



City of Rockport

CITY COUNCIL REGULAR MEETING AGENDA

TUESDAY, AUGUST 25, 2026 - 5:00 PM
ROCKPORT CITY HALL
212 N LIVE OAK
ROCKPORT, TEXAS 78382

Mayor Tim Jayroe
Mayor Pro Tern (Ward 3) Brad Brundrett
Councilmember (Ward 1) Vacant

Councilmember (Ward 2) Matt Anderson
Councilmember (Ward 4) Andrea Hattman
Vanessa Shrauner, City Manager

Notice is hereby given that Rockport City Council will hold a Regular Meeting on Tuesday, August 25, 2026, at 5:00 PM. The meeting will be held in person in the Council Chambers in City Hall, 212 N. Live Oak, Rockport, Texas 78382. The live stream link to view the meeting is <https://rockporttx.portal.civicclerk.com/>.

The City Council welcomes citizen participation and comments at all City Council Meetings on an Agenda item or any subject matter.

Written comments submitted by 3:30 p.m. on the day of the meeting.

- Complete the Speaker Card - locate the card online (<https://rockporttx.gov/FormCenter/Citizen-Participation-Form-7/Citizen-Participation-Form-52>)
- Written Comments received by the deadline will be read.

Sign up in person.

- Speaker's cards are located at the entrance of the meeting room and must be delivered to the City Secretary before the meeting begins.
- Any citizen with handouts should provide them to the City Secretary before the meeting. If you wish the City Council to receive your handouts for the meeting, please provide 8 copies; if not, the City Council will receive your handouts the following day.

Rules for Citizen Participation.

- Speakers will be limited to three minutes.
- While civic public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for the Executive Session.

Notice is hereby given that other elected or appointed officials may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. No action or minutes will be taken by such in attendance.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours before this meeting. Please get in touch with the City Secretary's office at (361) 729-2213, ext. 225, or FAX (361) 790-5966 or email sgoodwin@rockporttx.gov for further information. Braille is not available.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS TO BE HEARD

Speaker participation instructions are provided in writing at the beginning of the agenda. NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting, and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042 has not been posted on the agenda.

IV. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

1. Recognition of Lieutenant Richard Page for completing the necessary training requirements to be awarded the designation of LECOP # 202 (Nathan Anderson, Police Chief)

V. CONSENT

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless pulled at the request of a member of the City Council.

2. Consider the approval of the City Council Minutes for the following meetings:
 - i. August 11, 2026, City Council Workshop
 - ii. August 11, 2026, City Council Regular Meeting (Shelley Goodwin, City Secretary)
3. Consider the approval of Resolution 2026-36R, authorizing the City Manager or her Designee to execute an agreement between the City of Rockport and the County of Aransas for Tax Assessor-Collection Services; and providing an effective date. (Robbie Sorrell, Finance Director)
4. Consider approval of the Recommendation of Award to Texas Materials Group, Inc. for the 2026 Street Rehabilitation Project. (Ryan Picarazzi, Public Works Director)
5. Consider the approval of the Hotel Occupancy Tax Grant Funding 3rd Quarter Report of the Friends of Fulton Mansion (Shelley Goodwin, City Secretary)

VI. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

6. Consider the approval of Resolution 2026-37R, approving a contract for Election Services with Elections Administrator of Aransas County for the November 3, 2026, Election; authorizing the Mayor to execute the contract; and providing an effective date. (Shelley Goodwin, City Secretary)

VII. OTHER ACTION ITEMS AND UPDATES

7. Consider the approval of an appointee to the Aransas County Appraisal District Board. (Vanessa Shrauner, City Manager)
8. Consider the approval of an action item for the expenditure of unspent bond funds. (Brittany Aguirre, Parks Director)
9. Consider the changes to the remainder of the 2026 City Council Regular Meetings:
 - i. Move the Tuesday, November 10, 2026 Regular Meeting to Monday, November 9, 2026

- ii. Cancel the Tuesday, November 24, 2026 Regular Meeting
- iii. Cancel the Tuesday, December 8, 2026 Regular Meeting (Shelley Goodwin, City Secretary)

VIII. CITY MANAGER'S UPDATE

The City Manager will report/update on activities that are occurring within the City limits. No formal action can be taken on these items at this time.

- 10. Receive the City Manager's Monthly Update (Vanessa Shrauner, City Manager)

IX. CITY COUNCIL REPORT

The City Council will report/update on activities in respective Wards, and all committee assignments. No formal action can be taken on these items at this time.

X. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to:

Note 1: Texas Government Code § 551.071, Consultation with Attorney

Note 2: Texas Government Code § 551.072, Real Property

Note 3: Texas Government Code § 551.074, Personnel Matters

Note 4: Texas Government Code § 551.076, Security

Note 5: Texas Government Code § 551.087, Economic Development Negotiations

Note 6: Texas Government Code § 551.089, IT Security

The City Council will consider the following items in Executive Session. The Council may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Council announces that the item will be considered during Executive Session.

- 11. Receive advice from the City Attorney on alternative water sources ⁽¹⁾ (Vanessa Shrauner, City Manager)

XI. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session; the City Council may take action on any item posted in the Executive Session as necessary.

XII. ADJOURN

CERTIFICATION

This is to certify that I, Shelley Goodwin, posted this Agenda at 11:15 a.m. on August 19, 2026, on the bulletin board at City Hall, 212 N. Live Oak, Rockport, Texas 79382.



Shelley Goodwin, TRMC/MMC
City Secretary



AGENDA MEMO

DEPARTMENT: Police

TO: Mayor and City Council

FROM: Nathan Anderson, Police Chief

MEETING DATE: August 25, 2026

CATEGORY: Presentation

CAPTION:

Recognition of Lieutenant Richard Page for completing the necessary training requirements to be awarded the designation of LECOP # 202

SUMMARY:

The TPCA Training Advisory Board has voted to officially bestow the professional designation of “LECOP #202, TPCA” to Lieutenant Richard Page. Upon completion of the program, the “P” changes from “Program” to “Professional”. Lieutenant Page is now an official Law Enforcement Command Officer Professional, as recognized by TPCA.

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

Presentation

ATTACHMENTS:

None

APPROVAL/REVIEW:

Nathan Anderson, Police Chief

Date: August 18, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Vanessa Shrauner, City Manager

Date: August 18, 2026



**CITY OF ROCKPORT
CITY COUNCIL BUDGET WORKSHOP #7 MINUTES
TUESDAY, AUGUST 11, 2026 - 3:00 PM
ROCKPORT CITY HALL
212 N LIVE OAK
ROCKPORT, TEXAS 78382**

City Councilmembers Present:

Mayor Tim Jayroe
Mayor Pro Tem (Ward 3) Brad Brundrett
Councilmember (Ward 2) Matt Anderson
Councilmember (Ward 4) Andrea Hattman

City Councilmembers Absent:

Councilmember (Ward 1) Vacant

City Staff Present:

Vanessa Shrauner, City Manager
Nathan Anderson, Police Chief
Ryan Picarazzi, Public Works Director
Robbie Sorrell, Director of Finance
Amanda Torres, Director of Development Services
Christie Stevens, Court Administrator
Kimberly Henry, Director of Administration
Nannette Eiland, Tourism Manager
Reagan Lauterbach, Executive Assistant/Assistant City Secretary
Shelley Goodwin, City Secretary

I. CALL TO ORDER AND ROLL CALL

Mayor Jayroe called August 11, 2026, Budget Workshop #7 to order at 3:00 p.m. and announced that a quorum was present.

II. PLEDGE OF ALLEGIANCE

Mayor Jayroe led the Pledge of Allegiance.

III. CITIZENS TO BE HEARD

No one wished to speak.

IV. BUDGET AND TAX RATE

(While this statement is required under the new legislation, it reflects last year's budget since it is too early in the process to include any FY 2026–2027 budget figures.) The City provides the following information in compliance with Texas Government Code § 551.043(c): (i) a copy of the City's proposed budget may be located on the City's home page of its website and at FY2025-2026 Budget; and (ii) Taxpayer Impact Statement – For the

median-valued homestead property a comparison of the current property tax bill in dollars pertaining to the property for the current fiscal year (“FY”), an estimate if the proposed budget is adopted for the upcoming FY, and an estimate of a balanced budget at the no-new-revenue tax rate for the upcoming FY is below:

Median-Valued Homestead Property of	\$ 338,830.00
Property Tax Bill in Dollars Current FY 2024/25	\$ 1,373.26
An estimate if the proposed budget is adopted for FY 2025/26	\$ 1,445.03
An estimate if a balanced budget is funded and adopted at the no-new-revenue tax rate for FY 2025/26	\$ 1,299.91

1. Discussion on the proposed FY 2026-2027 Budget

i. Employee Benefits (insurance)

Kimberly Henry, Director of Administration, reviewed the existing Insurance Plans with United Healthcare and stated they came in at a 39% increase. She noted they are still negotiating with Blue Cross and Blue Shield, which is a 11.28% increase.

The City Council discussed the different plans and the effects this will have on the budget.

ii. Remaining Budget Projects

Robbie Sorrell, Finance Director, and Diane Pedersen, Financial Management Analyst, presented the Budget Workshop #7 PowerPoint.

The City Council discussed the following:

- Tax Rates for surrounding Cities with Fire Departments and with Volunteer Fire Departments
- M&O Tax Rate and I&S Tax Rate
- Freeze Adjusted Tax Rates
- Debt Service
- Tax Rate Scenarios and the effects it will have on the residents
- Legislations Tax Bills
- Preliminary Tax Rate vote for the necessary completion of the different required notices

2. Receive an update on 2026 Tax Rate calculations from Tax Assessor and discuss the proposed Tax Rate.

Robbie Sorrell, Finance Director, stated this was done as part of the previous item.

3. Announcements of Budget and Tax Rate Upcoming Events:

i. September 8, 2026

Approval of Ordinances (Utility Rate, Utility Fees, and Fire Fund)

**Public Hearing on FY 2026-2027 Budget and 2026 Tax Rate
Adoption of FY 2026-2027 Budget
Adoption of 2026 Tax Rate**

Shelley Goodwin, City Secretary, stated the City is required to announce the upcoming Budget and Tax Rate adoptions, so for additional transparency these are added to the Agenda. She read the upcoming Budget and Tax Rate events.

V. ADJOURN

Motion: Upon a motion made by Mayor Pro Tem Brundrett and a second by Councilmember Anderson adjourned August 11, 2026, City Council Workshop at 3:53 p.m.

Tim Jayroe
Mayor

Shelley Goodwin, TRMC/MMC
City Secretary



**CITY OF ROCKPORT
CITY COUNCIL REGULAR MEETING MINUTES
TUESDAY, AUGUST 11, 2026 - 5:00 PM
ROCKPORT CITY HALL
212 N LIVE OAK
ROCKPORT, TEXAS 78382**

City Councilmembers Present:

Mayor Tim Jayroe
Mayor Pro Tem (Councilmember (Ward 3) Brad Brundrett
Councilmember (Ward 2) Matt Anderson
Mayor Pro Tem (Ward 4) Andrea Hattman

City Councilmembers Absent:

Councilmember (Ward 1) VACANT

City Staff Present:

Vanessa Shrauner, City Manager (Zoom)
Art Rodriguez, City Attorney
Nathan Anderson, Police Chief
Ryan Picarazzi, Public Works Director
Robbie Sorrell, Director of Finance
Kimberly Henry, Director of Administration
Shelley Goodwin, City Secretary

I. CALL TO ORDER AND ROLL CALL

Mayor Jayroe called July 28, 2026, Regular Meeting to order at 5:00 p.m. and announced that a quorum was present.

II. PLEDGE OF ALLEGIANCE

Mayor Jayroe led the Pledge of Allegiance.

III. CITIZENS TO BE HEARD

Jennifer Day spoke about Hotel Occupancy Tax and funding Christmas in the District for Rockport Cultural Art District.

IV. CONSENT

1. Consider the approval of the City Council Minutes for the following City Council Meetings:

- i. July 28, 2026, Budget Workshop #6**
- ii. July 28, 2026, Regular Meeting**

2. Consider the approval of the following Hotel Occupancy Tax Grant Funding Third Quarter Report:

- i. Texas Maritime Museum**
- ii. Rockport Cultural Arts District-Heritage Programs**
- iii. Rockport Cultural Arts District-MuralFest**
- iv. Rockport Center for the Arts**
- v. Rockport Center for the Arts-ROCC**
- vi. Rockport Little Theatre**

vii. Rockport Cultural Arts District-Christmas in the District

- 3. Consider the approval of Resolution 2026-30R, authorizing the City Council to accept the third quarter investment report for the City of Rockport; and providing an effective date.**
- 4. Consider the approval of Resolution 2026-31R authorizing the Rockport Police Department to apply for and operate a Crime Victim Notification Systems grant administered by the Office of the Governor for FY2027; and authorizing the City Manager to act as the executive officer and authorized representative in all matters pertaining to the participation in this grant program.**
- 5. Consider the approval of Resolution 2026-32R, authorizing the City Manager to accept the property damage insurance settlement stemming from Hurricane Harvey damage between the City of Rockport and Sedgwick CMA for the purpose of closing out TDEM grants; and providing an effective date.**

Motion: A motion was made by Councilmember Hattman and a second by Councilmember Anderson, to approve Consent Agenda Items 1-5, with amendments to 1.ii. The City Council took the following roll call vote:

Mayor Jayroe	aye
Mayor Pro Tem Brundrett	aye
Councilmember Anderson	aye
Councilmember Hattman	aye

The motion to approve passed unanimously; four (4) for and none (0) against

V. BUDGET AND TAX RATE ITEMS

(While this statement is required under the new legislation, it reflects last year's budget since it is too early in the process to include any FY 2026–2027 budget figures.) The City provides the following information in compliance with Texas Government Code § 551.043(c): (i) a copy of the City's proposed budget may be located on the City's home page of its website and at FY2025-2026 Budget; and (ii) Taxpayer Impact Statement – For the median-valued homestead property a comparison of the current property tax bill in dollars pertaining to the property for the current fiscal year ("FY"), an estimate if the proposed budget is adopted for the upcoming FY, and an estimate of a balanced budget at the no-new-revenue tax rate for the upcoming FY is below: Median-Valued Homestead Property of \$338,830 Property Tax Bill in Dollars Current FY 2024/25 \$ 1,373.26 An estimate if the proposed budget is adopted for FY 2025/26 \$1,445.03 An estimate if a balanced budget is funded and adopted at the no-new-revenue tax rate for FY 2025/26 \$1,299.91)

- 6. Presentation of the City Manager's proposed FY 2026-2027 Budget, In accordance with the City of Rockport Charter.**

Robbie Sorrell, Finance Director, read the City Manager's Memo from the proposed Budget. He presented the proposed Budget to the City Council on behalf of the City Manager.

- 7. Consider the approval of Resolution 2026-33R, authorizing the City Manager to take a record vote and determine an agreed-upon public meeting date on the tax rate hearing and vote which will be related to the Tax Assessor Collector to compile Rockport's required public meeting notice.**

Robbie Sorrell, Finance Director, stated Resolution 2026-33R is for the City Council to approve a proposed tax rate, so the Tax Assessor Collector can finalize the required notices. He also reviewed the reasons why not going below the No New Revenue is important.

