
CITY COUNCIL AGENDA

Notice is hereby given that the Rockport City Council will hold a regular meeting on Tuesday, October 25, 2022, at 6:30 p.m. The meeting will be held in person at the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas. **The live stream link to view the meeting is:** <https://www.youtube.com/channel/UCuF3nzzgKHU1OjXHv8Yyj4QQ>.

Public participation is valued and citizens wishing to express their views on any topic or agenda item can electronically submit a citizen participation form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation> or scanning the QR code to the right, or if attending the meeting in person register before the meeting begins. Using the same form, citizens can also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The comments will be read and summarized in the minutes of the meeting.



The matters to be discussed and acted upon are as follows:

Opening Agenda

1. Call meeting to order.
2. Pledge of Allegiance.
3. Proclamation: October – Domestic Violence Awareness and Prevention Month.
4. Presentation: Lifeguard Saving Award – Quinton Marr, Caden Dasher, & Kyle Bradshaw.
5. Citizens to be heard.

At this time, comments limited to three (3) minutes will be taken from the audience from persons who have signed the speaker's card located on the table in the back of the Training Room of the Service Center and delivered to the City Secretary before the meeting begins, or written comments received by 4:00 p.m. on the day of the meeting, on any **Agenda** item or any subject matter, will be read and summarized in the minutes of the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6. Deliberate and act on approval of Regular Meeting Minutes of September 27, 2022.
7. Deliberate and act on accepting a surplus network equipment rack from the Aransas County for use in the Public Safety Center to house the server equipment for the new Tyler Technologies Records Management Software and Computer Aided Dispatch software at the Police Department.

8. Deliberate and act on 2nd, 3rd, and 4th quarter reports from the Texas Maritime Museum for Fiscal Year 2021-2022 marketing expenditures.
9. Deliberate and act on 4th quarter report from Rockport Center for the Arts for Fiscal Year 2021-2022.
10. Deliberate and act on 4th quarter report from the Rockport-Fulton Chamber of Commerce for Fiscal Year 2021-2022 marketing expenditures.
11. Deliberate and act on cancellation of November 22, 2022, Council Regular Meeting, and the December 27, 2022, Council Regular Meeting.
12. Deliberate and act on approval of City of Rockport holiday observance schedule for 2023.

Regular Agenda

13. Hear, deliberate, and act to accept the Utility Bill Surcharge Fund Disbursement Report, Annual Reports from Fulton, Lamar, and Rockport Volunteer Fire Departments, and authorize disbursement of funds.
14. Deliberate and act on a first reading of an Ordinance granting a Conditional Use Permit (CUP) to allow the use of a manufactured home on the property zoned R1 (1st Single Family Dwelling District), located at 157 Kluge Trail; also known as McCombs Subdivision, part of Lots 55 & 56, being 3.494 acres, City of Rockport, Aransas County, Texas; subject to compliance with the conditions stated within this Ordinance, as well as those stipulated in the City of Rockport Code of Ordinances; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.
15. Hear, deliberate, and act on the process for conducting public hearings as per Section 118-26 of the Rockport Code of Ordinances.
16. Deliberate and act on a Resolution creating and appointing members to the Charter Review Commission; providing a charge to the Commission; establishing a term for the Commission; engaging professionals for assistance; adopting repealer and severability clauses; and establishing an effective date.
17. Reports from Council.
At this time, the City Council will report/update on activities in respective Wards, and all committee assignments, which may include the following: Aransas County Alliance Local Government Corporation; Aransas Pathways Steering Committee; Building and Standards Commission; Coastal Bend Bays and Estuaries Program; Coastal Bend Council of Government; Coastal Bend Mayors Group; Park & Leisure Services Advisory Board; Planning & Zoning Commission; Rockport-Fulton Chamber of Commerce; Aransas County Storm Water Management Advisory Committee; Swimming Pool Operations Advisory Committee; Tourism Development Council; Tree & Landscape Committee; YMCA Development Committee; Texas Maritime Museum, Fulton Mansion, Rockport Center for the Arts, Aransas County, Aransas County Independent School District, Aransas County Navigation District, Town of Fulton, and Texas Municipal League. No formal action can be taken on these items at this time.

Executive Session

City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

18. Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: 1) Burnside Services, Inc., and 2) Concho Street Drainage Project.

Open Session

City Council will reconvene into open session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

19. Adjournment.

Special Accommodations

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (361) 729-2213, ext. 225 or FAX (361) 790-5966 or email citysec@cityofrockport.com for further information. Braille is not available. The City of Rockport reserves the right to convene into executive session under Government Code §§ 551.071-551.074 and 551.086.

In accordance with the requirements of Texas Government Code Section 551.127, a member of the governing body may participate in this meeting from a remote location. A quorum of the governing body as well as the presiding officer shall be physically present at the above posted location, which shall be open to the public. Those participating remotely shall be visible and audible to the public for all open portions of the meeting. A member of a governmental body who participates in a meeting remotely as provided by law, shall be counted as present at the meeting for all purposes.

Certification

I certify that the above notice of meeting was posted on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas on Friday, October 21, 2022, at 9:30 a.m. and on the City's website at www.cityofrockport.com. I further certify that the following News Media were properly notified of this meeting as stated above: *The Rockport Pilot* and *Corpus Christi Caller Times*.



Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 3

Proclamation: Domestic Violence Awareness and Prevention Month.

SUBMITTED BY: Mayor Tim Jayroe

APPROVED FOR AGENDA: VS

BACKGROUND: Domestic Violence Awareness Month was launched nationwide in October 1987 as a way to connect and unite individuals and organizations working on domestic violence issues while raising awareness for those issues. Over the past 30+ years, much progress has been made to support domestic violence victims and survivors, to hold abusers accountable, and to create and update legislation to further those goals.

Please see the accompanying proclamation for Domestic Violence Awareness and Prevention for additional information.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Not an action item.

PROCLAMATION

WHEREAS, domestic violence is about **power** and **control** and often takes on many forms including emotional, mental and financial abuse. In the United States, **one in three women** and **one in six men** will experience domestic violence in their lifetime. Each October, domestic violence organizations coordinate and participate in local, state, and national events promoting advocacy and raising awareness; and

WHEREAS, survivors of domestic abuse are left with lingering effects that usually stay with the survivors for years after the abuse has ended. An abusive partner will often use manipulative tactics such as coercive control and gaslighting to wear on the victim's spirit. These tactics may or may not escalate however, the victim is enduring mental manipulations for years. Abusers must be held accountable for their behavior. By coming together as a community, we can help end the violence and let survivors know that they are not alone; and

WHEREAS, The Purple Door encourages the Coastal Bend to come together and help make our communities safer for survivors and the members of our surrounding communities. We encourage everyone to reach out to The Purple Door or visit the National Domestic Violence Hotline and the National Network to End Domestic Violence websites for resources on digital advocacy. Follow The Purple Door on Facebook and Instagram @purpledoortx for more ways to get involved.

NOW, THEREFORE, I, Tim Jayroe, Mayor of Rockport, do hereby proclaim October as

DOMESTIC VIOLENCE AWARENESS AND PREVENTION MONTH

in Rockport and encourage everyone to reach out to The Purple Door or visit the National Domestic Violence Hotline and the National Network to End Domestic Violence websites for resources on digital advocacy and follow The Purple Door on Facebook and Instagram @purpledoortx for more ways to get involved.

IN WITNESS WHEREOF, I have set my hand and caused the Great Seal of the City of Rockport, Texas, to be affixed this 25th day of October 2022.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, October 11, 2022

AGENDA ITEM: 4

Presentation: Lifeguard Saving Award to Quinton Marr, Caden Dasher, and Kyle Bradshaw

SUBMITTED BY: Brittany Elkins, Parks Administrative and Special Events Assistant

APPROVED FOR AGENDA: VS

BACKGROUND:

1) Quinton Marr:

On September 10, 2022, Lifeguard Quinton Marr was on duty guarding the Splash Pool. The pool at that time was occupied by three patrons. At 2:40 pm, a patron, nine years of age, in a wheelchair, was in the splash pool when for some unknown reason, the chair went forward, causing the patron to fall face down into the deep end of the splash pool. Unrecognized by the lifeguard, the patron was strapped into the chair and could not free himself. Upon noticing the child submerged headfirst in the water, Lifeguard Quinton Marr immediately sounded the alarm activating the Emergency Action Plan to notify other guards. He entered the water to conduct a rescue by up righting the patron. Lifeguard Marr performed primary health and welfare assessment of the patron to ensure the patron was stable and that he did not intake any water. Patrons' parents were in the pool at the time of the incident and responded after they became aware of the rescue by Lifeguard Marr. Once the patron was up righted, examined, and found stable, he was released to his parents. The parents were very thankful for the actions of Lifeguard Marr and his fellow guards. His alertness, quick thinking, and problem-solving resulted in a successful rescue that prevented a drowning incident.

Lifeguard Quinton Marr is awarded the Lifeguard Saving Award.

2) Caden Dasher:

On Saturday, September 17, 2022, at approximately 6:30 p.m., Lifeguard Dasher was manning the lifeguard stand overseeing the competition pool while a birthday party was being held as a private event. Lifeguard Dasher, scanning and being alert and watching approximately 35 swimmers in the pool, observed a young girl, coming off the diving board, struggling in the pool's deep end. Lifeguard Dasher quickly recognized that she was in danger and immediately activated the Lifeguard Emergency Action Plan notifying the other Guard that he was taking action. Lifeguard Dasher entered the pool, swam to the girl, and applied a front active rescue as he brought the girl to the poolside, where he and the other guard on duty began the care phase of emergency response after obtaining permission from the guardian. After being evaluated by the Lifeguards, the young girl was found to be unhurt and only scared. Guards advised her and her guardian to sit by the pool and relax until she felt comfortable to continue to engage with the other children at the party in the shallow end of the pool. Lifeguard Dasher's quick response, recognition of the severity of the situation, immediate actions, and effective lifesaving practices resulted in the potential saving of a life.

Lifeguard Caden Dasher is awarded the Lifeguard Saving Award.

3) Kyle Bradshaw:

On August 17, 2022, Lifeguard Kyle Bradshaw was on duty at the competition pool. Just one family of four was using the pool at the time. A peculiar chain of events happened. Lifeguard Bradshaw observed a 21-year-old male staying near the wall of the pool. An 11-year-old boy (they were later determined to be brothers) entered the pool from the diving board. The older brother attempted to reach the younger who began struggling to swim. Both boys began to go under water and resurface haphazardly. A young lady on the deck saw this and entered the water in an attempt to help the boys (later determined to be their sister). The young lady also began to struggle to remain at the surface. While all this unfolded in just seconds, Lifeguard Bradshaw set off the Emergency Action Plan and entered the water to conduct a rescue. He reached the young lady first and stabilized her, then gave her instructions and propelled her to the wall. Once she was near the wall, Lifeguard Bradshaw conducted an active victim rescue of the younger boy and immediately secured the older brother. Lifeguard Bradshaw was able to get both victims together using the rescue tube to guide them to safety. Once all three patrons were at the wall, Lifeguard Bradshaw and the responding Lifeguards helped them exit the pool. An assessment was conducted, and each person stated they were able to hold their breath and did not ingest any substantial amount of water. There were no other symptoms of illness or injury. Upon interview, the grandmother of this family stated that none of the three could swim very well, if at all. They were very thankful for the actions of Lifeguard Bradshaw. His quick thinking and problem solving resulted in a successful triple rescue that prevented a drowning incident.

Lifeguard Bradshaw is presented with the Lifeguard Saving Award.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Recognition of professionalism and bravery by Mayor Tim Jayroe and presentation of award.

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 6

Deliberate and act on approval of City Council Regular Meeting Minutes of September 27, 2022.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VS

BACKGROUND: Please see the accompanying City Council regular meeting minutes and special meeting minutes.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Staff recommends Council approve the Minutes, as presented.

CITY OF ROCKPORT

MINUTES

CITY COUNCIL REGULAR MEETING

6:30 p.m., Tuesday, September 27, 2022

Rockport Service Center, 2751 State Highway 35 Bypass

Members of the public could view the meeting via live stream. Public participation is valued and citizens wishing to express their views on any topic or agenda item could electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation> or scanning the QR code provided on the Agenda, or if attending the meeting in person register before the meeting begins. Using the same form, citizens could also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The comments were read and summarized in the minutes of the meeting.

On the 27th day of September 2022, the City Council of the City of Rockport, Aransas County, Texas, convened in a Regular Meeting at 6:30 p.m., at the Training Room of the Rockport Service Center and notice of meeting giving time, place, date, and subject was posted as described in V.T.C.A., Government Code § 551.041.

CITY COUNCIL MEMBERS PRESENT

Mayor Tim Jayroe
Mayor Pro-Tem Andrea Hattman, Ward 4
Council Member Danielle Hale, Ward 2
Council Member Katy Jackson, Ward 1
Council Member Brad Brundrett, Ward 3

CITY COUNCIL MEMBER(S) ABSENT

PLANNING & ZONING COMMISSION MEMBERS PRESENT

Kim Hesley
Thomas Blazek
Ruth Davis

STAFF MEMBERS PRESENT

City Manager Vanessa Shrauner
Assistant to City Manager Kimberly Henry – *Via ZOOM*
City Secretary Teresa Valdez
City Attorney Roxanna I. Pérez Stevens – *Via ZOOM*
Director of Finance Katie Griffin
Parks & Leisure Services Maintenance Superintendent George Bennett
Director of Public Works and Building & Development Services Mike Donoho
Information Technology Director Bob Argetsinger
Police Chief Greg Stevens
Police Captain Nathan Anderson
Police Captain Nathan Garcia

ELECTED OFFICIALS PRESENT

Opening Agenda

1. Call meeting to order.

With a quorum of the Council Members present, the Regular Meeting of the Rockport City Council was called to order by Mayor Jayroe at 6:30 p.m. on Tuesday, September 27, 2022, in the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas.

Mayor Jayroe gave an invocation for Florida and its residents as Hurricane Ian was approaching them and expected to make landfall as a Category 4 hurricane.

2. Pledge of Allegiance.

Mayor Pro-Tem Hattman led the Pledge of Allegiance to the U.S. flag.

3. Proclamation: National 4-H Week – October 2-8, 2022.

Mayor Jayroe read a Proclamation proclaiming October 2-8, 2022, as National 4-H Week in Rockport, Texas. Mayor Jayroe presented the Proclamation to 4-H Ambassadors and Aransas County Extension Agents, Megan Glidden and Virginia Easton-Smith.

4. Recognition: Dianne Nielsen – Texas Association for the Education of Young Children Advocate of the Year award.

Mayor Jayroe invited Dianne Nielsen to join him at the front of the dais. Mayor Jayroe recognized Dianne Nielsen for being awarded the Advocate of the Year by the Texas Association for the Education of Young Children.

5. Presentation: Promotions in Police Department.

Chief of Police Greg Stevens stated Detective David Gerloff is promoting to Lieutenant and Patrol Officer Juan Canales is promoting to Detective. Chief Stevens read the bios of the officers. Chief Stevens ceremoniously presented the newly promoted officers with new credentials and public recognized their promotions in the presence of family and friends.

6. Citizens to be heard.

At this time, comments limited to three (3) minutes will be taken from the audience from persons who have signed the speaker's card located on the table in the back of the Training Room of the Service Center and delivered to the City Secretary before the meeting begins, or written comments received by 4:00 p.m. on the day of the meeting, on any Agenda item or any subject matter, will be read and summarized in the minutes of the meeting. Persons wishing to address the Council and who have registered using the Citizen Participation Form will have up to three minutes to speak. In accordance with the Open Meetings Act, Council may not discuss or take action on any item that has not been posted on the agenda. While civil public criticism is not prohibited, disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

Mary Ann Pahmiyer, 406 South 6th Street, Fulton, addressed the Council. Ms. Pahmiyer invited everyone to the Fulton National Night Out celebration on October 4, 2022, at 6:00 p.m. at the Fulton Convention Center. Ms. Pahmiyer said there will be an information booths for voter registration, Parks and Wildlife, Drug dog demonstration, Code Red, Crime Stoppers, United Health, and Boy Scouts.

Consent Agenda

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 7. Deliberate and act on approval of Regular Meeting Minutes of September 13, 2022.**
- 8. Deliberate and act on request from First Assembly of God church for closing of East Laurel Street from North Live Oak Street to North Church Street on October 31, 2022, from 5:00 p.m. until 8:00 p.m. for First Assembly of God's Fall Festival.**
- 9. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Aransas County Council on Aging for the 2021 Bountiful Bowl Pottery Fair.**
- 10. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Rockport Center for the Arts for advertising and tourism promotion.**
- 11. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Rockport Cultural Arts District for advertising and tourism promotion.**
- 12. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Friends of the Fulton Mansion State Historical Site for advertising and tourism promotion.**
- 13. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Rockport-Fulton Chamber of Commerce for advertising and tourism promotion.**
- 14. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Rockport-Fulton Chamber of Commerce for the 2022 HummerBird Celebration.**
- 15. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Rockport-Fulton Chamber of Commerce for the 2022 SeaFair Celebration.**
- 16. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Rockport Yacht Club for the 2023 Nautical Flea Market.**
- 17. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the Texas Maritime Museum for advertising and tourism promotion.**
- 18. Deliberate and act on Fiscal Year 2022-2023 Hotel Occupancy Tax Agreement with the University of Texas Marine Science Institute/Mission Aransas National Estuarine Research Reserve for advertising and tourism promotion of Bay Education Center.**
- 19. Deliberate and act on report from Pan American Civic Association for marketing expenditures made for 2022 The Little Bay Labor Day Music Festival.**

Mayor Jayroe called for requests to remove any item from the Consent Agenda for separate discussion.

MOTION: Council Member Jackson moved to approve the Consent Agenda Items, as presented. Mayor Pro-Tem Hattman seconded the motion. Motion carried unanimously.

Public Hearing

20. Call to Order – Rockport Planning & Zoning Commission.

Planning & Zoning Commission Chair Ruth Davis informed the Council there was not a quorum of members present.

City Manager Vanessa Shrauner requested the City Council conduct the Public Hearing because the applicant is in a loop-hole and time is of essence. Ms. Shrauner stated the Planning & Zoning Commission will also conduct a Public Hearing at their meeting.

Mayor Jayroe opened the City Council Public Hearing at 7:00 p.m.

21. Conduct a Joint Public Hearing with the Planning & Zoning Commission to consider a request for a Conditional Use Permit to allow the use of a manufactured home on the property, while they rebuild their home that was recently burned, located at 157 Kluge Trail; also known as McCombs, part of Lots 55 & 56, being 3.494 acres, City of Rockport, Aransas County, Texas and currently zoned R-1 (1st Single Family Dwelling District).

Community Planner Carey Dietrich addressed the Council and stated the applicant's home recently burned and they are requesting a Conditional Use Permit to allow the use of a manufactured home on the property while they rebuild their home.

Property owner Richard Kretschmann addressed the Council and stated he appreciated the City Council accommodating him by having the Public Hearing tonight. Mr. Kretschmann said his home burned in February and he moved his family of five into a manufactured home. Mr. Kretschmann expressed he learned the hard way that the property was zoned R-1 and a Conditional Use Permit was required to place a manufactured home on the property.

Ms. Dietrich said the Planning & Zoning Commission will conduct a Public Hearing on this on October 10, 2022.

Mayor Jayroe closed the City Council Public Hearing at 7:03 p.m.

22. Adjourn – Rockport Planning & Zoning Commission.

There was no adjournment of the Rockport Planning & Zoning Commission due to the lack of quorum.

Regular Agenda

23. Deliberate and act to reject all bids received on, or before August 31, 2022, for the Nassau Drive Bulkhead replacement.

Building & Development & Public Works Director Mike Donoho addressed the Council. Mr. Donoho said on August 31, 2022, bids for the Nassau Drive Bulkhead Replacement project were opened and reviewed. Mr. Donoho informed the Council the only bid received was from Derrick Construction and it has been determined that the total base bid submitted did not fall within an acceptable price range compared to the Engineer's estimate for the project. Mr. Donoho stated staff recommends rejecting the bid and rebidding the project.

Council Member Hale asked if there was a cost match on this project. Council Member Hale stated it was the City's obligation to follow the most stringent process possible.

Mr. Donoho answered there was not a cost match on this project.

MOTION: Council Member Hale moved to reject the bid received from Derrick Construction Company, Inc. for the Nassau Drive Bulkhead Replacement project. Mayor Pro-Tem Hattman seconded the motion. Motion carried unanimously.

24. Reports from Council.

At this time, the City Council will report/update on activities in respective Wards, and all committee assignments, which may include the following: Aransas County Alliance Local Government Corporation; Aransas Pathways Steering Committee; Building and Standards Commission; Coastal Bend Bays and Estuaries Program; Coastal Bend Council of Government; Coastal Bend Mayors Group; Park & Leisure Services Advisory Board; Planning & Zoning Commission; Rockport-Fulton Chamber of Commerce; Aransas County Storm Water Management Advisory Committee; Swimming Pool Operations Advisory Committee; Tourism Development Council; Tree & Landscape Committee; YMCA Development Committee; Texas Maritime Museum, Fulton Mansion, Rockport Center for the Arts, Aransas County, Aransas County Independent School District, Aransas County Navigation District, Town of Fulton, and Texas Municipal League. No formal action can be taken on these items at this time.

Council Member Hale said she appreciated the support for the 4-H and it was great to see community support.

Council Member Brundrett said the City Manager met with the Short-term Rental Alliance and received good feedback and he believes we are on the right track with the ordinance. Council Member Brundrett thanked Parks & Leisure Services Director Rick Martinez for his time with the City.

Mayor Pro-Tem Hattman said she attended the Chamber Luncheon and she appreciated City Manager Shrauner speaking at the Luncheon. Mayor Pro-Tem Hattman reminded everyone Seafair is next weekend and she encouraged everyone to attend and enjoy themselves.

Executive Session

City Council will hold an executive session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

25. Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of

**Professional Conduct of the State Bar of Texas clearly conflicts with this chapter:
1) Burnside Services, Inc., and 2) Concho Street Drainage Project.**

At 7:05 p.m., Mayor Jayroe convened the Rockport City Council into an executive session pursuant to Government Code Section 551.071 Consultations with Attorney seeking the advice of attorney about pending or contemplated litigation or a settlement offer; and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: 1) Burnside Services, Inc., and 2) Concho Street Drainage Project.

Open Session

City Council will reconvene into open session pursuant to the provisions of Chapter 551 of the Texas Government Code to take any actions necessary related to the executive sessions noted herein, or regular agenda items, noted above, and/or related items.

