MAP



FUTURE LAND USE MAP



CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 14

Conduct a Public Hearing to consider a request to rezone property located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi- Family Dwelling District).

SUBMITTED BY: Asst Director Bldg & Planning / Community Planner - Carey Dietrich

APPROVED FOR AGENDA: VRS

BACKGROUND: Property owner, Caleb Glomb wishes to rezone his property located at 1805 Hwy 35 N, otherwise known as Villa Del Palmas, from R5 (2nd Multi Family Dwelling District) to R6 (Hotel / Motel District) in order to utilize the units as short term rentals.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, March 11, 2023 edition and mailed out to twenty (20) property owners within a 200-foot radius of the property. No letters For and One (1) Against the request have been received at this time. Property owner Ms. Mary Ritter spoke against the request at the P&Z Regular meeting of 4/3/2023 but no letter of opposition has been received at this time

Please see the accompanying zoning change request application and Section 118-23 of the Code of Ordinances for detail information.

FISCAL ANALYSIS: N/A

RECOMMENDATION: No action required. Public hearing only.



PUBLIC HEARING
Planning & Zoning Commission
and City Council

NOTICE is hereby given that the Rockport City Council has rescheduled the March 28, 2023 Public Hearing to Tuesday, April 11, 2023 at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request to rezone property located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of a short term rental; currently zoned R-5 (2nd Multi- Family Dwelling District).

Members of the public can view the meeting remotely via live stream at the address that will be provided on the the City Council Agenda of April 11, 2023, and posted on the City's website www.cityofrockport.com.

Public participation is valued and citizens wishing to express their views during the Public Hearing can electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation>, or if attending the meeting in person register at the meeting before the meeting begins. Using the same form, citizens can also provide written comments to the City Planner by 3:00 p.m. on the day of the Planning & Zoning Commission meeting or to the City Secretary by 4:00 p.m. on the day of the City Council meeting. The comments will be read and summarized in the minutes of the meeting.

The City encourages citizens to participate and make their views known at the Public Hearings. For further information on this request, please contact the Building Department at (361) 790-1125.

POSTED the 21st day of March 2023 on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, and on the website www.cityofrockport.com.

PUBLISHED in *The Rockport Pilot* in the Saturday, March 25, 2023, Edition, in accordance with the City of Rockport Code of Ordinances.

CITY OF ROCKPORT, TEXAS


Teresa Valdez, City Secretary



CITY OF ROCKPORT
ZONING AND LAND DEVELOPMENT APPLICATION

INSTRUCTION: Please fill out completely. If more space is needed, attach additional pages. Please print or use typewriter.

- A. REQUESTING: Rezoning ☒ Conditional Permit ☐
Planned Unit Development (P.U.D.) by Conditional Permit ☐
- B. ADDRESS AND LOCATION OF PROPERTY _____
1806 SH. 35 N.
- C. CURRENT ZONING OF PROPERTY: R5
- D. PRESENT USE OF PROPERTY: RESIDENTIAL - TOWN HOMES
- E. ZONING DISTRICT REQUESTED: R6
- F. CONDITIONAL USE REQUESTED: _____
- G. LEGAL DESCRIPTION: (Fill in the one that applies)
- Lot or Tract VILLA DEL PALMAS Block _____
 - Tract _____ of the _____
Survey as per metes and bounds (field notes attached)
 - If other, attach copy of survey or legal description from the Records of
Aransas County or Appraisal District.
- H. NAME OF PROPOSED DEVELOPMENT (if applicable) _____
- I. TOTAL ACREAGE OR SQ. FT. OF SITE(S): _____
- J. REASON FOR REQUEST AND DESCRIPTION OF DEVELOPMENT:
(Please be specific)

K. OWNER'S NAME: (Please print) CALEB GLOMB
ADDRESS: 2150 DOUBLE FILE TRACE
CITY, STATE, ZIP CODE: LIBERTY HILL, TX. 78642
PHONE NO 512-705-1435

L. REPRESENTATIVE: (If Other Than Owner) _____
ADDRESS: _____
CITY, STATE, ZIP CODE: _____
PHONE NO _____

NOTE: Do you have property owner's permission for this request?
YES ☒ NO ☐

M. FILING FEE:

| | |
|--------------------------|-----------------------------|
| REZONING | \$150.00 + \$10.00 PER ACRE |
| PLANNED UNIT DEVELOPMENT | \$200.00 + \$10.00 PER ACRE |
| P.U.D. REVISION | \$200.00 + \$10.00 PER ACRE |
| CONDITIONAL PERMIT | \$150.00 + \$10.00 PER ACRE |

(Make check payable to the City of Rockport)

- Submit application and filing fee to the Department of Building & Development, City of Rockport; 2751 S.H. 35 Bypass, Rockport, Texas 78382.

Signed: 
(Owner or Representative)

(FOR CITY USE)

Received by: _____ Date: _____ Fees Paid: \$ _____

Submitted Information (____ accepted) (____ rejected) by: _____

If rejected, reasons why: _____

Receipt No. _____

STAFF REPORT

Building & Development Services | Carey Dietrich, Community Planner
 2751 SH 35 Bypass, Rockport, TX 78362
 Phone: (361) 790-1125, x. 226 | Email: communityplanner@cityofrockport.com

**PROPERTY ADDRESS/LOCATION**

1806 Hwy 35 N

APPLICANT/PROPERTY OWNER

Caleb Glomb, Owner

PUBLIC HEARING DATE

P&Z - Monday, Monday, March 20, 2023
 CC - Tuesday, April 11, 2023

P&Z DATE

Monday, April 3, 2023

CITY COUNCIL DATE(S)

1st Reading - Tuesday, April 11, 2023
 2nd Reading - Tuesday, April 25, 2023

BRIEF SUMMARY OF REQUEST

Property owner, Caleb Glomb wishes to rezone his property located at 1806 Hwy 35 N, otherwise known as Villa Del Palmas, Units A, B, C and D, from R5 (2nd Multi Family Dwelling District) to R6 (Hotel / Motel District) in order to utilize the units as short term rentals.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, March 11, 2023 edition which was re-scheduled to April 11, 2023 and re-posted in the Saturday, March 25th edition and mailed out to twenty (20) property owners on both postings within a 200-foot radius of the property. No letters For and One (1) Against the request have been received at this time