Motion: A motion was made by Mayor Pro Tem Brundrett and a second by Councilmember Hattman, to set the proposed Tax Rate at .42675 No New Revenue and approve Resolution 2026-33R authorizing the City Manager to take a record vote and determine an agreed-upon public meeting date on the tax rate hearing and vote which will be related to the Tax Assessor Collector to compile Rockport's required public meeting notice. The City Council took the following roll call vote:

Mayor Jayroe	aye
Mayor Pro Tem Brundrett	aye
Councilmember Anderson	aye
Councilmember Hattman	aye

The motion to approve passed unanimously; four (4) for and none (0) against

8. Announcements of Budget and Tax Rate Upcoming Events:

i. September 8, 2026

Approval of Ordinances (Utility Rate, Utility Fees, and Fire Fund)

Public Hearing on FY 2026-2027 Budget and 2026 Tax Rate

Adoption of FY 2026-2027 Budget

Adoption of 2026 Tax Rate

Shelley Goodwin, City Secretary, stated the City is required to announce upcoming Budget and Tax Rate Events, so she reviewed them. She also stated it is not a requirement to put them on the agenda; however, this was done for more awareness.

VI. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

9. Consider the approval on the second and final reading on Ordinance 2018, amending the City of Rockport Code of Ordinances Chapter 102 "Utilities", Article I. "In General", Sections 102-9 Request Turn-on or Turn -off; Service Change; Meter Lock; to add a service charge of \$85.00 shall apply for any trip made after regular hours providing for the validity of said ordinance; repealing all prior ordinances in conflict herewith; and providing for an effective date.

Robbie Sorrell, Finance Director, stated he has not changed since the first reading.

Motion: A motion was made by Councilmember Anderson and a second by Mayor Pro Tem Brundrett, approval on second and final reading on Ordinance 2018, amending the City of Rockport Code of Ordinances Chapter 102 "Utilities", Article I. "In General", Sections 102-9 Request Turn-on or Turn -off; Service Change; Meter Lock; to add a service charge of \$85.00 shall apply for any trip made after regular hours providing for the validity of said ordinance; repealing all prior ordinances in conflict herewith; and providing for an effective date. The City Council took the following roll call vote:

Mayor Jayroe	aye
Mayor Pro Tem Brundrett	aye
Councilmember Anderson	aye
Councilmember Hattman	aye

The motion to approve passed unanimously; four (4) for and none (0) against

10. Consider the approval on second and final reading of Ordinance 2019, amending Chapter 66, Section 66-70, "Sex Offender Residency Restrictions," of the Code of

Ordinances; providing for consistency with Chapter 62 of the Texas Code of Criminal Procedure by adopting a uniform definition of "residence"; updating references to the Texas Sex Offender Registry; removing separate definitions of "permanent" and "temporary" residence; providing for conforming amendments; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date.

Nathan Anderson, Police Chief, stated there are no changes since the first reading.

Motion: A motion was made by Councilmember Anderson and a second by Mayor Pro Tem Brundrett, approval on second and final reading of Ordinance 2019, amending Chapter 66, Section 66-70, "Sex Offender Residency Restrictions," of the Code of Ordinances; providing for consistency with Chapter 62 of the Texas Code of Criminal Procedure by adopting a uniform definition of "residence"; updating references to the Texas Sex Offender Registry; removing separate definitions of "permanent" and "temporary" residence; providing for conforming amendments; providing for repeal of conflicting ordinances; providing for severability; and providing for an effective date. The City Council took the following roll call vote:

Mayor Jayroe	aye
Mayor Pro Tem Brundrett	aye
Councilmember Anderson	aye
Councilmember Hattman	aye

The motion to approve passed unanimously; four (4) for and none (0) against

11. Consider the approval on second and final reading of Ordinance 2020 amending the Official Zoning Map as stipulated under Article 4.1 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land from B-1 (General Business District) with a Conditional Use Permit for an RV Park for property located at 1222 Highway 35 S; also known as Forrest Oaks, Block 1, lot 1 & 2, acres 21.519; to PUD (Planned Unit Development); repealing all Ordinances in conflict therewith; providing for severability; and providing an effective date.

Amanda Torres, Director of Building & Development, stated there have been no changes since the first reading.

Motion: A motion was made by Councilmember Anderson and a second by Mayor Pro Tem Brundrett, approval on second and final reading of Ordinance 2020 amending the Official Zoning Map as stipulated under Article 4.1 of the City of Rockport Zoning Ordinance Number 1027 by changing the zoning of land from B-1 (General Business District) with a Conditional Use Permit for an RV Park for property located at 1222 Highway 35 S; also known as Forrest Oaks, Block 1, lot 1 & 2, acres 21.519; to PUD (Planned Unit Development); repealing all Ordinances in conflict therewith; providing for severability; and providing an effective date. The City Council took the following roll call vote:

Mayor Jayroe	aye
Mayor Pro Tem Brundrett	aye
Councilmember Anderson	aye
Councilmember Hattman	aye

The motion to approve passed unanimously; four (4) for and none (0) against.

12. Consider the approval of Resolution 2026-34R calling a Special Election to fill an unexpired term May 2029 for Ward 1 and providing for provisions to hold the Special Election on the Uniform Election date of November 3, 2026

Shelley Goodwin, City Secretary, stated with the resignation of Councilmember Rangel and the provision in the Texas Constitution requiring the vacancy be filed within 120 days a Special Election must be called. She noted November 3rd is a Uniform Election date and the City still has time to call the Special Election to fill the unexpired term of May 2029 for Ward 1. She noted the City's Election page on the website has been updated and the Candidate Packets are made and can be picked up at City Hall in the Administration Office. She also announced the last day to file an Application for Place on the Ballot is August 20, 2026, at 6:00 p.m.

Motion: A motion was made by Mayor Pro Tem Brundrett and a second by Councilmember Hattman, approval of Resolution 2026-34R calling a Special Election to fill an unexpired term May 2029 for Ward 1 and providing for provisions to hold the Special Election on the Uniform Election date of November 3, 2026. The City Council took the following roll call vote:

Mayor Jayroe	aye
Mayor Pro Tem Brundrett	aye
Councilmember Anderson	aye
Councilmember Hattman	aye

The motion to approve passed unanimously; four (4) for and none (0) against

13. Consider the approval of Resolution 2026-35R appointing one member to the Planning and Zoning Commission; filling vacancies, providing for terms of office; and providing for an effective date.

Shelley Goodwin, City Secretary, stated at the last City Council Regular Meeting all the Planning and Zoning Commission members were either appointed or reappointed except for the Ward 4 representative.

Councilmember Anderson stated he recommended Barry Hill as the Ward 4 representative.

Motion: A motion was made by Councilmember Anderson and a second by Mayor Pro Tem Brundrett, approval of Resolution 2026-35R appointing Barry Hill, Ward 4 representative member to the Planning and Zoning Commission; filling vacancies, providing for terms of office; and providing for an effective date. The City Council took the following roll call vote:

Mayor Jayroe	aye
Mayor Pro Tem Brundrett	aye
Councilmember Anderson	aye
Councilmember Hattman	aye

The motion to approve passed unanimously; four (4) for and none (0) against

VII. CITY MANAGER'S UPDATE

The City Manager will report/update on activities that are occurring within the City limits. No formal action can be taken on these items at this time.

Vanessa Shrauner, City Manager, stated she did not have any updates.

VIII. CITY COUNCIL REPORT

The City Council will report/update on activities in respective Wards, and all committee assignments. No formal action can be taken on these items at this time.

Councilmember Anderson thanked the Public Works Department for assisting with the debris and fire hydrant cleanup in his Ward. He also announced the Wings Over Rockport Breakfast Event on August 15th from 8:00 a.m.- 11:00 p.m.

Councilmember Hattman thanked the Public Works Department for seal coating in the Country Club. She also reminded the resident that she will be holding a Reel Talk at the Fairfield on Thursday, August 13th at 6:30 p.m. at Fairfield.

Mayor Jayroe stated that the murals that were painted as part of MuralFest were great.

IX. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to:

Note 1: Texas Government Code § 551.071, Consultation with Attorney

The City Council will consider the following items in Executive Session. The Council may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Council announces that the item will be considered during Executive Session.

14. Receive advice from the City Attorney on alternative water sources (1)

X. BUSINESS ITEM

The City Council did not reconvene into Executive Session.

XI. ADJOURN

Motion: Upon a motion made by Councilmember Hattman and a second by Councilmember Anderson adjourned August 11, 2026, City Council Regular Meeting at 5:24 p.m.

Tim Jayroe
Mayor

Shelley Goodwin, TRMC/MMC
City Secretary



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Robbie Sorrell, Finance Director

MEETING DATE: August 25, 2026

CATEGORY: Resolution

CAPTION:

Consider the approval of Resolution 2026-36R, authorizing the City Manager or her Designee to execute an agreement between the City of Rockport and the County of Aransas for Tax Assessor-Collection Services; and providing an effective date.

SUMMARY:

Anna and her staff do a fantastic job of helping Rockport calculate and navigate overly complex local government property tax laws and rules. The now-required hyperlinks to supposed substantive data, confusing-at-best mandated disclosures, and legislated irrelevant comparative disclosures have made the budget process a choppy legal minefield - not a supportive educated community process. As mentioned in the background section, this also serves as a separation of duties, which is good from an audit standpoint and public perspective.

BACKGROUND:

The Aransas Tax Assessor-Collector has been providing collection and tax computation services for Rockport. This is a good separation of duties and provides an independent set of eyes and collections on taxpayers' monies.

FUNDING SOURCE:

Current and Proposed Budget

FUNDING IMPACT:

\$34,255.44

STAFF RECOMMENDATION:

Staff recommends approval of the TAC agreement. If approved, Anna has requested two copies be signed and sent to her, please.

STRATEGIC INITIATIVES:

Values: Integrity & Accountability Resolution

ATTACHMENTS:

1. BRNB4220077B0CD_001120

APPROVAL/REVIEW:

Date: August 13, 2026

Robbie Sorrell, Finance Director

Date: August 17, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Vanessa Shrauner, City Manager

**INTERLOCAL COOPERATION AGREEMENT FOR TAX ASSESSMENT AND
COLLECTION OF PROPERTY TAX IN 2026-2027
BETWEEN COUNTY OF ARANSAS, TEXAS, AND
THE CITY OF ROCKPORT, TEXAS**

This **INTERLOCAL COOPERATION AGREEMENT** ("Agreement") is made and entered into by and between the COUNTY OF ARANSAS, TEXAS, with the agreement, consent, and participation of the Aransas County Tax Assessor-Collector (singularly or collectively referred to as "COUNTY" or "COUNTY TAX ASSESSOR-COLLECTOR") and the CITY OF ROCKPORT (hereinafter called "CITY"), each a political Subdivision of the State of Texas, each acting by and through its duly elected officials, under the terms, authority, and provisions of Chapter 791 of the Government Code of the State of Texas and Section 6.24 of the Texas Property Tax Code, which authorizes such agreements.

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments of the State to enter into contracts for governmental functions and services to increase efficiency and effectiveness; and,

WHEREAS, the COUNTY and CITY are local government entities as defined in §791.003 of the Texas Government Code and are authorized to enter into this Agreement by the action of their respective governing bodies in the manner prescribed by law; and,

WHEREAS, CITY shall make the payments provided for in this Agreement from current funds available to CITY; and,

WHEREAS, CITY desires to authorize the COUNTY TAX ASSESSOR-COLLECTOR to act as the Tax Assessor/Collector for CITY, for ad valorem tax purposes, as herein provided, for Aransas County properties within CITY'S jurisdiction.

NOW, THEREFORE, in consideration of the recitals and mutual covenants and agreements stated herein, COUNTY and CITY agree to the following:

1. Purpose. The purpose of this Agreement is for the Parties to establish the terms and conditions under which COUNTY will provide tax assessment and collection services for CITY. For the purposes of this Agreement, the terms "assessment" and "collection" shall mean all steps necessary to affect such functions including, but not limited to the calculation of tax, preparation of current and delinquent tax rolls, pro-ration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collection of delinquent taxes; and calculation of an effective tax rate required by §26.04 of the Texas Property Tax Code.
2. Term. This AGREEMENT by and between COUNTY and CITY shall be in effect from September 1, 2026 through August 31, 2027.
3. Notice of Termination of Agreement for Next Fiscal Year. Should CITY elect not to continue with an Assessment and Collection Agreement with COUNTY for the following fiscal year beginning September 1, 2027, CITY agrees to provide four (4) months' written notice to COUNTY, prior to the end of this Agreement, so as to prevent expenditures for the upcoming fiscal year.

4. COUNTY'S Designee. COUNTY hereby designates the COUNTY TAX ASSESSOR-COLLECTOR to act on behalf of COUNTY and to serve as the liaison between COUNTY and CITY. COUNTY TAX ASSESSOR-COLLECTOR and/or her designee shall ensure the performance of all duties and obligations of COUNTY under the terms of this Agreement.

5. CITY Authorizes COUNTY to Perform Duties. By entering into this Agreement, CITY expressly authorizes COUNTY to perform all acts necessary for tax assessment and collection for CITY.

6. Compensation to COUNTY. CITY shall reimburse COUNTY for the actual cost of providing services under this Agreement from CITY'S current revenues for the fiscal year beginning September 1, 2026 and ending August 31, 2027. Because actual costs cannot be determined at this time, CITY shall pay COUNTY **Thirty-Four Thousand Two Hundred Fifty-Five Dollars and Forty-Four Cents (\$34,255.44)** as an operating budget for the described fiscal year, as follows:

OPERATING BUDGET PAYMENT SCHEDULE
to be paid out as follows:

Date	Payment Amount	Date	Payment Amount
10-1-2026	\$2,854.62	4-1-2027	\$2,854.62
11-1-2026	\$2,854.62	5-1-2027	\$2,854.62
12-1-2026	\$2,854.62	6-1-2027	\$2,854.62
1-1-2027	\$2,854.62	7-1-2027	\$2,854.62
2-1-2027	\$2,854.62	8-1-2027	\$2,854.62
3-1-2027	\$2,854.62	9-1-2027	\$2,854.62

7. Duties of the COUNTY TAX ASSESSOR-COLLECTOR:

- a. *Tax Statements.* COUNTY TAX ASSESSOR-COLLECTOR shall prepare and mail all tax statements, provide necessary collection reports to CITY, prepare tax certificates, develop and maintain both current and delinquent tax rolls and such other records and forms as are necessary or required by law or State rules and regulations.
- b. *Monthly Reports to CITY.* COUNTY TAX ASSESSOR-COLLECTOR will submit a monthly status report to CITY, in the format preferred by its governing body, at least eight (8) days prior to a regular meeting of its governing body (such schedule to be provided by CITY).
- c. *Information shall be Available.* COUNTY TAX ASSESSOR-COLLECTOR undertakes and agrees to make available to CITY full information about the tax collection operation of COUNTY, and to promptly furnish written reports reasonably necessary to keep CITY advised of all relevant financial information affecting it.
- d. *Collection of Delinquent Taxes.* COUNTY may contract with legal counsel for the collection of delinquent taxes.
- e. *Bond.* COUNTY TAX ASSESSOR-COLLECTOR will agree to sign a bond, conditional on faithful performance of duties, payable to CITY. Said bond will be ordered by,

approved by, and paid by CITY in an amount determined by CITY, as stated in Texas Property Tax Code 6.29(b).