At 7:45 p.m., Mayor Jayroe reconvened the Rockport City Council into open session pursuant to the provisions of Chapter 551 of the Texas Government Code.

26. Adjournment.

At 7:45 p.m., Council Member Jackson moved to adjourn. Motion was seconded by Council Member Brundrett. Motion carried unanimously.

APPROVED:

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 7

Deliberate and act on accepting a surplus network equipment rack from the Aransas County for use in the Public Safety Center to house the server equipment for the new Tyler Technologies Records Management Software and Computer Aided Dispatch software at the Police Department.

SUBMITTED BY: Robert Argetsinger

APPROVED FOR AGENDA: VS

BACKGROUND: The City and County share infrastructure and resources in the Public Safety Center to support the joint communication center and operations of the building. The network and server room of the public safety is too small to house additional equipment and the County has an empty equipment rack on hand but no-where to put it. The County has approved transferring ownership of the rack to the City which would allow additional equipment to be installed in a second room that has been converted into a network and server room on the City side of the building.

A new rack cost approximately \$727.00.

FISCAL ANALYSIS: None.

RECOMMENDATION: Staff recommends Council accept the surplus server rack from the Aransas County IT Department for installation in the server room at the Police Department.

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 8

Deliberate and act on 2nd, 3rd, and 4th quarter reports from the Texas Maritime Museum for Fiscal Year 2021-2022 marketing expenditures.

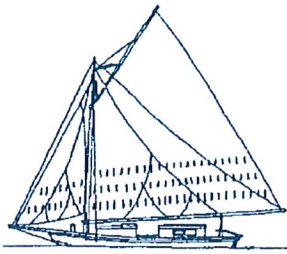
SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VS

BACKGROUND: The Texas Maritime Museum has been allocated \$65,000.00 in FY 2021-2022 Hotel Occupancy Tax (HOT) funds. According to our agreement with the Museum, fiscal quarterly financial reports are required to be submitted to the City Council for approval. See the accompanying 2nd, 3rd, and 4th quarter HOT expenditure reports for additional information.

FISCAL ANALYSIS: Charged to account 6602002. The budgeted amount is \$65,000.00 and YTD expenses are \$65,000.00.

STAFF RECOMMENDATION: Staff recommends Council approve the Texas Maritime Museum's FY 2021-2022 Hotel Occupancy Tax funds 2nd, 3rd, and 4th quarter expenditures and authorization to disburse 3rd and 4th quarter funds in the amount of \$32,500.00, as presented.



TEXAS MARITIME MUSEUM



17

1202 Navigation Circle • Rockport, Texas 78382 • (361) 729-1271 • Fax (361) 729-9938 • (866) 729-AHOY • E-mail: jparkoff@texasmaritimemuseum.org

2021-2022

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Veronica Medina

Scott McKay

October 10, 2022

Mayor Jayroe and Council Members
City of Rockport, Texas
2751 State Hwy 35 Bypass
Rockport, Texas 78382

RE: Hotel/Motel Occupancy Fund Information for 2021-2022

Dear Mayor and Council Members,

Please find attached to this letter, the requested "Exhibit B" information for 2021-2022 Hot Funds 2nd quarter, 3rd quarter, and 4th quarter. I apologize that you are receiving this late. Both my office and our accountant's office thought this information had been sent out previously, but due to recent staffing changes, that does not appear to have been the case. Again, my apologies for the delay. We appreciate all the assistance that the City of Rockport contributes to the Texas Maritime Museum and our mission.

Please let me know if you have any questions. Thank you for your time. Fair winds and following seas.

Sincerely,

Justin Parkoff, PhD, RPA
Executive Director &
Marine Archaeologist

EXHIBIT "B"

HOT FUNDING EXPENSE REPORT FY 2021-2022						
Description of Expense	Approved Budget	1st Quarter Expenses	2nd Quarter Expenses	3rd Quarter Expenses	4th Quarter Expenses	TOTAL
Advertising Expenses	\$ 21,450	\$ 2,500	\$ 886			\$ 3,386
Curatorial Expenses	3,250	527	1,098			\$ 1,625
Educational Expenses	5,200	1,300	1,300			\$ 2,600
Office Supply Expenses	5,200	1,274	1,326			\$ 2,600
Website Maintenance	4,550	1,274	1,274			\$ 2,548
TOTAL REQUESTED	\$ 39,650	\$ 6,875	\$ 5,884	\$ -	\$ -	\$ 12,759

Description of Administrative Expenses	Current Fiscal Year Administrative Expenses Projection	Fiscal Year Administrative Actual Expenses	Percentage of Fiscal Year Projections
Salary Expenses	\$ 25,350	\$ 12,676	50%
TOTALS	\$ 25,350	\$ 12,676	50%

EXHIBIT "B"

HOT FUNDING EXPENSE REPORT FY 2021-2022						
Description of Expense	Approved Budget	1st Quarter Expenses	2nd Quarter Expenses	3rd Quarter Expenses	4th Quarter Expenses	TOTAL
Advertising Expenses	\$ 21,450	\$ 2,500	\$ 886	\$ 15,428		\$ 18,814
Curatorial Expenses	3,250	527	1,098	813		\$ 2,438
Educational Expenses	5,200	1,300	1,300	844		\$ 3,444
Office Supply Expenses	5,200	1,274	1,326	1,559		\$ 4,159
Website Maintenance	4,550	1,274	1,274	1,001		\$ 3,549
TOTAL REQUESTED	\$ 39,650	\$ 6,875	\$ 5,884	\$ 19,645	\$ -	\$ 32,404

Description of Administrative Expenses	Current Fiscal Year Administrative Expenses Projection	Fiscal Year Administrative Actual Expenses	Percentage of Fiscal Year Projections
Salary Expenses	\$ 25,350	\$ 19,013	75%
TOTALS	\$ 25,350	\$ 19,013	75%

EXHIBIT "B"

HOT FUNDING EXPENSE REPORT FY 2021-2022						
Description of Expense	Approved Budget	1st Quarter Expenses	2nd Quarter Expenses	3rd Quarter Expenses	4th Quarter Expenses	TOTAL
Advertising Expenses	\$ 21,450	\$ 2,500	\$ 886	\$ 15,428	\$ 2,636	\$ 21,450
Curatorial Expenses	3,250	527	1,098	813	812	\$ 3,250
Educational Expenses	5,200	1,300	1,300	844	1,756	\$ 5,200
Office Supply Expenses	5,200	1,274	1,326	1,559	1,041	\$ 5,200
Website Maintenance	4,550	1,274	1,274	1,001	1,001	\$ 4,550
TOTAL REQUESTED	\$ 39,650	\$ 6,875	\$ 5,884	\$ 19,645	\$ 7,246	\$ 39,650

Description of Administrative Expenses	Current Fiscal Year Administrative Expenses Projection	Fiscal Year Administrative Actual Expenses	Percentage of Fiscal Year Projections
Salary Expenses	\$ 25,350	\$ 25,350	100%
TOTALS	\$ 25,350	\$ 25,350	100%

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 9

Deliberate and act on 4th quarter Report from Rockport Center for the Arts for Fiscal Year 2021-2022 marketing expenditures.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VS

BACKGROUND: The Rockport Center for the Arts has been allocated \$250,000 in Fiscal Year 2021-2022 Hotel Occupancy Tax (HOT) funds. According to our agreement with Rockport Center for the Arts, fiscal quarterly reports are required to be submitted to the City Council for approval. See the accompanying 4th quarter HOT Expenditure Report for additional information.

FISCAL ANALYSIS: Charged to account 6602040. The budgeted amount is \$250,000 and year to date expenses are \$250,000.00.

RECOMMENDATION: Staff recommends Council approve the Rockport Center for the Arts Fiscal Year 2021-2022 Hotel Occupancy Tax funds 4th quarter expenditures.

City of Rockport - Hotel Occupancy Tax Report

FY2022 Detail of Expenditures per Quarter

Approved HOT Expense Category	Approved Budget Amount per HOT Category	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total	Variance
		Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Expenditures	by Expense
		2021	2022	2022	2022	by Line Item	Line Item
A. Promotion of the Arts:							
Advertising	\$ 37,000.00	\$ 622.50	\$ 1,142.50	\$ 13,451.89	\$21,571.57	\$ 36,788.46	\$ 211.54
Art Fair	\$ 10,000.00	\$ -	\$ 11,688.87	\$ 153.00	\$ -	\$ 11,841.87	\$ (1,841.87)
Art Loop	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -
Art Festival	\$ 30,000.00	\$ -	\$ 1,100.00	\$ 18,883.41	\$14,149.02	\$ 34,132.43	\$ (4,132.43)
Exhibitions	\$ 30,000.00	\$ 12,592.33	\$ 4,500.69	\$ 7,588.36	\$ 2,771.18	\$ 27,452.56	\$ 2,547.44
Film Festival	\$ 4,000.00	\$ 3,110.00	\$ 307.50	\$ 275.00	\$ -	\$ 3,692.50	\$ 307.50
Sculpture Garden	\$ 7,000.00	\$ -	\$ 6,489.60	\$ 1,090.00	\$ 90.00	\$ 7,669.60	\$ (669.60)
Workshops & Classes	\$ 14,000.00	\$ 6,338.09	\$ 3,970.11	\$ 1,512.61	\$ 1,489.73	\$ 13,310.54	\$ 689.46
A. Promotion of the Arts Sub Total	\$136,000.00	\$ 22,662.92	\$ 33,199.27	\$ 42,954.27	\$40,071.50	\$ 138,887.96	\$ (2,887.96)
B. Promotion of Convention Tourism:	\$114,000.00	\$ -	\$ 14,543.72	\$ 71,986.68	\$24,581.64	\$ 111,112.04	\$ 2,887.96
A. + B. Total Funds Used		\$ 22,662.92	\$ 47,742.99	\$ 114,940.95	\$64,653.14	\$ 250,000.00	
Total Requested / Approved	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00	\$ 250,000.00	
Quarterly Variance		\$ 39,837.08	\$ 14,757.01	\$ (52,440.95)	\$ (2,153.14)	\$ 0.00	

Accrual Basis
General Class: Administration
January 1 – August 31, 2022
Most Recently Reconciled Month

Rockport Center for the Arts							
Actual Administrative Expenses vs. Annual Budget FY2022, General Class							
		Jan - Aug 22		Budget		\$ Over Budget	
Expense							
Advertising & Promotion		3,391		2,667		724	127%
Awards, Honorariums & Gifts		1,076		667		409	161%
Bank Service Charges		502		233		268	215%
Cash (Over) Short		0					
Charitable Contributions		10					
Contract services		1,440		8,467		(7,027)	17%
Credit Card Fees		9,029		6,667		2,362	135%
Depreciation Expense		6,504					
Dues and Subscriptions		6,000		3,333		2,667	180%
Food & Beverage		175		483		(308)	36%
Insurance		6,000		11,886		(5,886)	50%
Licenses, Fees and Permits		45		67		(22)	67%
Maintenance & Repairs		993		1,000		(7)	99%
Marketing		2,399		2,000		399	120%
Payroll Expenses		255,336		263,005		(7,669)	97%
Postage and Delivery		1,547		1,667		(119)	93%
Printing and Reproduction		2,777		1,333		1,444	208%
Professional Fees		15,711		15,700		11	100%
Rental		14,013		13,690		323	102%
Security		390		376		14	104%
Staff Training & Development		149		667		(518)	22%
Supplies & Materials		3,008		7,436		(4,428)	40%
Taxes		(42)					
Telephone		580		320		260	181%
Transportation		1,400		1,600		(200)	88%
Travel		2,313		2,667		(354)	87%
Utilities		3,772		3,067		706	123%
Total Expense		338,518		348,996		(10,478)	97%

Except for Advertising, Rockport Center for the Arts does not budget Administrative Expenses that are paid for using HOT funds.
Out of \$338,518 in actual administrative expenses, \$1,000 or less than 0.3%, was paid in Advertising and Public Relations for a radio promotion.



Hotel Occupancy Tax Grant Report for the City of Rockport
July to September 2022

OUR MISSION

Rockport Center for the Arts' mission is to be the catalyst and epicenter for opportunities to explore the creative arts.

OUR SLOGAN

Explore. Discover. Express.

Since 1969

Major Events & Festivals

Designed to Draw Cultural Tourism and Stimulate Economic Development

54th Annual Rockport Art Festival

July 2-3, 2022

Rockport's Blockbuster Art Event



**ROCKPORT
ART FEST**

JULY 2-3
120+ ARTISTS
KIDSTENT
FOOD MUSIC
AIR-CONDITIONED TENT
ROCKPORTARTFEST.COM

Presented by
Salemi's
ACE Hardware



**ROCKPORT
ART FEST**

Presented by
Salemi's
ACE Hardware



KIDS ACTIVITIES!
KIDS 12 & UNDER
FREE ADMISSION

**ROCKPORT
ART FEST**

Presented by
Salemi's
ACE Hardware



**ROCKPORT
ART FEST**

Presented by
ACE Hardware

JULY 2-3
120+ ARTISTS
KIDSTENT
FOOD MUSIC
AIR-CONDITIONED TENT





54th Annual Rockport Art Festival *Tourism Report*

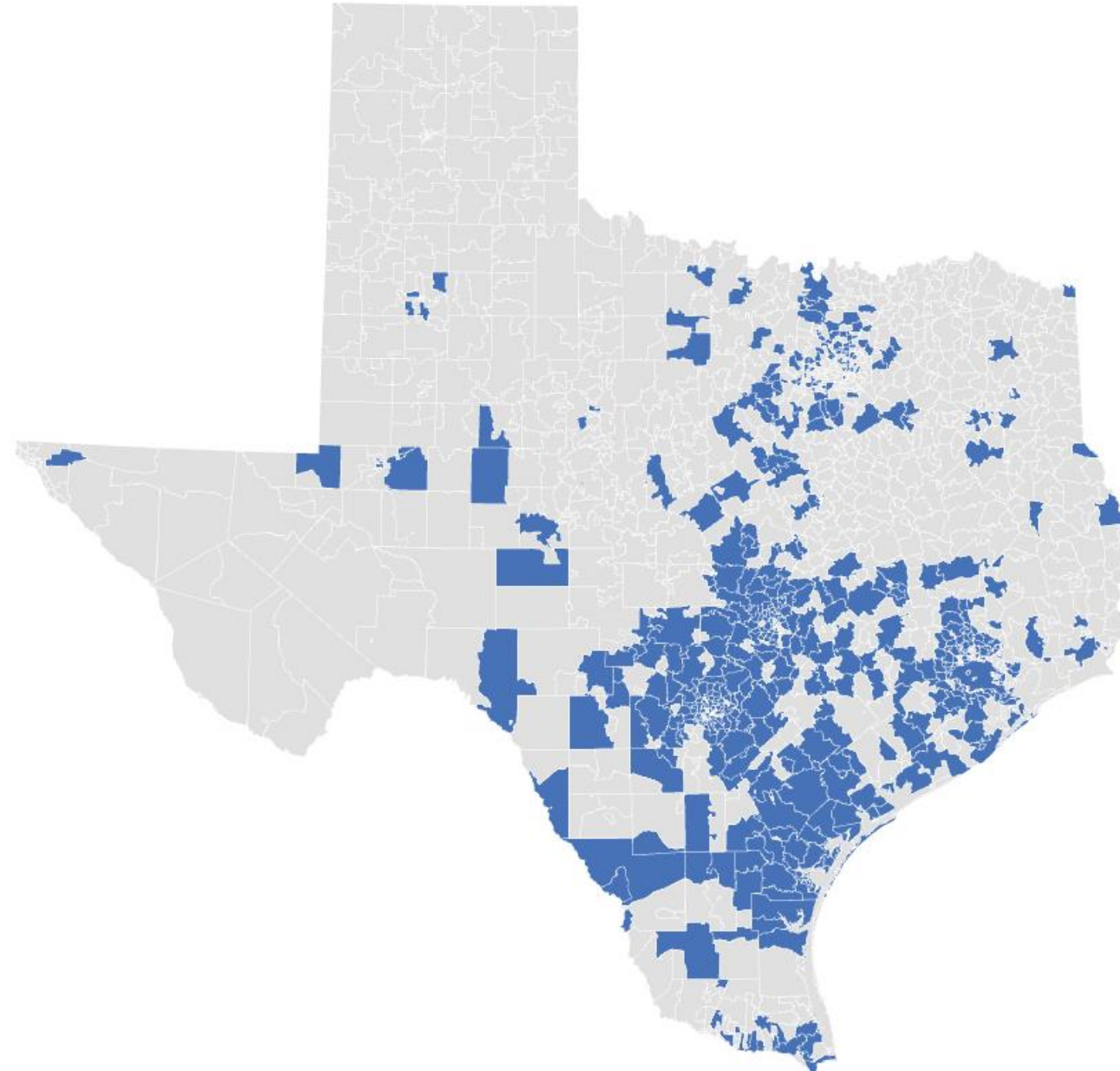
Tourism Data, Rockport Art Festival	Friday July 1	Saturday July 2	Sunday July 3	July 2-3, 2022
Total Attendance (n)	910	4,578	3,052	8,540
Visitor Data Distribution	July 1-3, 2022	% Allocation		
Highlights of Tourism > 75 Miles	4,953	59%		
Local and Nearby Visitors < 75 miles	<u>3,587</u>	<u>41%</u>		
Total	8,540	100%		
Highlights of Tourism > 75 Miles	July 1-3, 2022	% Allocation		
Austin	726	9%	#2 Market	
Dallas / Ft. Worth	222	3%		
Houston	641	8%	#3 Market	
San Antonio	<u>1,477</u>	<u>17%</u>	#1 Market	
Total Tourism from Major Metropolitan Areas in Texas	3,066	37%		
Tourism from Outside the State of Texas	342	4%		
Tourism from Rural Areas in Texas Beyond 75 miles	1,477	17%		
Tourism from Outside the United States, International	<u>85</u>	<u>1%</u>		
Total tourism from beyond 75 miles	4,970	59%		
Local and Nearby Visitors < 75 miles	July 1-3, 2022	% Allocation		
Rockport / Fulton	1,648	18%		
Corpus Christi	914	11%		
Other Rural Areas	<u>1,042</u>	<u>12%</u>		
Total	3,604	41%		

Statistician: Kathleen Clark

54th Annual Rockport Art Festival *Key Tourism Indicators*

8,540 Tourists

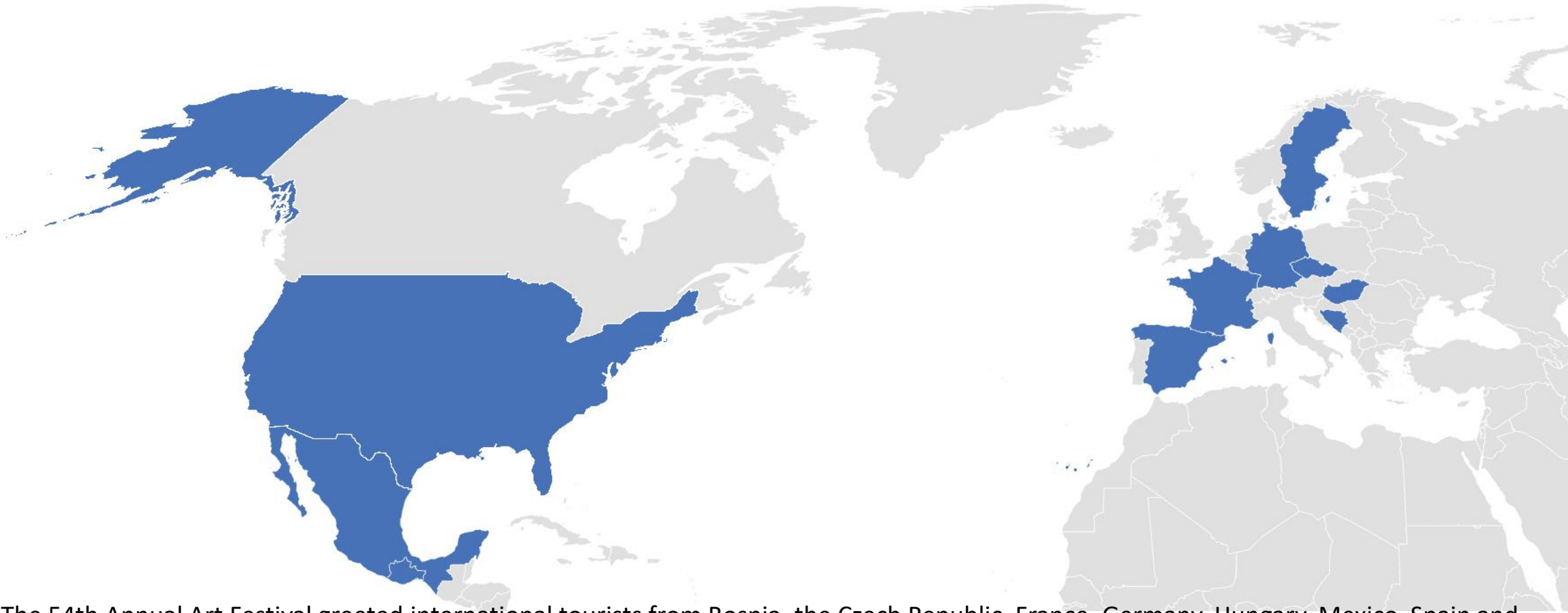
2022 Rockport Art Festival State Attendance



30



2022 Rockport Art Festival International Attendance



The 54th Annual Art Festival greeted international tourists from Bosnia, the Czech Republic, France, Germany, Hungary, Mexico, Spain and Sweden.