MAP SOURCE: Pictometry

| EXISTING ZONING | EXISTING LAND USE | SURROUNDING ZONING & LAND USE | SITE IMPROVEMENTS | SIZE OF PROPERTY |
|--|---|---|--|------------------|
| R-5 – 2 nd Multi-Family Dwelling District | Currently unoccupied – originally 24 Unit apartment complex | N – B-1 (General Business District)
S – B-1 (General Business District) and R-2B (Zero Lot Line Single Family Dwelling District)
E – R-1 (1st Single Family Dwelling District)
W – B-1 (General Business District) | Repair/remodel of Units, Parking Modifications, and addition of swimming Pool is ongoing | |

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

COMPATIBILITY with the ZONING ORDINANCE

The Current Future Land Use Map suggests Commercial Use

PROPERTY HISTORY

The property was known as Villa Del Palmas but ceased operation and use of the apartment complex after August 25, 2017:

Property owner Ms. Mary Ritter spoke against the request at the P&Z Regular meeting of 4/3/2023 but no letter of opposition has been received at this time

ATTACHMENTS
(CIRCLE)

SUBMITTED PLANS

**PUBLIC HEARING PETITION/
APPLICATION FORM**

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS

OTHER (DESCRIBE)

| <u>Property ID</u> | <u>Property Owner</u> | <u>Situs Address</u> | <u>Mailing Address</u> | <u>City</u> | <u>State</u> | <u>ZIP</u> |
|--------------------|------------------------------------|-----------------------|------------------------|------------------|--------------|------------|
| 34923 | Industrial Ready LLC | 1806 Hwy 35 N APT D-6 | 1250 Lost Valley Rd | Dripping Springs | Tx | 78620 |
| 24163 | Christopher & Karra Crowley | 1820 Hwy 35 N | P O Box 296 | Rockport | Tx | 78381 |
| 69060 | S F Rockport Propertiesa LLC | 1910 Hwy 35 N | 2675 CR NW 1081 | Sulphur Buff | Tx | 75481 |
| 8821562 | Wilkerson Tandy W Jr Trust #1 | 1825 Percival Ave | 307 Troy Dr | Corpus Chrisiti | Tx | 78412 |
| 8821564 | Wilkerson Tandy W Jr Trust #1 | 1825 Percival Ave | 307 Troy Dr | Corpus Chrisiti | Tx | 78412 |
| 26306 | Moya Garcia | 1901 Bay Ave | 1901 Bay Ave | Rockport | Tx | 78382 |
| 26294 | Thomas & Sheryl Engleman | 1902 Cochran Ln | 1902 Cochran Ln | Rockport | Tx | 78382 |
| 26295 | Cochran Series of Alpha Juliet LLC | 1904 Cochran Ln | 447 Linam Lane | Cedar Creek | Tx | 78612 |
| 26275 | Mary Ritter | 1901 Cochran Ln | 1901 Cochran Ln | Rockport | Tx | 78382 |
| 26274 | Alan & Jody Turner | 1903 Cochran Ln | 1723 Tamarack Dr | Dallas | Tx | 75228 |
| 26244 | Donald Henze Sr | 1902 Picton Ln | 4485 Mickey Rd Lot 1 | San Antonio | Tx | 78223 |
| 70287 | Linda Collins | 1711 Percival Ave | 1701 Percival Ave | Rockport | Tx | 78382 |
| 56200 | Jeffrey & Gloria Wolfson | 1716 Hwy 35 N | 3407 Viceroy CT | The Villages | Fl | 32163 |
| 57289 | Roma Realty LTD | 1729 Hwy 35 N | P O Box 1326 | Portland | Tx | 78374 |
| 67467 | Priscilla Wilkerson | 1732 Buc Dr | 300 Concord Plaza Dr | San Antonio | Tx | 78216 |
| 24140 | Four Friends Properties LLC | 1905 Hwy 35 N | 4141 S Alameda St | Corpus Chrisiti | Tx | 78411 |
| 26305 | Reese S Rozzell | 1903 Bay Ave | P O Box 1407 | Rockport | Tx | 78382 |
| 26245 | Lisa McCoy | 1904 Picton Ln | 1904 Picton Ln | Rockport | Tx | 78382 |
| 26273 | Letha Kieffer | 1905 Cochran Ln | 1905 Cochran Ln | Rockport | Tx | 78382 |
| 26296 | Kevin Shanklin | 1906 Cochran Ln | 910 County Rd 126A | Kingsland | Tx | 78639 |
| | | | | | | |
| | | | | | | |

TRAFFIC ON PERCIVAL
PARKING FOR BOATS, ETC.

1901 COCHRAN
- CLOSING ENTRANCES
TO BUSINESS 35
- DRAINAGE
- PARKING



Citizen Participation Form Boards and Commissions

Citizens are encouraged to watch City Council meetings online rather than in person due to concerns related to the spread of COVID-19. Citizens wishing to address the City Council may submit comments on any topic or agenda item electronically by utilizing this Citizen Participation Form. All forms must be received by 4:00 p.m. on the date of the meeting and will be summarized for the record.

Date of meeting:

First Name:

Last Name:

Address:

City:

State:

Zip:

If you wish to be contacted, please provide the following:

Phone Number:

Email Address:

Company/Organization represented, if any:

Citizens to be heard: (All speakers are limited to no more than three (3) minutes.)

Agenda Item(s) to be addressed:

Other Topic:

Public Hearing(s): (All speakers are limited to no more than three (3) minutes per Public Hearing.)

Public Hearing Agenda Item(s) to be addressed:

Statement to be read into record:

My concern about traffic, parking and fencing regarding the subject property:

(Statements are limited to 2,000 Characters.)

☐ Receive an email copy of this form.

Email Address: -

This field is not part of the form submission.