- f. *Payments of Taxes to CITY; Deposits.* COUNTY TAX ASSESSOR-COLLECTOR shall make payment of taxes collected on behalf of CITY into such bank account/s selected by CITY. Such payment shall be made on a daily basis, except for electronic payments (e.g. credit cards and e-checks). Electronic payments are not available for several days after the payment is posted; therefore, no tax collected by electronic payment shall be deposited until the electronic payment has been irrevocably deposited into the COUNTY TAX ASSESSOR-COLLECTOR'S tax account maintained for the purpose. A "deposit of tax money" itemization form will be completed to show the distribution of money collected. This itemization will be forwarded to CITY after each deposit. COUNTY TAX ASSESSOR-COLLECTOR shall have no access to the tax money once deposited to CITY'S bank account(s). Collections for CITY shall be deposited into two (2) accounts as follows:

Maintenance & Operation funds shall be deposited to account ending in 038-8
Wells Fargo Bank Texas, N.A., Rockport, TX

Interest & Sinking funds shall be deposited to account ending in 204-6
Wells Fargo Bank Texas, N.A., Rockport, TX

- g. *Refunds due to Property Tax Code.* Refunds resulting from corrections to the appraisal rolls, pursuant to §26.15 of the Property Tax Code, such as homestead exemptions, over 65 exemptions, disabled exemptions, clerical errors and court-ordered value changes, shall not be submitted for approval to CITY. COUNTY TAX ASSESSOR-COLLECTOR shall refund the property owner the difference between the tax paid and the tax legally due. All refunds will be held from CITY'S deposits, and an itemized list of all refunds, with pertinent data, will be submitted with the deposit record.
- h. *Reviewing of Refund Requests; Processing Refunds over \$2,500.00.* Pursuant to §31.11 of the Property Tax Code, refund requests will be submitted to the Aransas County Auditor to determine if payment was excessive or erroneous. If County Auditor determines payment was excessive or erroneous, COUNTY TAX ASSESSOR-COLLECTOR shall refund the amount of the overpayment or erroneous payment from available current tax collections. However, if the total of refund amount exceeds \$2,500.00, COUNTY TAX ASSESSOR-COLLECTOR shall submit a refund request to the Aransas County Commissioner's Court for their determination of an excessive or erroneous payment and approval prior to processing refund.
- i. *COUNTY ASSESSOR-COLLECTOR'S Records will be Available to CITY.* Upon receipt of at least forty-eight (48) hours of written notice, the COUNTY agrees to allow CITY access to tax records related to CITY in its possession. COUNTY is not responsible for paying for any expenses associated with CITY'S efforts to audit, duplicate, archive, or store records.

8. Duties of CITY:

- a. *Collection of Delinquent Taxes.* CITY hereby agrees and expressly authorizes COUNTY to contract with private legal counsel for the collection of delinquent taxes, and COUNTY agrees to review proposed counsel with CITY before such contract is let. CITY further agrees that such fee, as is allowed by law and provided in the contract with private legal counsel, will be paid from delinquent tax collections for CITY.
- b. *Operating Budget Payments.* CITY shall remit operating budget payments to COUNTY as described above.
- c. *Actual Cost Payments.* In the event that the actual costs of the services exceed the operating budget payments, CITY will remit the additional payment within thirty (30) days of receiving an invoice from COUNTY, provided that such invoice is due to cost overruns.
- d. *Additional Costs due to Changes.* CITY is responsible for payment of the actual costs of any necessary re-mailing of tax notices when such re-mailing is necessary because of changes made by CITY in its tax rate or allowable discount provisions.
- e. *Additional Costs Due to Rollbacks or Other Modifications.* CITY agrees to pay the cost of reprocessing and mailing tax notices if CITY suffers a rollback or other modification of its tax rate as provided in Section 26.08 of Texas Property Tax Code, or any other necessary modifications, resulting from law changes made by the Texas Legislature.
- f. *Bond.* CITY will order, approve, and pay for a bond in an amount determined by CITY to be sufficient, as stated in Texas Property Tax Code 6.29(b), to ensure the faithful performance of duties by the COUNTY TAX ASSESSOR-COLLECTOR.
- g. *Payments of Taxes to CITY; Deposits.* CITY will immediately notify COUNTY if there is change to a deposit account that requires action.
- h. *Returned Payments to COUNTY TAX ASSESSOR-COLLECTOR.* CITY acknowledges that COUNTY TAX ASSESSOR-COLLECTOR is paying out funds on a daily basis based upon payments to COUNTY TAX ASSESSOR-COLLECTOR, which is usually received in the form of a personal or business check and not in the form of a cashier's check. In the event that any check is returned by COUNTY TAX ASSESSOR-COLLECTOR'S depository **for any reason whatsoever** including, but not limited to, insufficient funds, forgery, refer to maker, account closed, or any other reason, CITY shall IMMEDIATELY REFUND to COUNTY TAX ASSESSOR-COLLECTOR the amount of the deposit represented by the returned check. In the event a tax payment deposited to CITY'S account, whose source was by credit card or other electronic payment, is disputed, canceled, refuted, or withdrawn by any person, firm, or entity, for any reason whatsoever, CITY shall IMMEDIATELY REFUND such payment to COUNTY TAX ASSESSOR-COLLECTOR.
- i. *Notices, Hearings, Publication, and other Requirements.* CITY shall remain responsible for all notices, hearings, publications, and other requirements under the law related to its taxing activities.

- j. Records. CITY shall promptly deliver records to COUNTY upon request and shall fully cooperate in furnishing or locating any other information or records COUNTY needs to perform its duties under this Agreement.

9. Indemnification and Tort Claim Act:

- a. To the extent allowed by law, the COUNTY agrees to promptly defend, indemnify, and hold CITY harmless from and against any and all claims, demands, suits, causes of action, and judgments for (a) damages to the loss of property of any person; and or (b) the death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of or incident to, concerning or resulting from, the negligent or willful act or omission of the COUNTY, its agents, officers, and/or employees in the performance of duties pursuant to this Agreement.
- b. To the extent allowed by law, the CITY agrees to promptly defend, indemnify, and hold the COUNTY harmless from and against any and all claims, demands, suits, causes of action, and judgments for (a) damages to the loss of property of any person; and or (b) the death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of or incident to, concerning or resulting from, the negligent or willful act or omission of the CITY, its agents, officers, and/or employees in the performance of duties pursuant to this Agreement.
- c. Nothing in this Agreement shall be construed to waive, partially or in full, any immunities the Parties may have under the Texas Tort Claim Act or other laws.

10. Equipment and Personnel. During the time mutual aid is being furnished, all equipment used by the Party rendering aid shall continue to be owned, leased, or rented by the Party rendering aid. Once equipment, personnel, or other resources of a Party rendering aid are in the service of the requesting Party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the Party requesting aid. In addition, such personnel shall be deemed to be engaged in work for the employing entity and performing a governmental function.

11. Expending Funds. Each Party performing services or furnishing aid pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds or to incur costs to provide aid hereunder.

12. Non-Discrimination. The Parties covenant that (1) no person shall be excluded from participation in, denied the benefit of, or otherwise subjected to discrimination under the terms of this Agreement on the ground of race, color, age, sex, handicap, or national origin; and (2) in carrying out the terms and conditions of this Agreement, no person shall be subjected to discrimination on the grounds of race, color, age, sex, handicap, or national origin.

13. Integration and Amendments. This Agreement constitutes the entire agreement between the Parties and may not be amended, altered, modified, or changed in any way, except in writing that is signed by the Parties, which specifically references this Agreement. There are no other agreements, representations, warranties, whether oral or written, regarding the subject matter of this Agreement. Any amendment to this Agreement shall be attached to this Agreement and all of

the terms herein that are not specifically address in the amendment shall remain in full force and effect.

14. Severability. If any one or more of the sections, sentences, clauses, or parts of this Agreement be held invalid for any reason, the invalidity of such section, sentence, clause, or part shall not affect nor prejudice the applicability and validity of any other provision of this Agreement.

15. Validity and Enforceability. If any current or future legal limitations or requirements from a federal or State government with jurisdiction over the Parties affect the validity or enforceability of a provision of this Agreement, then this Agreement shall be deemed amended to the minimum extent necessary to bring this Agreement into conformity with the requirements or limitations, and so modified, this Agreement shall continue in full force and effect.

16. No Third-Party Beneficiaries. Nothing in this Agreement, expressed or implied, is intended to confer upon any person or entity, other than the Parties hereto, any rights or remedies under the terms of this Agreement, except as expressly stated herein.

17. Authorization. The undersigned officers and/or agents of the respective Party hereto are the properly authorized officials of the Party and have the necessary authority to execute this Agreement on behalf of the Parties hereto. Each Party certifies by signing below that any necessary actions and resolutions extending such authority have been duly passed and approved and are currently in full force and effect.

18. No Warranty. The Parties further agree that any services provided by the COUNTY are without any warranty of any kind to CITY or any third party, and CITY hereby agrees that, to the extent allowed by law, it will defend, hold harmless, and indemnify the COUNTY, its officers, agents, and employees for any claims of any kind, including claims for injury or death of any person or for damage to property, arising out of the COUNTY'S performance of its duties under this Agreement.

19. Notices. Whenever a notice is required to be given in writing under the terms of this Agreement, such notices shall either be hand-delivered or mailed via certified mail, return receipt requested, to the Parties at the following addresses:

COUNTY: County Judge
308 N Live Oak St
Rockport, TX 78382

CITY: _____

With a copy to:

County Tax Assessor-Collector
319 N Church St
Rockport, TX 78382

A Party may change the address for notices by giving written notice to the other Party in the manner described herein. It shall be the duty of each entity's representative to disseminate within their respective entity all notices, communications, and reports received from the other Party.

20. Requests for Information. Requests from one Party to another Party for information concerning this Agreement shall be honored in a timely manner and shall not require the submission of a formal Public Information Act request for open records.

21. Interpretation of Law, Assignment, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. No assignment of this agreement or any right accrued hereunder shall be made, in whole or in part, by any Party without the prior written consent of the other Parties. Venue shall be in Aransas County, Texas.

22. Headings. The headings at the beginning of the various provisions of this Agreement have been included only in order to make it easier to locate the subject covered by each provision and are not to be used in construing this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement in duplicate counterparts, each of which shall be deemed an original, which shall be effective upon the date last written below.

“COUNTY”
County of Aransas, Texas

By: _____
Ray A. Garza, County Judge Date

ATTEST:

(SEAL)

Misty R.F. Kimbrough, County Clerk

Approved:

“COUNTY TAX ASSESSOR-COLLECTOR”
Aransas County Tax Assessor-Collector

By: _____
Anna Marshall, County Tax Assessor-Collector Date

Additional Signature Page Follows

"CITY"
City of Rockport, Texas

By: _____
Tim Jayroe, Mayor Date

ATTEST:

(SEAL)

Shelley Goodwin, City Secretary

**COST OF COLLECTING 2026 TAXES
FROM SEPTEMBER 1, 2026
THROUGH AUGUST, 31, 2027**

	TOTAL TAX COLLECTION 2026/2027	COUNTY COLLECTION ONLY	THIS YEAR CHARGE TO OTHER ENTITIES	LAST YEAR CHARGE TO ENTITIES
SUPPLIES:				
TAX RATE SOFTWARE	960.00	300.00	660.00	630.00
CHECKS	1,800.00	500.00	1,300.00	1,100.00
ENVELOPES	900.00	260.00	640.00	640.00
GENERAL OFFICE SUPPLIES	3,000.00	800.00	2,200.00	2,200.00
TOTAL COST OF SUPPLIES	\$6,660.00	\$1,860.00	\$4,800.00	\$4,570.00
OTHER CHARGES:				
POSTAGE	14,000.00	9,500.00	4,500.00	4,500.00
TELEPHONE	1,900.00	1,250.00	650.00	650.00
BOND PREMIUMS	170.00	120.00	50.00	50.00
DATA PROCESSING	45,700.00	26,670.30	19,029.70	10,129.70
RENTAL OF EQUIPMENT	-	-	-	-
MISC REPAIR & MAINTENANCE	1,650.00	500.00	1,150.00	950.00
ADVERTISING & LEGALS	1,000.00	1,000.00	-	-
CONFERENCES/SCHOOLS	6,225.00	4,000.00	2,225.00	2,225.00
MISCELLANEOUS SUPPLIES	-	-	-	-
BANK CHARGES	-	-	-	-
RECORDS MANAGEMENT	-	-	-	-
TOTAL COST OF CHARGES:	\$70,645.00	\$43,040.30	\$27,604.70	\$18,504.70
PERSONNEL & BENEFITS:				
SALARY (TAX A/C)	52049.65	52,049.65	-	-
SALARIES (ALL DEPUTIES)	243,994.60	121,997.30	121,997.30	120,634.88
TRAVEL (A/C & CHIEF DEPUTY)	1,600.00	1,000.00	600.00	600.00
TOTAL COST OF PERSONNEL:	297,644.25	175,046.95	122,597.30	121,234.88
TOTAL COST OF COLLECTION	\$374,949.25	\$219,947.25	\$155,002.00	\$144,309.58

		ESTIMATED SHARE BASED ON % OF 2025 LEVY TOTALS		
PRO-RATA SHARE:				
ARANSAS COUNTY	30118			
COUNTY ROAD & FLOOD	30118			
ARANSAS CO NAVIGATION	30117	3.73	\$ 5,781.57	\$5,457.93
ROCKPORT-FULTON ISD	27344	72.16	\$ 111,849.44	\$106,689.46
CITY OF ROCKPORT	10426	22.10	\$ 34,255.44	\$29,469.91
TOWN OF FULTON	1861	1.72	\$ 2,666.03	\$2,367.99
ARANSAS CO MUD #1	401	0.29	\$ 449.51	\$404.29
		100.00	\$ 155,002.00	\$132,238.88



AGENDA MEMO

DEPARTMENT: Public Works

TO: Mayor and City Council

FROM: Ryan Picarazzi, Public Works Director

MEETING DATE: August 25, 2026

CATEGORY: Action Item

CAPTION:

Consider approval of the Recommendation of Award to Texas Materials Group, Inc. for the 2026 Street Rehabilitation Project.

SUMMARY:

Consider approval of the Recommendation of Award to Texas Materials Group, Inc. for the 2026 Street Rehabilitation Project. Four bids were received through CivCast, and Texas Materials Group, Inc. was identified as the Apparent Low Bidder with an evaluated grand total of \$1,375,303.13, including the ADA Improvements Additive Alternate.

BACKGROUND:

FUNDING SOURCE:

FY25-26 CIP Tax Notes

FUNDING IMPACT:

\$1,375,303.13

STAFF RECOMMENDATION:

Staff recommends that City Council approve the Recommendation of Award to Texas Materials Group, Inc. for the 2026 Street Rehabilitation Project.

STRATEGIC INITIATIVES:

Action Item

ATTACHMENTS:

1. Recommendation to Award Agenda Packet

APPROVAL/REVIEW:

Ryan Picarazzi, Public Works Director

Date: August 18, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Vanessa Shrauner, City Manager

Date: August 18, 2026

August 12, 2026

City of Rockport
212 N. Live Oak Street
Rockport, TX 78382

Re: 2026 Street Rehabilitation – IDIQ Unit-Price Contract
Recommendation of Award
Pape-Dawson Project No. 2106900

Dear Mayor and City Council:

Bids for the referenced project were received electronically through CivCast on August 6, 2026. Four bids were received. After tabulation and review of the bids, it is our recommendation that the project be awarded to Texas Materials Group, Inc. based on the unit prices submitted in its Bid.

For purposes of determining the apparent low bidder, the submitted unit prices were applied to the quantities contained in the four Delivery Orders identified at the time of bidding, including the ADA Improvements Additive Alternate. Texas Materials Group, Inc. had the lowest evaluated grand total of \$1,375,303.13.