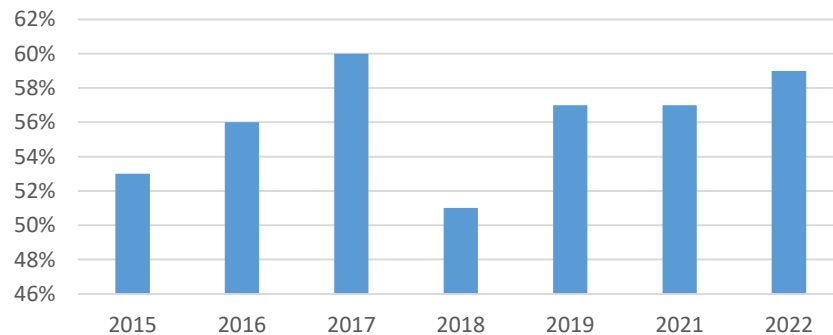
Rockport Art Festival, Prior Year Demographics

Attendance Comparison 2015 – 2022

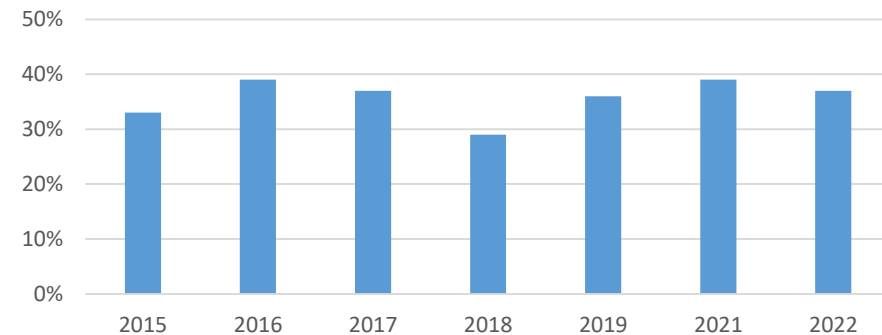
32

Rockport Art Festival, Since 1969	2015	2016	2017	2018	2019	2021	2022
Key Tourism Indicators 2015 - 2022							
Total Attendance	10,133	9,652	9,439	7,843	9,631	9,490	8,540
% Visitors from Austin	7%	8%	8%	8%	9%	9%	9%
% Visitors from Dallas - Fort Worth	3%	3%	3%	3%	2%	3%	3%
% Visitors from Houston	10%	11%	9%	6%	9%	10%	8%
% Visitors from San Antonio	12%	17%	17%	13%	16%	17%	17%
% Visitors from Texas Major Metropolitan areas	33%	39%	37%	29%	36%	39%	37%
% Visitors from Texas rural areas outside 75 miles	16%	14%	18%	18%	16%	14%	17%
% Visitors from outside the State of Texas	4%	3%	5%	4%	4%	4%	5%
% of visitors from Zip Codes >75 miles from Rockport	53%	56%	60%	51%	57%	57%	59%
Note: Rockport Art Festival was cancelled in 2020 due to the pandemic.							

% of visitors from Zip Codes >75 miles from Rockport



% Visitors from Texas Major Metropolitan areas



Chief Tourism Indicator: Attendance to the Festival from markets >75+ miles was in an upward trend two years in a row (2015 % = 53%, 2016=56%, 2017=60%) until 2018, the year following the storm. That upward trend returned for the 2019 Festival and it has been sustained in 2021 and 2022 with a 2 point spread over last year.

BUCKET WORKS

A graphic consisting of four circles in a row: three pink and one black.

Rockport Center for the Arts
2022 Art Fest
Media Buy Overview

711 N. Carancahua, Suite 1603
Corpus Christi, TX 78401
Telephone (361) 884-2992
www.bucketworksadvertising.com

Total Buy: \$35,000

DEMOGRAPHICS

AGE

- TV, CABLE, RADIO: 35+
- Spotify & Social Media: 25-64

DMAs

- | | | | |
|------------------|-----------------|---------------------|---------------|
| • Alice | • Houston | • Port Aransas | • San Antonio |
| • Austin | • Kingsville | • Portland | • San Diego |
| • Beeville | • Kyle | • Premont | • Seguin |
| • Bishop | • Mathis | • Refugio | • Sinton |
| • Corpus Christi | • New Braunfels | • Rio Grande Valley | • Skidmore |
| • Dallas | • Odem | • Robstown | • Victoria |
| • Fort Worth | • Orange Grove | • Rockport | • Woodsboro |
| | • Pleasanton | • Round Rock | |

INTERESTS

- Arts & Culture
- Travel
- Supporter of public broadcasting
- News

MEDIA PLATFORMS PER MARKET

- **Coastal Bend**
 - TV: KIII TV, KRISTV, MeTV, Fox 38, Fox News, TV Land, HGTV, HLN, ID, Animal Planet, OXYG, Fox Business, Nat Geo, CMT, OWN, DIY, GOLF, BBKA, TRU, ESPN2, CCTV, CNBC, TWC, Paramount)
 - Radio: KEDT, 93.9FM
 - Billboard: Lamar
 - Social Media: KRISTV, CCBucketList
- **Rio Grande Valley**
 - Radio: KEDT
 - Billboard: Media Choice
- **San Antonio Area**
 - TV (Fox 29, NBC 4)
 - Spotify
 - Digital Ads: KRISTV
 - Eblasts/Newsletters: ACTX, MiSA
 - Web ads: ACTX
 - Billboard: Sign Ad
 - Social Media: ACTX, MiSA, Fox 29, NBC 4
- **Austin Area**
 - Radio: KMFA
 - Spotify
 - Digital Ads: KRISTV
 - Eblast: ACTX
 - Web ads: KMFA, ACTX
 - Billboard: Vibe
 - Social Media: ACTX, KMFA
- **Houston Area**
 - Spotify
 - Digital Ads: KRISTV
 - Eblast: ACTX
 - Web ads: ACTX
 - Billboard: Media Choice
 - Social Media: ACTX, It's Not Hou It's Me
- **Dallas Area**
 - Eblast: ACTX
 - Web ads: ACTX
 - Social Media: ACTX

NEW STRATEGY WITH KRISTV PARTNERSHIP

- **Investment**
 - \$3,500 Trade for Patron Sponsorship
 - \$4,000 Cash
- **KRISTV Deliverables**
 - Production of & airing of PSA across all stations (KRIS, KZTV, the CW, and KDF) using station talent
 - Coastal Living Segment with Clarissa Serna with on-air ticket giveaways
 - 52 spots
 - Custom landing page on KRISTV.com and KZTV10.com that link to event website
 - Targeted digital ads in Houston, San Antonio, and Austin using specific behavioral targeting, brand targeting, and proximity targeting
 - Facebook post promoting event on the KRIS 6 News Facebook page
 - All press releases and event information will be directly provided to each station's news director
- **RCA Deliverables**
 - List KRISTV as Patron Sponsor and provide all benefits
 - Provide 4 ticket pack for Coastal Living Segment



DIGITAL ADVERTISING STRATEGIES FOR SAN ANTONIO, AUSTIN, AND HOUSTON MARKETS

- **Behavioral Targeting**
 - Art enthusiasts
 - Travel enthusiasts
 - Retirees
- **Brand Targeting (targeting specific brand/retail within a specific time frame)**
 - RV retailers
 - Boat and marine retailers
 - Home decorating and improvement retailers
 - Luxury retailers (BMW, Neiman Marcus, etc.)
- **Proximity Targeting (targeting a defined vicinity or location)**
 - Museums and galleries
 - Houston Art Bike Festival (May 21)
 - Houston Art on the Yard by TSU Museum Studies (June 3-4)
 - Houston Andy Warhol Exhibit at University of Houston Clear Lake Art Gallery (May 19-June 24)
 - Round Rock PopUp Art Show (June 18)
 - Blanton Museum of Art
 - San Antonio Memorial Day River Walk Artisan Show (May 27-30)
 - ArtRageous by the Art Museum of South Texas (June 9)
 - ArtWalk & Mural Fest by Downtown Corpus Christi (June 3-4)



TOTAL MEDIA BUY: \$42,453 GROSS | \$34,945.93 NET

MEDIA (GROSS)

- TV: \$14,013.75 (includes \$3,500 in trade)
- Radio: \$8,500
- Digital: \$5,350
- Outdoor: \$6,317.87
- Social Media: \$1,000
- Influencers: \$1,500

Most media is non-commissionable or includes a portion of non-commissionable media.

AGENCY FEES

- 10% Commission: \$1,671.38
- Service Fee: \$2,600

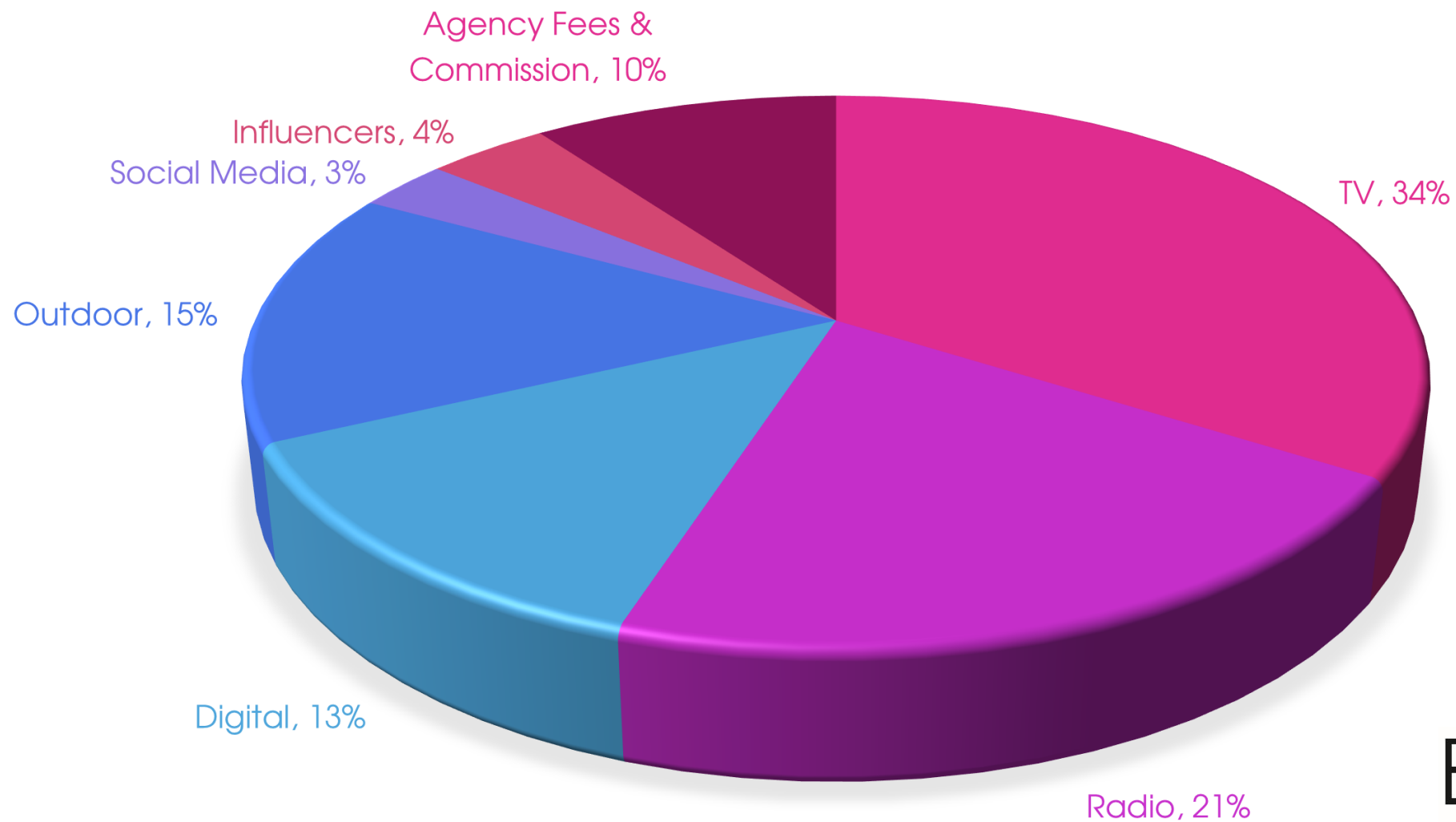
Includes hours spent on placement for non-commissionable media, sponsor coordination, trade coordination, and influencer coordination.

TICKET GIVEAWAYS

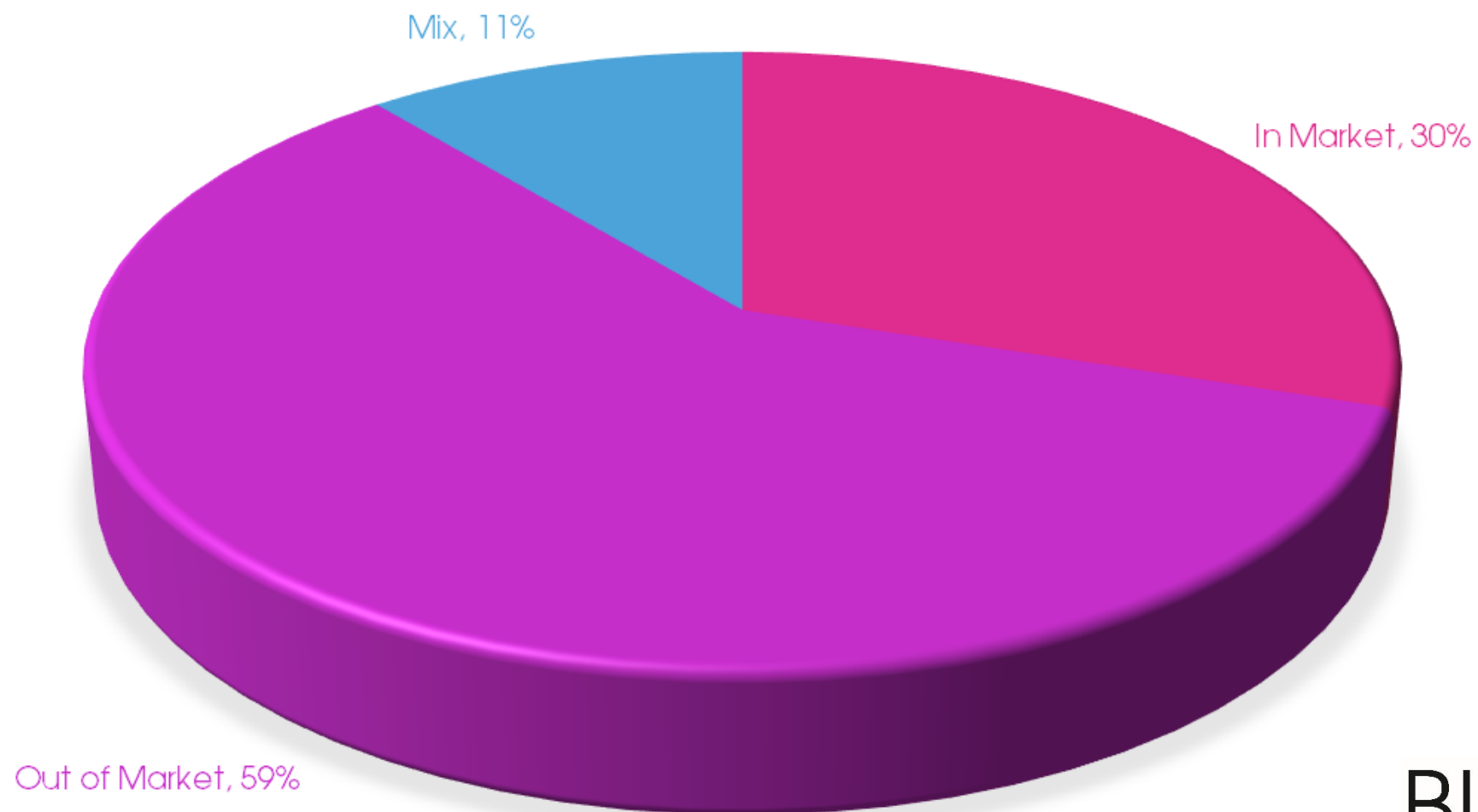
- 4-Pack to KRISTV
- 8 tickets iHeart
- 8 tickets for Influencers (CCBucketList & ItsNotHoultsMe)
- 12 tickets to participating Artists



MEDIA OUTLET ALLOCATION

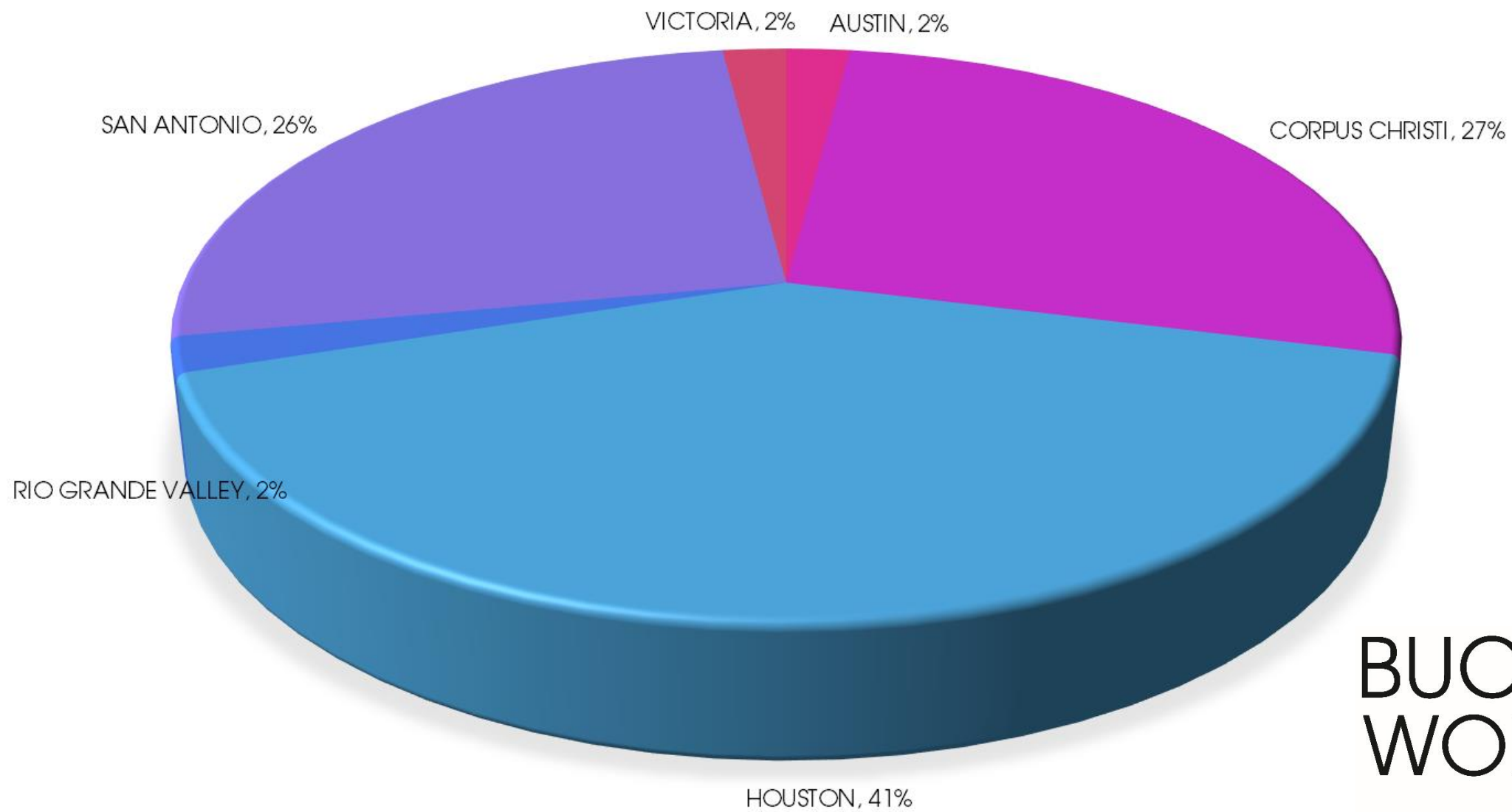


DOLLARS PLACED IN AND OUT OF MARKET



**Some outlets cannot provide DMA % breakdowns until buy has officially ran. Includes \$3,500 trade investment in local dollars with KRISTV. Does not include social.*

SOCIAL MEDIA DOLLAR ALLOCATION BY METROS



SOCIAL MEDIA DETAILED RESULTS

RESULTS BY MEDIA PARTNERS

- Fox 29 (Facebook)
 - Total Reach: 46,855
 - Total Impressions: 73,479
 - Total Engagements: 18,258
 - DMA: San Antonio
- MiSA (Facebook, Instagram, Twitter)
 - Total Impressions: 3,277
 - Total Engagements: 209
 - DMA: San Antonio
- KIII (Facebook)
 - Total Reach: 10,500
 - Total Impressions: 10,700
 - Total Engagements: 197
 - DMA: Corpus Christi
- KRIS (Facebook)
 - Total Reach: 15,720
 - Total Impressions: 73,274
 - Total Engagements: 1,104
 - DMA: Corpus Christi

RESULTS BY INFLUENCERS

- CCBucketList (TikTok, Instagram, Facebook)
 - Total Reach: 17,750
 - Total Impressions: 12,944
 - Total Engagements: 6,320
 - DMA: Corpus Christi
- ItsNotHoultsMe (Instagram)
 - Total Reach: 29,382
 - Total Impressions: 32,639
 - Total Engagements: 621
 - DMA: Houston

SOCIAL MEDIA ADS



Rockport Center for the Arts ...

Sponsored ·



Rockport Art Festival is July 2-3. Over 120 artists, live music, delicious food, and chilled beer. Air-conditioned main tent! Plus Kids 12 and under are FREE.

*
*
*

Featured artwork by Eric Mort



rockportartcenter.com

Art Fest — Rockport
Center for the Arts

Learn more

Yvonne Ol... 10 Comments 53 Shares



Like



Comment



Share



Rockport Center for the Arts ...

Sponsored ·



Rockport Art Festival is July 2-3. Over 120 artists, live music, delicious food, and chilled beer. Air-conditioned main tent! Plus Kids 12 and under are FREE.



Lori Pruet... 12 Comments 70 Shares



Like



Comment



Share



Rockport Center for the Arts ...

Sponsored ·



Rockport Art Festival is July 2-3. Over 120 artists, live music, delicious food, and chilled beer. Air-conditioned main tent! Plus Kids 12 and under are FREE.



Celeste Tor... 2 Comments 75 Shares



Like



Comment



Share

SOCIAL MEDIA ADS- continued


Rockport Center for the Arts
...
✕

Sponsored · 🌐

Rockport Art Festival is July 2-3. Over 120 artists, live music, delicious food, and chilled beer. Air-conditioned main tent! Plus Kids 12 and under are FREE.



👍❤️😄
Todd Hunt...
7 Comments
79 Shares

👍 Like
💬 Comment
➦ Share


Rockport Center for the Arts
...

Sponsored · 🌐

Rockport Art Festival is July 2-3. Over 120 artists, live music, delicious food, and chilled beer. Air-conditioned main tent! Plus Kids 12 and under are FREE.

Art by Jim Offeman



👍❤️
256
9 Comments
70 Shares

👍 Like
💬 Comment
➦ Share

SOCIAL MEDIA ADS- continued


Rockport Center for the Arts
...
✕

Sponsored · 🌐

Rockport Art Festival is July 2-3. Over 120 artists, live music, delicious food, and chilled beer. Air-conditioned main tent! Plus Kids 12 and under are FREE.






Presented by

JULY 2-3




Yvonne Ol... 11 Comments 53 Shares

 Like
  Comment
  Share


Rockport Center for the Arts
...