Revised 09/07/2022

----- Forwarded message -----

From: **Linda T. Collins** <lindatcollins10@gmail.com>

Date: Fri, Mar 31, 2023 at 1:04 PM

Subject: 1806 Hwy. 35 N Villa Del Palmas

To: publicworksdirector@cityofrockport.com <publicworksdirector@cityofrockport.com>

I am Linda T. Collins, address 1701 Percival, Rockport and own the adjoining property on Percival which borders the above referenced property. I spoke at the March 20, 2023 P&Z meeting about my concerns regarding said property which are as follows:

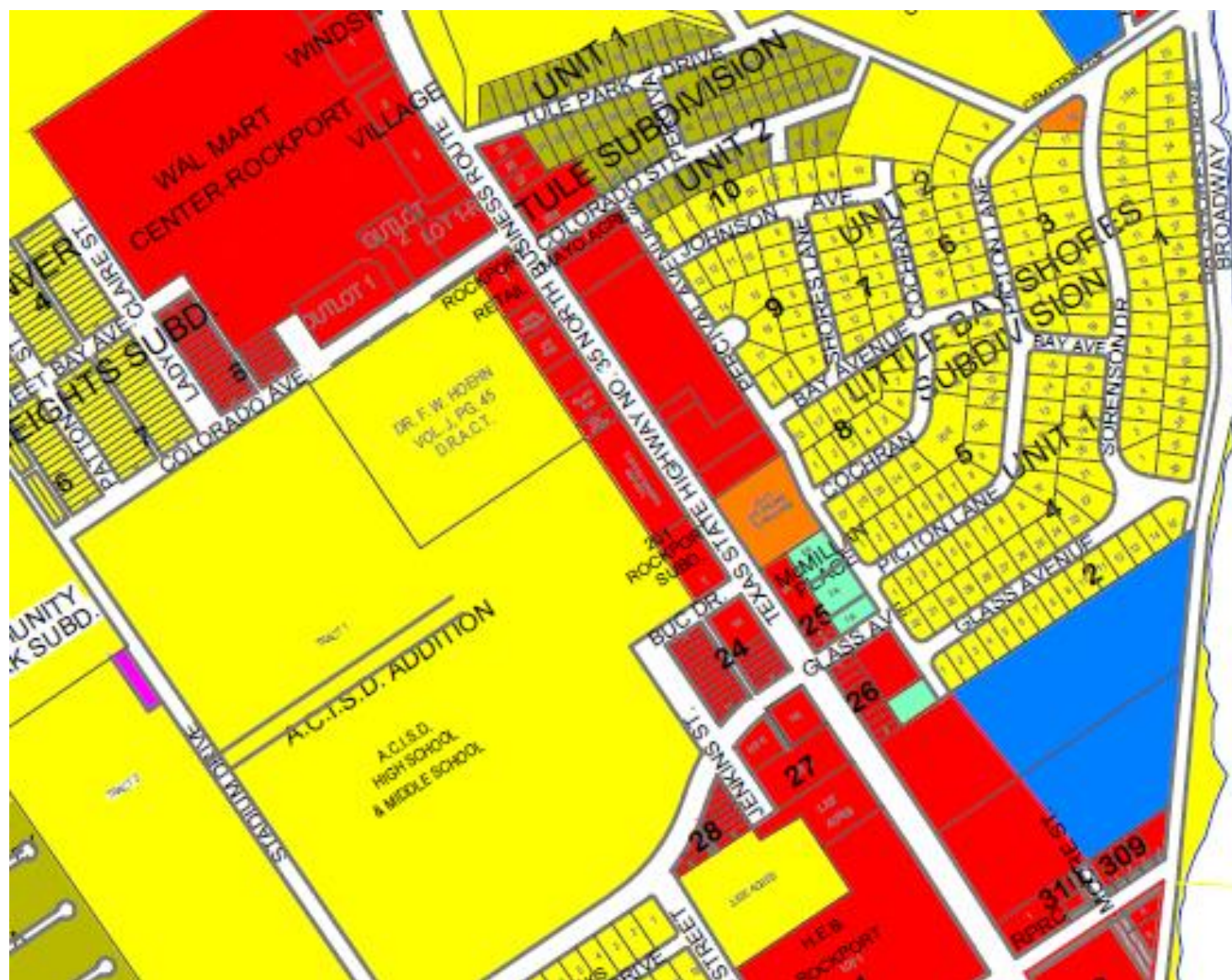
1. Increased traffic on Percival if the back, east side of said property is allowed to have ingress and egress to said property.
2. Concerns about the parking situation on said property. Might it cause parking on Percival?
3. Wanting to know if a privacy fence will be constructed on the south and east sides of the said property.
4. Possible flooding on adjoining properties and Percival due to changes in topography.

I cannot attend the upcoming meeting on April 3. Please take my considerations into account.

Thanking you in advance.

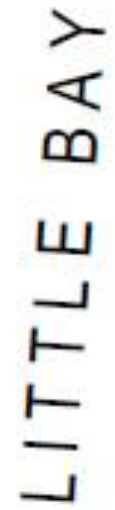
Linda T. Collins
713-582-2268

2



LITTLE BAY

FLIGHT POINT



CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 15

Conduct a Public Hearing regarding the potential sale of the Natural Gas System and opportunity for citizen input.

SUBMITTED BY: City Manager Vanessa Shrauner

APPROVED FOR AGENDA: VRS

BACKGROUND:

FISCAL ANALYSIS: N/A

RECOMMENDATION: N/A

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 16

Deliberate and act on first reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 102 Saint Francis Circle; also known as Lot 2, Block 1, Domasco Subdivision, 3.445 acres, City of Rockport, Aransas County, Texas, from R-1 (1st Single Family Dwelling District) to B-1 (General Business District) to allow the use of monitored outside parking; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

SUBMITTED BY: Asst Director Building & Development / Community Planner - Carey Dietrich

APPROVED FOR AGENDA: VRS

BACKGROUND: Property owner, Brian Phillips, desires to rezone property located at 102 Saint Francis Circle to allow for monitored outside parking. The property is 3.4 acres with 109 ft frontage on SH 35 Bypass. Future Land Use Map suggests commercial use of this property.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, March 18, 2023, edition and mailed out to eleven (11) property owners within a 200-foot radius of the property. City Council held a Public Hearing on the matter on Tuesday, April 11, 2023, which was published in The Rockport Pilot on Saturday, March 18, 2023. Two (2) letters For and One (1) letter Against the request had been received at this time. Two (2) property owners, Jim Riley and John Lucas, spoke against the request at the P&Z Regular meeting of 4/3/2023 but no letters of opposition have been received from either gentleman.