The evaluated grand total is for bid evaluation purposes only and does not establish a guaranteed Contract Price or quantity of Work. Work will be authorized through Delivery Orders in accordance with the Contract Documents and the Contractor's submitted unit prices. The scope and quantities authorized will be coordinated to maximize the improvements completed within the City's available budget.

A copy of the Bid Evaluation Tabulation is attached for reference.

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,
Pape-Dawson



Stephen L. Skrobarczyk Jr., P.E.
Design Leader

Attachment:
- Bid Evaluation Tabulation

P:\210\69\000\3_Bidding\37_Recommendation_to_Award\260812 Recommendation to Award.docx

August 12, 2026

Mr. Jesus Wong
Texas Materials Group, Inc.
401 Corn Products Rd.
Corpus Christi, TX 78409

Re: Notice of Intent to Award
2026 Street Rehabilitation – IDIQ Unit-Price Contract
City of Rockport, Texas
Pape-Dawson Job No. 2106900

Dear Mr. Wong:

Pape-Dawson Engineers, LLC, on behalf of the City of Rockport, is pleased to advise that Texas Materials Group, Inc. has been identified as the Apparent Low Bidder for the referenced Project.

The evaluated grand total used to determine the Apparent Low Bidder is \$1,375,303.13, including the ADA Improvements Additive Alternate. This amount is for bid evaluation purposes only and does not establish a Contract Price or guarantee any specific quantity or value of Work. The Contract is an IDIQ unit-price contract, and Work will be authorized through Delivery Orders based on the Contractor's submitted unit prices and the Contract Documents.

Final award is contingent upon formal approval by the Rockport City Council and satisfactory completion of the required Contract Documents.

Following formal award, Texas Materials Group, Inc. shall execute and return the Agreement and furnish the required Performance and Payment Bonds, TEC Form 1295, Certificates of Insurance and endorsements, and other required Contract Documents within the time prescribed by the Bidding Documents.

This Notice does not authorize commencement of Work. Work shall not begin until the Contract is executed and a Notice to Proceed is issued by the City.

Sincerely,
Pape-Dawson
on behalf of the
City of Rockport, Texas



By: _____
Stephen L. Skrobarczyk Jr., P.E. No. 123299

P-Drive\210\69\000\3_Bidding\37_Recommendation_to_Award\260812_Notice of Award.docx

Project Name:	Rockport 2026 Street Rehabilitation										
Project Number:	2106900										
Owner:	City Of Rockport										
Designer:	Pape Dawson Engineers										
Rockport Streets Bid Tab											
Item	DESCRIPTION	UNIT	ESTIMATED QUANTITY	Texas Materials	Total	Anderson Columbia	Total	LCR Total Transport	Total	Tex-Mix Paving	Total
PART A - GENERAL											
A1	Mobilization (5% Maximum of General Items)	LS	1	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$3,600.00	\$3,600.00	\$1,800.00	\$1,800.00
A2	Bonds and Insurance	AL	1	\$3,700.00	\$3,700.00	\$11,500.00	\$11,500.00	\$25,000.00	\$25,000.00	\$27,000.00	\$27,000.00
A3	Ozone Action Day	DAY	3	\$160.00	\$480.00	\$1.00	\$3.00	\$700.00	\$2,100.00	\$1.00	\$3.00
A4	SWPPP Plan and BMPs (Enterprise)	LS	1	\$6,300.00	\$6,300.00	\$4,930.00	\$4,930.00	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00
A5	SWPPP Plan and BMPs (Magnolia)	LS	1	\$3,000.00	\$3,000.00	\$3,560.00	\$3,560.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
A6	SWPPP Plan and BMPs (Market)	LS	1	\$3,000.00	\$3,000.00	\$1,920.00	\$1,920.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
A7	SWPPP Plan and BMPs (Water)	LS	1	\$6,800.00	\$6,800.00	\$1,920.00	\$1,920.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
A8	Traffic Control Plan and Devices (Enterprise)	LS	1	\$10,600.00	\$10,600.00	\$29,000.00	\$29,000.00	\$14,500.00	\$14,500.00	\$12,000.00	\$12,000.00
A9	Traffic Control Plan and Devices (Magnolia)	LS	1	\$7,800.00	\$7,800.00	\$31,500.00	\$31,500.00	\$7,000.00	\$7,000.00	\$9,000.00	\$9,000.00
A10	Traffic Control Plan and Devices (Market)	LS	1	\$5,800.00	\$5,800.00	\$20,000.00	\$20,000.00	\$7,000.00	\$7,000.00	\$11,000.00	\$11,000.00
A11	Traffic Control Plan and Devices (Water)	LS	1	\$6,800.00	\$6,800.00	\$25,000.00	\$25,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
SUBTOTAL PART A - GENERAL					\$56,780.00		\$134,333.00		\$77,200.00		\$75,803.00
PART B - STREET IMPROVEMENTS											
B1	Mobilization (5% Maximum of Street Items)	LS	1	\$59,700.00	\$59,700.00	\$55,000.00	\$55,000.00	\$53,000.00	\$53,000.00	\$40,000.00	\$40,000.00
B2	Adjust Manhole Ring and Cover	EA	7	\$1,800.00	\$12,600.00	\$2,070.00	\$14,490.00	\$1,100.00	\$7,700.00	\$2,800.00	\$19,600.00
B3	Adjust and Replace Manhole Ring and Cover	EA	2	\$2,600.00	\$5,200.00	\$2,610.00	\$5,220.00	\$2,200.00	\$4,400.00	\$3,500.00	\$7,000.00
B4	Adjust Valve Box	EA	2	\$2,000.00	\$4,000.00	\$1,190.00	\$2,380.00	\$500.00	\$1,000.00	\$750.00	\$1,500.00
B5	Adjust and Replace Valve Box	EA	2	\$2,100.00	\$4,200.00	\$1,300.00	\$2,600.00	\$1,200.00	\$2,400.00	\$1,000.00	\$2,000.00
B6	Remove Driveway	SF	200	\$15.00	\$3,000.00	\$7.00	\$1,400.00	\$4.50	\$900.00	\$5.00	\$1,000.00
B7	Driveway	SF	200	\$40.00	\$8,000.00	\$16.00	\$3,200.00	\$20.00	\$4,000.00	\$15.00	\$3,000.00
B8	Removal Curb & Gutter	LF	498	\$18.75	\$9,337.50	\$17.00	\$8,466.00	\$7.50	\$3,735.00	\$8.00	\$3,984.00
B9	Curb & Gutter (Match Existing Shape)	LF	374	\$76.00	\$28,424.00	\$61.00	\$22,814.00	\$47.00	\$17,578.00	\$40.00	\$14,960.00
B10	HMAC Milling/Removal 1"	SY	20,348	\$1.65	\$33,574.20	\$3.00	\$61,044.00	\$3.00	\$61,044.00	\$1.75	\$35,609.00
B11	HMAC Milling/Removal 1.5"	SY	20,348	\$1.75	\$35,609.00	\$3.21	\$65,317.08	\$3.25	\$66,131.00	\$2.00	\$40,696.00
B12	HMAC Milling/Removal 2"	SY	20,348	\$1.95	\$39,678.60	\$3.70	\$75,287.60	\$3.50	\$71,218.00	\$2.50	\$50,870.00
B13	1" Ty 'D' HMAC	SY	20,348	\$13.75	\$279,785.00	\$13.00	\$264,524.00	\$12.00	\$244,176.00	\$24.50	\$498,526.00
B14	1.5" Ty 'D' HMAC	SY	20,348	\$14.25	\$289,959.00	\$12.00	\$244,176.00	\$14.00	\$284,872.00	\$15.50	\$315,394.00
B15	2" Ty 'D' HMAC	SY	20,348	\$18.25	\$371,351.00	\$17.00	\$345,916.00	\$18.00	\$366,264.00	\$19.50	\$396,786.00
B16	Sawcut Driveway	LF	65	\$18.00	\$1,170.00	\$8.00	\$520.00	\$10.00	\$650.00	\$3.00	\$195.00
B17	Full Depth Pavement Reconstruction	SY	25	\$350.01	\$8,750.25	\$313.00	\$7,825.00	\$105.00	\$2,625.00	\$50.00	\$1,250.00
B18	Reflectorized Pavement Marking Type 1 (Y)(4") (BRK)	LF	7,331	\$0.75	\$5,498.25	\$0.75	\$5,498.25	\$0.75	\$5,498.25	\$0.78	\$5,718.18
B19	Reflectorized Pavement Marking Type 1 (W)(4") (BRK)	LF	1,200	\$0.75	\$900.00	\$0.75	\$900.00	\$0.75	\$900.00	\$0.78	\$936.00

B20	Reflectorized Pavement Marking Type 1 (Y)(4") (DBL)	LF	719	\$1.10	\$790.90	\$1.10	\$790.90	\$1.10	\$790.90	\$1.15	\$826.85
B21	Reflectorized Pavement Marking Type 1 (Y)(4") (SLD)	LF	7,331	\$0.75	\$5,498.25	\$0.75	\$5,498.25	\$0.75	\$5,498.25	\$0.78	\$5,718.18
B22	Reflectorized Pavement Marking Type 1 (W)(6") (SLD)	LF	2,650	\$0.85	\$2,252.50	\$0.85	\$2,252.50	\$1.00	\$2,650.00	\$0.92	\$2,438.00
B23	Reflectorized Pavement Marking Type 1 (W)(8") (SLD)	LF	672	\$1.10	\$739.20	\$1.10	\$739.20	\$1.00	\$672.00	\$1.15	\$772.80
B24	Reflectorized Pavement Marking Type 1 (W)(16") (SLD)	LF	36	\$15.75	\$567.00	\$15.00	\$540.00	\$15.00	\$540.00	\$16.47	\$592.92
B25	Reflectorized Pavement Marking Type 1 (W)(24") (SLD)	LF	195	\$16.25	\$3,168.75	\$18.00	\$3,510.00	\$17.00	\$3,315.00	\$18.82	\$3,669.90
B26	Reflectorized Pavement Marking Type 1 (W)(ARROW)	EA	26	\$170.00	\$4,420.00	\$166.00	\$4,316.00	\$200.00	\$5,200.00	\$176.50	\$4,589.00
B27	Reflectorized Pavement Marking Type 1 (W)(WORD)	EA	6	\$280.00	\$1,680.00	\$276.00	\$1,656.00	\$250.00	\$1,500.00	\$295.00	\$1,770.00
B28	Crosswalk Striping (Complete and in-place)	EA	7	\$1,500.00	\$10,500.00	\$1,660.00	\$11,620.00	\$1,700.00	\$11,900.00	\$1,765.00	\$12,355.00
B29	Type II-A-A and Type II-B-B Raised Pavement Marker	EA	338	\$8.40	\$2,839.20	\$8.30	\$2,805.40	\$8.00	\$2,704.00	\$8.80	\$2,974.40
B30	Type I C Raised Pavement Marker (Reflectorized)	EA	41	\$8.40	\$344.40	\$8.30	\$340.30	\$8.00	\$328.00	\$8.80	\$360.80
SUBTOTAL PART B - STREET IMPROVEMENTS					\$1,233,537.00		\$1,220,646.48		\$1,233,189.40		\$1,475,092.03
PART C - ADA IMPROVEMENTS ADDITIVE ALTERNATE											
C1	Mobilization (5% Maximum of ADA Items)	LS	1	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00	\$3,000.00	\$3,000.00
C2	Demolition of Sidewalk	SF	3,142	\$5.00	\$15,710.00	\$4.40	\$13,824.80	\$9.00	\$28,278.00	\$3.50	\$10,997.00
C3	Sidewalk	SF	1,503	\$19.75	\$29,684.25	\$19.00	\$28,557.00	\$15.00	\$22,545.00	\$11.00	\$16,533.00
C4	Demolition of Accessible Ramp	SF	41	\$50.00	\$2,050.00	\$5.55	\$227.55	\$11.00	\$451.00	\$7.00	\$287.00
C5	Block Sodding	SY	20	\$52.00	\$1,040.00	\$16.00	\$320.00	\$10.00	\$200.00	\$20.00	\$400.00
C6	Accessible Ramp	SF	1,838	\$40.00	\$73,520.00	\$32.00	\$58,816.00	\$56.00	\$102,928.00	\$30.00	\$55,140.00
C7	Crosswalk Striping (Complete and in-place)	EA	3	\$1,500.00	\$4,500.00	\$1,660.00	\$4,980.00	\$1,700.00	\$5,100.00	\$1,765.00	\$5,295.00
C8	Reflectorized Pavement Marking Type 1 (W)(24") (SLD)	LF	75	\$16.25	\$1,218.75	\$18.00	\$1,350.00	\$17.00	\$1,275.00	\$18.82	\$1,411.50
C9	Street Sign Assembly w/9" Blades (Green) and Stop Sign	EA	4	\$660.00	\$2,640.00	\$1,330.00	\$5,320.00	\$650.00	\$2,600.00	\$1,450.00	\$5,800.00
C10	Standard Sign	EA	2	\$660.00	\$1,320.00	\$829.00	\$1,658.00	\$200.00	\$400.00	\$900.00	\$1,800.00
SUBTOTAL PART C - ADA IMPROVEMENTS ADDITIVE ALTERNATE					\$136,683.00		\$121,053.35		\$170,277.00		\$100,663.50
GRAND TOTAL					\$1,427,000.00		\$1,476,032.83		\$1,480,666.40		\$1,651,558.53