Sponsored · 🌐

Rockport Art Festival is July 2-3. Over 120 artists, live music, delicious food, and chilled beer. Air-conditioned main tent! Plus Kids 12 and under are FREE.

Jewelry by Cindy Gentry


Presented by

JULY 2-3



166
 7 Comments 46 Shares

 Like
  Comment
  Share

MEDIA OUTLET	GROSS	NET	10% COMMISSION	Start	End	CREATIVE	Placement Detail	Bonus & Added Value	# of Ads	Geographical Reach	Projection
Broadcast											
Sinclair: San Antonio & Corpus Christi: Fox 29, NBC 4	\$ 5,000.00	\$ 4,250.00	\$ 500.00	6/6/2022	7/2/2022	TV ad	Schedule on both networks plus 1 Interview segments on KABB FOX and WOAI NBC (week of 6/20)	Bonus Facebook posts, pre-roll on websites and snipes	22	SA DMA 6 Counties, Corpus Christi DMA	144,100 Impressions
Spectrum in CC & Victoria	\$ 2,498.75	\$ 2,123.94	\$ 249.88	6/6/2022	7/2/2022	TV ad		Streaming services	1143	ATT, Spectrum Reach, Grande Households: Alice, Bishop, Mathis, Odem, Orange Grove, Port A, Portland, Premont, Refugio, Robstown, Rockport, San Diego, Skidmore, Sinton, Woodsboro	155,561 Total Impressions
KIII TV (CC)	\$ 3,015.00	\$ 2,562.75	\$ 301.50	6/6/2022	7/2/2022	TV ad		1 FB Post	40	CC DMA 13 Counties: Brooks, George West, Kingsville, Portland, Robstown, Duval, Rockport, Sinton, Kleberg, Kenedy, Bee, Live Oak, Jim Wells	198,700 Impressions
KRIS TV (CC)	\$3,500 Trade	\$ -	\$ -	5/23/2022	7/2/2022	TV ad		Patron Sponsor \$3500 schedule with average frequency of 2.7 (includes production) + 3-5 min segment on Coastal Living (4-pk giveaway)	52	CC DMA 13 Counties: Nueces, Kenedy, Kleberg, Brooks, Duval, Jim Wells, Live Oak, McMullen, Aransas, San Patricio, Bee, Refugio, Goliad	102,700

Radio											
KEDT TV (CC), Victoria, RGV Public Radio	\$ 1,500.00	\$ 1,500.00	\$ -	6/6/2022	7/2/2022	radio script	46 spots on ATC, TX Standard, Bird Note, Calendar & Classics, 6 interviews	46x ATC, Tx standard, bird note, calendar, classics (placement)	46	KEDT Corpus and KRVTV Victoria and RGV 30 Counties: Aransas, Bee, Brooks, Duval, Nueces, Wells, San Pat, Refugio	Corpus, Victoria, RGV DMA 950,000 listeners
Austin - KMFA Public radio/Classical (adults 35+)	\$ 3,000.00	\$ 3,000.00	\$ -	6/6/2022	7/2/2022	radio script		On-air bonus spots, 728x90, 300x250, 320x50 banner ads, listed on Event Page, listed in "Offbeat Things To Do" newsletter & social media posts	100	Austin, Round Rock, Seguin, New Braunfels	100,000 listeners/week for 5 weeks (equal AM Drive, Midday, and PM Drive Rtoation on wknds)
Corpus iHeart Media Big 93.9 (adults 35+)	\$ 2,200.00	\$ 1,870.00	\$ 220.00	6/6/2022	7/2/2022	radio script		50% matching PSAs, online ticket giveaway	77	CC DMA 13 Counties: Brooks, George West, Kingsville, Portland, Robstown, Duval, Rockport, Sinton, Kleberg, Kenedy, Bee, Live Oak, Jim Wells	305,000 gross radio impressions + 6,250 streaming impressions
Spotify (Adults 25-64)	\$ 1,800.00	\$ 1,800.00	\$ -	6/6/2022	6/30/2022	Audio ad	Targeted Demographic (Arts & Culture, Travel, News)			San Antonio, Houston, Austin	79,000 Impressions

MEDIA OUTLET	GROSS	NET	10% COMMISSION	Start	End	CREATIVE	Placement Detail	Bonus & Added Value	# of Ads	Geographical Reach	Projection
Digital											
KRIS TV	\$ 4,000.00	\$ 3,400.00	\$ 400.00	6/13/2022	7/3/2022	Digital ads, Facebook Boosts, Website Landing Page	Hyperlocal - Behavioral/Proximity/Target Locations; KRIS Facebook, KRISTV.com & KZTV10.com	news teams to be provided all information for news coverage		Art festivals/galleries in Houston, San Antonio, and Austin	225,000
Arts + Culture Magazine	\$ 800.00	\$ 800.00	\$ -	6/4/2022	7/1/2022	1 Full Page Print, 2X Eblasts, 3X Social Media Posts, 1 Large Square Banner Ad	1 Full Page Print, 2X Eblasts, 3X Social Media Posts, 1 Large Square Banner Ad	Full Page Print Ad & Banner Ad on ACTX Site & Summer News Desk	7	Dallas, Fort Worth, Houston, San Antonio, Austin	35,000 subscribers per eblast, 4,815 total social impressions, 216 engagements
MiSA	\$ 550.00	\$ 550.00	\$ -	5/19/2022	6/30/2022	Eblast, Social Media Posts	3X Newsletter Spotlights, 7X Social Media Posts	Tag bands in posts focusing on music, 1 dedicated eblast	4	San Antonio	1,500 Newsletter Opens, 6,300 social impressions, 122 social engagements
Outdoor											
Media Choice: RGV & Houston	\$ 2,000.00	\$ 2,000.00	\$ -	6/3/2022	7/3/2022	digital boards	LaFeria, San Benito, Wharton			RGV & Wharton	5,262,990 Monthly Circulation
Sign Ad: Kenedy, Floresville, Pleasanton	\$ 1,217.87	\$ 1,217.87	\$ -	6/3/2022	7/3/2022	digital boards	Kenedy, Floresville, Pleasanton			Kenedy, Floresville, Pleasanton	
Vibe Productions Kyle	\$ 1,900.00	\$ 1,900.00	\$ -	6/3/2022	7/3/2021	digital board	Kyle, north facing		7.5 seconds every minute	Kyle	1,350,000 impressions
Lamar: Corpus Christi	\$ 1,200.00	\$ 1,200.00	\$ -	6/3/2022	7/3/2021	digital board	Causeway in Portland & SPID			Corpus Christi	400,000 impressions
Social											
Facebook & Instagram (BW Reimbursement)	\$ 1,000.00	\$ 1,000.00	\$ -	5/23/2021	7/3/2021	Ticket sales, event dates, music, artist spotlights	Informational and artist & musician tagging			Coastal Bend, Victoria, San Antonio, Houston	300,000 Reach
Management of Artist Promotions	\$ -	\$ -	\$ -	5/16/2022	7/3/2022	Event Promotion & Ticket Giveaways	Use of 3 artist platforms			Coastal Bend, Victoria, San Antonio, Houston	300,000 Reach
Influencer Fees	\$ 1,500.00	\$ 1,500.00	\$ -	6/13/2022	7/2/2022	1 in-feed post (giveaway), 2 stories, blog	CCBucketList/ItsNotHoultsMe			Corpus Christi, Houston	360,000 Reach

Compelling Visual Arts Programming

Visual Arts Program: July 2022

THE ROCKPORT ART FESTIVAL POSTER ARTIST TRADITION, STARTED IN 1993,
IT TURNED 30 ON JUNE 18, 2022

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AUSTIN UZOR

WINDOWS FOR FORGOTTEN LANDSCAPES



August 5 - September 18 | Rockport Center for the Arts
www.rockportartcenter.com/uzor

Authentic Art Education Programming



June & July 2022

ArtSpace: Youth Summer Explorations

Free Art Education Programming: 24th Annual ArtSpace Summer Camp for Kids and Teens
Connecting Area Youth to Arts, Culture and the Humanities



ArtSpace 2022

Total Participation=

2022: 292 (16% growth v. prior year)

2021: 252, 2020: 220, 2019: 355, 2018: 347

Total Enrollment in June

152 (16 out of county students)

Total Enrollment in July

140 (12 out of county students)

1 Masters level Camp Director

3 college student Curriculum Developers and Instructors from the Southwest School of Art in San Antonio

1 college student Curriculum Developer and Instructor from the University of Nebraska

2 local high school Student Interns

ArtSpace is made possible by annual grants from the [Earl C. Sams Foundation](#), [Les Mary Puckett Children's Foundation](#), [Texas Commission on the Arts](#), [Margaret Sue Rust Foundation](#), [Texas Women for the Arts](#), [Prosperity Bank](#), [Charities of America](#), [Piecemakers By the Bay Quilt Guild](#) and generous Art Center patrons.

ArtSpace provided 3,000 contact hours of free art education and employed 6 staff members and interns which pumped over \$20,000 into the local economy.

Tourism Statistics

Rockport Center for the Arts' Showroom Visitation Log

Highlights of Tourism Activities, Raw Data July - September 2022

(Though not mandatory, zip codes are requested from every single visitor)

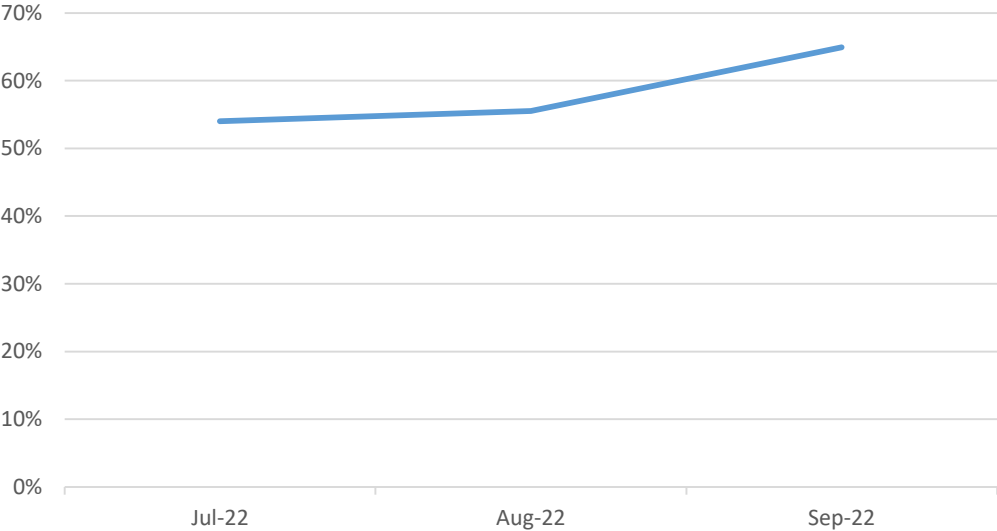
54

Visitor Data at Rockport Center for the Arts	Jul-22	Aug-22	Sep-22	Total
Total Attendance (n)	1,367	850	666	2,883
Visitor Data Distribution	Jul-22	Aug-22	Sep-22	
Beyond 75 Miles	54%	56%	65%	Strong
Local	<u>46%</u>	<u>45%</u>	<u>35%</u>	
Total	100%	100%	100%	
Tourism > 75 miles	Jul-22	Aug-22	Sep-22	
Austin	5%	5%	2%	
Dallas / Ft. Worth	2%	2%	2%	
Houston	6%	6%	7%	# 1 Market Sep
San Antonio	<u>10%</u>	<u>10%</u>	<u>3%</u>	#1 Market Jul & Aug
Total Tourism from Major Metropolitan Areas in Texas	23%	23%	14%	
Tourism from outside the State of Texas	4%	4%	14%	
Rural tourism beyond 75 miles	<u>27%</u>	<u>29%</u>	<u>37%</u>	
Total tourism beyond 75 miles	54%	56%	65%	
Local Visitors < 75 miles	Jul-22	Aug-22	Sep-22	
Rockport / Fulton	36%	73%	30%	
Corpus Christi	5%	2%	2%	
Victoria	0%	0%	0%	
Port Aransas	0%	0%	0%	
Rural Areas	<u>5%</u>	<u>8%</u>	<u>3%</u>	
Total	46%	83%	35%	

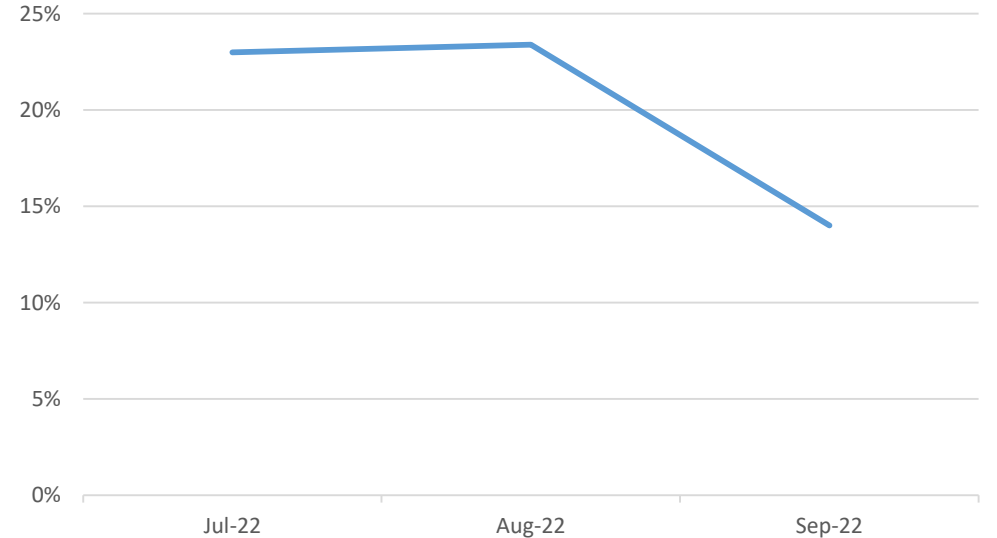
Rockport Center for the Arts' Showroom Visitation Log

Highlights of Tourism Activities, Raw Data July - September 2022

Tourism Beyond 75 Miles from Rockport



Tourism from Major Metropolitan Areas in Texas



FY2022 Annual Attendance Snapshot
August 2021 – September 2022
Highlights of Attractions, Events and Exhibits
To Promote Tourism from beyond 75 Miles

Oct 2021 to Sep 2022		
Attendance to Special Events & Festivals	Art Center Visitation	Annual Impact
11,170	14,013	25,183
Adults	Youth Under 18	Annual Impact
20,977	4,206	25,1183



ROCKPORT
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FOR THE ARTS

Quarterly Marketing Expenditures



ROCKPORT
CENTER
FOR THE ARTS

**Hotel Occupancy Tax Report
July - September 2022**

Support through the HOT Grant allows the Art Center to develop, nurture and promote cultural programming that is a tourism boon for the City of Rockport. Thank you for your continued support.

Respectfully Submitted,

**Luis Purón
Executive Director**

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 10

Deliberate and act on 4th quarter report from the Rockport-Fulton Chamber of Commerce for Fiscal Year 2021-2022 marketing expenditures.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VS

BACKGROUND: The Rockport-Fulton Chamber of Commerce has been allocated \$360,000.00 in Fiscal Year 2021-2022 Hotel Occupancy Tax (HOT) funds. According to our agreement with the Chamber, HOT funds are paid in advance and a report of the previous quarter's expenditures is required. See the accompanying 4th quarter HOT expenditure report for additional information.

FISCAL ANALYSIS: Charged to account 6602001. Year to date expenses are \$360,000.00 out of \$360,000.00 budgeted.

STAFF RECOMMENDATION: Staff recommends approval of the Rockport-Fulton Chamber of Commerce Fiscal Year 2021-2022 Hotel Occupancy Tax funds 4th quarter expenditures, as presented.

Rockport-Fulton Area Chamber of Commerce, Inc.
Rockport Hotel Tax Account
October 1, 2021 through
September 30, 2022

EXHIBIT "B"

HOT FUNDING EXPENSE REPORT 2021-2022						
Description of Expense	Approved Budget	1st Quarter Expenses	2nd Quarter Expenses	3rd Quarter Expenses	4th Quarter Expenses	Total
Accounting Fees	1,150.00	-	2,250.00	-	-	2,250.00
Advertising and promotion	273,299.76	32,824.00	108,512.54	82,664.55	69,958.98	293,960.07
Bank & Card Fees	324.00	95.22	95.67	96.12	93.60	380.61
Conference Fees	3,275.00	700.00	2,070.00	1,170.00	-	3,940.00
Contract Services	3,333.24	-	-	-	3,056.37	3,056.37
Event funding assistance	-	-	-	-	-	-
Dues and Subscriptions	1,875.00	720.00	419.00	1,130.00	-	2,269.00
Equipment Lease & Maintenance	-	-	-	-	-	-
Food, beverages and meals	3,165.00	280.11	813.79	748.98	172.32	2,015.20
Maintenance and repairs	-	-	-	-	-	-
Mileage and travel	3,253.00	597.96	2,155.19	-	292.49	3,045.64
Postage and freight	1,365.00	-	25.04	23.56	-	48.60
Printing and publication	5,735.00	900.00	-	-	-	900.00
Prizes, gifts and awards	400.00	-	-	-	-	-
Rentals and fees	500.00	-	-	-	-	-
Supplies	225.00	47.89	-	-	-	47.89
Tax and License	-	-	-	-	-	-
Telephone	900.00	-	-	-	-	-
Telephone Internet Service	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Web site maintenance	6,000.00	-	-	-	-	-
Administrative services reimbursement	55,200.00	13,800.00	13,800.00	4,600.00	15,137.17	47,337.17
Inter Fund Support	-	-	-	-	749.45	749.45
TOTAL REQUESTED						
	360,000.00	49,965.18	130,141.23	90,433.21	89,460.38	360,000.00

Description of Administrative Expenses	Current Fiscal Year Administrative Expenses Projection	Fiscal Year Administrative Actual Expenses	Percentage of Fiscal Year Projections
Administrative services reimbursement	55,200.00	47,337.17	85.76%
Totals	55,200.00	47,337.17	85.76%



**Quarterly Report on the Use of HOT Funds
3rd Quarter - July thru September 2022**

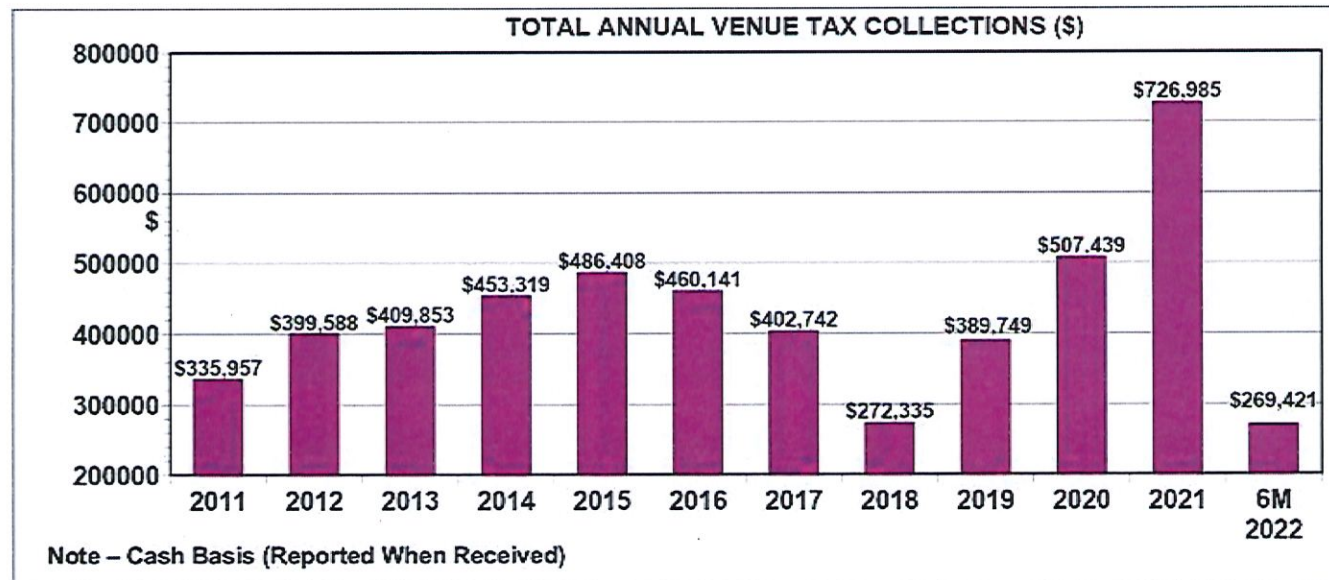
Highlights of July, August & September

- **Our Journey Exhibit** - The exhibit opened on the 5th Anniversary of Hurricane Harvey with more than 200 attendees
- **HummerBird Celebration** - More than 3,000 attendees were recorded at the Hummer Mall. 1,369 zip codes were captured with a result of 215 local, 1,092 from across the State of Texas, 60 out of state visitors, 2 visitors from Germany and 1 from the Ukraine.
- **GeoTour** - Anniversary celebrated in July Now up to 3,901 Finds, tracking well.
- **State Co-op Advertising** - Provided at no cost with an EDA grant
- **Marketing and Promotion** - Press releases, working with media to present happenings, and updates on the website.
- **Local meetings** - Local Attractions, Aransas Pathways, GeoTour, Venue Committee, Hotel & Lodging Council, Tourism Development Council, Short Term Rental Council



ARANSAS COUNTY ANNUAL VENUE TAX COLLECTIONS (\$)

- Calendar year 2018 was the low point for Venue Tax Collections, and since then (through 2021), the collections are up over two and a half times the 2018 level.
- Calendar year 2021 broke all Venue Tax Collections nearly reaching \$727,000 in Room Revenue. This is a 43% increase from 2020. Collections are at about \$270K for the first six months of 2022.