Please see the accompanying zoning change request application and Section 118-23 of Code of Ordinances for detail information.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Planning & Zoning Commission, by a vote of 4 to 1, recommends Council DENY the first reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 102 Saint Francis Circle; also known as Lot 2, Block 1, Domasco Subdivision, 3.445 acres, City of Rockport, Aransas County, Texas, from R-1 (1st Single Family Dwelling District) to B-1 (General Business District) to allow the use of monitored outside parking.

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AS STIPULATED UNDER ARTICLE 4.1 OF THE CITY OF ROCKPORT ZONING ORDINANCE NUMBER 1027 BY CHANGING THE ZONING OF LAND FROM R-1 (1ST SINGLE FAMILY DWELLING DISTRICT) FOR PROPERTY LOCATED AT 102 SAINT FRANCIS CIRCLE; ALSO KNOWN AS LOT 2, BLOCK 1, DOMASCO SUBDIVISION, 3.445 ACRES, CITY OF ROCKPORT, ARANSAS COUNTY, TEXAS; TO B-1 (GENERAL BUSINESS DISTRICT) TO ALLOW THE USE OF MONITORED OUTDOOR PARKING; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS a request to re-zone property was received in the office of the Building Department, Rockport, Texas; and

WHEREAS, On March 13, 2023, notice was posted on the bulletin boards at the City of Rockport Service Center, 2751 State Highway 35 Bypass, and on the City's webpage www.cityofrockport.com; and

WHEREAS, on March 17, 2023, notice was mailed to affected property owners within 200' of subject property; and

WHEREAS, on March 18, 2023, the City caused to be published "Notice of Public Hearing" in the official newspaper of the City notifying area residents and the public in general to participate and make their views known regarding this request; and

WHEREAS, on April 3, 2023, 2 at 5:30 p.m., the Planning & Zoning Commission did hold a Public Hearing, and on April 11, 2023, at 6:30 p.m., the Rockport City Council did hold a Public Hearing; and

WHEREAS, on April 3, 2023, the Planning & Zoning Commission did meet and said Commission voted to recommend to the City Council to Deny this request to re-zone property, located at 102 Saint Francis Circle from R-1 (1st Single Family Dwelling District) to B-1 (General Business District) to allow the development of outdoor monitored parking.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT TEXAS:

SECTION 1 – AMENDMENT

That, pursuant to Article 4 of the City of Rockport Zoning Ordinance Number 1027, the current zoning of land located at 102 Saint Francis Circle; also known as Lot 2, Block 1, Domasco Subdivision, City of Rockport, Aransas County, Texas; be changed from R-1 (1st Single Family Dwelling District) to B-1 (General Business District).

SECTION 2 - REPEALER

Any previously adopted ordinances, and any subsequent amendments to them, which are in conflict with this ordinance, are hereby repealed.

SECTION 3 - SEVERABILITY

It is the intention of the City Council of the City of Rockport that if any phrase, sentence, section, or paragraph of this ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remainder of this ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section or paragraph.

SECTION 4 - EFFECTIVE DATE

This ordinance shall become effective immediately upon adoption by second and final reading.

APPROVED on first reading this the 11th day of April, 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

APPROVED, PASSED and ADOPTED on second and final reading, this ____ day of _____ 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 17

Deliberate and act on first reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi- Family Dwelling District) repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

APPROVED FOR AGENDA: VRS

SUBMITTED BY: Carey Dietrich- Asst. Director Building & Development/ Community Planner

BACKGROUND: Property owner, Caleb Glomb wishes to rezone his property located at 1806 Hwy 35 N, otherwise known as Villa Del Palmas, Units A, B, C and D, from R5 (2nd Multi Family Dwelling District) to R6 (Hotel / Motel District) in order to utilize the units as short term rentals.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, March 11, 2023 edition and mailed out to twenty (20) property owners within a 200-foot radius of the property. No letters For and One (1) Against the request have been received at this time. Property owner Ms. Mary Ritter spoke against it at the P&Z Regular meeting of 4/3/2023 but no letter of opposition has been received at this time.

The Action Item on March 20, 2023 for this request was postponed to the Regular Meeting of Monday, April 3, 2023.

Please see the accompanying zoning change request application and Section 118-13 of the Code of Ordinances for detail information.

RECOMMENDATION: Planning & Zoning Commission by a vote of 3 to 2 recommends approval of a first reading of an Ordinance amending Article 4 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas to R-6 (Hotel/Motel District) to allow the use of short-term rentals; currently zoned R-5 (2nd Multi-Family Dwelling District)

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AS STIPULATED UNDER ARTICLE 4.1 OF THE CITY OF ROCKPORT ZONING ORDINANCE NUMBER 1027 BY CHANGING THE ZONING OF LAND FROM R-5 (2ND MULTI- FAMILY DWELLING DISTRICT). FOR PROPERTY LOCATED AT 1806 HIGHWAY 35 NORTH; ALSO KNOWN AS VILLA DEL PALMAS, UNITS A, B, C AND D, CITY OF ROCKPORT, ARANSAS COUNTY, TEXAS; TO B-1 (GENERAL BUSINESS DISTRICT) TO ALLOW THE USE OF A SHORT TERM RENTALS; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS a request to re-zone property was received in the office of the Building Department, Rockport, Texas; and

WHEREAS, On March 21, 2023, notice was posted on the bulletin boards at the City of Rockport Service Center, 2751 State Highway 35 Bypass, and on the City's webpage www.cityofrockport.com; and

WHEREAS, on March 24, 2023, notice was mailed to affected property owners within 200' of subject property; and

WHEREAS, on March 11, 2023, and on March 25, 2023 the City caused to be published "Notice of Public Hearing" in the official newspaper of the City notifying area residents and the public in general to participate and make their views known regarding this request; and

WHEREAS, on March 20, 2023, at 5:30 p.m., the Planning & Zoning Commission did hold a Public Hearing, and on April 11, 2023, at 6:30 p.m., the Rockport City Council did hold a Public Hearing; and

WHEREAS, on April 3, 2023, the Planning & Zoning Commission did meet and said Commission voted to recommend to the City Council to Approve this request to re-zone property, located at 1806 Highway 35 North from R-5 (2nd Multi Family Dwelling District) to B-1 (General Business District) to allow the use of a short term rentals.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT TEXAS:

SECTION 1 – AMENDMENT

That, pursuant to Article 4 of the City of Rockport Zoning Ordinance Number 1027, the current zoning of land located at 1806 Highway 35 North; also known as Villa Del Palmas, Units A, B, C and D, City of Rockport, Aransas County, Texas; be changed from R-5 (2nd Multi Family Dwelling District) to B-1 (General Business District).