Project Name:	Rockport 2026 Street Rehabilitation										
Project Number:	2106900										
Owner:	City Of Rockport										
Designer:	Pape Dawson Engineers										
Total Project Schedule of Values											
Item	DESCRIPTION	UNIT	ESTIMATED QUANTITY	Texas Materials	Total	Anderson Columbia	Total	LCR Total Transport	Total	Tex-Mix Paving	Total
PART A - GENERAL											
A1	Mobilization (5% Maximum of General Items)	LS	1	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$3,600.00	\$3,600.00	\$1,800.00	\$1,800.00
A2	Bonds and Insurance	AL	1	\$3,700.00	\$3,700.00	\$11,500.00	\$11,500.00	\$25,000.00	\$25,000.00	\$27,000.00	\$27,000.00
A3	Ozone Action Day	DAY	12	\$160.00	\$1,920.00	\$1.00	\$12.00	\$700.00	\$8,400.00	\$1.00	\$12.00
A4	SWPPP Plan and BMPs (Enterprise)	LS	1	\$6,300.00	\$6,300.00	\$4,930.00	\$4,930.00	\$3,500.00	\$3,500.00	\$2,000.00	\$2,000.00
A5	SWPPP Plan and BMPs (Magnolia)	LS	1	\$3,000.00	\$3,000.00	\$3,560.00	\$3,560.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
A6	SWPPP Plan and BMPs (Market)	LS	1	\$3,000.00	\$3,000.00	\$1,920.00	\$1,920.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
A7	SWPPP Plan and BMPs (Water)	LS	1	\$6,800.00	\$6,800.00	\$1,920.00	\$1,920.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
A8	Traffic Control Plan and Devices (Enterprise)	LS	1	\$10,600.00	\$10,600.00	\$29,000.00	\$29,000.00	\$14,500.00	\$14,500.00	\$12,000.00	\$12,000.00
A9	Traffic Control Plan and Devices (Magnolia)	LS	1	\$7,800.00	\$7,800.00	\$31,500.00	\$31,500.00	\$7,000.00	\$7,000.00	\$9,000.00	\$9,000.00
A10	Traffic Control Plan and Devices (Market)	LS	1	\$5,800.00	\$5,800.00	\$20,000.00	\$20,000.00	\$7,000.00	\$7,000.00	\$11,000.00	\$11,000.00
A11	Traffic Control Plan and Devices (Water)	LS	1	\$6,800.00	\$6,800.00	\$25,000.00	\$25,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
SUBTOTAL PART A - GENERAL					\$58,220.00		\$134,342.00		\$83,500.00		\$75,812.00
PART B - STREET IMPROVEMENTS											
B1	Mobilization (5% Maximum of Street Items)	LS	1	\$59,700.00	\$59,700.00	\$55,000.00	\$55,000.00	\$53,000.00	\$53,000.00	\$40,000.00	\$40,000.00
B2	Adjust Manhole Ring and Cover	EA	26	\$1,800.00	\$46,800.00	\$2,070.00	\$53,820.00	\$1,100.00	\$28,600.00	\$2,800.00	\$72,800.00
B3	Adjust and Replace Manhole Ring and Cover	EA	0	\$2,600.00	\$0.00	\$2,610.00	\$0.00	\$2,200.00	\$0.00	\$3,500.00	\$0.00
B4	Adjust Valve Box	EA	16	\$2,000.00	\$32,000.00	\$1,190.00	\$19,040.00	\$500.00	\$8,000.00	\$750.00	\$12,000.00
B5	Adjust and Replace Valve Box	EA	0	\$2,100.00	\$0.00	\$1,300.00	\$0.00	\$1,200.00	\$0.00	\$1,000.00	\$0.00
B6	Remove Driveway	SF	0	\$15.00	\$0.00	\$7.00	\$0.00	\$4.50	\$0.00	\$5.00	\$0.00
B7	Driveway	SF	0	\$40.00	\$0.00	\$16.00	\$0.00	\$20.00	\$0.00	\$15.00	\$0.00
B8	Removal Curb & Gutter	LF	510	\$18.75	\$9,562.50	\$17.00	\$8,670.00	\$7.50	\$3,825.00	\$8.00	\$4,080.00
B9	Curb & Gutter (Match Existing Shape)	LF	386	\$76.00	\$29,336.00	\$61.00	\$23,546.00	\$47.00	\$18,142.00	\$40.00	\$15,440.00
B10	HMAC Milling/Removal 1"	SY	0	\$1.65	\$0.00	\$5.00	\$0.00	\$3.00	\$0.00	\$1.75	\$0.00
B11	HMAC Milling/Removal 1.5"	SY	20,348	\$1.75	\$35,609.00	\$3.21	\$65,317.08	\$3.25	\$66,131.00	\$2.00	\$40,696.00
B12	HMAC Milling/Removal 2"	SY	30,068	\$1.95	\$58,633.03	\$3.70	\$111,252.42	\$3.50	\$105,238.78	\$2.50	\$75,170.56
B13	1" Ty 'D' HMAC	SY	0	\$13.75	\$0.00	\$13.00	\$0.00	\$12.00	\$0.00	\$24.50	\$0.00
B14	1.5" Ty 'D' HMAC	SY	20,348	\$14.25	\$289,959.00	\$12.00	\$244,176.00	\$14.00	\$284,872.00	\$15.50	\$315,394.00
B15	2" Ty 'D' HMAC	SY	30,068	\$18.25	\$548,745.06	\$17.00	\$511,159.78	\$18.00	\$541,228.00	\$19.50	\$586,330.33
B16	Sawcut Driveway	LF	65	\$18.00	\$1,170.00	\$8.00	\$520.00	\$10.00	\$650.00	\$3.00	\$195.00
B17	Full Depth Pavement Reconstruction	SY	0	\$350.01	\$0.00	\$313.00	\$0.00	\$105.00	\$0.00	\$50.00	\$0.00
B18	Reflectorized Pavement Marking Type 1 (Y)(4") (BRK)	LF	12,425	\$0.75	\$9,318.75	\$0.75	\$9,318.75	\$0.75	\$9,318.75	\$0.78	\$9,691.50
B19	Reflectorized Pavement Marking Type 1 (W)(4") (BRK)	LF	1,393	\$0.75	\$1,044.75	\$0.75	\$1,044.75	\$0.75	\$1,044.75	\$0.78	\$1,086.54
B20	Reflectorized Pavement Marking Type 1 (Y)(4") (DBL)	LF	1,163	\$1.10	\$1,279.30	\$1.10	\$1,279.30	\$1.10	\$1,279.30	\$1.15	\$1,337.45

B21	Reflectorized Pavement Marking Type 1 (Y)(4") (SLD)	LF	12,240	\$0.75	\$9,180.00	\$0.75	\$9,180.00	\$0.75	\$9,180.00	\$0.78	\$9,547.20
B22	Reflectorized Pavement Marking Type 1 (W)(6") (SLD)	LF	10,610	\$0.85	\$9,018.50	\$0.85	\$9,018.50	\$1.00	\$10,610.00	\$0.92	\$9,761.20
B23	Reflectorized Pavement Marking Type 1 (W)(8") (SLD)	LF	999	\$1.10	\$1,098.90	\$1.10	\$1,098.90	\$1.00	\$999.00	\$1.15	\$1,148.85
B24	Reflectorized Pavement Marking Type 1 (W)(16") (SLD)	LF	36	\$15.75	\$567.00	\$15.00	\$540.00	\$15.00	\$540.00	\$16.47	\$592.92
B25	Reflectorized Pavement Marking Type 1 (W)(24") (SLD)	LF	225	\$16.25	\$3,656.25	\$18.00	\$4,050.00	\$17.00	\$3,825.00	\$18.82	\$4,234.50
B26	Reflectorized Pavement Marking Type 1 (W)(ARROW)	EA	50	\$170.00	\$8,500.00	\$166.00	\$8,300.00	\$200.00	\$10,000.00	\$176.50	\$8,825.00
B27	Reflectorized Pavement Marking Type 1 (W)(WORD)	EA	10	\$280.00	\$2,800.00	\$276.00	\$2,760.00	\$250.00	\$2,500.00	\$295.00	\$2,950.00
B28	Crosswalk Striping (Complete and in-place)	EA	8	\$1,500.00	\$12,000.00	\$1,660.00	\$13,280.00	\$1,700.00	\$13,600.00	\$1,765.00	\$14,120.00
B29	Type II-A-A and Type II-B-B Raised Pavement Marker	EA	558	\$8.40	\$4,687.20	\$8.30	\$4,631.40	\$8.00	\$4,464.00	\$8.80	\$4,910.40
B30	Type I C Raised Pavement Marker	EA	41	\$8.40	\$346.64	\$8.30	\$342.51	\$8.00	\$330.13	\$8.80	\$363.15
SUBTOTAL PART B - STREET IMPROVEMENTS					\$1,175,011.88		\$1,157,345.39		\$1,177,377.71		\$1,230,674.60
PART C - ADA IMPROVEMENTS ADDITIVE ALTERNATE											
C1	Mobilization (5% Maximum of ADA Items)	LS	1	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00	\$3,000.00	\$3,000.00
C2	Demolition of Sidewalk	SF	3,142	\$5.00	\$15,710.00	\$4.40	\$13,824.80	\$9.00	\$28,278.00	\$3.50	\$10,997.00
C3	Sidewalk	SF	1,550	\$19.75	\$30,612.50	\$19.00	\$29,450.00	\$15.00	\$23,250.00	\$11.00	\$17,050.00
C4	Demolition of Accessible Ramp	SF	41	\$50.00	\$2,050.00	\$5.55	\$227.55	\$11.00	\$451.00	\$7.00	\$287.00
C5	Block Sodding	SY	95	\$52.00	\$4,940.00	\$16.00	\$1,520.00	\$10.00	\$950.00	\$20.00	\$1,900.00
C6	Accessible Ramp	SF	1,885	\$40.00	\$75,400.00	\$32.00	\$60,320.00	\$56.00	\$105,560.00	\$30.00	\$56,550.00
C7	Crosswalk Striping (Complete and in-place)	EA	3	\$1,500.00	\$4,500.00	\$1,660.00	\$4,980.00	\$1,700.00	\$5,100.00	\$1,765.00	\$5,295.00
C8	Reflectorized Pavement Marking Type 1 (W)(24") (SLD)	LF	75	\$16.25	\$1,218.75	\$18.00	\$1,350.00	\$17.00	\$1,275.00	\$18.82	\$1,411.50
C9	Street Sign Assembly w/9" Blades (Green) and Stop Sign	EA	4	\$660.00	\$2,640.00	\$1,330.00	\$5,320.00	\$650.00	\$2,600.00	\$1,450.00	\$5,800.00
C10	Standard Sign	EA	0	\$660.00	\$0.00	\$829.00	\$0.00	\$200.00	\$0.00	\$900.00	\$0.00
SUBTOTAL PART C - ADA IMPROVEMENTS ADDITIVE ALTERNATE					\$142,071.25		\$122,992.35		\$173,964.00		\$102,290.50
Total Without ADA Improvements Additive Alternate											
					\$1,233,231.88		\$1,291,687.39		\$1,260,877.71		\$1,306,486.60
ADA Improvements Additive Alternate											
					\$142,071.25		\$122,992.35		\$173,964.00		\$102,290.50
GRAND TOTAL											
					\$1,375,303.13		\$1,414,679.74		\$1,434,841.71		\$1,408,777.10
Apparent Low Bidder Texas Materials											
Apparent Low Bidder Evaluation: The apparent low bidder is determined by applying each bidder's submitted unit prices to the quantities contained in the four Delivery Orders identified at the time of bidding, including the additive alternate. The resulting Delivery Order amounts are totaled to establish an evaluated grand total for each bidder. The bidder with the lowest evaluated grand total, subject to review for responsiveness and responsibility, is identified as the apparent low bidder.											



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: August 25, 2026

CATEGORY: Action Item

CAPTION:

Consider the approval of the Hotel Occupancy Tax Grant Funding 3rd Quarter Report of the Friends of Fulton Mansion

SUMMARY:

The Friends of Fulton Mansion have submitted their 3rd Quarter Report

BACKGROUND:

They are spending the HOT Funds in accordance to their contract.

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

Recommendation is to approve on Consent.

STRATEGIC INITIATIVES:

Action Item

ATTACHMENTS:

1. Fulton Manison 3rd Qiarter final report

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: August 18, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Vanessa Shrauner, City Manager

Date: August 18, 2026

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
1 st	December 31, 2025	January 14, 2026	January 27, 2026
2 nd	March 31, 2025	April 15, 2026	April 28, 2026
3 rd	June 30, 2025	July 15, 2026	July 28, 2026
4 th	September 30, 2025	October 14, 2026	October 27, 2026

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Friends of Fulton Mansion
 Name of Event or Project: Education Preservation Year Long
 Date(s) of Event or Project: Year Long
 Primary Location of Event or Project: Fulton Mansion State Historical Site

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: 7,832.54
 Actual amount of total event costs funded by City hotel occupancy tax: 10,918.78
 Actual amount of facility costs funded by City hotel occupancy tax (if applicable): 0

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

(include a report with the following information or letter explaining how you arrived at the following information)

Attendance at your event or facility. 4,327 April-June
 Number of overnight tourist/visitor attendance at your event or facility. 740

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

Other visitors are staying in surrounding areas other than
than Rockport or in RV's

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? ☒ Yes ☐ No

If yes, please provide that number: 740 Is the number provided an actual number, or estimated? Actual
 If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project: _____

Was a room block established for attendees of your event at an area hotel or motel? Yes X No

Which hotel(s)/motel(s)? N/A

How many rooms were blocked? N/A

How many rooms were used? N/A

HISTORIC CATERORY ACTIVITY INFORMATION

Please list all the efforts your organization made during your event and indicate how much was spent in each category (categories: renovation, historic site/museum operations, education program, promotion expenses to bring tourist/visitor to your historic site/museum operations).

Activity	Amount
<u>Tea Party Silverware</u>	<u>1,107.76</u>
<u>Sparks Engering INC</u>	<u>3,900.00</u>

✓ Renovation - \$ 3,900.00 _____ Historical Site/Museum Operations - \$ N/A
 ✓ Education Program \$ 1,107.76

ENCOURAGEMENT OF THE ARTS

Please list encouragement and improvement programs that directly impacted tourism and indicate how much was spent on each category (example: Activity -Lady Bug Festival – sculpture and amount-\$10,000)

Activity	Amount
<u>music at the mansion</u>	<u>2,600.00</u>

SPORTING EVENT SECTION (for use by sporting events only)

How many individuals participated in the sporting event? N/A

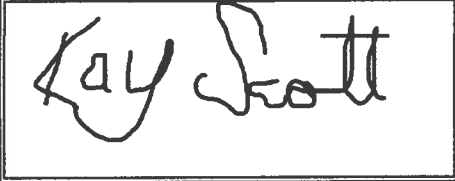
How many of the event participants were from another city or county? N/A

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

N/A

You may provide a spreadsheet with expenses, but copies of all receipts are required.

Please submit the entire packet (Exhibits and other items) as one document, if you are unable to scan in as one document, please submit a paper copy.

Signature: 	Date signed: August 11, 2026
Name & Title (print or type): Kay Scott, President Friends of Fulton Mansion	Phone (if different from phone # listed on the application):
Address (if different from the address listed on the application):	Applicant E-Mail Address (if different from e-mail address listed on the application):



SPARKS ENGINEERING INC

933 North Flores St
San Antonio, TX 78212-5137 US
+15125891190
accounting@sparksengineering.com
www.sparksengineering.com

INVOICE

BILL TO
Friends of Fulton Mansion
PO Box 1859
Fulton, TX 78358

INVOICE 11944
DATE 04/20/2026
TERMS Net 30
DUE DATE 05/20/2026

PROJECT
Fulton Mansion - Fireplaces

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Structural Evaluation	Structural Assessment of the distress associated with the first floor fireplaces	1	3,900.00	3,900.00

Thank you for your payment. We accept checks, ACH, or Credit Cards.

BALANCE DUE

\$3,900.00

Ways to pay



View and pay

Tail Gate Troubadours

INVOICE

DATE: 3/20/2026

TO:

Friends of Fulton Mansion
P.O. Box 1859
Fulton, Tx 78358
Phone: 361-729-0386

Service:

Band will Provide Sound PA, Setup, play show, and tear down

Date:

April 16, 2026

Event time:

7-8:30pm

Price: \$500

Please address payment to
John Mahaffey

THANK YOU FOR YOUR BUSINESS!

Jessie G. 360 Photo Booth

Invoice

April 8, 2026
Invoice No. 22

Billed to:

Friends of Fulton Mansion
P.O Box 1859
Fulton, Tx 78358

360 Photo Booth Services
Music at the Mansion
Thursday, April 16, 2026
7pm - 9pm

Description	Rate	Hours	Amount
360 Photo Booth	\$150/hr	2	\$300

Subtotal	\$300
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Tax (0%)	\$0
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Total	\$300
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PLEASE MAKE PAYMENTS TO:

Jessica Solis
803 N. Church St.
Rockport, TX 78382

Jessie G. 360 Photo Booth

Invoice

May 1, 2026
Invoice No. 23

Billed to:

Friends of Fulton Mansion
P.O Box 1859
Fulton, Tx 78358

360 Photo Booth Services
Music at the Mansion
Thursday, May 14 , 2026
7pm - 9pm

Description	Rate	Hours	Amount
360 Photo Booth	\$150/hr	2	\$300
Subtotal			\$300
Tax (0%)			\$0
Total			\$300

PLEASE MAKE PAYMENTS TO:

Jessica Solis
803 N. Church St.
Rockport, TX 78382

Jessie G. 360 Photo Booth

Invoice

June 1, 2026
Invoice No. 24

Billed to:

Friends of Fulton Mansion
P.O Box 1859
Fulton, Tx 78358

360 Photo Booth Services
Music at the Mansion
Thursday, June 18, 2026
7pm - 9pm

Description	Rate	Hours	Amount
360 Photo Booth	\$150/hr	2	\$300

Subtotal	\$300
----------	-------

Tax (0%)	\$0
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Total	\$300
-------	-------

PLEASE MAKE PAYMENTS TO:

Jessica Solis
803 N. Church St.
Rockport, TX 78382

SteelWater Production

Invoice #31426

Terry Palmer

361-461-2942

thesteelwaterband@gmail.com

PO box 401 Fulton, TX. 78358

Service provided:

SteelWater Production will provide all required equipment needed and entertainment in the form of live music with The SteelWaterBand for the Fulton Mansion located at 317 S. Fulton Beach Rd. on Thursday May, 14th 2026 from 7pm-8:30pm.