SOURCE: Aransas County Treasurer Data

EXECUTIVE SUMMARY: KEY WEBSITE FINDINGS

- Visits to the Rockport – Fulton website continue to increase with 283,171 users during the first 11 months of FY 2022. Traffic is up from 190,000 in FY 2020 and 243,234 in FY 2021.
- The demographic profiles of website visitors shows a good mix of age groups with about 33% being age 55+, 42% are age 35-54, and 25% are age 18-34. The <55 age cohorts continue to gain vs. the 55+ consumers
 - Females continue to favor the site vs. males at about a 55% to 45% ratio, with males increasing their ratio over time
 - Website users' interests continue to include consumers interested in: Food & Dining/Cooking, Pet Lovers, Shoppers, Business Professionals, Outdoor Enthusiasts, Do-It-Yourselfers, Family Focused, TV/Entertainment Lovers and Bargain Hunters
- Geographically, the majority of the web visitors continue to be from Texas (55% in the current reporting period), specifically, the major metro areas (Austin, Houston, Dallas, and San Antonio, followed by Rockport – Corpus Christi area)
- After website visitors find the Rockport – Fulton website organically, the highest sources visitors use to get to the site are via the digital marketing and social media campaigns

EXECUTIVE SUMMARY: CAMPAIGNS

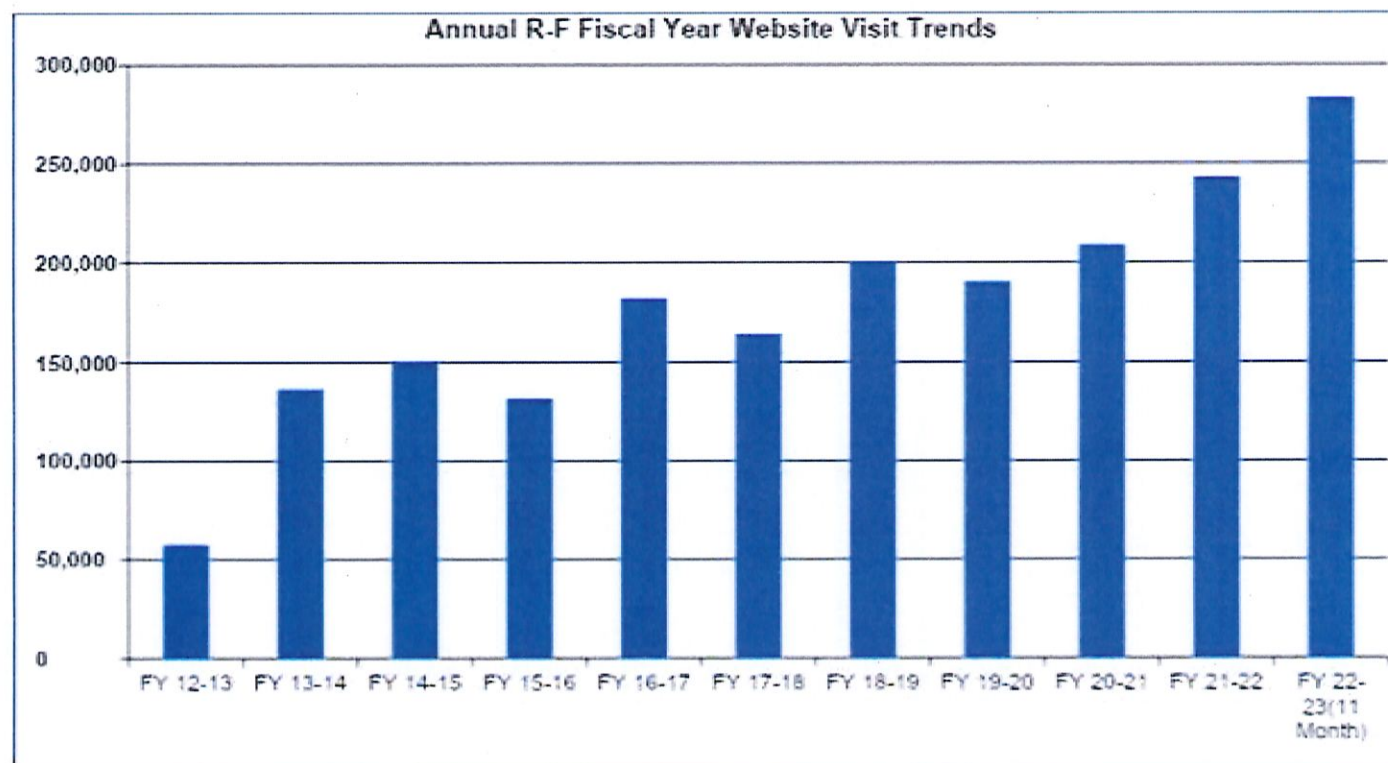
- The Digital/Online Campaign for the first eleven months of FY 2022 put the Rockport – Fulton messaging in front of over 8 Million consumers producing nearly 50,000 trackable actions -- including over 30K clicks and another almost 20,000 engagement actions
 - The overall Click Through Rate (CTR) so far is just over .5%, ranging in the .5 - .7% range the past few years
 - Tactics used included Next Gen BT, Mobile Geofencing, Video Pre-roll, Social campaigns, and Site Retargeting
 - The demographics profiles of responders typically matched those who visit the website

 - Rockport – Fulton continues to have about 67,000 followers on Facebook. The demographics of the Rockport – Fulton Facebook Followers are similar to the profiles of website visitors – they typically favor females and those aged 35 to 64
 - Rockport – Fulton Facebook users far and away originate from San Antonio (30%)
 - Secondary areas are Houston (12%) and Austin (7%)
 - Tertiary area is Rockport/Corpus Christi and surrounding area (4%)
 - The Facebook posts and campaigns reached over 1 million consumers and there were upwards to 15,000 page visits
- The number of consumers searching for Rockport – Fulton on GOOGLE (GOOGLE MY BUSINESS) remains relatively stable season by season – with more calls in Spring and Summer vs. Fall and Winter
- The vast majority took an action after "Googling" Rockport – Fulton. Specifically, they visited the Rockport - Fulton website, called the Visitor Center, and/or requested directions to Rockport - Fulton

FY ANNUAL TRENDS

ROCKPORT – FULTON WEBSITE PAGE VISITS

The graph below tracks annual visits to the Rockport – Fulton website. Website growth has continued an upward trajectory over time. FY 2022 page visits are up to 243,000, a 17% increase from the previous year. Eleven months into the current fiscal year show traffic at just over 280K.



HummerBird celebration, held September 15-18, 2022, began with over 200 people attending the Welcome Reception at the Rockport Center for the Arts, and the Texas BBQ kick-off dinner hosted at the Saltwater Pavilion

Over 15 topics with Speakers

Local residents opened their homes to showcase their hummingbirds to over 225 people who went on the home tours.

350 people who took a guided boat birding tour at Fulton Harbor

96 who attended the photography classes in the Inn at Fulton Harbor

60 signed up to explore bird species at Goose Island State Park

1,000 people watched the bird banding demonstration at a Lamar home

Over 3,000 visitors to the Hummer Mall with over 50 exhibitors featuring arts and crafts, food, book signings, wildlife viewing and demonstrations and more

1,369 zip codes were collected. Of which, 215 visitors were local, 1,092 were from across Texas, 60 were from out of state and two visitors were from Germany

172+ volunteers that made it happen!



FIND YOURSELF IN
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FULTON

Advertising ...

Billboards - 8 locations – 1 in SA, 1 in Austin, 1 in CC, 2 in Houston, 1 in Victoria, 1 in Waco, and 1 in Dallas

Print publications – Tex Monthly, Tex Highways, Tex Parks and Wildlife Deadlines are soon here as well.

Digital Media - Heavy Geotargeting areas. All receiving good solid responses.



Evaluation Metrics - Venue Tax

Venue Tax	Harvey				COVID		Freeze/Flood	2022
	2015	2016	2017	2018	2019	2020	2021	
Jan	19,291.73	20,517.67	18,584.84	9,395.80	10,710.93	18,226.59	20,530.64	29,730.03
Feb	17,056.41	14,862.15	24,111.58	10,989.07	13,688.02	18,303.80	17,201.09	21,590.45
Mar	18,700.25	24,882.69	27,014.94	8,451.52	12,868.93	24,719.74	24,449.32	31,866.47
Apr	34,822.25	39,051.27	45,019.00	25,783.43	27,787.11	28,441.38	64,972.23	68,525.18
May	34,601.22	29,974.18	38,150.41	26,644.19	24,441.83	11,144.83	57,099.84	52,128.77
Jun	39,416.11	43,457.29	39,913.39	19,039.65	34,679.91	45,371.58	77,307.65	65,580.01
Jul	71,101.27	69,323.92	71,707.64	38,911.54	60,122.74	81,591.75	113,895.00	106,786.17
Aug	84,116.81	85,220.95	78,603.01	39,534.97	68,230.56	70,289.34	124,772.65	165,730.22
Sep	60,881.23	44,607.36	23,628.37	30,495.66	41,781.19	74,972.18	79,486.08	82,397.61
Oct	43,508.17	36,064.77	20,693.21	26,648.66	37,427.96	59,465.74	58,742.23	
Nov	27,465.03	33,854.16	7,101.65	20,180.66	35,157.38	43,802.50	51,263.18	
Dec	35,447.43	18,324.24	8,213.95	16,259.99	22,852.30	30,883.40	37,265.56	
Total	486,407.91	460,140.65	402,741.99	272,335.14	389,748.86	507,212.83	726,985.47	624,334.91
							354,914.00	36,760.27
							318,153.73	up 11%
							36,760.27	
* Cash basis accounting							0.1155424769	
* Enforcement (rentals) added January 2018								
* Pent Up Demand began March 2020 due to COVID								

Visitor Sign-In Log at Rockport-Fulton Visitor Center	Jan-22	Feb-22	Mar-22	1st QT	Apr-22	May-22	Jun-22	2nd QT	Jul-22	Aug-22	Sep-22	3rd QT
Visitor Data Distribution												
Outside of 70 Miles*	94.97%	96.06%	82.83%	91.29%	89.59%	77.52%	84.69%	83.93%	93.83%	79.45%	88.73%	87.34%
Local**	5.03%	3.94%	17.17%	8.71%	10.41%	22.48%	15.31%	16.07%	6.17%	20.55%	11.27%	12.66%
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Highlights of Tourism > 70+ miles and major metropolitan areas in TX												
Austin	2.40%	2.95%	3.88%	3.08%	9.90%	4.65%	5.78%	6.78%	9.47%	7.51%	10.43%	9.14%
Dallas / Ft. Worth	0.24%	2.55%	3.88%	2.22%	6.25%	5.81%	6.46%	6.17%	2.88%	5.53%	8.43%	5.61%
Houston	3.12%	2.36%	3.88%	3.12%	4.69%	6.98%	7.48%	6.38%	11.52%	17.00%	14.23%	14.25%
San Antonio	1.92%	4.32%	4.71%	3.65%	4.17%	13.57%	13.61%	10.45%	28.81%	11.07%	14.86%	18.25%
Total major metro areas (AUS, DFW, HOU, SAT)	7.68%	12.18%	16.35%	12.07%	25.01%	31.01%	33.33%	29.78%	52.68%	41.11%	47.95%	47.25%
Tourism from outside of Texas	79.14%	77.00%	51.52%	69.22%	50.00%	18.22%	20.41%	29.54%	13.17%	16.21%	16.23%	15.20%
Rural tourism beyond 70 miles	8.15%	6.88%	14.96%	10.00%	14.58%	28.29%	30.95%	24.61%	27.98%	22.13%	24.55%	24.89%
Total tourism from beyond 70 miles	94.97%	96.06%	82.83%	91.29%	89.59%	77.52%	84.69%	83.93%	93.83%	79.45%	88.73%	87.34%
** Local Visitors < 70 miles												
Rockport and Fulton	2.39%	1.38%	13.85%	5.87%	8.33%	19.77%	11.22%	13.11%	4.12%	12.25%	7.80%	8.05%
Corpus Christi	1.92%	0.79%	1.66%	1.46%	1.04%	1.15%	1.02%	1.07%	0.82%	2.77%	2.21%	1.93%
Victoria	0.00%	0.00%	0.00%	0.00%	0.00%	0.78%	1.36%	0.71%	0.41%	0.00%	0.00%	0.14%
Rural Areas	0.72%	1.77%	1.66%	1.38%	1.04%	0.78%	1.71%	1.18%	0.82%	5.53%	1.26%	2.54%
Total	5.03%	3.94%	17.17%	8.71%	10.41%	22.48%	15.31%	16.07%	6.17%	20.55%	11.27%	12.66%

Notes regarding Foreign Visitors:

In 2022, we had visitors from: Canada, Germany, Philippines.

3rd quarter
87.34% visitors
from outside 70
miles

15.20% of visitors
from outside Texas

Most visitors from
San Antonio at
18.25% then
Houston, followed
by Austin.

Visitor Center Numbers: July 394, August 384, September 1260+ = Total 2038 Visitors



October - November -December Upcoming Highlights ...

- SeaFair Weekend - Oct. 7-9
- Fulton Fall Festival - Oct. 29
- Shop Small Saturday - Nov. 26





EDA grant was available for destinations to apply for.

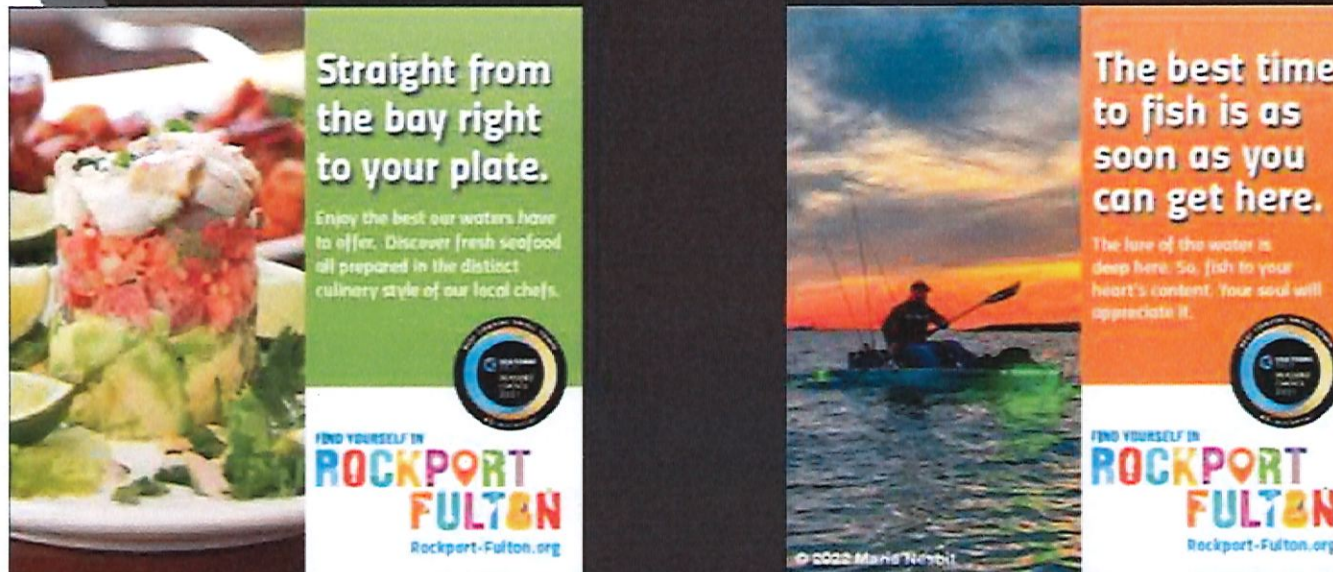
Matched with co-op advertising with the state of Texas.

We received several promotions. Will be working with the state to supply materials.

Received offerings at no cost.

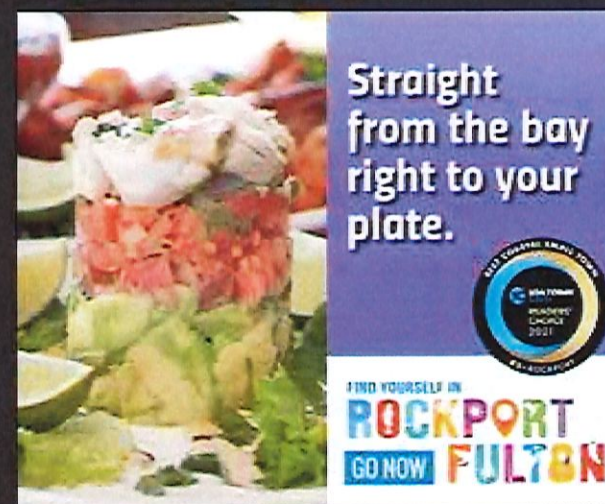
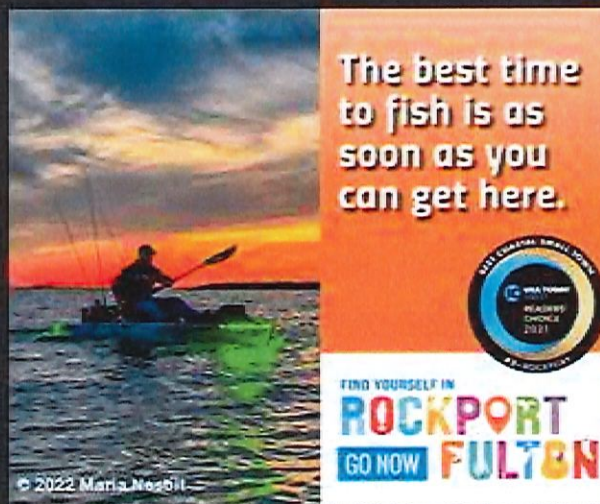


Print Creative



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Digital Creative



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Outdoor

Find family
treasure.



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Families get
along here.



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FULTON**

Thank you!

Beth Journey, IOM, PCED

Interim President/CEO

Rockport-Fulton Chamber of Commerce

319 Broadway

Rockport, TX 78382

Evelyn Guidry

Vice President of Operations

Rockport-Fulton Chamber of Commerce

319 Broadway

Rockport, TX 78382

FIND YOURSELF IN



CITY COUNCIL AGENDA
Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 11

Deliberate and act on cancellation of November 22, 2022, Council Regular Meeting, and the December 27, 2022, Council Regular Meeting.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VRS

BACKGROUND: City Council has cancelled the standing regular meetings near the Thanksgiving and Christmas holidays due to scheduling conflicts with all of those involved. In the event there is time-sensitive business that cannot wait for the regular meeting in the following month, special workshops or meetings can be called.

FISCAL ANALYSIS: None

RECOMMENDATION: Staff recommends City Council approve cancellation of the November 22, 2022, Council Regular Meeting, and the Council Regular Meeting for December 27, 2022, as presented.

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 12

Deliberate and act on approval of City of Rockport holiday observance schedule for 2023.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: TV

BACKGROUND: Employees historically have been granted 11 paid holidays per year. Those holidays and their proposed dates of observance in calendar year 2023 include:

Holiday	Day of Week	Date
New Year's Day Holiday	Monday	January 2
Good Friday	Friday	April 7
Memorial Day	Monday	May 29
Independence Day	Tuesday	July 4
Labor Day	Monday	September 4
Veterans Day Holiday	Friday	November 10
Thanksgiving Day	Thursday	November 23
Day After Thanksgiving	Friday	November 24
Christmas Day	Monday	December 25
Christmas Eve Holiday	Tuesday	December 26
New Year's Eve Holiday	Friday	December 29

FISCAL ANALYSIS: The holiday schedule is budget neutral. This is the same number of holidays as has been authorized for the past several years so there will be no additional lost productivity.

RECOMMENDATION: Staff recommends Council approve the City of Rockport holiday observance schedule for 2023, as presented.

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 13

Hear, deliberate, and act to accept the Utility Bill Surcharge Fund Disbursement Report, Annual Reports from Fulton, Lamar, and Rockport Volunteer Fire Departments, and authorize disbursement of funds.

SUBMITTED BY: Katie Griffin, Director of Finance

APPROVED FOR AGENDA: VS

BACKGROUND: The City collects a monthly surcharge on municipal utility bills for the purpose of distribution to the three Aransas County volunteer fire departments at the end of each fiscal year. Chapter 102, Article IV of the Code of Ordinances express limited purpose of capital outlay purchases by the Rockport, Fulton, and Lamar Volunteer Fire Departments.

The surcharge revenues are disbursed at the end of each fiscal year. The City retains five percent of all surcharge revenues for the purpose of administration of the surcharge. The City disburses the remaining fund balance to the volunteer fire departments as follows:

- Rockport Volunteer Fire Department (RVFD), 77 percent;
- Fulton Volunteer Fire Department (FVFD), 23 percent;
- Lamar Volunteer Fire Department (LVFD), 100 percent of natural gas utility accounts on the Lamar Peninsula

The FY 2020-2021 disbursements are:

- RVFD \$141,005.99
- FVFD \$42,118.67
- LVFD \$4,524.60

Please see the accompanying letters sent to each department and the annual disbursement report. Annual reports from all three volunteer fire departments are attached. As required, representatives from each department will be present during the City Council meeting to receive disbursements.

FISCAL ANALYSIS: Total utility surcharge revenue collections for FY 2021-2022 was \$197,525.54. The City retained 5%, \$9,876.28, of collections as an administrative fee; with the balance of the fund being disbursed to the volunteer fire departments.

RECOMMENDED ACTION: Staff recommends acceptance of the Utility Bill Surcharge Fund Disbursement Report and disbursement of funds to the Rockport, Fulton, and Lamar Volunteer Fire Departments, as presented.

City of Rockport
 FY 2021-2022 Utility Bill Surcharge Fund
 Disbursement Report
 30-Sep-22

<u>FY 2021-2022 Collections</u>	<u>Total</u>	<u>City 5%</u>	<u>Lamar VFD</u>	<u>RVFD - 77%</u>	<u>FVFD - 23%</u>
Surcharge Collection	\$ 197,525.54	\$ 9,876.28	\$ 4,524.60	\$ 141,005.99	\$ 42,118.67
<u>Disbursement:</u>			<u>LVFD</u>	<u>RVFD</u>	<u>FVFD</u>
Less: Debt Service - Bond Principal & Interest			\$0.00	\$0.00	\$0.00
<i>FY 2021-2022 Net Disbursement:</i>			<i>\$ 4,524.60</i>	<i>\$ 141,005.99</i>	<i>\$ 42,118.67</i>



September 15, 2022

Mr. Cody Morales, Fire Chief
Fulton Volunteer Fire Department
P.O. Box 503
Rockport, TX 78358-0503
fultonvfd@gmail.com

Dear Chief Morales,

The annual distribution of the Fire Fund will be during the October 25, 2022, City Council Meeting at 6:30 p.m. in the training facility of the Rockport Service Center located at 2751 State Highway 35 Bypass. Please plan to have a representative(s) from your department at that meeting to accept the check from the City. **The check will only be disbursed in person to the meeting attendee representative.**

City of Rockport Code of Ordinances Article IV, Chapter 102, Section 403(b) sets the requirements for reporting as follows: "The Rockport, Fulton and Lamar Volunteer Fire Departments must present an annual report to the Rockport City Council outlining the use of the funds from the prior disbursement on or before the second regularly scheduled city council meeting of the month of October. Funds held by each volunteer fire department must be maintained in a fully insured account. No fire department is obligated to spend the funds allocated to them every year. Funds may carry over from year to year."