SECTION 2 - REPEALER

Any previously adopted ordinances, and any subsequent amendments to them, which are in conflict with this ordinance, are hereby repealed.

SECTION 3 - SEVERABILITY

It is the intention of the City Council of the City of Rockport that if any phrase, sentence, section, or paragraph of this ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remainder of this ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section or paragraph.

SECTION 4 - EFFECTIVE DATE

This ordinance shall become effective immediately upon adoption by second and final reading.

APPROVED on first reading this the 11th day of April, 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

APPROVED, PASSED and ADOPTED on second and final reading, this ____ day of _____ 2023.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 18

Deliberate and act on first reading of an Ordinance amending Ordinance No. 1894 by replacing and appointing a new alternate judge; providing for severability; finding and determining that the meeting at which this Ordinance is passed is open to the public as required by law; and establishing an effective date.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VRS

BACKGROUND: City Council adopted Ordinance No. 1894 ordering a Special Charter Amendment Election. Since the adoption of the Ordinance, the City has been notified there has been a change in the person appointed as the alternate judge for the election. Because the election were ordered by Ordinance, it is necessary to amend the Ordinance listing the correct name of the person serving as alternate presiding judge.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Staff recommends Council approve the first reading of the Ordinance, as presented.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS AMENDING ORDINANCE NO. 1894 BY REPLACING AND APPOINTING A NEW ALTERNATE JUDGE; PROVIDING FOR SEVERABILITY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Rockport, Texas seeks to name Sandra Mueller as a replacement alternate judge.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, COUNTY OF ARANSAS, STATE OF TEXAS:

Section 1: The recitals provided for in the preamble are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2: Section 10 of Ordinance No. 1894 is hereby amended to read as follows:

“Carolyn Smith will serve as Presiding Judge and ~~Mayra Wilson~~ **Sandra Mueller** will serve as Alternate Presiding Judge, and the clerks of the election will be appointed by the Presiding Judge in a number not to exceed four (4) clerks. The appointment is for a single election to be held on Saturday, May 6, 2023.

“Election officials shall be paid \$12.00 per hour. The Presiding Judge, or the election worker at the polling location that he or she designates, who picks up the elections supplies on May 6, 2023, from the Contracting Officer and who returns the remaining supplies, ballot boxes, and all other election records from the polling location to the Contracting Officer will be compensated with a delivery fee of \$25.00.

“The polls at the polling place shall on said Election Day be open from seven o'clock (7:00) a.m. to seven o'clock (7:00) p.m.”

Section 3: Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this Ordinance be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this Ordinance, but in all respects said remaining portion shall be and remain in full force and effect.

Section 4: It is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

Section 5: This ordinance shall become effective immediately from and after its passage and publication in accordance with the provisions of the Texas Local Government Code.

PASSED AND APPROVED by the Rockport City Council, County of Aransas, State of Texas,
on the following dates:

FIRST READING: _____, 2023

SECOND READING: _____, 2023

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 11, 2023

AGENDA ITEM: 19

Deliberate and act on a Resolution of the City of Rockport, Texas, approving and adopting the City of Rockport Grant Related Financial Management Policies and Procedures, including steps to perform a Grant Related Independent Cost Analysis, and Profit Negotiations for Competitive Procurements Guidelines.

SUBMITTED BY: Assistant to City Manager/Interim Director of Finance Kimberly Henry

APPROVED FOR AGENDA: VRS

BACKGROUND: During the recent review by the General Land Office (GLO) of the Community Disaster Block Grant Disaster Recovery (CDBG-DR) Contract No. 20-065-090-C252 which includes several drainage projects and the repair of a bulkhead; there were two findings.

- Finding #1: Provide Procurement Support and Update Policies to Comply with Requirements.
- Finding #2: Develop and Adopt Financial Management Policies and Procedures.

Following the March 15, 2023 notification from the GLO, the grant administrator assisted the staff with preparing the required documents attached as a Resolution. The draft documents were provided to the GLO prior to their March 31, 2023 deadline with the acknowledgement that we would be presenting them at the next City Council Meeting.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Staff recommends Council approve the Resolution, as presented.



TEXAS GENERAL LAND OFFICE
COMMISSIONER DAWN BUCKINGHAM, M.D.

March 15, 2023

The Honorable Tim Jayroe
City of Rockport
2751 SH 35 Bypass
Rockport, Texas 78382

Re: Monitoring Review for Contract # 20-065-090-C252

Dear Mayor Jayroe:

The Texas General Land Office (GLO) conducted a desk monitoring review of the City of Rockport's (City) grant activities. The GLO objective was to ensure the necessary controls are in place to satisfy program requirements and the contract terms. The review included testing according to the contract terms, Federal Registers, Code of Federal Regulations, and the Office of Management and Budget's Compliance Supplement.

The review resulted in two findings. The enclosed monitoring report identifies the specific compliance areas tested and the details of the findings.

- Finding #1: Provide Procurement Support and Update Policies to Comply with Requirements
- Finding #2: Develop and Adopt Financial Management Policies and Procedures

To meet program requirements, the City must provide responses and support for the corrective actions listed in the report by **March 31, 2023**.

The GLO appreciates the City's ongoing recovery efforts and dedicated service to your community. If you have any questions or concerns, please contact Jennifer Willis at 713-391-8576 or jennifer.willis.ctr@recovery.texas.gov.

Sincerely,

Abby McClean

Abby McClean, CPA
Deputy Director | Monitoring & Quality Assurance
Community Development and Revitalization

Cc: Vanessa Shrauner, City Manager – City of Rockport
Kimberly Henry, City Secretary – City of Rockport
Ryan Sunvison, Grant Administrator – GrantWorks

Enclosure: City of Rockport Monitoring Report

Background

The Texas General Land Office (GLO) conducted a desk monitoring review of the City of Rockport's (City) grant activities under the contract and applicable Federal Registers following our FY 2022 Monitoring Plan.^{1,2} The review scope was limited to the City's contract #20-065-090-C252.