Bill to:

Friends of Fulton Mansion

P.O. Box 1859

Fulton, TX. 78358

Fee for service provided \$1,200.00

Includes delivery, setup and teardown of all equipment.

Service provided:

Stage, lighting and live music for Music at the Mansion

Please make check to SteelWater Production or Terry Palmer

Thank You

Friends of Fulton Mansion (FFM) Purchase Request Form
Request from Texas Historical Commission (THC) Employees For FFM Funds
Purchased with FFM Debit Card

Date of Request: Apr. 15, 2020

THC Employee Requesting: Susan Griffin

Amount Requested (or estimate if exact amount unknown): \$ 75

Description of item: Silverware

Project/Event/Program: th party

Authorized by THC Site Manager: _____

Authorized by FFM Board/Chairman: Susan Griffin
i.e. board meeting, text/email, phone

***Attach receipt to this Request Form**

Fulton Mansion

Tea

Gold Flat Ware

\$75.00

4/5/2026

Gary Fuller

GARY FULLER

Susan Fuller
(SDF)

Friends of Fulton Mansion (FFM) Purchase Request Form

Request from Texas Historical Commission (THC) Employees For FFM Funds

Purchased with FFM Debit Card

Date of Request: April 2020

THC Employee Requesting: Susan Griffin

Amount Requested (or estimate if exact amount unknown): \$ 16,000.00

Description of item: Amazon orders

Project/Event/Program: tea party

Authorized by THC Site Manager: _____

Authorized by FFM Board/Chairman: Susan Griffin

i.e. board meeting, text/email, phone

*** Attach receipt to this Request Form**

Susan Griffin

✓



Packing slip

For customer support visit [Amazon.com/contact-us](https://www.amazon.com/contact-us)

Order date: April 16, 2026

Purchase Order #:

Order #: 111-2986462-6924237

Date shipped: April 17, 2026

Ship to:

Friends of Fulton Mansion

317 S FULTON BEACH RD

ROCKPORT, TX 78382-7864

United States

Shipment details

Item description	Qty	Item price	Item subtotal
Bekith 6 Pack Romantic Drinking Glasses, 12 oz Highball Glasses, Thick Water Glasses, Tall Glass Cups for Beverages, Beer, Cocktail, Vintage Glassware Set for Dinner Parties, Bars, Restaurants (SKU: B-DrinkingGlasses-12oz-6pc) Condition: New Sold by: HONGKONG BAIDESHUN LIMITED Gift message: ""	3	\$25.21	\$75.63
Item subtotal			\$75.63
Shipping & handling			\$20.01
Sales tax			\$0.00
Total			\$95.64

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1/1

Order Summary

Order placed April 16, 2026 Order # 112-9753769-6661801

Ship to

Friends of Fulton Mansion
317 S FULTON BEACH RD
ROCKPORT, TX 78382-7864
United States

Payment method

Visa ending in 5015

[View related transactions](#)

Order Summary

Item(s) Subtotal:	\$20.89
Shipping & Handling:	\$9.99
Total before tax:	\$30.88
Estimated tax to be collected:	\$0.00
Grand Total:	\$30.88

Placed by

Friends of Fulton Mansion

Arriving tomorrow



12 x 9 Ft Plastic Sheet Drop Cloths (20-Pack) - Disposable Painter's Sheeting & Tarps for Painting, Waterproof Painting Supplies, Dust Cover for Furniture/Couch/Floor Protection
Sold by: AXGATOXE Protection Gear Shop
Supplied by: Other
\$20.89

[Back to top](#)



For customer support visit [Amazon.com/contact-us](https://www.amazon.com/contact-us)

Order date: April 15, 2026

Purchase Order #:

Order #: 111-1784223-3954630

Date shipped: April 16, 2026

Ship to:

Friends of Fulton Mansion

317 S FULTON BEACH RD

ROCKPORT, TX 78382-7864

United States

Shipment details

Item description	Qty	Item price	Item subtotal
Amazon Basics Microfiber Cleaning Cloths, Non-Abrasive, Reusable and Washable, Pack of 24, Blue/White/Yellow, 16" x 12" (SKU: B009FUF6DM) Condition: New Sold by: Amazon.com Services, Inc Gift message: ""	2	\$9.82	\$19.64
Item subtotal			\$19.64
Shipping & handling			\$6.99
Sales tax			\$0.00
Total			\$26.63

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Order date: April 8, 2026

Purchase Order #:

Order #: 111-2855299-6104230

Date shipped: April 11, 2026

Ship to:

Friends of Fulton Mansion

317 S FULTON BEACH RD

ROCKPORT, TX 78382-7864

United States

Shipment details

Item description	Qty	Item price	Item subtotal
Bekith 6 Pack Romantic Drinking Glasses, 12 oz Highball Glasses, Thick Water Glasses, Tall Glass Cups for Beverages, Beer, Cocktail, Vintage Glassware Set for Dinner Parties, Bars, Restaurants (SKU: B-DrinkingGlasses-12oz-6pc) Condition: New Sold by: HONGKONG BAIDESHUN LIMITED Gift message: ""	4	\$24.24	\$96.96
Item subtotal			\$96.96
Shipping & handling			\$5.59
Promos & discounts			-\$5.59
Sales tax			\$0.00
Total			\$96.96

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Order date: April 8, 2026
Purchase Order #:
Order #: 111-2855299-6104230
Date shipped: April 9, 2026

Ship to:
Friends of Fulton Mansion
317 S FULTON BEACH RD
ROCKPORT, TX 78382-7864
United States

Shipment details

Item description	Qty	Item price	Item subtotal
Bekith 6 Pack Romantic Drinking Glasses, 12 oz Highball Glasses, Thick Water Glasses, Tall Glass Cups for Beverages, Beer, Cocktail, Vintage Glassware Set for Dinner Parties, Bars, Restaurants (SKU: B-DrinkingGlasses-12oz-6pc) Condition: New Sold by: HONGKONG BAIDESHUN LIMITED Gift message: ""	1	\$24.24	\$24.24
Item subtotal			\$24.24
Shipping & handling			\$1.40
Promos & discounts			-\$1.40
Sales tax			\$0.00
Total			\$24.24

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Packing slip

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Order date: April 8, 2026
Purchase Order #:
Order #: 111-6451918-7989860
Date shipped: April 11, 2026

Ship to:
Friends of Fulton Mansion
317 S FULTON BEACH RD
ROCKPORT, TX 78382-7864
United States

Shipment details

Item description	Qty	Item price	Item subtotal
12 Pcs Spring Cloth Napkins Floral 20" x 20" Washable Dinner Tea Party Napkins for Kitchen Party Wedding Restaurant Indoor Outdoor Botanical Fresh Spring Summer (SKU: YUI0175) Condition: New Sold by: hefeiyanguixinxikejiyouxiangongsi Gift message: ""	4	\$18.99	\$75.96
Item subtotal			\$75.96
Shipping & handling			\$6.99
Promos & discounts			-\$6.99
Sales tax			\$0.00
Total			\$75.96

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Packing slip

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Order date: April 8, 2026

Purchase Order #:

Order #: 111-7184310-9484244

Date shipped: April 11, 2026

Ship to:

Friends of Fulton Mansion

317 S FULTON BEACH RD

ROCKPORT, TX 78382-7864

United States

Shipment details

Item description	Qty	Item price	Item subtotal
Gold Napkin Rings-12 PCS Metal Spiral Napkin Rings(Spiral) Napkin Holders Buckles for Family Dinner, Wedding, Party,Table Decorations (SKU: 3Y-WS0G-L6YZ) Condition: New Sold by: mei zhou shi sen yi mao yi you xian gong si Gift message: ""	4	\$6.99	\$27.96
FINDYOU 12 Pack White Table Cloth Rectangle Table 60 x 102 Inch Tablecloths for 6 Foot Rectangle Tables. Stain and Winkle Resistant Polyester Washable White Cloths for Parties (SKU: FY-60X102-W-12P) Condition: New Sold by: xuchangqizanshangmaoyouxiangongsi Gift message: ""	2	\$50.36	\$100.72
Item subtotal			\$128.68
Shipping & handling			\$6.99
Promos & discounts			-\$6.99
Sales tax			\$0.00
Total			\$128.68

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Order date: April 8, 2026

Purchase Order #:

Order #: 111-5806433-8254614

Date shipped: April 11, 2026

Ship to:

Friends of Fulton Mansion

317 S FULTON BEACH RD

ROCKPORT, TX 78382-7864

United States

Shipment details

Item description	Qty	Item price	Item subtotal
12 Pack White Lace Table Runner 14 x 120 Inch Rustic Vintage Table Runner with Rose Embroidered Floral for Wedding Party Decor Boho Lace Tablecloth for Spring Easter Summer Kitchen Bridal Baby Shower (SKU: SR0719) Condition: New Sold by: wuhansuolingtongmaoyiyouxiangongsi Gift message: " "	2	\$35.99	\$71.98
Item subtotal			\$71.98
Shipping & handling			\$0.00
Sales tax			\$0.00
Total			\$71.98

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Order date: April 8, 2026

Purchase Order #:

Order #: 111-5806433-8254614

Date shipped: April 9, 2026

Ship to:

Friends of Fulton Mansion

317 S FULTON BEACH RD

ROCKPORT, TX 78382-7864

United States

Shipment details

Item description	Qty	Item price	Item subtotal
12 Pack White Lace Table Runner 14 x 120 Inch Rustic Vintage Table Runner with Rose Embroidered Floral for Wedding Party Decor Boho Lace Tablecloth for Spring Easter Summer Kitchen Bridal Baby Shower (SKU: SR0719) Condition: New Sold by: wuhansuolingtongmaoyiyouxiangongsi Gift message: "; "	2	\$35.99	\$71.98
Item subtotal			\$71.98
Shipping & handling			\$3.50
Sales tax			\$0.00
Total			\$75.48

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Order date: April 8, 2026
Purchase Order #:
Order #: 111-3691840-7781000
Date shipped: April 9, 2026

Ship to:
Friends of Fulton Mansion
317 S FULTON BEACH RD
ROCKPORT, TX 78382-7864
United States

Shipment details

Item description	Qty	Item price	Item subtotal
SL crafts 24pcs Imitated Silk Hand Fan Imitated Silk Fabric Bamboo Handheld Folded Fan Bridal Dancing Props Church Wedding Party Favors with Organza Bags (Pink) (SKU: LS009Pink) Condition: New Sold by: Yong Kang Shi Juxuan Trading Co.Ltd Gift message: "; "	2	\$23.27	\$46.54
Item subtotal			\$46.54
Shipping & handling			\$6.99
Promos & discounts			-\$6.99
Sales tax			\$0.00
Total			\$46.54

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Order date: April 8, 2026

Purchase Order #:

Order #: 111-7302582-3173001

Date shipped: April 9, 2026

Ship to:

Friends of Fulton Mansion

317 S FULTON BEACH RD

ROCKPORT, TX 78382-7864

United States

Shipment details

Item description	Qty	Item price	Item subtotal
VEVOR 100 Pcs White Chair Covers Polyester Spandex Chair Cover Stretch Slipcovers for Wedding Party Dining Banquet Flat-Front Chair Covers (SKU: B074Z4J3P4) Condition: New Sold by: Amazon.com Services, Inc Gift message: ""	1	\$112.79	\$112.79
Item subtotal			\$112.79
Shipping & handling			\$0.00
Sales tax			\$0.00
Total			\$112.79

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Order date: April 8, 2026
Purchase Order #:
Order #: 111-3719126-2169002
Date shipped: April 9, 2026

Ship to:
Friends of Fulton Mansion
P.O. Box 1859
FULTON, TX 78358
United States

Shipment details

Item description	Qty	Item price	Item subtotal
UMEIED Engraved Champagne Flutes, Set of 12-4.16 oz Elegant Etched Glass Coupe Glasses for Wedding, Anniversary, Bridal Shower & Parties (SKU: MS-DSJ0312-12) Condition: New Sold by: Jiangsu misha guojimaoyi youxiangongs Gift message: ""	2	\$31.99	\$63.98
Item subtotal			\$63.98
Shipping & handling			\$6.99
Promos & discounts			-\$6.99
Sales tax			\$0.00
Total			\$63.98

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returned



Final Details for Order #111-0036037-7601806

Order Placed: April 16, 2026
Amazon.com order number: 111-0036037-7601806
Order Total: \$82.94

Shipped on April 16, 2026	
Items Ordered	Price
2 Of: YANGNAY Champagne Flutes Set of 12, Elegant 4 oz Sparkling Wine Glasses with Long Stem, Perfect for Birthdays Weddings	\$32.99
Sold by and invoiced on behalf of: CZRJ US (seller profile)	
Condition: New	
Shipping Address: Friends of Fulton Mansion 317 S FULTON BEACH RD ROCKPORT, TX 78382-7864 United States	Item(s) Subtotal: \$65.98 Shipping & Handling: \$16.96 Total before tax: \$82.94 Sales Tax: \$0.00
Shipping Speed: One-Day Shipping	Total for This Shipment: \$82.94

Payment information	
Payment Method: Visa Last digits: 5015	Item(s) Subtotal: \$65.98 Shipping & Handling: \$16.96
Billing address Friends of Fulton Mansion P.O. Box 1859 FULTON, TX 78358 United States	Total before tax: \$82.94 Estimated Tax: \$0.00
	Grand Total: \$82.94
Credit Card transactions	Visa ending in 5015: April 16, 2026: \$82.94

To view the status of your order, return to [Order Summary](#).

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Final Details for Order #111-9380668-6391427

Order Placed: April 16, 2026
Amazon.com order number: 111-9380668-6391427
Order Total: \$141.84

Shipped on April 17, 2026	
Items Ordered	Price
5 of: AVLA 8 Pack Vintage Drinking Glassware, 7 oz Romantic Water Juice Glass Tumbler Cup, Clear Stackable Coffee Cocktail Bar	\$24.23
Drinkware for Beverages, Tea, Milk, Yogurt, Whiskey, Embossed Floral Pattern	
Sold by and invoiced on behalf of: avla (seller profile)	
Business Price	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$121.15
Friends of Fulton Mansion	Shipping & Handling: \$20.69
317 S FULTON BEACH RD	-----
ROCKPORT, TX 78382-7864	Total before tax: \$141.84
United States	Sales Tax: \$0.00
Shipping Speed:	-----
Two-Day Shipping	Total for This Shipment: \$141.84

Payment information	
Payment Method:	Item(s) Subtotal: \$121.15
Visa Last digits: 5015	Shipping & Handling: \$20.69
Billing address	-----
Friends of Fulton Mansion	Total before tax: \$141.84
P.O. Box 1859	Estimated Tax: \$0.00
FULTON, TX 78358	-----
United States	Grand Total: \$141.84
Credit Card transactions	Visa ending in 5015: April 17, 2026: \$141.84

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AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: August 25, 2026

CATEGORY: Resolution

CAPTION:

Consider the approval of Resolution 2026-37R, approving a contract for Election Services with Elections Administrator of Aransas County for the November 3, 2026, Election; authorizing the Mayor to execute the contract; and providing an effective date.