Please email me your annual report on or before October 14, 2022, so it can be included with the City Council Meeting agenda packet distributed prior to the meeting.

Feel free to contact me at (361) 729-2213 ext. 228 or by email at kgriffin@cityofrockport.com with any questions you may have.

Sincerely,

Katie Griffin
Director of Finance

CC: Vanessa Shrauner, City Manager
Teresa Valdez, City Secretary



September 15, 2022

Mr. Carl Stubbs, Fire Chief
cstubbs@lamarcos.com
Lamar Volunteer Fire Department
302 Bois D Arc
Rockport, TX 78382

Dear Chief Stubbs:

The annual distribution of the Fire Fund will be during the October 25, 2022 City Council Meeting at 6:30 p.m. in the training facility of the Rockport Service Center located at 2751 State Highway 35 Bypass. Please plan to have a representative(s) from your department at that meeting to accept the check from the City. **The check will only be disbursed in person to the meeting attendee representative.**

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Please email me your annual report on or before October 14, 2022, so it can be included with the City Council Meeting agenda packet distributed prior to the meeting.

Feel free to contact me at (361) 729-2213 ext. 228 or by email at finance@cityofrockport.com with any questions you may have.

Sincerely,

Katie Griffin
Director of Finance

CC: Vanessa Shrauner, City Manager
Teresa Valdez, City Secretary



September 15, 2022

Mr. Aaron Guerrero, Fire Chief
Rockport Volunteer Fire Department
P.O. Box 1325
Rockport, TX 78381
Chief@rockportvfd.org

Dear Chief Guerrero:

The annual distribution of the Fire Fund will be during the October 25, 2022 City Council Meeting at 6:30 p.m. in the training facility of the Rockport Service Center located at 2751 State Highway 35 Bypass. Please plan to have a representative(s) from your department at that meeting to accept the check from the City. **The check will only be disbursed in person to the meeting attendee representative.**

City of Rockport Code of Ordinances Article IV, Chapter 102, Section 403(b) sets the requirements for reporting as follows: "The Rockport, Fulton and Lamar Volunteer Fire Departments must present an annual report to the Rockport City Council outlining the use of the funds from the prior disbursement on or before the second regularly scheduled city council meeting of the month of October. Funds held by each volunteer fire department must be maintained in a fully insured account. No fire department is obligated to spend the funds allocated to them every year. Funds may carry over from year to year."

Please email me your annual report on or before October 14, 2022, so it can be included with the City Council Meeting agenda packet distributed prior to the meeting.

Feel free to contact me at (361) 729-2213 ext. 228 or by email at kgriffin@cityofrockport.com with any questions you may have.

Sincerely,

Katie Griffin
Director of Finance

CC: Vanessa Shrauner , City Manager
Teresa Valdez, City Secretary

From: 317@lamarvfd.com 317@lamarvfd.com
To: [Katie Griffin](#)
Cc: cstubbs@lamarcos.com
Subject: Fire fund report
Date: Tuesday, September 20, 2022 11:44:34 AM

WARNING: This email is from an external source. Do not click links or open attachments without positive sender verification of purpose. Never enter Username, Password or sensitive information on linked pages from this email. If you are unsure about the message, please forward to itstaff@cityofrockport.com for assistance.

To whom it may concern;

The \$4422.69 distribution of the fire fund in 2021 was added to the general fund for routine operations.

If there are any questions, please feel free to contact me.

Karl Compton, Secretary/Treasurer
Lamar VFD

October 10, 2018

City of Rockport

2751 SH 35 Bypass

Rockport, TX. 78382

To whom it may concern:

The Fulton Volunteer Fire Department thanks the City of Rockport for taking care of the paperwork involved with the collection of the Water Tap Assessment funds.

Listed below are the capital expenditures for the fiscal year 2021 - 2022.

Portable radios and batteries: 4000.00

Rebuild Skid Unit (pump assy. for Brush 221: 20,000.00

Purchase structure and wildland gear for firefighters: 25,000.00

Major repairs to Engine 217: 40,000.00

Purchased Hurst E-draulics (Electric Jaws of Life) extrication tools and struts: 28,000.00

Upcoming expenses/ purchases:

Saving for future purchase of 3 to 4 year capital purchase of a Quint, 1,000,000 – 1,500,000.00

Replacement of 15 SCBA Air Bottles X 1,700.00 = 25,500.00

Purchase of 2 more SCBA Air Packs and bottles to finish equipping Engine 217: 16,000.00

All prices are subject to change to the inflationary market.

Sincerely Yours,

David L. Mays, Sr.

Treasurer FVFD

Cody Morales

Fire Chief

ORIGINAL 86
MAKE COPIES
FOR REVIEW

FULTON VOLUNTEER FIRE DEPARTMENT
OPERATING FUND
STATEMENT OF FINANCIAL POSITION - CASH BASIS
As of June 30, 2022
ASSETS

End of Fiscal
Year 2021-2022

CURRENT ASSETS

Cash - Operating - Prosperity	\$ 37,110.15
Cash - Capital - Prosperity	408,664.00
Cash - Contingency - Prosperity	134,581.82
Cash - IBC 460555111	(1.38)
Navy Army FCU #8381	2,255.92
Cash - Navy Army MM	200,148.92
CD - Navy Army 08/25/14	<u>110,557.02</u>

Total Current Assets 893,316.45

PROPERTY AND EQUIPMENT

Land	154,500.00
Buildings	926,518.99
Equipment	670,363.44
Furniture & Fixtures	2,749.00
Trucks	1,799,295.77
Accumulated Depreciation	<u>(2,270,670.00)</u>

Net Property and Equipment 1,282,757.20

TOTAL ASSETS \$ 2,176,073.65

NO ASSURANCE PROVIDED

**FULTON VOLUNTEER FIRE DEPARTMENT
OPERATING FUND
STATEMENT OF FINANCIAL POSITION - CASH BASIS
As of June 30, 2022**

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

LONG-TERM LIABILITIES

Net Assets

Net Assets, beginning of period	2,240,383.32
Change in net assets	(64,309.67)

Net Assets, end of period	<u>2,176,073.65</u>
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TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$ 2,176,073.65</u></u>
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**FULTON VOLUNTEER FIRE DEPARTMENT
OPERATING FUND
STATEMENT OF ACTIVITIES - CASH BASIS
For the 1 Month and 12 Months Ended June 30, 2022**

	1 Month Ended June 30, 2022	12 Months Ended June 30, 2022
Support & Reveunes		
Contributions - Public	\$ 0.00	\$ 52,305.96
Contributions-Town of Fulton	0.00	10,000.00
Utility Surcharge-City of Rck	0.00	40,465.99
Contrib.- Aransas Co.-Cap Out	0.00	47,689.00
Contrib.- Aransas Co.-Operat.	0.00	39,956.00
Interest	200.51	2,867.82
Letter Drive	0.00	62,743.50
Transfers from Oysterfest	0.00	21,576.67
Other Income	0.00	7,504.04
Less Returns & Allowances	0.00	0.00
Total Support & Revenues	<u>200.51</u>	<u>285,108.98</u>
Program Expenses		
Insurance	20,988.00	55,572.00
Fuel & Oil	0.00	15,046.57
Foam	0.00	5,366.00
Repairs & Maint.-Jaws of Life	0.00	1,585.75
Repairs & Maintenance-Trucks	4,483.53	63,105.24
Repairs & Maint.-Buildings	564.66	10,679.14
Rep & Maint.-Radios & Battery	945.92	7,390.74
Rep & Maint. - SCBA	0.00	4,957.55
Utilities	92.21	6,606.04
Telephone/Internet	396.00	4,504.35
Office & Postage	396.00	1,677.74
Professional Fees	0.00	2,300.00
Fire Scene Supplies	0.00	487.83
Meals & Entertainment	0.00	4,327.36
Training & Education	982.16	7,395.28
Licenses	0.00	33.00
Dues & Subscriptions	0.00	5,103.14
Bank Charges	31.35	347.60
Letter Drive Expense	0.00	1,331.50
Uniforms & Awards	618.91	6,381.90
Copier Lease	0.00	324.68
Waste Disposal	136.82	1,617.67
Donations & Public Relations	0.00	7,043.28
Oysterfest Expenses	0.00	20,616.77
Interest	0.00	75.48
Other Expense	0.00	741.75
Capital Outlay - Bunker Gear	0.00	25,039.04
Capital Outlay - Hose	0.00	2,420.36
Capital Outlay - Trucks	0.00	3,169.49
Capital Outlay - Radios	0.00	349.54
Capital Outlay - Jaws of Life	0.00	31,106.87

NO ASSURANCE PROVIDED

**FULTON VOLUNTEER FIRE DEPARTMENT
OPERATING FUND
STATEMENT OF ACTIVITIES - CASH BASIS
For the 1 Month and 12 Months Ended June 30, 2022**

	1 Month Ended June 30, 2022	12 Months Ended June 30, 2022
Capital Outlay - Buildings	0.00	599.99
Capital Outlay - SCBA	<u>0.00</u>	<u>52,115.00</u>
Total Program Expenses	<u>29,635.56</u>	<u>349,418.65</u>
Excess of Revenues Over (Under) Expenses	<u>\$ (29,435.05)</u>	<u>\$ (64,309.67)</u>

NO ASSURANCE PROVIDED

FULTON VOLUNTEER FIRE DEPARTMENT

OPERATING FUND - BUDGET STATEMENT

Schedule 1

	1 Month Ended June 30, 2022 Actual	12 Months Ended June 30, 2022 Actual	Total Annual Budget	Over Under Budget
Revenues & Support				
Contributions-Ladies Auxiliary	\$ 0.00	\$ 0.00	\$ 5,500.00	\$ (5,500.00)
Contributions - Public	0.00	52,305.96	52,000.00	305.96
Contributions-Town of Fulton	0.00	10,000.00	10,000.00	0.00
Utility Surcharge-City of Rck	0.00	40,465.99	38,000.00	2,465.99
Contrib.- Aransas Co.-Cap Out	0.00	47,689.00	33,579.00	14,110.00
Contrib.- Aransas Co.-Operat.	0.00	39,956.00	28,000.00	11,956.00
Interest	200.51	2,867.82	3,500.00	(632.18)
Castaways Grant	0.00	0.00	20,000.00	(20,000.00)
Letter Drive	0.00	62,743.50	60,000.00	2,743.50
Transfers from Oysterfest	0.00	21,576.67	150,000.00	(128,423.33)
Other Income	0.00	7,504.04	200.00	7,304.04
Total Revenues & Support	<u>200.51</u>	<u>285,108.98</u>	<u>400,779.00</u>	<u>(115,670.02)</u>
Program Expenses				
Insurance	20,988.00	55,572.00	30,000.00	(25,572.00)
Fuel & Oil	0.00	15,046.57	10,000.00	(5,046.57)
Foam	0.00	5,366.00	2,500.00	(2,866.00)
Repairs & Maint.-Jaws of Life	0.00	1,585.75	3,000.00	1,414.25
Repairs & Maintenance-Trucks	4,483.53	63,105.24	30,000.00	(33,105.24)
Repairs & Maint.-Buildings	564.66	10,679.14	5,000.00	(5,679.14)
Rep & Maint.-Radios & Battery	945.92	7,390.74	5,000.00	(2,390.74)
Rep & Maint. - SCBA	0.00	4,957.55	8,000.00	3,042.45
Rep & Maint. - Bunker Gear	0.00	0.00	2,000.00	2,000.00
Utilities	92.21	6,606.04	7,000.00	393.96
Telephone/Internet	396.00	4,504.35	4,000.00	(504.35)
Office & Postage	396.00	1,677.74	1,000.00	(677.74)
Professional Fees	0.00	2,300.00	2,000.00	(300.00)
Fire Scene Supplies	0.00	487.83	2,000.00	1,512.17
Meals & Entertainment	0.00	4,327.36	5,000.00	672.64
Training & Education	982.16	7,395.28	5,500.00	(1,895.28)
Fire Prevention	0.00	0.00	1,000.00	1,000.00
Licenses	0.00	33.00	800.00	767.00
Dues & Subscriptions	0.00	5,103.14	7,000.00	1,896.86
Bank Charges	31.35	347.60	200.00	(147.60)
Travel	0.00	0.00	500.00	500.00
Letter Drive Expense	0.00	1,331.50	3,500.00	2,168.50
Uniforms & Awards	618.91	6,381.90	1,500.00	(4,881.90)
Copier Lease	0.00	324.68	500.00	175.32
Waste Disposal	136.82	1,617.67	2,500.00	882.33
Donations & Public Relations	0.00	7,043.28	1,000.00	(6,043.28)
Oysterfest Expenses	0.00	20,616.77	1,000.00	(19,616.77)
Interest	0.00	75.48	100.00	24.52
Other Expense	0.00	741.75	500.00	(241.75)
Capital Outlay - Bunker Gear	0.00	25,039.04	25,000.00	(39.04)
Capital Outlay - Hose	0.00	2,420.36	5,000.00	2,579.64

NO ASSURANCE PROVIDED

**FULTON VOLUNTEER FIRE DEPARTMENT
OPERATING FUND - BUDGET STATEMENT
Schedule 1**

	1 Month Ended June 30, 2022 Actual	12 Months Ended June 30, 2022 Actual	Total Annual Budget	Over Under Budget
Capital Outlay - Trucks	0.00	3,169.49	20,000.00	16,830.51
Capital Outlay - Radios	0.00	349.54	8,000.00	7,650.46
Capital Outlay - Jaws of Life	0.00	31,106.87	14,000.00	(17,106.87)
Capital Outlay - Buildings	0.00	599.99	2,000.00	1,400.01
Capital Outlay - SCBA	0.00	52,115.00	25,000.00	(27,115.00)
Computer/Software	0.00	0.00	500.00	500.00
Total Program Expenses	<u>29,635.56</u>	<u>349,418.65</u>	<u>241,600.00</u>	<u>(107,818.65)</u>
Excess Revenues Over (Under) Expenses	<u>\$ (29,435.05)</u>	<u>\$ (64,309.67)</u>	<u>\$ 159,179.00</u>	<u>\$ 223,488.67</u>

NO ASSURANCE PROVIDED



ROCKPORT VOLUNTEER FIRE DEPARTMENT

P.O. Box 1325 Rockport, TX 78381

Phone: 361-729-5392

Fax: 361-729-1268



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MEMORANDUM

TO: Vanessa Shrauner, City of Rockport City Manager
Katie Griffin, City of Rockport Director of Finance

From: Aaron Guerrero, RVFD Chief

Date: October 14, 2022

RE: Accounting of Expenditures as per Ordinance #1119, Chapter 102, Section 102-403(b)

Opening Water Tap-Capital Fund Balance

October 1, 2021 \$ 764,741

Revenues

Fire Fund	\$ 135,473
Interest	\$ 655

Expenditures

SCBA Airpacks	\$ 298,210
Radio Units	\$
Fire Equipment	\$
Truck Purchase	\$
Bank Charges	\$ 434

Ending Water Tap-Capital Fund Balance

September 30, 2022 \$ 602,225

The current balance of the Water Tap-Capital Fund, in combination with the 2021-2022 distribution, will be used to purchase Fire Apparatuses, including Fire Engines, Brush Trucks, and Rescue and Attack Trucks.

2022-2023 purchases include a grant match of approximately \$25,000 for the purchase of a Small Brush Truck in conjunction with a Texas A&M Forest Service Grant. Future purchases include the replacement of Engine 5, a 1998 Class A Pumper with a current replacement cost of \$886,000.

Rockport Volunteer Fire Department, Inc.
Statement of Financial Position
As of September 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
Assets			
Current Assets			
General Cash- Prosperity Bank	\$ 130,699.19	\$ 0.00	\$ 130,699.19
General Cash-Wells Fargo #4701	30,440.20	0.00	30,440.20
Water Tap - Edward Jones	0.00	602,224.96	602,224.96
Co. Capital Outlay - Edward Jones	0.00	251,935.95	251,935.95
Cash Donations - Edward Jones	33,786.23	0.00	33,786.23
Money Market - Edward Jones	22,948.42	0.00	22,948.42
Edward Jones Cd's	163,000.00	0.00	163,000.00
Prepaid W/C Insurance	3,963.00	0.00	3,963.00
Total Current Assets	<u>384,837.04</u>	<u>854,160.91</u>	<u>1,238,997.95</u>
Property and Equipment			
Land	750.00	0.00	750.00
Leasehold Improvements	190,659.41	0.00	190,659.41
Truck and Autos	2,580,004.69	0.00	2,580,004.69
Equipment	1,429,659.51	0.00	1,429,659.51
Less: Accumulated Depreciation	<u>(2,901,883.33)</u>	<u>0.00</u>	<u>(2,901,883.33)</u>
Net Property and Equipment	<u>1,299,190.28</u>	<u>0.00</u>	<u>1,299,190.28</u>
Other Assets			
Total Assets	<u>\$ 1,684,027.32</u>	<u>\$ 854,160.91</u>	<u>\$ 2,538,188.23</u>

See Accountants' Compilation Report

Rockport Volunteer Fire Department, Inc.
Statement of Financial Position
As of September 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable	\$ 374.00	\$ 0.00	\$ 374.00
Commerce Credit Card Payable	<u>5,259.14</u>	<u>0.00</u>	<u>5,259.14</u>
Total Current Liabilities	<u>5,633.14</u>	<u>0.00</u>	<u>5,633.14</u>
Long-Term Liabilities			
Total Liabilities	<u>5,633.14</u>	<u>0.00</u>	<u>5,633.14</u>
Net Assets			
Net Assets - Without Donor Restrictions	1,529,777.30		1,529,777.30
Net Assets - With Donor Restrictions		1,111,411.23	1,111,411.23
Current Earnings	<u>148,616.88</u>	<u>(257,250.32)</u>	<u>(108,633.44)</u>
Total Net Assets	<u>1,678,394.18</u>	<u>854,160.91</u>	<u>2,532,555.09</u>
Total Liabilities and Net Assets	<u><u>\$ 1,684,027.32</u></u>	<u><u>\$ 854,160.91</u></u>	<u><u>\$ 2,538,188.23</u></u>

See Accountants' Compilation Report

Rockport Volunteer Fire Department, Inc.
Statement of Activities- Combined
For the One Month and Nine Months Ended September 30, 2022

	1 Month Ended		9 Months Ended
	September 30, 2022		September 30, 2022
	<u>Actual</u>		<u>Actual</u>
Income			
Donations	\$ 85,586.40	\$	107,130.39
Dues and Fines	312.00		312.00
Oysterfest	0.00		46,831.00
Interest Income	1,290.43		2,983.22
Revenue- City of Rockport	0.00		73,710.00
Revenue- Aransas County	0.00		35,766.75
City of Rockport Janitorial Supplement	325.00		2,925.00
Forest Service Commission Grant	0.00		1,000.00
Other Grant Revenue	0.00		50,000.00
Aransas County- Capital Grant	0.00		39,956.00
Total Sales	87,513.83		360,614.36
	87,513.83		360,614.36
Gross Profit	87,513.83		360,614.36
Operating Expenses			
Vehicle Fuel and Oil	1,436.27		13,104.16
Bunker Gear R&M	0.00		102.90
Fire Equipment R&M	1,169.63		7,495.49
Radio R&M	0.00		1,981.25
Station Repairs and Maint	83.37		14,205.74
Janitorial Services	1,320.00		9,270.00
Vehicle Insurance	0.00		22,017.00
Workers Compensation Insurance	(8,074.25)		(2,463.23)
Death Contributions	0.00		65.92
Dues and Subscriptions	0.00		4,821.04
Legal and Professional	395.00		4,875.11
Postage	0.00		641.77
Training	800.00		2,985.00
Drill Payment	14,094.00		14,094.00
Telephone and Internet	632.48		2,924.89
Electricity	0.00		7,219.20
Water, Sewage and Garbage	566.36		5,315.84
Office Supplies	38.50		257.46
Station Supplies	0.00		408.30
Uniforms, Badges and T-Shirts	454.00		39,704.39
Foam and Firefighting Supplies	0.00		7,011.86
Fire Education Supplies	0.00		185.09
Bank Fees	0.00		3.00

See Accountants' Compilation Report

Rockport Volunteer Fire Department, Inc.
Statement of Activities- Combined
For the One Month and Nine Months Ended September 30, 2022

	1 Month Ended	9 Months Ended
	September 30, 2022	September 30, 2022
	<u>Actual</u>	<u>Actual</u>
Fundraising Supplies	5,309.60	45,443.09
Rent	500.00	4,500.00
Awards and Ceremonies	0.00	4,326.72
Depreciation Expense	15,025.09	135,225.81
Officer Allowance	5,370.00	5,370.00
Meals	127.68	2,206.67
Gifts and Donations	0.00	265.98
Engine 1 R and M	0.00	22,252.21
Engine 2 R and M	1,058.87	28,306.15
Engine 3 R and M	0.00	25,048.46
Engine 4 R and M	0.00	11,951.33
Engine 5 R and M	0.00	3,115.00
Ladder 1 R and M	0.00	4,495.01
Attack 1 R and M	0.00	1,777.23
Brush Truck 1 R and M	0.00	3,071.01
Brush Truck 2 R and M	319.43	6,953.44
Brush Truck 4 R and M	4,479.49	5,755.71
Wrecker 1 R and M	0.00	678.36
Wrecker 2 R and M	0.00	1,160.34
Rehab R and M	0.00	1,105.15
Model T R and M	0.00	13.95
Total Operating Expenses	45,105.52	469,247.80
Operating Income (Loss)	42,408.31	(108,633.44)
Net Income (Loss)	\$ 42,408.31	\$ (108,633.44)

See Accountants' Compilation Report

Rockport Volunteer Fire Department Annual Financial Summary



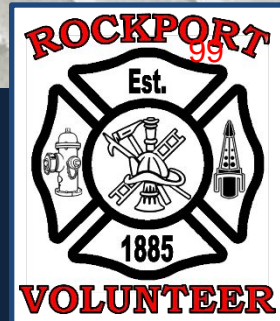


Fire Chief

Aaron Guerrero

Assistant Fire Chief

Roy Laird



Staffed with 44 volunteers

30 Firefighters

7 Life Members

7 Fire Corp



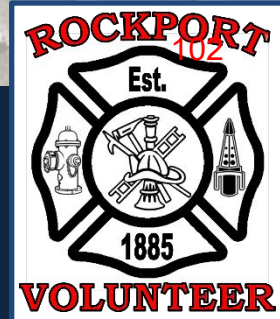
Vital Services Provided:

- Fire Protection
 - Structures
 - Wildland and Grass
 - Vehicle
- Search and Rescue
- Fire Education
- Fire Prevention





RVFD Provides Services to:
10,330 residents
100,000 visitors
7,165 residential dwellings
within 19 square land miles



2021 Response Volume:

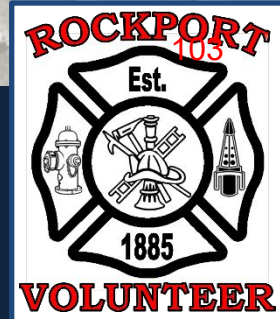
536 TOTAL CALLS

912 Apparatus Hours

2685 Volunteer hours

172,369 Gallons of Water

154 Gallons of Foam



2021 Response Volume: 536 TOTAL CALLS

216 Fires

42 Residential Structures

8 Business & Institutional

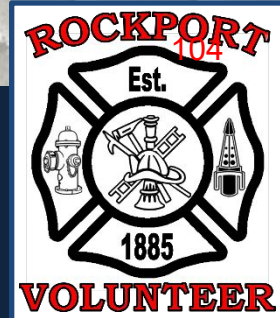
15 Vehicle Fires

73 Brush/Tree/Grass Fires

1 Marine Fire

77 Other Fires





2021 Response Volume: 536 TOTAL CALLS (cont)

54 Rescue Calls

8 Hazardous Calls

61 Controlled Burns

30 EMS Assist

149 Alarm Calls

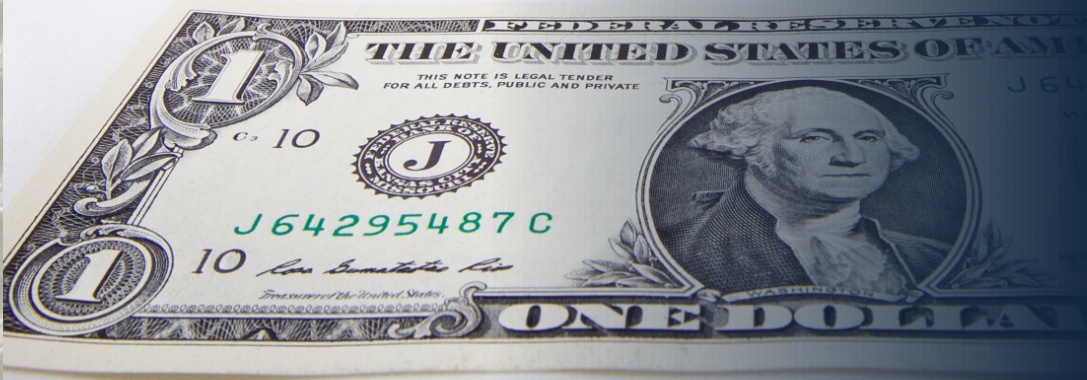
3 "Smell of"

14 Other Assistance

1 False Call

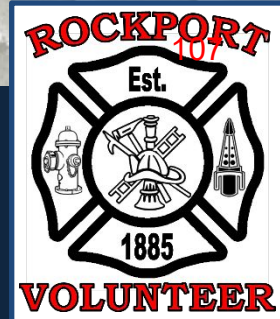


City of Rockport's
contribution to the RVFD
Annual Payment of \$94k
Annual Fire Fund Capital
Contribution ~\$135K





The background of the slide is a photograph of the interior of a fire truck. A dark grey seat with a 'SPARTAN' logo is visible. A red fire hose is coiled on the left, and various equipment and cables are visible in the center. The image is dark and serves as a backdrop for the text.
$$\begin{array}{r} \text{Operating Expense} \\ + \\ \text{Personnel Cost} \\ + \\ \text{Capital Equipment Expense} \\ \hline \text{Total RVFD Value} \end{array}$$



\$424,142

+

\$2,380,000

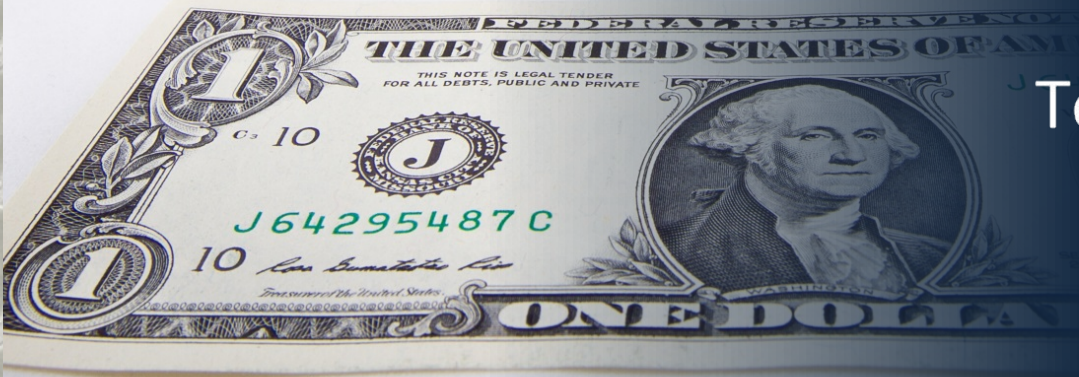
+

\$3,316,500

\$6,120,642

Total Annual Value of RVFD*

Savings of \$854 per residence





Thank You City of
Rockport for supporting
the Rockport Volunteer
Fire Department

Questions?



CITY COUNCIL AGENDA

Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 14

Deliberate and act on a first reading of an Ordinance granting a Conditional Use Permit (CUP) to allow the use of a manufactured home on the property zoned R1 (1st Single Family Dwelling District), located at 157 Kluge Trail; also known as McCombs Subdivision, part of Lots 55 & 56, being 3.494 acres, City of Rockport, Aransas County, Texas; subject to compliance with the conditions stated within this Ordinance, as well as those stipulated in the City of Rockport Code of Ordinances; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

SUBMITTED BY: Carey Dietrich / Asst Director Building & Development/Community Planner

APPROVED FOR AGENDA: VS

BACKGROUND: Property owner, Richard Kretschmann, states their home located at 157 Kluge Trail was destroyed by fire earlier in the year and they moved a manufactured home onto the property to reside in while rebuilding their dwelling but was not aware of the zoning regulations. Mr. Kretschmann is requesting a four (4) year allowance for the use of the manufactured home.

A public notice regarding this item was published in *The Rockport Pilot* in the Saturday, October 1, 2022, edition and mailed out to seven (7) property owners within a 200-foot radius of the property. City Council held a Public Hearing on the matter on Tuesday, September 27, 2022, which was published in *The Rockport Pilot* on Saturday, September 3, 2022. Two letters For and none Against the request had been received at time of Planning & Zoning Commission Public Hearing.

Please see the accompanying zoning change request application and Section 118-23 of Code of Ordinances for detail information.

FISCAL ANALYSIS: N/A

RECOMMENDATION: Planning & Zoning Commission, by unanimous vote of approval, recommends Council approve the first reading of an Ordinance granting a Conditional Use Permit (CUP) to allow the use of a manufactured home on the property, while the property owners rebuild their home that was recently burned located at 157 Kluge Trail; also known as McCombs Subdivision, part of Lots 55 & 56, being 3.494 acres, City of Rockport, Aransas County, Texas; currently zoned R-1 (1st Single Family Dwelling District) with an allowance of one (1) year with a review of the CUP at the end of the year to determine if progress made warrants an extension of the CUP. Length of an extension to be determined at time of review.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF A MANUFACTURED HOME ON THE PROPERTY ZONED R1 (1ST SINGLE FAMILY DWELLING DISTRICT), LOCATED AT 157 KLUGE TRAIL; ALSO KNOWN AS MCCOMBS SUBDIVISION, PART OF LOTS 55 & 56, BEING 3.494 ACRES, CITY OF ROCKPORT, ARANSAS COUNTY, TEXAS; SUBJECT TO COMPLIANCE WITH THE CONDITIONS STATED WITHIN THIS ORDINANCE, AS WELL AS THOSE STIPULATED IN THE CITY OF ROCKPORT CODE OF ORDINANCES; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an application for a Conditional Use Permit was received in the office of the Building Department, Rockport, Texas; and

WHEREAS, On August 30, 2022, for City Council, and September 27, 2022, for Planning & Zoning Commission, notice was posted on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass and on the City's webpage www.cityofrockport.com; and

WHEREAS, on September 9, 2022, and September 30, 2022, notice was mailed to affected property owners within 200' of subject property; and

WHEREAS, on September 3, 2022, the City caused to be published "Notice of Joint Public Hearing" and on October 1, 2022, the City caused to be published "Notice of Public Hearing" in the official newspaper of the City notifying area residents and the public in general to participate and make their views known regarding this request; and

WHEREAS, on September 27, 2022, at 6:30 p.m., the Rockport City Council did hold a Public Hearing; and

WHEREAS, on October 17, 2022, at 6:30 p.m., the Planning & Zoning Commission did hold a Public Hearing; and

WHEREAS, on October 17, 2022, the Planning & Zoning Commission did meet and said Commission by unanimous vote of approval, recommends Council to accept and approve this request for a Conditional Use Permit (CUP) with an allowance of one (1) year with a review of the CUP at the end of the year to determine if progress made warrants an extension of the CUP. Length of an extension to be determined at time of review.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT TEXAS:



JOINT PUBLIC HEARING
Rockport City Council
and
Planning & Zoning Commission

NOTICE is hereby given that the Rockport City Council and the Planning & Zoning Commission will hold a Joint Public Hearing on Tuesday, September 27, 2022, at 6:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request for a Conditional Use Permit to allow the use of a manufactured home on the property, while they rebuild their home that was recently burned, located at 157 Kluge Trail; also known as McCombs, part of Lots 55 & 56, being 3.494 acres, City of Rockport, Aransas County, Texas and currently zoned R-1 (1st Single Family Dwelling District).

Members of the public can view the meeting remotely via live stream at the address that will be provided on the City Council Agenda of September 27, 2022, and posted on the City's website www.cityofrockport.com.

Public participation is valued and citizens wishing to express their views during the Joint Public Hearing can electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation>, or if attending the meeting in person register at the meeting before the meeting begins. Using the same form, citizens can also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The Mayor will read the comments and they will be summarized in the minutes of the meeting.

The City encourages citizens to participate and make their views known at this Joint Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

POSTED the 30th day of August 2022, on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, and on the website www.cityofrockport.com.

PUBLISHED in *The Rockport Pilot* in the Saturday, September 3, 2022, Edition, in accordance with the City of Rockport Code of Ordinances.

CITY OF ROCKPORT, TEXAS


 Teresa Valdez, City Secretary



PUBLIC HEARING

Planning & Zoning Commission

NOTICE is hereby given that the Planning & Zoning Commission will hold a Public Hearing on Monday, October 17, 2022, at 5:30 p.m., at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, to consider a request for a Conditional Use Permit to allow the use of a manufactured home on the property, while they rebuild their home that was recently burned, located at 157 Kluge Trail; also known as McCombs, part of Lots 55 & 56, being 3.494 acres, City of Rockport, Aransas County, Texas and currently zoned R-1 (1st Single Family Dwelling District).

Members of the public can view the meeting remotely via live stream at the address that will be provided on the Planning & Zoning Commission Agenda of October 17, 2022, and posted on the City's website www.cityofrockport.com.

Public participation is valued and citizens wishing to express their views during the Joint Public Hearing can electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockport.seamlessdocs.com/f/CouncilCitizenParticipation>, or if attending the meeting in person register at the meeting before the meeting begins. Using the same form, citizens can also provide written comments to the Community Planner by 4:00 p.m. on the day of the meeting. The Chair will read the comments and they will be summarized in the minutes of the meeting.

The City encourages citizens to participate and make their views known at this Public Hearing. For further information on this request, please contact the Building Department at (361) 790-1125.

POSTED the 27th day of September 2022, on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, and on the website www.cityofrockport.com.

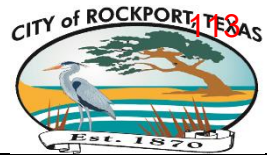
PUBLISHED in *The Rockport Pilot* in the Saturday, October 1, 2022, Edition, in accordance with the City of Rockport Code of Ordinances.

CITY OF ROCKPORT, TEXAS


Teresa Valdez, City Secretary

STAFF REPORT

Building & Development Services | Carey Dietrich, Community Planner
 2751 SH 35 Bypass, Rockport, TX 78362
 Phone: (361) 790-1125, x. 226 | Email: communityplanner@cityofrockport.com

**PROPERTY ADDRESS/LOCATION**

157 Kluge Tr

APPLICANT/PROPERTY OWNER

Richard Kretschmann, Owner

PUBLIC HEARING DATE

CC - Tuesday, September 27, 2022
 P&Z - Monday, October 17, 2022

P&Z DATE

Monday, October 17, 2022

CITY COUNCIL DATE(S)

1st Reading - Tuesday, October 25, 2022
 2nd Reading - Tuesday, November 8, 2022

BRIEF SUMMARY OF REQUEST

Property owner Richard Kretschmann is seeking approval for a Conditional Use Permit (CUP) in order to allow the use of a manufactured home (MH) on his property while they reconstruct their home that was recently burned. The MH is currently set up on the property as Mr. Kretschmann states they were not aware they needed a CUP in order to reside in the MH while they rebuild.

A public notice regarding this item was published in The Rockport Pilot in the Saturday, September 3, 2022, edition and mailed out to Seven (7) property owners within a 200-foot radius of the property. No letters For or Against the request have been received at time of PH. City Council held a Public Hearing on the matter on Tuesday, September 27, 2022 which was published in The Rockport Pilot on Saturday, September 3, 2022. Two letters For and none Against the request had been received at time of P&Z PH.



MAP SOURCE: Pictometry

EXISTING ZONING	EXISTING LAND USE	SURROUNDING ZONING & LAND USE	SITE IMPROVEMENTS	SIZE OF PROPERTY
R-1 (1 st Single Family Dwelling District)	Previously Single Family Residential Dwelling	N – R-1 (1 st Single Family Dwelling District) with SFD S - R-1 (1 st Single Family Dwelling District) with SFD E – R-1 (1 st Single Family Dwelling District) vacant land W – Not in City Limits	Manufactured Home moved onto property	3.494 acres

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

COMPATIBILITY with the ZONING ORDINANCE

There can be no future development without approval of the CUP.

The Current Future Land Use Map suggests Residential Use

PROPERTY HISTORY

Applicant states the single family dwelling was destroyed by fire on February 2, 2022. A Manufactured Home (MH) was placed on the property in April of 2022 with the intent to repair/remodel the MH to provide a home for the family while rebuilding the single family dwelling. Applicant requests a CUP for four (4) years

ATTACHMENTS
(CIRCLE)

SUBMITTED PLANS

PUBLIC HEARING PETITION/
APPLICATION FORM

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS

OTHER (DESCRIBE)



**CITY OF ROCKPORT
ZONING AND LAND DEVELOPMENT APPLICATION**

INSTRUCTION: Please fill out completely. If more space is needed, attach additional pages. Please print or use typewriter.

- A. REQUESTING: Rezoning [] Conditional Permit [☒]
Planned Unit Development (P.U.D.) by Conditional Permit []
- B. ADDRESS AND LOCATION OF PROPERTY 157 Kluge Trl
Rockport, TX, 78382
- C. CURRENT ZONING OF PROPERTY: R1
- D. PRESENT USE OF PROPERTY: None
- E. ZONING DISTRICT REQUESTED: _____
- F. CONDITIONAL USE REQUESTED: ☒
- G. LEGAL DESCRIPTION: (Fill in the one that applies)
- Lot or Tract McCombs Lot 55 + 56 Block _____
 - Tract _____ of the _____
Survey as per metes and bounds (field notes attached)
 - If other, attach copy of survey or legal description from the Records of Aransas County or Appraisal District.
- H. NAME OF PROPOSED DEVELOPMENT (if applicable) _____
- I. TOTAL ACREAGE OR SQ. FT. OF SITE(S): 3.494 acres
- J. REASON FOR REQUEST AND DESCRIPTION OF DEVELOPMENT:
(Please be specific)
- MANUFACTURED HOME RK
Need electricity permit for trailer on the
property while rebuilding dwelling that
was destroyed during a structure fire.
for 4 years.

K. OWNER'S NAME: (Please print) Richard J. Kretschmann
 ADDRESS: 157 Kluge Trl
 CITY, STATE, ZIP CODE: Rockport, TX, 78382
 PHONE NO 830-708-7709

L. REPRESENTATIVE: (If Other Than Owner) _____
 ADDRESS: _____
 CITY, STATE, ZIP CODE: _____
 PHONE NO _____

NOTE: Do you have property owner's permission for this request?
 YES ☒ NO ☐

M. FILING FEE:

REZONING	\$150.00 + \$10.00 PER ACRE
PLANNED UNIT DEVELOPMENT	\$200.00 + \$10.00 PER ACRE
P.U.D. REVISION	\$200.00 + \$10.00 PER ACRE
CONDITIONAL PERMIT	\$150.00 + \$10.00 PER ACRE

(Make check payable to the City of Rockport)

- Submit application and filing fee to the Department of Building & Development, City of Rockport; 2751 S.H. 35 Bypass, Rockport, Texas 78382.

Signed: _____
 (Owner or Representative)

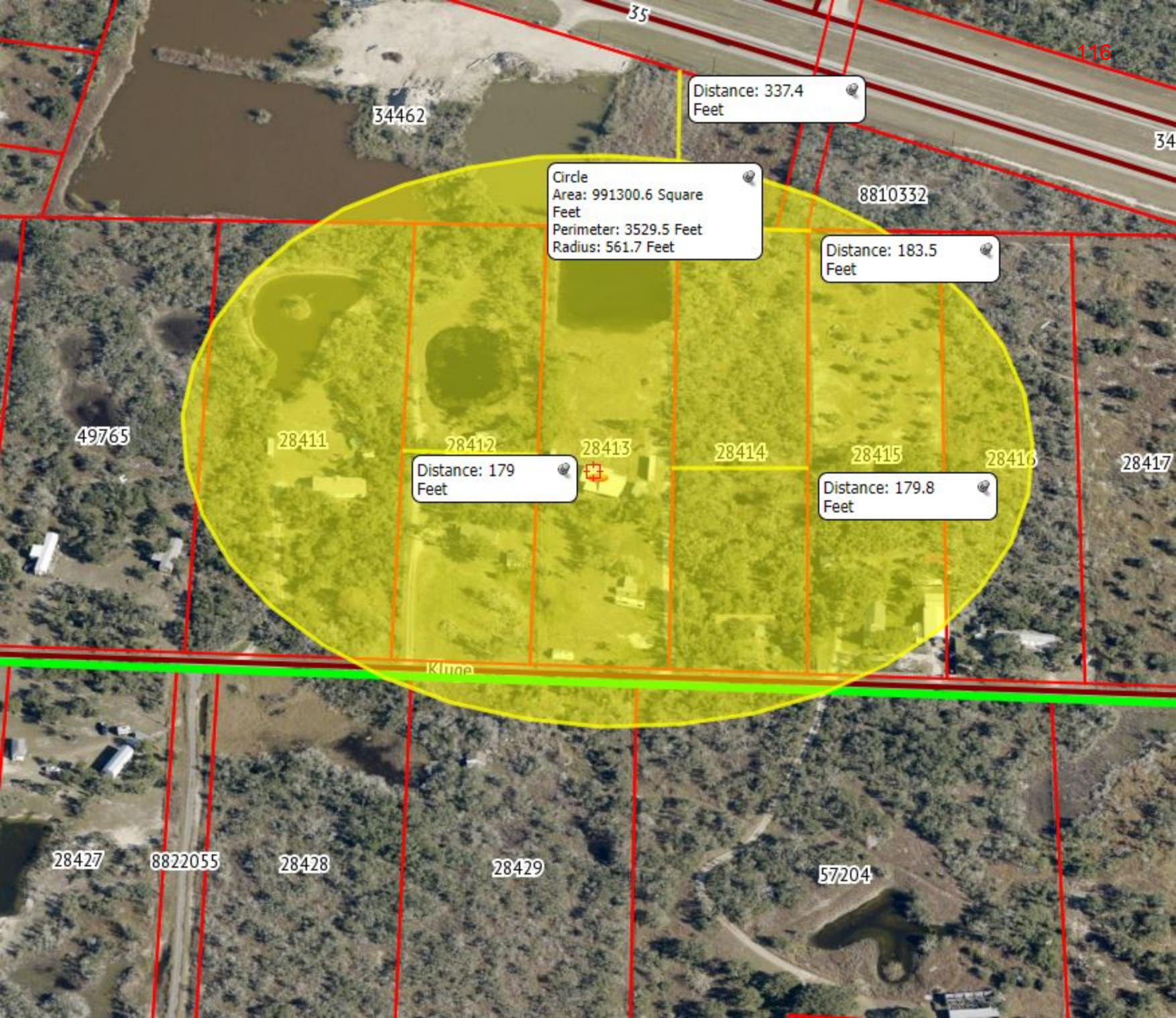
(FOR CITY USE)

Received by: CO Date: 8/24/22 Fees Paid: \$ 190.00/xx

Submitted Information (____ accepted) (____ rejected) by: _____

If rejected, reasons why: _____

Receipt No. _____



34462

Distance: 337.4 Feet

Circle
Area: 991300.6 Square Feet
Perimeter: 3529.5 Feet
Radius: 561.7 Feet

8810332

Distance: 183.5 Feet

49765

28411

28412

28413

28414

28415

28416

28417

Distance: 179 Feet

Distance: 179.8 Feet

Klinge

28427

8822055

28428

28429

57204

ZONING MAP EXHIBIT



FUTURE LAND USE MAP EXHIBIT



City of Rockport Municipal Council/Zoning Board
 2751 SH 35 Bypass
 Rockport, TX 78382

To Whom It May Concern,

Re: Granting permission for residents/neighbors living at 157 Kluge Trail, Rockport, TX, 78382 to reside in mobile home during rebuild of single-family home and for permanent placement of mobile home on the property.

It has come to my attention that my neighbors, Richard Kretschmann and his family who own the property at 157 Kluge Trail, are seeking permission to have services provided to a mobile home on their property so they can reside in it while rebuilding the previous structure that was destroyed in a fire.

I am supportive of their request to be provided occupancy and services to the mobile home. Additionally, due to their exceptional and unfortunate circumstances, I am also supportive of their desire to have the mobile home be allowed to be permanently placed on the property as mobile homes are on the majority of properties on Kluge Trail.

Sincerely,

M W BRADSON

(Print name)

M W Bradson

(Signature)

157 KLUGE TRAIL

(Address)

10-17-22

(Date)

City of Rockport Municipal Council/Zoning Board
2751 SH 35 Bypass
Rockport, TX 78382

To Whom It May Concern,

Re: Granting permission for residents/neighbors living at 157 Kluge Trail, Rockport, TX, 78382 to reside in mobile home during rebuild of single-family home and for permanent placement of mobile home on the property.

It has come to my attention that my neighbors, Richard Kretschmann and his family who own the property at 157 Kluge Trail, are seeking permission to have services provided to a mobile home on their property so they can reside in it while rebuilding the previous structure that was destroyed in a fire.

I am supportive of their request to be provided occupancy and services to the mobile home. Additionally, due to their exceptional and unfortunate circumstances, I am also supportive of their desire to have the mobile home be allowed to be permanently placed on the property as mobile homes are on the majority of properties on Kluge Trail.

Julia Nixon

(Print name)

Julia Nixon

(Signature)

149 Kluge Tr.

(Address) Rockport

Oct 17, 2022

(Date)

SECTION 1 – CONDITIONAL USE PERMIT

That, pursuant to Section 118-23 “Conditional Use Permit” (CUP), of the Rockport Code of Ordinances, a Conditional Use Permit is hereby granted to property located at 157 Kluge Trail for the purpose of allowing the use of a manufactured home while the property owners rebuild their home that was recently burned, subject to compliance with the following conditions and all applicable regulations and conditions contained in the City of Rockport Code of Ordinances:

1. Must meet requirements of the City of Rockport Code of Ordinances, including, but not limited to Chapter 118, Sec 118-20 for residential setbacks;
2. Manufactured home must meet all requirements of the HUD Manufactured Home Construction and Safety Standards;
3. Conditional Use Permit to be reviewed by the Commission to make a recommendation to Council regarding any requested extension prior to the expiration of the allowed one (1) year. Length of an extension to be determined at time of review.

SECTION 2

That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

SECTION 3

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance and the remainder of this Ordinance shall be enforced as written.

SECTION 4

That it is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 5

Any individual, firm, corporation, utility, or business entity that violates the provisions of this Ordinance shall, upon conviction, be fined as provided in Section 1-7 of the City Code.

SECTION 6

The repeal or amendment of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue or as affecting any rights of the City under any section or provisions of any ordinances in effect at the time of passage of this Ordinance.

SECTION 7

The provisions of this Ordinance shall be cumulative of all ordinances not repealed by this Ordinance and ordinances governing or regulating the same subject matter as that covered herein.

SECTION 8

This ordinance shall become effective immediately upon adoption by second and final reading.

APPROVED on first reading the ____ day of _____ 2022.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

APPROVED, PASSED and ADOPTED on second and final reading, this ____ day of _____ 2022.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 15

Hear, deliberate, and act on the process for conducting public hearings as per Section 118-26 of the Rockport Code of Ordinances.

SUBMITTED BY: Carey Dietrich / Asst Director Building & Development/Community Planner

APPROVED FOR AGENDA: VS

BACKGROUND: As you know the City of Rockport has held Joint Public Hearings for review of rezone requests and other items requiring a Public Hearing and recommendation from the Planning & Zoning Commission for many years. This creates the need for four (4) meetings for applicants to attend. Section 118-26 states:

Sec. 118-26. Amendment of the ordinance.

26.1 Procedure. The City Council may from time to time, on petition, in form and content as prescribed by the City Council, or on its own motion, amend, supplement, change, or modify by ordinance the boundaries of districts, or the regulations or restrictions herein established. Any proposed amendment, supplement, change or modification shall first be submitted to the Commission. *The Commission and City Council shall hold a public hearing, either jointly or separately.* The Commission shall then make a report and recommendation to the City Council. The City Council shall not take action until it has received the report and recommendations from the Commission.

Given that a Joint Public Hearing is not required, if we had separate Public Hearings for the Planning & Zoning Commission and City Council it would reduce the need for four (4) meetings, requiring approximately eight (8) weeks, to three (3) meetings, reducing the timeline to approximately six (6) weeks. Staff would post notice of both Public Hearings together in one posting.

Please see the accompanying Section 118-26 of Code of Ordinances for detail information.

FISCAL ANALYSIS: N/A

RECOMMENDATION: The Planning & Zoning Commission by unanimous vote of approval makes recommendation to City Council regarding the process for conducting public hearings as per Section 118-26 of the Rockport Code of Ordinances to discontinue holding Joint Public Hearings and allow both the City Council and the Planning & Zoning Commission to hold separate public hearings. Although there will no longer be need for Planning & Zoning Commission members to attend a Joint Public Hearing, there will be at least one (1) member available for comments at each City Council meeting.

26.1 *Procedure.* The City Council may from time to time, on petition, in form and content as prescribed by the City Council, or on its own motion, amend, supplement, change, or modify by ordinance the boundaries of districts, or the regulations or restrictions herein established. Any proposed amendment, supplement, change or modification shall first be submitted to the Commission. The Commission and City Council shall hold a public hearing, either jointly or separately. The Commission shall then make a report and recommendation to the City Council. The City Council shall not take action until it has received the report and recommendations from the Commission. Notice of required hearings shall be in accordance with state law. If the Commission does not make its report within thirty (30) days, it shall be considered to have made a report approving the proposed amendment, supplement, modification or change. Notice of such hearings shall be published in the official paper or a paper of general circulation at least one time. Such hearing shall not be held earlier than fifteen (15) days from the date of publication of such notice.

26.2 *Twenty Percent Rule.* If a protest against such proposed amendment, supplement, change or modification shall be presented to the City Secretary, duly signed and acknowledged by the owners of twenty percent or more, either of the area of lots or land immediately adjoining the same extending 200 feet therefrom, such amendment, supplement, change or modification shall not become effective except by favorable vote of three-fourths of the members of the City Council.

26.3 *Fees.* Before any action shall be taken as provided in this article, the applicant for such action shall pay the fees prescribed in the Rockport Zoning and Platting Fee Ordinance.

(Ord. No. 1027, art. 26, 4-9-96)

CITY COUNCIL AGENDA

Regular Meeting: Tuesday, October 25, 2022

AGENDA ITEM: 16

Deliberate and act on a Resolution creating and appointing members to the Charter Review Commission; providing a charge to the Commission; establishing a term for the Commission; engaging professionals for assistance; adopting repealer and severability clauses; and establishing an effective date.

SUBMITTED BY: City Secretary Teresa Valdez

APPROVED FOR AGENDA: VS

BACKGROUND: The City's Home Rule Charter states:

Sec. 12.15 Charter Review Commission

- 1) The City Council, as hereafter provided, shall appoint, a Charter Review Commission of five (5) citizens of the City which shall:
 - a) Inquire into the operation of the City government under the Charter and determine whether any provisions require revision. To this end, public hearings may be held. The Commission may compel the attendance of any officer or employee of the City and require submission of any City records it deems necessary to conduct the hearings;
 - b) Propose any recommendation(s) it deems desirable to insure compliance with the Charter by the government;
 - c) Propose amendments to the Charter to improve the effective application to current conditions; and
 - d) Report its findings and present its recommendations, if any, to the City Council.
- 2) The City Council shall receive and have posted at a place convenient to the public in the City Hall any report presented by the Commission; shall consider any recommendations made, may order any amendments suggested to be submitted to the voters of the City in the manner provided by Chapter 9, V.T.C.A., Local Government Code as now written or hereafter amended.
- 3) The term of office of the Commission shall be for not more than six (6) months, at the end of which time a report shall be presented to the City Council and all records of proceedings of the Commission shall be filed with the City Secretary and become a public record.
- 4) A Commission contemplated by this action shall be appointed by the City Council no less than every five (5) years subsequent to the date of the last charter amendment election held by the City.

The last Charter Review Commission was organized on November 5, 2008, and the review of the Charter did not result in a Charter Amendment Election. The last Charter Amendment Election was May 2004.

City Manager Vanessa Shrauner suggested each Council Member recommend a citizen to serve on the Commission from their respective Ward. The recommendations are as follows:

Council Member Jackson – Ward 1: Mike Miller

Council Member Hale – Ward 2: Diedra Amaya

Council Member Brundrett – Ward 3: T. Mark Wagnon

Mayor Pro-Tem Hattman – Ward 4: Donna Townsend

Mayor Jayroe – At Large: Thomas J. Blazek

FISCAL ANALYSIS: N/A

RECOMMENDATION: Staff recommends Council approve the Resolution, as presented with the appointment of the citizens as recommended by City Council.

RESOLUTION NO. 2022-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS, REGARDING THE CREATION AND APPOINTMENT OF A CHARTER REVIEW COMMISSION; PROVIDING A CHARGE FOR THE COMMISSION; APPOINTING MEMBERS TO THE COMMISSION; REQUIRING A PUBLIC HEARING; ESTABLISHING A TERM FOR THE COMMISSION; ENGAGING PROFESSIONALS FOR ASSISTANCE; ADOPTING A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Rockport originally adopted its Home Rule Charter on April 12, 1983; and

WHEREAS, amendments to the Charter were adopted on May 23, 1989, January 18, 1992, May 7, 1994, May 7, 1999, and May 2004; and

WHEREAS, the last Charter Review Commission was organized on November 5, 2008; and

WHEREAS, the City Council seeks to review its charter to determine if any updates are needed, recommended, or desired; and

WHEREAS, the City Council, pursuant to § 12.15 of the City Charter, may appoint a Charter Review Commission of five citizens of the City; and

WHEREAS, the City Council hereby seeks to appoint a Charter Review Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT:

SECTION 1. FINDINGS INCORPORATED. The City Council finds the statements made in the preamble are true and correct and incorporated them into the body of this Resolution as if fully stated herein.

SECTION 2. CHARGE OF COMMISSION. A Charter Review Commission is hereby created in order to:

- (a) Inquire into the operation of the City government under the Charter and determine whether any provisions require revision. The Commission may compel the attendance of any officer or employee of the City and require submission of any City records it deems necessary to conduct the hearings;
- (b) Propose any recommendation(s) it deems desirable to insure compliance with the Charter by the government;
- (c) Propose amendments to the Charter to improve the effective application to current conditions; and

- (d) Report its findings and present its recommendations, if any, to the City Council prior to the expiration of the Charter Review Commission.

SECTION 3. POSITIONS. The City hereby appoints the following five (5) citizens to the City's Charter Review Commission who meet all requirements for eligibility under Charter §§ 9.01 and 12.15:

1. _____
2. _____
3. _____
4. _____
5. _____

The City Council may remove any member at any time for any reason. The City Council may fill any vacancies on the Charter Review Commission at any time without the need for a resolution or ordinance.

SECTION 4. PUBLIC HEARINGS. In performance of its duties described above, the Charter Review Commission shall have at least one public hearing prior to submission of its final report to the City Council.

SECTION 5. TERM. The Charter Review Commission shall expire on April 25, 2023, which is six months from the appointment as required by Rockport Charter § 12.15.

SECTION 6. LEGAL SERVICES. The City hereby engages the law firm of Messer Fort and McDonald, PLLC to assist the Charter Review Commission in its efforts and as needed in the future.

SECTION 7. REPEALER. Any prior Resolution of the City Council in conflict with the provisions contained in this Resolution are hereby repealed and revoked.

SECTION 8. SEVERABILITY. Should any part of this Resolution be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

SECTION 9. EFFECTIVE DATE. This Resolution shall take effect immediately from and after its passage.

PASSED and APPROVED this 25th day of October 2022.

Tim Jayroe, Mayor

ATTEST:

Teresa Valdez, City Secretary

CITY OF ROCKPORT
 2751 State Highway 35 Bypass
 Rockport, TX 78382
 361-729-2213

**APPLICATION FOR
 BOARD OR COMMISSION APPOINTMENT**

Check area of Interest:

- | | |
|---|---|
| ☐ Keep Rockport Beautiful Advisory Board (suspended) | ☐ Park and Leisure Services Advisory Board |
| ☐ Planning and Zoning Commission | |
| ☐ Rockport Heritage District Board (suspended) | ☐ Tree & Landscape Committee |
| ☐ Zoning Board of Adjustment/Building Standards Commission | ☒ Charter Review Commission |

Name: Mike Miller Age (Optional): _____
 Home Address: 404 S AUSTIN ST Ward No: 7
 Home Phone: [REDACTED] Work Phone: _____
 Business Address: 404 S AUSTIN ST
 E-mail Address: [REDACTED]
 Resident of City for 3 years Voter Registration No. _____
 Occupation: BUSINESS OWNER
 Education: B.S., B.A.
 Special Knowledge or Experience Applicable to City Board or Commission Function: *(attach additional information if needed)*

- | | |
|--|--|
| ☐ Banking/Finance | ☒ Business Development |
| ☐ Building/Construction | ☒ Promotion/Marketing |
| ☐ Real Estate/Development | ☐ Manufacturing/Industrial Operations |
| ☐ Industrial Training | ☐ Law/Contract Administration |

Other Information (civic activities, etc.) _____

I have attended one or more meetings of the board or commission for which I have applied:

☐ Yes ☒ No

Date: 10-19-22 Signature: [Signature]

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE

ALL INFORMATION MUST BE FURNISHED IN ORDER TO BE CONSIDERED

Email to: tvaldez@cityofrockport.com

CITY OF ROCKPORT
 2751 State Highway 35 Bypass
 Rockport, TX 78382
 361-729-2213

**APPLICATION FOR
 BOARD OR COMMISSION APPOINTMENT**

Check area of Interest:

- | | |
|---|--|
| ☐ Keep Rockport Beautiful Advisory Board (suspended) | ☐ Park and Leisure Services |
| ☐ Planning and Zoning Commission | ☐ Advisory Board |
| ☐ Rockport Heritage District Board (suspended) | ☐ Tree & Landscaping |
| ☐ Zoning Board of Adjustment/Building Standards Commission | ☐ Committee |

Name: Diedra Amaya Age (Optional): 43

Home Address: 101 Windcrest Lane Ward No: 2

Home Phone: [REDACTED] Work Phone:

Business Address:

E-mail Address: [REDACTED]

Resident of City for 1 years Voter Registration No. 2810579064

Occupation: Retired US Navy

Education: AA with continuing BA in Computer Information Science

Special Knowledge or Experience Applicable to City Board or Commission Function: Navy; appointed Cmd Morale & Welfare Committee Dir, Elected CPO Treasurer 8yrs/4 cmds, led Navy region planning heritage events, Sr Enlisted Ops Dept & Maint Mgr revising Navy instructions

- | | |
|--|--|
| ☐ Banking/Finance | ☐ Business Development |
| ☐ Building/Construction | ☐ Promotion/Marketing |
| ☐ Real Estate/Development | ☐ Manufacturing/Industrial Operations |
| ☐ Industrial Training | ☐ Law/Contract Administration |

Other Information (civic activities, etc.)

I am replying to posting for Charter Review Committee for Ward 2. I have viewed City Counsel Meetings when made available online.

I have attended one or more meetings of the board or commission for which I have applied:

☒ **Yes** ☐ **No**

Date: 10-17-2022

Signature: _____

eSigned via SeamlessDocs.com

Key: a6bc335dc6ee4613d72918534100c2b4

ALL INFORMATION MUST BE FURNISHED IN ORDER TO BE CONSIDERED

Email any questions to: citysec@cityofrockport.com

CITY OF ROCKPORT
2751 State Highway 35 Bypass
Rockport, TX 78382
361-729-2213

Received October 18 2022

APPLICATION FOR
BOARD OR COMMISSION APPOINTMENT

Check area of Interest:

- | | |
|---|---|
| ☐ Keep Rockport Beautiful Advisory Board (suspended) | ☐ Park and Leisure Services |
| ☐ Planning and Zoning Commission | ☐ Advisory Board |
| ☐ Rockport Heritage District Board (suspended) | ☐ Tree & Landscape |
| ☐ Zoning Board of Adjustment/Building Standards Commission | ☒ Committee |
| | ☒ Charter Review Commission |

Name: T. MARK WINGGON Age (Optional): _____
Home Address: 1030 W. Austin St Ward No: 3
Home Phone: [REDACTED] Work Phone: [REDACTED]
Business Address: 2902 Taylor Blvd Suite 205
E-mail Address: [REDACTED]
Resident of City for 21 years Voter Registration No. 1008090044
Occupation: Attorney at law
Education: Texas Tech - Accounting BBA; Law JD
Special Knowledge or Experience Applicable to City Board or Commission Function: *(attach additional information if needed)*

- | | |
|--|---|
| ☐ Banking/Finance | ☐ Business Development |
| ☐ Building/Construction | ☐ Promotion/Marketing |
| ☐ Real Estate/Development | ☐ Manufacturing/Industrial Operations |
| ☐ Industrial Training | ☒ Law/Contract Administration |

Other Information (civic activities, etc.) Former Alderman Town of Fulshear

I have attended one or more meetings of the board or commission for which I have applied:

☐ Yes ☒ No

Date: 10/17/22

Signature: [Signature]

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE

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Email to: tvaldez@cityofrockport.com

CITY OF ROCKPORT
 2751 State Highway 35 Bypass
 Rockport, TX 78382
 361-729-2213

**APPLICATION FOR
 BOARD OR COMMISSION APPOINTMENT**

Check area of Interest:

- | | |
|---|---|
| ☐ Keep Rockport Beautiful Advisory Board (suspended) | ☐ Park and Leisure Services Advisory Board |
| ☐ Planning and Zoning Commission | ☐ Tree & Landscape Committee |
| ☐ Rockport Heritage District Board (suspended) | ☒ Charter Review Commission |
| ☐ Zoning Board of Adjustment/Building Standards Commission | |

Name: DONNA TOWNSEND Age (Optional): 60
 Home Address: 439 Augusta Dr. Ward No: 4
 Home Phone: [REDACTED] Work Phone: [REDACTED]
 Business Address: 106 N. Fulton Beach Rd. Fulton TX. 78382
 E-mail Address: [REDACTED]
 Resident of City for 18 years Voter Registration No. [REDACTED]
 Occupation: Self Employed
 Education: B.S.D.
 Special Knowledge or Experience Applicable to City Board or Commission Function: (attach additional information if needed)
Business Owner / Pass Chairman of the Chamber

☒ Banking/Finance	☒ Business Development
☐ Building/Construction	☒ Promotion/Marketing
☒ Real Estate/Development	☐ Manufacturing/Industrial Operations
☒ Industrial Training	☐ Law/Contract Administration

Other Information (civic activities, etc.) _____

I have attended one or more meetings of the board or commission for which I have applied:

☐ Yes ☒ No

Date: 10/18/22 Signature: Donna Townsend

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE

ALL INFORMATION MUST BE FURNISHED IN ORDER TO BE CONSIDERED

Email to: tvaldez@cityofrockport.com

RECEIVED

OCT 18 2022

CITY SECRETARY

CITY OF ROCKPORT
2751 State Highway 35 Bypass
Rockport, TX 78382
361-729-2213

APPLICATION FOR
BOARD OR COMMISSION APPOINTMENT

Check area of Interest:

- | | |
|---|---|
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| ☐ Planning and Zoning Commission | ☐ Advisory Board |
| ☐ Rockport Heritage District Board (suspended) | ☐ Tree & Landscape |
| ☐ Zoning Board of Adjustment/Building Standards | ☐ Committee |
| Commission | ☒ Charter Review Commission |

Name: THOMAS J. BLAZEK Age (Optional): 75
Home Address: 102 ST. ANDREWS ST. Ward No: 3
Home Phone: [REDACTED] Work Phone: [REDACTED]
Business Address: [REDACTED]
E-mail Address: [REDACTED]
Resident of City for 23 years Voter Registration No. 1057499914
Occupation: RETIRED
Education: MASTERS DEGREE
Special Knowledge or Experience Applicable to City Board or Commission Function: (attach additional information if needed)
SEE ATTACHED

- | | |
|--|--|
| ☐ Banking/Finance | ☐ Business Development |
| ☐ Building/Construction | ☐ Promotion/Marketing |
| ☐ Real Estate/Development | ☐ Manufacturing/Industrial Operations |
| ☐ Industrial Training | ☐ Law/Contract Administration |

Other Information (civic activities, etc.) [REDACTED]

I have attended one or more meetings of the board or commission for which I have applied:

☐ Yes ☒ No

Date: 10/18/2022 Signature: Thomas Blazeck

RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE

ALL INFORMATION MUST BE FURNISHED IN ORDER TO BE CONSIDERED

Email to: tvaldez@cityofrockport.com

THOMAS J. BLAZEK
102 Saint Andrews Street
Rockport, Texas 78382-6967

[REDACTED]

[REDACTED]

EMPLOYMENT HISTORY AND RESPONSIBILITIES

CITY MANAGER City of Rockport, Texas, from November 1999 through January 2012. Chief Administrative Officer responsible for all day-to-day operations of the City. Selected, organized and motivated 121 full and part-time employees. Managed and directed functions which included police, municipal court, public works and utilities, parks and recreation, building and development, information technology, finance and personnel. Responsible for the annual budget which required knowledge of municipal budgeting procedures, public financing operations, municipal fund accounting and debt management. Additional duty as a senior controller of the Aransas County Emergency Operations Center. Also, Chairman, South Texas Aggregation Project; board member, Texas Chapter of the American Beach and Shore Preservation Association; board member, Rockport-Fulton Chamber of Commerce Economic Development Committee and the Tourism Development Committee.

CITY MANAGER City of Port Lavaca, Texas, from December 1997 to November 1999. Chief Executive Officer responsible for all day-to-day operations of the City. Selected, organized and motivated 99 full-time employees plus 24 part-time employees, police reserve and volunteer firefighting personnel. Managed and directed functions which included police, fire, municipal court, public works and utilities, building, finance, personnel, a 24 hour fishing pier, a recreational vehicle park, a civic center and a nautical landing marina. Responsible for the annual budget which required knowledge of municipal budgeting procedures, public financing operations, municipal fund accounting and debt management. Additional duty as a senior controller of the Calhoun County Emergency Operations Center.

CITY MANAGER City of Panhandle, Texas, from February 1991 to December 1997. Chief Administrative Officer responsible for all day-to-day operations of the City. Selected, organized and motivated 76 full-time, part-time and volunteer employees. Managed and directed functions which included police, volunteer firefighters, volunteer emergency medical service, municipal court, public works and recreation. Responsible for the annual budget which required knowledge of municipal budgeting procedures, public financing operations, municipal fund accounting and debt management. Additional duties included city secretary, municipal (election) secretary, records management officer, personnel director, planning director, finance director floodplain administrator, secretary to four boards/commissions and the City emergency management coordinator. Also, Panhandle/Carson County Airport Manager; Executive Director, Panhandle Economic Development Corporation; Director, Panhandle Chamber of Commerce, and Vice Chairman, Panhandle Regional Planning Commission (Council of Government) Regional Solid Waste Management Advisory Committee.