The GLO's objective was to evaluate whether processes and necessary controls are in place to meet program requirements and the terms of the executed grant agreement. The review included testing over the following compliance areas:

- Activities Allowed and Unallowed
- Allowable Costs/Cost Principles
- Cash Management
- Period of Performance
- Procurement, Suspension, & Debarment
- Environmental Review
- Labor Standards

The review resulted in two findings. The City must respond and support the corrective actions listed in the report by **March 31, 2023**.

Finding #1: Provide Procurement Support and Update Policies to Comply with Requirements

Summary

The City did not perform federally required actions to support procurement activities, and the policies do not include procedures for performing independent cost estimates, cost analyses, or profit negotiations.

Discussion

The City procured an engineering services vendor and executed a contract for \$928,713.00 on March 20, 2020. The contract was amended to increase the scope of work and contract amount to \$1,020,436.00 on December 2, 2021. The City did not perform an independent cost estimate, a cost analysis, or profit negotiation to support the original procurement actions.^{3,4}

The City provided a memorandum stating that engineering costs were *fair and reasonable since they aligned with fees from previous CDBG grants and the City's understanding of reasonable costs based on the projected State Contract award and the fee cap percentages for professional services*. However, the City needed to provide documentation to support that the fees aligned with prior CDBG grants. Furthermore, the professional services cap is a fixed-rate pricing limit for project delivery from the GLO Application Guide. It is not intended for use as a determination of contract price or cost reasonableness.

The City's Purchasing Guidelines do not include procedures for performing independent cost estimates, cost analyses, or profit negotiations.

¹ Harvey 83 FR 5844. (February 9, 2018). <https://www.govinfo.gov/content/pkg/FR-2018-02-09/pdf/2018-02693.pdf>

² Harvey 83 FR 40314. (August 14, 2018). <https://www.govinfo.gov/content/pkg/FR-2018-08-14/pdf/2018-17365.pdf>

³ 2 CFR § 200.324(a) – *Contract cost and price*. (2020): <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR45ddd4419ad436d/section-200.324>

⁴ 2 CFR § 200.324(b) – *Contract cost and price*. (2020): <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR45ddd4419ad436d/section-200.324>

Effect/Impact

Without evidence of an independent cost estimate, cost analysis, and profit negotiation, the City cannot support the reasonableness of the engineering fees.

Corrective Action

The City must implement procurement policies and procedures, including steps to perform an independent cost estimate, cost analysis, and profit negotiation for competitive procurements. The City must also provide documentation from prior CDBG grants demonstrating how the City determined the engineering fees were reasonable.

The City must submit a response, prior CDBG grants fees, and updated procurement policies and procedures to the GLO by **March 31, 2023**.

Finding #2: Develop and Adopt Financial Management Policies and Procedures

Summary

The City does not have written financial management policies and procedures as required in federal criteria.

Discussion

The City provided the Notes to Basic Financial Statements (Notes) from the annual financial audit to the GLO's request for financial policies and procedures. However, the Notes are insufficient and do not comprise the required policies and procedures for financial transactions. The City must develop and adopt policies on financial management to ensure that purchases of items or services align with the allowable cost principles. The policies must also include guidance for determining the allowability of costs.⁵

In addition, the City received advance payments from the GLO for four of the five sampled invoices, and disbursement to the vendors was between 1 and 16 days. Advance payments are allowed; however, the City must have written procedures that ensure fund control, accountability, and timely payment to vendors.^{6, 7}

Lastly, the City stated that the GLO funds are in a pooled interest-bearing account, and any earned interest is tracked for reporting. When requested, the City provided documentation showing the total interest earned of \$151.14. However, the calculation contained errors, such as the number of days of earned interest. When recalculated with corrected dates and rates, the total interest earned was \$332.33. The City should closely monitor this account as they must remit any interest earned over \$500 annually for their cumulative federal cash balances.⁸

⁵ 2 CFR §200.302(b)(6) *Financial management*. (November 2020) <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.302>

⁶ 2 CFR §200.305 *Federal payment*. (2020). <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.305>

⁷ CDBG Disaster Recovery and Mitigation Implementation Manual Chapter 4- Financial Management – Section 4.4.4

⁸ 2 CFR §200.305(b)(9) *Federal payment*. (2020). <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.305>

Effect/Impact

Without written financial management policies, the City may purchase items or services that do not align with applicable cost and payment principles, incur unallowable expenses, or fail to remit excess interest earned.

Corrective Action

The City must provide approved financial management policies that include controls to ensure compliance with cost allowability, fund control accountability, and timely payment to vendors. The City must also provide a corrected interest calculation for accumulated interest.

The City must submit a response, the approved financial management policies, and a corrected interest calculation by **March 31, 2023**.

RESOLUTION NO. 2023 -

A RESOLUTION OF THE CITY OF ROCKPORT, TEXAS, APPROVING AND ADOPTING THE CITY OF ROCKPORT GRANT RELATED FINANCIAL MANAGEMENT POLICIES AND PROCEDURES, INCLUDING STEPS TO PERFORM A GRANT RELATED INDEPENDENT COST ANALYSIS, AND PROFIT NEGOTIATIONS FOR COMPETITIVE PROCUREMENTS GUIDELINES.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

Section 1. That it approves and adopts the City of Rockport's Grant Related Financial Management Policies and Procedures as shown in Exhibit A, attached to and incorporated into this Resolution by reference.

Section 2. That it approves and adopts the City of Rockport's steps to perform an independent cost analysis, and profit negotiations for competitive procurements related to grants as shown in Exhibit B, attached to and incorporated into this Resolution by reference.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT THE 11TH DAY OF APRIL 2023.

Tim Jayroe. Mayor

ATTEST:

Teresa Valdez, City Secretary

EXHIBIT A

City of Rockport Grant Related Financial Procedures

INTRODUCTION

The purpose of financial management policies is to provide sound guidelines in planning the City's financial future. The City of Rockport considers the expenditure of funds to be an important responsibility and requires all persons involved with the purchase of goods or services to exercise good judgement in spending taxpayers' money.

SCOPE OF AUTHORITY

The City Council is responsible for the expenditure of all City funds.