SUMMARY:

This Resolution and contract is for the purpose of the County Election Administrator to run the voting of the November 3, 2026 Special Election.

BACKGROUND:

The City of Rockport has called a Special Election to fill the Ward 1 vacancy for an unexpired term ending in May 2029. Pursuant to a provision of the Texas Constitution, the City is required to fill the vacancy within 120 days. The proposed contract provides for the Aransas County Elections Administrator to administer and conduct voting for the Special Election.

FUNDING SOURCE:

The funds for the election will be taken from the Election budgeted line item.

FUNDING IMPACT:

We will not know the expenses until after the election.

STAFF RECOMMENDATION:

Staff recommends approving the Resolution and contract.

STRATEGIC INITIATIVES:

Resolution

ATTACHMENTS:

1. Resolution 2026- 37R Election contract
2. ROCKPORT Election Services Contract - November 2026 Election

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: August 17, 2026

Date: August 17, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Vanessa Shrauner, City Manager

RESOLUTION NO. 2026-37R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS, APPROVING A CONTRACT FOR ELECTION SERVICES BETWEEN THE CITY OF ROCKPORT AND THE ELECTIONS ADMINISTRATOR OF ARANSAS COUNTY FOR THE NOVEMBER 3, 2026 ELECTION; AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Rockport anticipates conducting an election on November 3, 2026; and

WHEREAS, the City desires to contract with the Elections Administrator of Aransas County for the provision of election services necessary to conduct said election; and

WHEREAS, the City Council finds that approval of the attached Contract for Election Services is in the best interest of the City of Rockport and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

SECTION 1. The Contract for Election Services between the Elections Administrator of Aransas County and the City of Rockport for the November 3, 2026 Election, attached hereto and incorporated herein by reference, is hereby approved.

SECTION 2. The Mayor is hereby authorized to execute the Contract on behalf of the City of Rockport and to take such actions as may be necessary to carry out the purposes of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its passage and approval.

PASSED AND APPROVED this _____ day of _____, 2026.

CITY OF ROCKPORT, TEXAS

Tim Jayroe
Mayor

ATTEST:

Shelley Goodwin, TRMC, MMC
City Secretary

**CONTRACT FOR ELECTION SERVICES BETWEEN
THE ELECTIONS OFFICER OF ARANSAS COUNTY AND THE
CITY OF ROCKPORT, TEXAS
NOVEMBER 3, 2026 UNIFORM ELECTION DATE**

THIS CONTRACT FOR ELECTION SERVICES (the “Contract”) is made in accordance with Section 31.092 of the Texas Election Code and entered into by and between the **Elections Administrator of Aransas County, Kevin A. Stroud**, (hereinafter referred to as the “**Elections Officer**” or “**Contracting Officer**”), and the **City of Rockport, Aransas County, Texas**, (the “**Political Subdivision**”), with both sometimes referred to as “Party” or collectively as “the Parties.”

WITNESSETH:

WHEREAS, the Political Subdivision expects to call an election to be held on **November 3, 2026** (the “Election”) and a run-off election, if necessary, to be held at a later date; and,

WHEREAS, the Political Subdivision desires the Elections Officer to provide certain election services for the Election in order to maintain consistency and accessibility in voting practices, polling practices, and election procedures; and,

WHEREAS, the Elections Officer and the Political Subdivision desire to enter into a contract setting forth the terms and conditions of such arrangement, including the responsibilities of the respective parties.

NOW, THEREFORE, in consideration of the mutual benefits that will accrue to the parties, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Purpose.** The purpose of this Contract is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters. This Contract also exists for the purpose of ensuring that the Contracting Officer and the Political Subdivision understand the tasks each is to perform in connection with the election and the runoff election.
2. **Term.** The term of this Contract shall commence on the date of execution by the final signatory and shall continue until the conclusion of all activities required under this Contract related to the November 3, 2026 Election and, if applicable, any Runoff Election.
3. **Duties and Services of the Contracting Officer.** In accordance with Chapter 31, Subchapter D, Texas Election Code, the Contracting Officer shall supervise the overall conduct of the election. The Contracting Officer shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and the runoff election. The Contracting Officer’s duties shall be performed to the extent required by the Texas Election Code and applicable Secretary of State rules, and any duties described herein beyond statutory requirements shall be performed only as reasonably practicable and to the extent resources permit.

- a. *Election Judges.* Pursuant to Section 32.005 of the Texas Election Code, the Political Subdivision delegates to the Contracting Officer its authority to select the election judges and alternate judges for the Election. The Contracting Officer shall secure the election judges and alternates. Upon request, the Contracting Officer shall provide the Political Subdivision a list of the judges and alternates. If Aransas County conducts an election at the same time, the election judges and alternates appointed for the County's election shall serve for the Political Subdivision's Election to the extent permitted by law.
- b. *Notification to Presiding and Alternate Judges.* The Contracting Officer shall notify each presiding judge and alternate judge, in writing, of his or her appointment no later than the date prescribed in Section 4.007 of the Texas Election Code. The notice will include: (1) the nature and date of the election; (2) the location of the assigned polling place; (3) the eligibility requirements that apply to the judge and to election clerks; (4) the date and time of the election; (5) the rate of compensation; (6) the maximum number of election clerks the judge may appoint; and (7) the name of the presiding or alternate judge, as appropriate.
- c. *Election Clerk Appointments.* The Contracting Officer shall ensure that the presiding judges make the appropriate election clerk appointments and notify the clerks of their appointments. The recommendations of the Contracting Officer will be accepted guidelines for the number of clerks secured to work in each polling place. The presiding election judge of each polling place, however, will use his or her discretion to determine when additional manpower is needed during peak voting hours.
- d. *Election Schools.* The Contracting Officer shall be responsible for conducting one or more, at his discretion, election schools to train the presiding judges, alternate judges, election clerks, and early voting clerks, and Early Voting Ballot Board members in the conduct of elections, including qualifying voters, provisional voting, and the counting of ballots. The Contracting Officer shall determine the date, time, and place for such school(s) and notify the presiding judges, alternate judges, and election clerks of such. The Contracting Officer may hold the election school(s) on a Saturday in order to increase its availability to election workers who are employed during the regular workweek. All election workers must attend a training class certified by the Texas Secretary of State. (This does not imply that election judges or clerks will be paid for attending such schools. See, 1 T.A.C. §§ 81.120(a) & 81.121(c))
- e. *Equipment and Supplies.* The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day and for the Early Voting Ballot Board (and to the Deputy Early Voting Clerks during Early Voting) the following election supplies: election kits from third-party vendors (including the appropriate envelopes, sample ballots, lists, forms, name tags, posters, and signage described in Chapters 51, 61, 62, and Subchapter B of Chapter 66 of the Texas Election Code); pens; pencils; tape; markers; paper clips; ballot box seals; sample ballots; tacks; and all consumable-type office supplies necessary to hold an election.

- f. *Registered Voter Lists.* The Contracting Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law. The Election Day list shall be arranged in alphabetical order by precinct.
- g. *Ballots.* The Contracting Officer shall be responsible for the programming of the voting devices and the printing of ballots requested by mail, used for early voting, or used on Election Day. The Contracting Officer shall be responsible for distributing voting devices along with the election supplies.
- h. *Early Voting.* In accordance with Section 31.094 of the Texas Election Code, the Contracting Officer will serve as Early Voting Clerk for the Election, subject to Sections 31.096 and 31.097 (b) of the Texas Election Code.
 - i. The Contracting Officer shall receive applications for early voting ballots to be voted by mail in accordance with the Texas Election Code.
 - ii. Early Voting Clerk Deputies shall be secured by the Contracting Officer. Upon request of the Political Subdivision, the Contracting Officer shall provide the Political Subdivision a list of the Deputy Early Voting Clerk. Should Aransas County hold an election at the same time, the Parties hereby agree that the Early Voting Clerk Deputies appointed shall be those that have been appointed for Aransas County's election.
 - iii. Early voting by personal appearance for the Election shall be conducted during the hours, time period, and at the locations listed in "**Exhibit A**," attached hereto and incorporated herein. Should Aransas County hold an election at the same time, the Parties hereby agree that the hours, time period, and locations will be those that the Aransas County Commissioners Court has ordered, or otherwise adopted, for Aransas County's election. As a result, the hours, time period, and locations listed in "**Exhibit A**" are subject to change.
 - iv. *Early Voting by Mail.* The Contracting Officer shall receive mail ballot applications on behalf of the Political Subdivision. All applications shall be processed by the Contracting Officer in accordance with the Texas Election Code at the Aransas County Elections and Voter Registration Office located at 602 East Concho Street, Rockport, TX, 78382. All requests for early voting ballots to be voted by mail received by the Political Subdivision shall be forwarded to the Contracting Officer immediately for processing.
 - v. *Counting Early Votes.* All early voting ballots, those cast by mail and by personal appearance, shall be secured and maintained by the Contracting Officer and delivered by him or his deputy for counting in accordance with Chapter 127 of the Texas Election Code.
 - vi. *Ballots.* All early voting ballots, those cast by mail and by personal appearance, shall be secured and maintained by the Contracting Officer and

delivered by the Contracting Officer or his designee for counting in accordance with Chapter 87 of the Texas Election Code to the Early Voting Ballot Board, at the location designated by the Presiding Judge of the Early Voting Ballot Board on Election Day.

i. *Election Day Polling Locations.* Because the Election is held on the November uniform election date, the Political Subdivision shall use the county election precincts and every countywide Election Day polling place established by Aransas County as required by applicable law, including Sections 42.002, 42.0621, 43.004, and 43.007 of the Texas Election Code. The Election Day polling locations are identified in “Exhibit B,” attached hereto and made part of this contract, subject to the final locations lawfully ordered or adopted by Aransas County. The Contracting Officer shall arrange for the use and setup of the Election Day polling places, including necessary tables, chairs, voting booths, equipment, and supplies.

j. *Central Counting Station.* The Elections Officer shall establish and operate the Central Counting Station to receive and tally the voted ballots in accordance with Chapter 127, Texas Election Code, and under such authority hereby declares that:

- i. The Elections Officer shall be the Central Counting Station Manager.
- ii. The County Elections Coordinator shall be the Tabulation Supervisor and shall facilitate ballot tabulation in accordance with the law and any established County policies, including overseeing the operation of the automatic tabulating equipment.
- iii. The County Chief Deputy Elections Administrator shall be the Assistant to the Tabulation Supervisor and shall assist the Tabulation Supervisor as directed and in accordance with the law and any established County policies, including assisting the Tabulation Supervisor in overseeing the operation of the automatic tabulating equipment.
- iv. The Presiding Judge of the Early Voting Ballot Board shall be the Presiding Judge of the Central Counting Station, shall maintain order, and may confer with and advise the Central Counting Station Manager or Tabulation Supervisor on any activity at the Central Counting Station.
- v. The Alternate Judge of the Early Voting Ballot Board shall be the Alternate Judge of the Central Counting Station and shall serve as the Presiding Judge if the appointed Presiding Judge cannot serve and, in such event, may do so with all authority entrusted to the Presiding Judge.
- vi. The Central Counting Station personnel for the Election shall be those lawfully appointed for Aransas County’s November 3, 2026

election, to the extent permitted by law. As a result, subsections i-v above are subject to change.

k. *Election Night Reports.* Election night reports will be available to the Political Subdivision and at the Central Counting Station on Election night.

l. *Post Election Hand Count Audit.* The Contracting officer, as the general custodian of the election records, shall conduct a manual count as required by Section 127.201 of the Texas Election Code and applicable Secretary of State rules, advisories, and procedures, and shall timely complete any required report, delivery, posting, or other action.

m. *Election Reports.* The Contracting Officer shall prepare the unofficial tabulation of precinct results under 66.056 (a) of the Texas Election Code and shall provide a copy of the tabulation to the Political Subdivision as soon as practicable after the Contracting Officer has received the precinct returns on Election Night. Provisional ballots will be processed and tabulated in accordance with state law.

n. *Custodian of Voted Ballots.* The Contracting Officer is hereby appointed the custodian of the voted ballots and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law.

o. *Paper Ballots.* In advance of the date on which the Texas Secretary of State's Office encourages the mailing out of ballots for early voting by mail, the Contracting Officer shall arrange with a third party to prepare the necessary optical paper ballots for the election. The ballots shall be in English with the Spanish translation included.

4. **Political Subdivision's Responsibilities.** The Political Subdivision shall assume the following responsibilities:

a. *Election School(s).* At the request of the Contracting Officer, the Political Subdivision will provide space in a Political Subdivision building at no cost for the required election school or schools.

b. *Polling Locations.* The Political Subdivision shall pay the respective cost of all employee services required to provide access, security, and/or custodial services for the polling locations.

c. *Applications for Mail Ballots.* Any application or election document received by the Political Subdivision that is required to be delivered to the Early Voting Clerk shall be promptly transmitted to the Contracting Officer in the manner and within the time prescribed by applicable law.

d. *Election Orders and Notices; Canvass.* The Political Subdivision shall prepare the election order, resolutions, notices, official canvass, and other pertinent documents for adoption by the Political Subdivision's governing body.

- i. *Election Notice.* The Political Subdivision shall give notice of the Election in the manner required by Sections 4.003 and 4.008 of the Texas Election Code, and other applicable law, including any notice requirements imposed by the Political Subdivision's enabling legislation.
- ii. *Posting and Delivery.* The Political Subdivision shall be responsible for posting the election notice as required by the Texas Election Code, including on its website if required by law, and shall deliver the notice of election to the Contracting Officer in his capacity as County Elections Administrator and voter registrar, no later than September 4, 2026, as required by Section 4.008 of the Texas Election Code.
- iii. *Returning Documents to the Contracting Officer.* Promptly after approval by the Political Subdivision's governing body, the Political Subdivision shall return all pertinent documents to the Contracting Officer within such time as to not impede the orderly conduct of the Election.
- iv. *The Schedule.* The Political Subdivision assumes the responsibility for promoting the schedules for Early Voting and Election Day.
- v. *Early Voting Clerk Appointment.* The Political Subdivision shall be responsible for ensuring the Contracting Officer is appointed to serve as Early Voting Clerk in the Orders calling the Election.
- vi. *Orders Calling the Election.* The Political Subdivision's Election Orders shall state or incorporate the Election Day polling places, the dates, hours, and locations for early voting, and the appointment of the precinct judges established by Aransas County.
- e. *Ballot Preparation.* The Political Subdivision shall perform the duties required for drawing for placement on the official ballot by candidates. In a timely and diligent manner after ballot positions have been determined, the Political Subdivision shall furnish the Contracting Officer with a list of candidates and/or propositions and show the order and the exact manner in which the names and/or propositions are to appear on the official ballot, including bilingual titles and text. The Political Subdivision shall be responsible for any and all proofreading, including bilingual titles and text, and for approving the final official ballot for the Political Subdivision's candidates and/or propositions. The Contracting Officer shall send the final version of the proposed official ballot to the Political Subdivision via electronic mail to the email address identified in Section 14 of this Contract. The Political Subdivision shall complete a final proofreading and give its final approval of the official ballot within ten (10) calendar days of the receipt of the Contracting Officer sending the ballot proofing documents. The failure of which shall be considered a material breach of this Contract.
- f. *Recounts.* By approval and execution of this contract, the Political Subdivision agrees that any recount, for any reason, shall take place at the Office

of the Aransas County Elections Administrator. In the event that the Contracting Officer determines that the Office of the Aransas County Elections Administrator is not practicable or unusable for such a purpose, the Contracting Officer may designate an alternate location.