Financials

A. Bank Depository

The City maintains funds in a Bank, designated as its depository for banking services. The City Council reviews the selection every two years unless circumstances deem otherwise.

B. Accounts Payable

Four (4) individuals are authorized to sign checks written on the bank depository account: Mayor, Mayor Pro-Tem, City Manager, and City Secretary. All checks require two authorized signatures. No exceptions.

C. Accounting

The Director of Finance is responsible for establishing the structure for the City Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report on the City's financial position. The City Manager shall provide financial reports to the City Council monthly.

D. Audit of Accounts

An independent audit of the City accounts is performed annually. The Auditor is retained by and is accountable directly to the City Council. The City Council reviews the selection at least every five years unless circumstances deem otherwise.

E. Internal Controls

Whenever possible, written procedures will be established, maintained, and assessed per 2 CFR 200.303 by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

Whenever possible, the City ensures duties and responsibilities are segregated so that no one individual has complete authority over a financial transaction.

PROCEDURES

1. Input Invoice into Record Keeping System – All invoices are entered into the Incode software program for fund/account tracking. Purchase Orders are required for contracts and capital items.

2. Review of Invoice – Complete copy of invoice is required with Department Manager's signature.
3. Allowability of Costs – The Department Manager and Finance Director will review each invoice for allowability of costs as stated in 2 CFR 200 Subpart E – Cost Principles.
4. Unnecessary or duplicative purchases – The Department Manager will review each invoice for unnecessary or duplicative purchases per 2 CFR 200.318 (d).
5. Timeline for Payment – Accounts Payable office processes checks weekly. If a grantor provides funds between check runs, a special payment will be processed to meet grant guidelines.
6. Issue Payment – The Accounts Payable Technician processes the checks according to the invoices provided. All checks require two signatures. Because the contract/project is already approved by Council, there is no need for additional Council approval.
7. Payment Reconciliation – The Accountant within the Controller's office reconciles bank statements.
8. Record Keeping – Each department tracks their individual items. The Finance Department maintains copies of all checks and attachments.

PROCEDURES FOR GRANT PAYMENTS

1. Invoice is received and, if necessary, a request for payment is prepared by the grant consultant and proper signatures obtained from Mayor, City Manager, Finance Director as authorized in original grant approval. The Department Manager and Finance Director reviews the invoice and compares it to the grant budget.
2. The invoice must be approved by a city official involved in the grant implementation. Approval is acknowledged by initialing the original invoice or Pay Applications.
3. Once grant funds are received and invoice approval acknowledged by signature on the original invoice, a demand check is entered into the system by the Finance Director's office, then printed and disbursed by the Accounts Payable Technician. Two of the four authorized signatures appear on the approved checks. Checks are then disbursed to the appropriate vendors. The Finance Director is responsible for ensuring that checks are signed and disbursed within five (5) calendar days of receiving grant funds.
4. Copies of the request for payment, invoice, canceled check copy and bank statement showing receipt of grant money are retained in the grant file in the appropriate Department's office.

The City Manager and Finance Director authorize payments and issue of checks. Two signatures are required on each check, either the Mayor, Mayor Pro-Tem, City Manager, or City Secretary. The Controller/Accountant is responsible for reconciling the monthly bank statements.

CASH MANAGEMENT AND DISBURSEMENT - TIMELY EXPENDITURES

The City shall make timely payments to vendors and minimizes the time between transferring funds from the State Treasury and disbursement of funds to vendors in compliance with the terms and conditions of the federal contract, grant, regulation, or statute.

To ensure vendor compliance, invoices/pay applications/pay estimates will be reviewed for accuracy for such items but not limited to change order approvals, outstanding lien/payments to subcontractors, labor standards, and verification of work completed as invoiced prior to disbursement or request for funds from State Agency. The City shall notify a vendor of an error in an invoice submitted for payment by the vendor.

ADVANCE PAYMENT PROCEDURES

All advanced payments using federal grant funds will be disbursed within five (5) calendar days from the date of the transfer of funds in accordance with 2 CFR 200.305(b), and in accordance with the provisions in the contract with the vendor.

Advance payments of federal grant funds will be deposited and maintained in a separate insured account. The City will maintain advance payments of federal awards in interest-bearing accounts, unless the following apply: City receives less than \$120,000 in Federal awards per year; the City is not expected to earn interest in excess of \$500 per year on Federal cash balances; or the depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources. (2 CFR 200.302(b)(6) and 200.305)

INTEREST EARNED PROCEDURES

The City will verify interest earned remains under \$500 per fiscal year by tracking interest earned on each grant deposit in the grant ledger; if interest does exceed \$500 per fiscal year the City will remit interest earned to the Department of Health and Human Services per 2 CFR 200.305.

These Policies and Procedures are implemented through the City of Rockport's City Council directive by Resolution.

Tim Jayroe, City Mayor

Date

EXHIBIT B

Grant Related Cost Estimate, Cost/Price Analysis, and Profit Negotiation

The City will conduct an “independent analysis” to evaluate cost and price prior to review of proposals, in order to assure that the proposed costs are allowable, reasonable, and allocable. To determine the reasonableness of proposed costs, the City will obtain cost breakdowns showing all the elements of the scope of work and perform a cost analysis using the appropriate set of principles. If they are significantly different, the City will evaluate its initial estimate, compare it to the proposals received, and identify the appropriate price.

Cost Estimate

The City will prepare an independent cost estimate before receiving bids and proposals, based upon (a) previous, similar work performed in the City, (b) professional estimates provided by engineering vendors, or (c) similar work in the Texas area.

Cost Analysis

The City will prepare an independent cost analysis after receiving bids, proposals and contract modifications, which includes the review and evaluation of the separate cost elements, including labor, supplies, equipment, profit, overhead and general conditions as appropriate.

An independent estimate will be made before receiving bids or proposals if one of the following applies, when:
evaluating competitive proposals

- there is a sole source or non-competitive proposal,
- only one bid is received after soliciting bids,
- the City does not have enough data to establish cost reasonableness and the grantee is considering awarding the contract to the single bidder,
- negotiating modifications to contracts that impact the price or estimated cost,
- terminating a contract and the contractor is entitled to payment of reasonable costs incurred, or,
- awarding a cost-reimbursement contract

Price Analysis

The City will compare competitive prices received in response to the solicitation to each other, and will:

- compare proposed prices to prices on existing contracts or contracts proposed in the recent past, and will factor in any changing conditions, including market, inflation, material price changes

- apply rough approximations and review significant inconsistencies, which may require a deeper look at prices to determine if the items are truly comparable. The types of approximations might include price per pound, per square foot, per hour or other typical unit pricing mechanism
- review price lists, catalogs or market prices of similar products to determine the market prices generally available to the public

Non-competitive Proposals (Sole Source)

The City may receive a Non-competitive proposals, for which one of the following situations exists:

- the item is available only from a single source;
- the disaster emergency will not permit a delay resulting from competitive solicitation;
- the Federal agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the Grantee; or
- after solicitation of a number of sources, competition is determined inadequate.

If one of these occur, the City will obtain a breakdown of proposed costs and perform a cost analysis on those costs. The major categories of costs include both direct costs (direct labor, equipment, supplies, travel and per diem, subcontractors and other direct costs) and indirect costs (overhead, general and administrative expenses and profit). In the process of analyzing costs, profit should be analyzed separately, based on complexity of the work, risk to the contractor, investment required, amount of subcontracting involved, and typical profit in the industry.

Negotiation of Profit

The City will negotiate profit as a separate element of the price for each contract in which there is no price competition and profit negotiation is allowable (eg not solely with a lone bidder) and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work. The offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.

Tim Jayroe, City Mayor

Date

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, March 28, 2023

AGENDA ITEM: 20

Postponed – February 14, 2023: Deliberate and act on possible approval of an amendment to the existing Republic Services contract.

SUBMITTED BY: Vanessa Shrauner, City Manager

APPROVED FOR AGENDA: VRS

BACKGROUND: The City is coming to the end of a 5-year contract with Republic Services for Solid Waste Services. Council has expressed a wish to explore options for Solid Waste and Republic. At the February 14, 2023, City Council meeting the Agenda item was postponed with direction given to the City Manager to negotiate with Republic Services for up to a four (4) year contract extension with a clause allowing for neighborhood opt-out-services. Republic Services has honored a request for a four (4) year extension with a residential opt out provision. There are additional amendments to Section 2 and Section 3.15 of the current Agreement.

See accompanying Agreement for additional information.

FISCAL ANALYSIS: Republic has agreed to that the residential portion of the CPI will not be adjusted until October 1, 2024. The commercial portion will be adjusted by 4.0% in October of 2023. Beginning October 1, 2024, the residential rate and beginning on October 1, 2024, the commercial rate will be adjusted at a fixed 4.0% annually thereafter.

RECOMMENDATION: Staff recommends approval.

SECOND AMENDMENT TO CITY OF ROCKPORT, TEXAS MUNICIPAL CONTRACT

This Second Amendment to the **CITY OF ROCKPORT, TEXAS MUNICIPAL CONTRACT** (this “Amendment”) is made effective as of April 11, 2023, by and between the City of Rockport, Texas (the “City”), and BFI Waste Services of Texas, LP d/b/a Allied Waste Services of Corpus Christi // Republic Services of Corpus Christi, qualified to do and actually doing business in the state of Texas (the “Contractor”), as successor-in-interest to Browning-Ferris, Inc. (“BFI”). The City and Contractor are referred to in this Agreement collectively as the “Parties” and individually as a “Party.”

Recitals

A. The City and BFI entered into that certain **MUNICIPAL CONTRACT** dated June 28, 2016, and that First Amendment dated November 1, 2016, (collectively, the “Agreement”) pursuant to which BFI agreed to provide solid waste collection and disposal services as more set forth in the Agreement. Capitalized terms used but not otherwise defined in this Amendment shall have the meanings assigned to them in the Agreement.

B. The Parties desire to amend the Agreement pursuant to the terms of this Amendment.

Agreement

NOW, THEREFORE, FOR AND IN CONSIDERATION of the respective covenants herein contained, the Parties have agreed as follows:

1. **Term.** This contract will be extended for a period of four (4) years beginning August 1, 2023, until July 31, 2027. Should either party wish to renew, a written notice must be given via certified mail, receipt requested by sender with a 120-day notice.

2. **Modification to Rates.** The language in section 4.4 of Exhibit A of the Municipal Contract will be stricken and replaced with the following:

The residential portion of the CPI will not be adjusted until October 1, 2024. The commercial portion will be adjusted by 4.0% in October of 2023. Beginning October 1, 2024, the residential rate and beginning on October 1, 2024, the commercial rate will be adjusted at a fixed 4.0% annually thereafter.

Section 4.4.1 will be modified to say that a reminder notice for the 4.0% will be sent to the city no less than 60 days prior to rate modification date each year.

3. **Section 3.15.** The language in this section will be modified to add up to 10 roll-off hauls per year will be permitted for the city to use for events, clean-ups, and code enforcement projects per calendar year. A minimum 10-day notice must be requested via email to the Municipal Services Manager per each use. Any unused hauls will not carry over to the next year.

4. **Miscellaneous.** Section 16.14 will be removed as this item is expired and the modification of rates in section 4.4 addresses the future language.

5. **Residential Opt Out.** Section 11 of Exhibit A of the Municipal Contract shall be amended by adding the following to the end of the opening paragraph: From time to time, the City may provide Contractor sixty (60) days' notice of a segment of the City for which Contractor will no longer provide residential service to Residential Units. These segments will not exceed 40% of the total service area based on active garbage accounts from the annual house count audit performed by the contractor. Contractor has the right to renegotiate residential pricing in the event more than 20% of the active homes opt out agreeable by both parties. Should either party not agree with the pricing changes, a notice to cancel service for the residential portion of the agreement may be submitted with a 120-day notice.

6. **Conflict in Terms.** In the case of a conflict in terms between this Amendment and any Contract Documents, this Amendment shall prevail.

IN WITNESS WHEREOF, the Parties have executed this Amendment in duplicate conformed originals as of the date first set forth above.

CONTRACTOR:

CITY:

BFI Waste Services of Texas, LP

City Rockport, Texas

By: Allied Waste Landfill Holdings, Inc.
General Partner

By: _____
Name: _____
Its: _____

By: _____
Name: _____
Its: _____