5. **Non-Exclusive.** It is understood that to the extent resources permit, the Contracting Officer may contract with other political subdivisions to conduct elections on the same date and time. Expenses properly attributable to more than one participating entity shall be allocated among the participating entities as illustrated in “Exhibit C”. In the event that the Contracting Officer contracts with one or more additional entities for elections to be held at the same time, the parties hereby agree that these elections shall be held jointly in accordance with Chapter 271, Texas Election Code.

6. **Election Workers:**

a. *Number of Election Workers.* All polling locations shall have a minimum of three (3) election workers consisting of the presiding judge, alternate judge, and a clerk.

b. *Hourly Compensation.* Presiding judges and alternate judges will be compensated at the rate of Twelve Dollars (\$12.00) per hour and election clerks shall be compensated at the rate of Twelve Dollars (\$12.00) per hour. Workers will be compensated for all hours actually worked, including time to set up the polling location, the time to complete counting, and time to wrap up paperwork, but such hours shall not exceed two (2) hours before and two (2) hours after the polling location is open for voting.

c. *Compensation for Delivery.* The presiding judge or other election worker at the polling location who picks up election supplies from the Contracting Officer and who returns remaining supplies, ballot boxes, and election records from the polling location will be compensated a flat rate of Twenty-Five Dollars (\$25.00) in addition to his or her hourly pay.

d. *Election School Compensation.* Election workers attending an election school shall be compensated a flat rate of Twenty Dollars (\$20.00).

e. *Contracting Officer to Pay and Political Subdivision to Reimburse.* The Contracting Officer will pay election workers directly and will be reimbursed for such compensation by the Political Subdivision.

7. **Expenses.** In accordance with Chapters 31 and 271, Texas Election Code, the Parties agree to the following allocation of expenses:

a. *Political Subdivision’s Responsibility.* The Political Subdivision will be responsible for paying all expenses for polling locations used solely by the Political Subdivision, including the costs of wages and salaries for election workers.

b. *Shared Expenses.* In the event that the Political Subdivision and other entities hold joint elections at the same time and place, the Political Subdivision and the other entities shall share the actual costs incurred in connection with a polling location used by more than one local political subdivision, including expenses for renting polling locations and voting equipment, programming voting equipment, providing necessary supplies for the polling place to carry out its lawful duties and functions, and the wages and salaries of election workers. If this occurs, Election expenses will be divided among the Political Subdivision and the other entities as illustrated in the attached “**Exhibit C**”.

c. *Administrative Fee.* As authorized by Section 31.100 of the Texas Election Code, the Political Subdivision shall pay the Contracting Officer an administrative fee in the amount of Ten Percent (10%) of the total amount of this Contract, which shall not, in any event, be less than \$75.00.

8. **Billing:**

a. *Billing and Itemized Expenses.* The Contracting Officer will submit an itemized invoice to the Political Subdivision for the actual expenses directly attributable to the services, supplies, coordination, supervision, and running of the Election, incurred on behalf of the Political Subdivision. The Contracting Officer will send an itemized invoice after the Election is conducted, unless provided otherwise below, that will include, but is not limited to, expenses for services, supplies, publication, printing, wages, rental and programming of voting equipment and audio ballots, the Contracting Officer’s fee, and any other expenses reasonably and directly related to the Election, incurred on behalf of the Political Subdivision.

b. *Direct Invoicing by Vendor.* The Contracting Officer reserves the right to share information to facilitate direct billing to the Political Subdivision by vendors. Any expenses or fees directly invoiced by a vendor to the Political Subdivision will not be included on the list of itemized expenses but shall still be subject to the ten percent (10%) Administrative Fee as authorized by this Contract and Election Code. Vendors may choose to invoice the Political Subdivision for such expenses or fees when incurred, rather than after the Election, which the Political Subdivision must pay in a timely fashion and in accordance with the law.

c. *Large Expenses May be Billed as Incurred.* The Contracting Officer may bill for expenses and fees incurred on behalf of the Political Subdivision that are equal to or exceeding Five Hundred Dollars (\$500.00) at the time the expense is incurred, rather than after the Election, which the Political Subdivision must pay in a timely fashion and in accordance with the law.

d. *Documentation for Expenses and Fees Billed by Contracting Officer.* Expenses and fees billed by the Contracting Officer related to wages shall be supported by timesheets. Other expenses shall be supported by invoices or receipts, except for those items that the Contracting Officer provides from supplies kept in

stock, provided the Contracting Officer provides a certificate stating the number of items used and the unit cost for such items, as per the vendor's standard price list.

e. *Estimated Costs of Services.* Cost estimates for election services and expenses are attached to this Contract as "**Exhibit C**" and are incorporated herein. The Parties acknowledge and agree that these election expenses, as estimated, are fair, and that the actual costs may exceed the posted estimates and vary depending on the number of entities participating in elections conducted at the same time. Notwithstanding the estimates, the Political Subdivision shall be responsible for actual expenses directly attributable to this Contract and the administrative fee authorized by Section 31.100 of the Texas Election Code.

f. *Notice of Increased Costs.* The Contracting Officer shall promptly advise the Political Subdivision in the event that the actual costs of the Election incurred on behalf of the Political Subdivision will exceed the estimated costs by twenty percent (20%) or more.

9. **Payment.** The Political Subdivision shall pay a Contracting Officer's invoice within thirty (30) days of receipt. Payments shall be remitted to:

Aransas County Elections Administration
602 East Concho St.
Rockport, TX 78382

The Parties agree to employ every effort to amicably resolve any disagreement or dispute regarding invoices. If the Political Subdivision disputes any portion of the invoice, the Political Subdivision shall timely pay all undisputed amounts and notify the Contracting Officer in writing of the disputed charges and the basis for the dispute. The Contracting Officer shall respond within thirty (30) days. If the Parties remain unable to resolve the dispute, either Party may refer the matter to its governing authority or legal counsel for further review, without prejudice to any rights or remedies available under applicable law.

10. **Voting System.** The voting system to be used in the election and runoff election shall be the voting system that has been adopted for use in Aransas County by the Commissioners Court of Aransas County, Texas.

11. **Non-Transferable Functions.** Nothing contained in this Contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election or to the runoff election is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, or any other nontransferable functions specified by Section 31.096, Texas Election Code or other provisions of Texas law.

12. **Contract Copies to Treasurer and Auditor.** In accordance with Section 31.099, Texas Election Code, the Contracting Officer shall file copies of this Contract with the County Treasurer of Aransas County, Texas, and the County Auditor of Aransas County, Texas.

13. Cancellation of Election. If the Political Subdivision cancels the Election, the Contracting Officer shall still be entitled to receive and recover the actual expenses incurred prior to the cancellation and an Administrative Fee of no less than Seventy-Five Dollars (\$75.00), as authorized by Section 31.100, Texas Election Code. In the event of cancellation, the Parties agree to adhere to the billing and payment provisions set forth herein. Unless the Political Subdivision authorizes such expenses in writing and in an effort to ensure the lowest possible cost to the Parties, the Contracting Officer shall use all reasonable diligence and not incur major costs in connection with election preparations until it is known that the Election will be held.

14. Notices. For purposes of implementing this Contract, the Contracting Officer and the Political Subdivision designate the following individuals, and whenever the Contract requires submission of information or notice to the Contracting Officer or the Political Subdivision, submission or notice shall be made to these individuals:

Contracting Officer:

Kevin A. Stroud
Elections Administrator
602 East Concho St.
Rockport, TX 78382
(361) 729-7431
kstroud@aransascounty.org

Political Subdivision:

Shelley Goodwin
City Secretary
212 N. Live Oak
Rockport, TX 78382
(361) 729-2213, ext. 225
sgoodwin@rockporttx.gov

15. Relationship of the Parties. The Contracting Officer is the agent of the Political Subdivision solely for purposes of contracting with third parties with respect to the election expenses within the scope of the Contracting Officer's duties. The Contracting Officer shall not be personally liable for any claim arising from such contracts. Except for this limited agency authority, each Party acts in its own capacity, and nothing in this Contract shall be construed to create an agency, employment, partnership, joint venture, or association between the Parties. The employees of one Party shall not be considered employees, agents, or representatives of the other Party for any purpose.

16. No Waiver of Immunity. Nothing in this Contract, nor in the performance of any services under it, shall be construed as a waiver of any governmental, sovereign, or official immunity of the County, the Political Subdivision, or the Contracting Officer, whether arising under the Texas Constitution, the Texas Tort Claims Act, or any other law. All immunities and defenses are expressly retained to the fullest extent permitted by law.

17. Severability. If any provision in this Contract is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable, such determination shall not affect the remaining provisions of this Contract, and the Parties shall continue to perform their respective obligations under this Contract in accordance with the remaining provisions.

18. Third Party Beneficiaries. Nothing in this Contract is intended to confer upon any person or entity that is not a party to this Contract any benefits, rights, or remedies.

19. Entire Agreement and Amendments. This Contract contains the entire agreement of the Parties and supersedes all prior agreements, including any prior election services contracts. Any prior contracts, agreements, promises, negotiations, or representations not expressly contained in this Contract are of no force and effect. This Contract may only be amended in a writing that is executed by both Parties and attached hereto.

20. Counterparts. This Contract may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which, when taken together, shall constitute but one and the same instrument.

21. Signature Authority. By signing below, the Contracting Officer and the Political Subdivision warrant and represent that they are authorized to enter into this Contract and that each desires to enter into this Contract.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK;
SIGNATURE PAGE FOLLOWS**

**Elections Officer
Aransas County**

By: _____
Kevin A. Stroud, Elections Administrator

Date: _____

**City of Rockport, Texas
Political Subdivision**

By: _____
Tim Jayroe, Mayor

Date: _____

ATTEST:

Shelley Goodwin, City Secretary

EXHIBIT A

EARLY VOTING DATES, TIMES, AND LOCATIONS

Time Period:

Monday, October 19, 2026 through Friday, October 30, 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	October 19 8 AM - 5 PM	October 20 8 AM - 5 PM	October 21 8 AM - 5 PM	October 22 8 AM - 5 PM	October 23 8 AM - 5 PM	October 24 8 AM - 8 PM
October 25 12 PM - 6 PM	October 26 7 AM - 7 PM	October 27 7 AM - 7 PM	October 28 7 AM - 7 PM	October 29 7 AM - 7 PM	October 30 7 AM - 7 PM	

Main Early Voting Location:

Aransas County Elections & Voter Registration Office (Side Door)
602 E. Concho St.
Rockport, TX 78382

Voting by Mail:

Kevin A. Stroud
Aransas County Early Voting Clerk
602 E. Concho St.
Rockport, TX 78382

EXHIBIT B

ELECTION DAY POLLING LOCATIONS

Time Period:

Tuesday, November 3, 2026

7:00 a.m. to 7:00 p.m.

Countywide Vote Centers (All Precincts)

The Election Day polling places shall include every countywide polling place finally established by Aransas County for the November 3, 2026 election. The locations listed below are subject to and controlled by Aransas County's final designation:

Drifters RV Resort (Banquet Hall)
4401 Hwy 35 S Business., Rockport, TX 78382

Rockport Service Center (Lobby)
2751 Hwy 35 Bypass, Rockport, TX 78382

Aransas County Community Center
302 N Live Oak St, Rockport, TX 78382

Fulton Fire Department
401 Googles Cole Blvd., Fulton, TX 78358

EXHIBIT C

ESTIMATED COST

Joint Election with Political Subdivision and Aransas County

Ballots & Programming	\$4,000
<i>Includes programming for up to five (5) ballot items.</i>	
Election Supplies & Distribution	\$600.00
Election Officials/Staffing	\$13,000.00
Ballot by Mail & Support	\$7,000.00
Equipment Rental	\$21,000.00
Miscellaneous	\$500.00
SUBTOTAL	\$46,100.00
Administrative Fee (10%)	\$4,610.00
TOTAL	\$50,710.00

**Joint Election with Political Subdivision, Aransas County, and One Additional
Political Subdivision**

Ballots & Programming	\$4,000.00
<i>Includes programming for up to five (5) ballot items.</i>	
Election Supplies & Distribution	\$400.00
Election Officials/Staffing	\$8,667.00
Ballot by Mail & Support	\$4,667.00
Equipment Rental	\$14,000.00
Miscellaneous	\$500.00
SUBTOTAL	\$32,234.00
Administrative Fee (10%)	\$3,223.40
TOTAL	\$35,457.40



AGENDA MEMO

DEPARTMENT: City Manager

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: August 25, 2026

CATEGORY: Action Item

CAPTION:

Consider the approval of an appointee to the Aransas County Appraisal District Board.

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

Action Item

ATTACHMENTS:

None

APPROVAL/REVIEW:

Vanessa Shrauner, City Manager

Date: August 18, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Vanessa Shrauner, City Manager

Date: August 18, 2026



AGENDA MEMO

DEPARTMENT: Parks

TO: Mayor and City Council

FROM: Brittany Aguirre, Parks Director

MEETING DATE: August 25, 2026

CATEGORY: Action Item

CAPTION:

Consider the approval of an action item for the expenditure of unspent bond funds.

SUMMARY:

This Agenda Item is to get permission to spend unspent bond funds on Parks projects.

BACKGROUND:

2015 CO \$43,537

Parks Maintenance Building

Aerator for Memorial Park Pond

2016 CO \$15,785

Covered Observation Deck at Bent Oaks

Install more bench seating

FUNDING SOURCE:

Unspent Bonds

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

Action Item

ATTACHMENTS:

None

APPROVAL/REVIEW:

Brittany Aguirre, Parks Director

Date: August 18, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Date: August 18, 2026

Vanessa Shrauner, City Manager



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: August 25, 2026

CATEGORY: Action Item

CAPTION:

Consider the changes to the remainder of the 2026 City Council Regular Meetings:

- i. Move the Tuesday, November 10, 2026 Regular Meeting to Monday, November 9, 2026
 - ii. Cancel the Tuesday, November 24, 2026 Regular Meeting
 - iii. Cancel the Tuesday, December 8, 2026 Regular Meeting
-

SUMMARY:

The above-mentioned meeting needs to be moved or canceled due to holidays or other City commitments.

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

Action Item

ATTACHMENTS:

None

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: August 18, 2026

Shelley Goodwin, City Secretary

Date: August 18, 2026

Vanessa Shrauner, City Manager

Date: August 18, 2026



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: August 25, 2026

CATEGORY: Presentation

CAPTION:

Receive the City Manager's Monthly Update

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

Presentation

ATTACHMENTS:

None

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: August 19, 2026

Shelley Goodwin, City Secretary

Date: August 19, 2026

Vanessa Shrauner, City Manager

Date: August 19, 2026



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: August 25, 2026

CATEGORY: Presentation

CAPTION:

Receive advice from the City Attorney on alternative water sources ⁽¹⁾

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

Presentation

ATTACHMENTS:

None

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date:

Shelley Goodwin, City Secretary

Date:

Vanessa Shrauner, City Manager

Date: