



City of Rockport

CITY COUNCIL REGULAR MEETING AGENDA

TUESDAY, JULY 22, 2025 - 5:00 PM
CITY HALL COUNCIL CHAMBERS
212 N. LIVE OAK
ROCKPORT, TEXAS 78382

Mayor Tim Jayroe
Mayor Pro Tern (Ward 4) Andrea Hattman
Councilmember (Ward 1) Stephanie Rangel

Councilmember (Ward 2) Matt Anderson
Councilmember (Ward 3) Brad Brundrett
Vanessa Shrauner, City Manager

Notice is hereby given that Rockport City Council will hold a Regular Meeting on Tuesday, July 22, 2025, at 5:00 PM. The meeting will be held in person in the Council Chambers in City Hall, 212 N. Live Oak, Rockport, Texas 78382. The live stream link to view the meeting is <https://rockporttx.portal.civicclerk.com/>.

The City Council welcomes citizen participation and comments at all City Council Meetings on an Agenda item or any subject matter.

Written comments submitted by 3:30 p.m. on the day of the meeting.

- Complete the Speaker Card - locate the card online (<https://rockporttx.gov/FormCenter/Citizen-Participation-Form-7/Citizen-Participation-Form-52>)
- Written Comments received by the deadline may be read, but will be added to the website under the meeting.

Sign up in person.

- Speaker's cards are located at the entrance of the meeting room and must be delivered to the City Secretary before the meeting begins.
- Any citizen with handouts should provide them to the City Secretary before the meeting. If you wish the City Council to receive your handouts for the meeting, please provide 8 copies; if not, the City Council will receive your handouts the following day.

Rules for Citizen Participation.

- Speakers will be limited to three minutes.
- While civic public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for the Executive Session.

Notice is hereby given that other elected or appointed officials may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. No action or minutes will be taken by such in attendance.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours before this meeting. Please get in touch with the City Secretary's office at (361) 729-2213, ext. 225, or FAX (361) 790-5966 or email sgoodwin@rockporttx.gov for further information. Braille is not available.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS TO BE HEARD

Speaker participation instructions are provided in writing at the beginning of the agenda. NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting, and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042 has not been posted on the agenda.

IV. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

1. Presentation of Lifeguard Rescue Award to Sammy Lopez (Joe Riekers)

V. CONSENT

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless pulled at the request of a member of the City Council.

2. Consider the approval of the City Council Minutes for the following City Council Meetings:
 - i. June 24, 2025 Joint Special Meeting
 - ii. July 8, 2025 Regular Meeting
 - iii. July 10, 2025 Workshop (Shelley Goodwin, City Secretary)
3. Consider the approval of Rockport Center for the Arts Third Quarter Financial Report for Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)
4. Consider the approval of Rockport Conference Center (The ROCC) Third Quarter of Financial Report for Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)
5. Consider the approval of Rockport Little Theater Third Quarter Financial Report for Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)
6. Consider the approval of Friends of Fulton Mansion Third Quarter of Financial Report for Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)
7. Consider the approval of Rockport Cultural Arts District Smithsonian Museum on Main Street Crossroads Exhibit Third Quarter of Financial Report for Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)
8. Consider the approval of the Rockport Cultural Arts District Mural Fest Third Quarter of Financial Report for Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)
9. Consider the approval of Rockport Cultural Arts District (RCAD) Heritage Programs Third Quarter of Financial Report for Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)
10. Consider the approval of the Third Quarter Financial Report for the Texas Maritime Museum operation Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)

11. Consider the approval of the Texas Maritime Wine Fest Third Quarter Financial Report of the Hotel Occupancy Tax (HOT) (Shelley Goodwin, City Secretary)

VI. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

12. Consider the revision of the Land Use Assumptions and Capital Improvements Plans for Water and Wastewater Impact Fees
 - i. Staff presentation
 - ii. Hold a public hearing to receive comments for or against the update
 - iii. Discuss the recommendation from the Planning and Zoning Commission
 - iv. Consider the approval on first of two readings of Ordinance No.1981 updating impact fees by amending Chapter 22, "Utilities," Section 22-400 through Section 22-422 of the City of Rockport Code of Ordinances; adopting revised Land Use Assumptions and Capital Improvements Plans for Water and Wastewater Impact Fees; establishing new service areas for Water and Wastewater Impact Fees; establishing new maximum Impact Fees per service unit and Impact Fees to be collected; creating schedules for the assessment and collection of Impact Fees; repealing conflicting Ordinances and Resolutions; providing for a severability clause; providing for a penalty not to exceed \$2,000 for each violation thereof; and providing an effective date (Carey Dietrich, Director of Community Development & Building)
13. Consider the approval of Resolution 2025-23R approving and adopting an Investment Policy and Strategy for the City of Rockport, Texas, and making various provisions related to the subject (Robbie Sorrell, Finance Director)
14. Consider the approval of Resolution 2025-24R approving a Deed of Gift to the Friends of the History Center for Aransas County for certain items from the 1971 Time Capsule; authorizing the Mayor to execute said Deed of Gift; and establishing an effective date (Shelley Goodwin, City Secretary)
15. Consider the approval of Resolution 2025-25R supporting the nomination of Councilmember Brad Brundrett for the position of Regional Director to the Texas Municipal League Board of Directors representing Region 11; and providing an effective date (Shelley Goodwin, City Secretary)

VII. OTHER ACTION ITEMS AND UPDATES

16. Consider the approval to award a contract to B&J Titus for the removal of abandoned underground fuel tanks located adjacent to the City Fleet facilities (Robbie Sorrell, Finance Director)
17. Receive an update on the Settlement with AEP over the AEP Application to amend its Rider Mobile Temporary Emergency Electric Energy Facilities (TEEEF) Revenue Requirement (Robbie Sorrell, Finance Director)

VIII. CITY MANAGER'S UPDATE

18. Receive the City Manager's Monthly Update (Vanessa Shrauner, City Manager)

IX. CITY COUNCIL REPORT

The City Council will report/update on activities in respective Wards, and all committee assignments. No formal action can be taken on these items at this time.

X. ADJOURN

CERTIFICATION

This is to certify that I, Shelley Goodwin, posted this Agenda at 11:45 a.m. on July 17, 2025, on the bulletin boards at City Hall, 212 N. Live Oak and at the City of Rockport Service Center, 2751 S. H. 35 Bypass, Rockport, Texas 79382.1



Shelley Goodwin, TRMC/MMC
City Secretary



AGENDA MEMO

DEPARTMENT: Parks

TO: Mayor and City Council

FROM: Joe Riekers

MEETING DATE: July 22, 2025

CATEGORY: Presentation

CAPTION:

Presentation of Lifeguard Rescue Award to Sammy Lopez

SUMMARY:

Lifeguard Rescue Award: Sammy Lopez

On July 10th, 2025, two young swimmers were enjoying the deep end of the pool near the incline to the shallow area, where several adults were engaged in synchronized walking. As the adults moved rapidly in one direction, they unintentionally created a whirlpool effect that began pulling the young swimmers underwater.

Their mother, nearby and aware of the danger, attempted to assist both children but quickly found herself struggling in the strong current. All three swimmers were in distress.

Lifeguard Sammy Lopez, on duty and observant, recognized the emergency and immediately activated the Emergency Action Plan. He entered the water without hesitation, performed a front-active rescue of the children, and swiftly took control of the situation, also assisting the mother. With professionalism and calm under pressure, Lifeguard Lopez brought all three individuals safely to the pool's edge, where responding lifeguards assisted in removing them from the water.

Thanks to Lifeguard Lopez's quick thinking and decisive actions, a potential drowning was prevented. We are proud to recognize Sammy Lopez with the **Lifeguard Rescue Award** for going above and beyond in service and safety.

BACKGROUND:

Sammy was trained in a recent lifeguard class by our outstanding staff lifeguard instructors - Mark Perlotto, Eryn Wilson, and Madi Brown. The excellence of their instruction is clearly reflected in the confidence and capability Sammy has shown on the job as a first-season lifeguard. Thank you, Mark, Eryn, and Madi, for your dedication to preparing our new lifeguards to succeed.

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Brittany Aguirre, Parks Director

Date: July 15, 2025

A handwritten signature in blue ink, appearing to read "Shelley Goodwin", is written over a light blue rectangular background.

Shelley Goodwin, City Secretary

Date: July 15, 2025

Vanessa Shrauner, City Manager

Date:



**CITY OF ROCKPORT
CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JULY 8, 2025 ~ 5:00 P.M.
ROCKPORT CITY HALL
212 N. LIVE OAK
ROCKPORT, TEXAS 78382**

City Councilmembers Present:

Mayor Tim Jayroe
Mayor Pro Tem (Ward 4) Andrea Hattman
Councilmember (Ward 1) Stephanie Rangel
Councilmember (Ward 2) Matt Anderson
Councilmember (Ward 3) Brad Brundrett

City Councilmembers Absent:

None

City Staff Present:

Vanessa Shrauner, City Manager
Art Rodriguez, City Attorney
Nathan Anderson, Police Chief
Ryan Picarazzi, Public Works Director
Robbie Sorrell, Director of Finance
Nannette Eiland, Tourism Manager
Kimberly Henry, Assistant to the City Manager
Bob Argetsinger, Director of IT
Shelley Goodwin, City Secretary

I. CALL TO ORDER AND ROLL CALL

Mayor Jayroe called July 8, 2025, Regular Meeting to order at 5:00 p.m. and announced that a quorum had been met.

II. PLEDGE OF ALLEGIANCE

Mayor Jayroe led the Pledge of Allegiance

III. CITIZENS TO BE HEARD

No one signed up to speak.

IV. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

1. Presentation of a Proclamation for Parks and Recreation Month – July 2025

Mayor Jayroe read the Proclamation proclaiming July Parks and Recreation Month. He then provided the Proclamation to the Parks and Recreation Department.

- 2. The City of Rockport was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association for the period beginning October 2024**

Mayor Jayroe read the Distinguished Budget Presentation Award and the qualifications and presented it to Robbie Sorrell, Finance Director.

V. CONSENT

- 3. Consider the approval of the June 24, 2025 City Council Regular Meeting Minutes**
- 4. Consider the approval of an Interlocal Agreement between the City of Rockport and Aransas County for the use of the Aransas County Airport for police drive training and other training as approved by the Airport Manager**

VI. OTHER ACTION ITEMS AND UPDATES

- 5. Consider the appointment of the City of Rockport City Council Mayor Pro Tem to serve from June 24, 2025, until the canvass of May 2, 2026**

Mayor Jayroe said this appointment was overlooked in May and needs to be made now.

Motion: Upon a motion made by Councilmember Brundrett and a second by Councilmember Rangel, to reappoint Andrea Hattman as the Mayor Pro Tem. The City Council voted by roll call:

Mayor Jayroe	aye
Councilmember (Ward 1) Rangel	aye
Councilmember (Ward 2) Hale	aye
Councilmember (Ward 3) Brundrett	aye
Mayor Pro Tem (Ward 4) Hattman	aye

The motion to approve passed unanimously; five (5) for and none (0) against.

- 6. Consider the presentation and act on the acceptance of the Annual Comprehensive Financial Report for the City of Rockport for fiscal year 2023-2024**

Robbie Sorrell, Finance Director, asked that this item be pushed to the July 22, 2025, City Council Regular Meeting.

- 7. Consider the presentation of the Final Report from Freese & Nichols and the recommendation from the Impact Fee Advisory Committee (IFAC) to City Council regarding the land use assumptions, capital improvements plan, and updated impact fees for water and wastewater utility infrastructure**

Carey Dietrich, Director of Community Development & Building, provided the history of the Impact Fee Advisory Committee.

Stephanie Neises, PE, Freese & Nichols, presented a PowerPoint on the Water & Wastewater Impact Fee Study. She reviewed the following:

- Project Background

- Land Use Assumptions
- Capital Improvement Plans
- Impact Fee Calculation

The City Council discussed the following:

- Future Growth
- Current construction projects
- Policy on when the Impact Fee are reviewed
- Projects from 2035 – 2050
- Difference in the Impact Fee Study and the Complex Impact Fee Study
- Last time the Impact Fees were reviewed
- Last time a Study was conducted
- Tiered system for fees
- Who pays for the Impact Fees
- Impact Fee Process

8. Consider the award of bid to Raw Demo and Construction, LLC for an amount not to exceed \$29,532.00 for the installation of paving stones into the sidewalk of the Main Street Visitors Kiosk and Art Installation project site located at 909 Main Street

Kimberly Henry, Assistant to the City Manager, reviewed the Main Street Visitors Kiosk and Art Installation project. She noted that the restroom portion of the project will be opened soon.

Motion: Upon a motion made by Councilmember Brundrett and a second by Mayor Pro Tem Hattman, award of bid to Raw Demo and Construction, LLC for an amount not to exceed \$29,532.00 for the installation of paving stones into the sidewalk of the Main Street Visitors Kiosk and Art Installation project site located at 909 Main Street. The City Council voted by roll call:

Mayor Jayroe	aye
Councilmember (Ward 1) Rangel	aye
Councilmember (Ward 2) Hale	aye
Councilmember (Ward 3) Brundrett	aye
Mayor Pro Tem (Ward 4) Hattman	aye

The motion to approve passed unanimously; five (5) for and none (0) against.

9. Consider the approval of Change Order #02 in an amount not to exceed \$50,923.00 for the City of Rockport Drainage Improvements Project funded through the GLO CDBG-DR Grant (Contract No. 20-065090-252).

Ryan Picarazzi, Public Works Director, reviewed the project. He stated that during the work, three stormwater junction boxes were discovered that need to be replaced to ensure the integrity of the project. He noted the Change Order would cover the cost of the three junction boxes.

Motion: Upon a motion made by Councilmember Brundrett and a second by Councilmember Rangel, approve Change Order #02 in an amount not to exceed \$50,923.00 for the City of

Rockport Drainage Improvements Project funded through the GLO CDBG-DR Grant (Contract No. 20-065090-252). The City Council voted by roll call:

Mayor Jayroe	aye
Councilmember (Ward 1) Rangel	aye
Councilmember (Ward 2) Hale	aye
Councilmember (Ward 3) Brundrett	aye
Mayor Pro Tem (Ward 4) Hattman	aye

The motion to approve passed unanimously; five (5) for and none (0) against.

10. Discussion and consider possible action regarding a moratorium on new construction due to water restrictions.

Andrea Hattman, Mayor Pro Tem, stated there have been several discussions regarding water recently, and she feels the City should have a plan as to when to start restricting water usage.

Councilmember Brundrett stated he feels the city should begin long-term planning for water conservation and look at alternative resources.

Ryan Picarazzi, Public Works Director, reviewed the current Water Conservation Plan.

Vanessa Shrauner, City Manager, recommended the City Council consider implementing the remainder of restrictions to the Water Conservation Stage 3.

Art Rodriguez, City Attorney, reviewed the meaning of the different types of moratoriums and the legal requirements to implement one.

The City Council discussed the following:

- Current water supply and wells
- Other possible resources
- Creating trigger points
- Take a proactive approach to conserving water for the future
- Possible grant funding to Desalination
- Water Study
- Review current Ordinances

The City Council agreed by consensus to hold a Workshop when staff has completed their research.

11. Consider a presentation on the sale of gas system.

Vanessa Shrauner, City Manager, announced that the sales of the gas system went out for bids and Corpus Christi for the purchase. She noted that currently the contract is being reviewed.

VII. CITY MANAGER'S UPDATE

Vanessa Shrauner, City Manager, provided the following updates:

- City of Rockport has been featured in Texas Monthly and Texas Highway the past couple of months.
- The Convention and Visitor Bureau website is coming along and their Facebook account (Explore Rockport Fulton) has 10,000 followers in just a couple of months.
- She thanked city staff for their continued hard work.

VIII. CITY COUNCIL REPORT

Councilmember Rangel stated she appreciated the hard work it took to get the City Hall open.

Councilmember Anderson also thanked everyone who work on getting City Hall open. He also thanked the Police Department for letting him ride on their boat during the July 4th Water Parade.

Councilmember Brundrett provided the following updates:

- Hope everyone had a safer July 4th weekend
- The City was very busy and hoped the local businesses had a beneficial weekend
- Attended the Art Festival, fireworks, and the boat parade
- Thank you to Kimberly Henry for her hard work on the City Hall Project

Mayor Pro Tem Hattman also thanked everyone for the beautiful City Hall. She noted that the City was crowded during the July 4th Holiday and she thanked everyone for keeping the City safe.

IX. ADJOURN

Motion: Upon a motion made by Councilmember Rangel and a second by Councilmember Anderson adjourn July 8, 2025, City Council Regular Meeting at 6:40 p.m.

Tim Jayroe
Mayor

Shelley Goodwin, TRMC/MMC
City Secretary



**CITY OF ROCKPORT
CITY COUNCIL
WORKSHOP MEETING MINUTES
THURSDAY, JULY 10, 2025 ~ 1:00 P.M.
ROCKPORT CITY HALL- GENERAL ASSEMBLY ROOM
212 N. LIVE OAK
ROCKPORT, TEXAS 78382**

City Councilmembers Present:

Mayor Tim Jayroe
Mayor Pro Tem (Ward 4) Andrea Hattman
Councilmember (Ward 1) Stephanie Rangel
Councilmember (Ward 3) Brad Brundrett

City Councilmembers Absent:

Councilmember (Ward 2) Matt Anderson

City Staff Present:

Vanessa Shrauner, City Manager
Art Rodriguez, City Attorney
Nathan Anderson, Police Chief
Ryan Picarazzi, Public Works Director
Robbie Sorrell, Director of Finance
Brittany Aguirre, Director of Parks and Recreation
Lee Brown, Public Safety Communication
Nannette Eiland, Tourism Manager
Kimberly Henry, Assistant to the City Manager
Bob Argtsinger, Director of IT
Kaycee Eddins, Human Resources Manager
Shelley Goodwin, City Secretary

I. CALL TO ORDER AND ROLL CALL

Mayor Jayroe called the July 10, 2025, Workshop Meeting to order at 1:00 p.m. and announced that a quorum had been met.

II. PLEDGE OF ALLEGIANCE

This Agenda Item did not take place, since there are no flags in the General Assembly Room.

III. CITIZENS TO BE HEARD

No one signed up to speak.

IV. DISCUSSION AND POSSIBLE DIRECTIONS

1. Base FY2026 Budget and Tax Scenarios

Vanessa Shrauner, City Manager, reviewed the purpose of today's meeting.

Robbie Sorrell, Finance Director, provided the attached PowerPoint. He reviewed the following:

- The questions regarding Budget and Tax Rate that was asked at his session of the Rockport Citizen University
- Current growth rate is at 2%
- Preliminary Tax Rate Comparison

City staff reviewed the proposed projects.

The City Council discussed the following:

- Legislative changes regarding Tax Rate and bond elections
- De Minimis Tax Rate
- Interest and Sinking
- Interest & Sinking and Maintenance & Operations percentages
- Austin Street project
- Residents want some of these projects done
- Total debt service and date of the final payment
- CIP list be prioritized to funding
- Breakdown of projects per pennies for I&S Debt
- Get an estimated cost on hiring an engineering firm to work on Austin Street
- Austin Street Planning Meeting to get input from residents
- Assisting funding for the Fire Department (M&O contribution for expenses)-look at options
- Fire Fund
- Create a communication plan to help inform the public.

2. Discuss any outstanding budget items from previous workshops and provide the Next step in the FY2026 Budget process

The City Council did not provide any discussion on this Agenda Item.

3. Announcements of upcoming FY2026 Budget Workshop Meetings:

- i. July 29, 2025 Budget Workshop @ 1:00 p.m. (HOT Funds Presentations)**
- ii. August 5, 2025 Budget Workshop (TBA) (Proposed Final Budget and Tax Rate Discussion)**
- iii. August 11, 2025 Budget Workshop @ 1:00 p.m. (if needed)**

Vanessa Shrauner, City Manager, announced the upcoming meetings listed above.

V. ADJOURN

Motion: Upon a motion made by Councilmember Rangel and a second by Mayor Pro Tem Hattman adjourn July 10, 2025, City Council Regular Meeting at 2:34 p.m.

Tim Jayroe
Mayor

Shelley Goodwin, TRMC/MMC
City Secretary



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of Rockport Center for the Arts Third Quarter Financial Report for Hotel Occupancy Tax (HOT)

SUMMARY:

The Rockport Center for the Arts submitted their report and copies of their receipts for the 3rd Quarter ending June 30, 2025.

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report and the Rockport Center for the Arts has meet the following requirements:

- Submission Deadline
- Provided copies of the receipts
- Completed all the required fields on the application

The contract states that they will receive their check of \$43,035.00 following the City Council review.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Third Quarter Report.

STRATEGIC INITIATIVES:

Hotel Occupancy Tax

ATTACHMENTS:

1. RCA City of Rockport Quarter 3 Apr to June 2025 Report Submission

APPROVAL/REVIEW:

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: July 15, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
1st	December 31, 2024	January 14, 2025	January 28, 2025
2nd	March 31, 2025	April 8, 2025	April 22, 2025
3rd	June 30, 2025	July 8, 2025	July 22, 2025
4th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockpottx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization [Rockport Center for the Arts](#)

Name of Event or Project [Annual Calendar of Multidisciplinary Arts Programming including Exhibitions, Workshops & Classes, Culinary Classes, Music Series, Art Festival, Film Festival](#)

Date(s) of Event or Project [April 1 through June 30, 2025](#)

Primary Location of Event or Project: [Rockport Center for the Arts, 204 S Austin St, Rockport, TX 78382](#)

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: [\\$43,035](#)

Actual amount of total event costs funded by City hotel occupancy tax: [\\$43,337.64](#)

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): [\\$0](#)

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): [\\$0](#)

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): [\\$0](#)

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. [8,874, \(10,237 with ROCC attendance\)](#)

Estimate of the quarterly tourist/visitor attendance at your event or facility. [3,664, 41%](#)

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

[RCA's January through June 2025 attendance is tracking very slightly ahead of the same period in 2024. Based on this trend, we would predict close to 50,000 visitors for the year. However, the summer months will be the quarter that will indicate if we are able to increase this annual attendance as we had predicted in our application, estimating closer to 60,000.](#)

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels,

short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? X Yes No
If yes, please provide that number: 4,696. Is the number provided an actual number, or estimated? Actual
If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project: _____

Was a room block established for attendees of your event at an area hotel or motel? _____ Yes X No

Which hotel(s)/motel(s)? _____

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

_____ Newspaper - \$	_____ Press Releases - \$
_____ Radio - \$	_____ Direct Mail - \$
_____ Internet Ads - \$	_____ Social Media Ads - \$
_____ TV - \$	<u>X</u> Other – <u>See attached breakdown</u>

SPORTING EVENT SECTION *(for use by sporting events only)*

How many individuals participated in the sporting event?

How many of the event participants were from another city or county?

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

Please add a spreadsheet with all expenses that are not listed above.

Please include copies of all receipts.

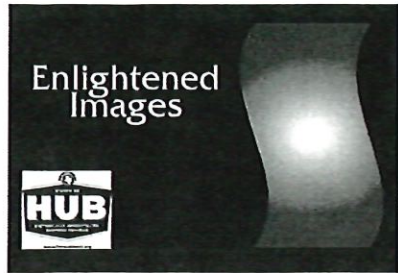
Signature: 	Date signed: <u>7/8/25</u>
Name & Title (print or type): <u>Karen Ernst, Executive Director</u>	Phone (if different from phone # listed on the application): <u>n/a</u>
Address (if different from the address listed on the application): <u>n/a</u>	Applicant E-Mail Address (if different from e-mail address listed on the application): <u>n/a</u>

Marketing & Promotion Activity Information

Digital Ads	\$ 16,393.00
Direct Eblasts	\$ 7,398.31
Social Media Ads	\$ 11,310.00
Website	\$ -
Newspaper	\$ -
Radio	\$ -
TV	\$ -
Press Releases	\$ 990.00
Direct Print Mail	\$ -
Graphic Design	\$ 3,062.50
Video Creation	\$ 2,492.33
Media Buyer	\$ 1,691.50
	\$ 43,337.64

Rockport Center for the Arts April – June 2025 City of Rockport HOT Fund Expenditures

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Advertising & Promotion				
	5/2/2025	3217	Enlightened Images INC	706.37
	5/2/2025	3218	Enlightened Images INC	1,363.00
	5/2/2025	3219	Glasstire, Inc	1,653.00
	5/2/2025	3220	Prost Marketing, Inc	8,441.50
	5/14/2025	3221	Prost Marketing, Inc	3,062.50
	5/14/2025	3222	Winfrey, Sarona	422.96
	5/14/2025	3223	Prost Marketing, Inc	26,698.31
	6/4/2025	3224	Prokell Publicity, Inc	180.00
	6/4/2025	3225	Winfrey, Sarona	540.00
	6/25/2025	3226	Prokell Publicity, Inc	270.00
TOTAL				<u>43,337.64</u>



Partial Pd
Inv 5/2/25
ck# 3217

INVOICE

Let the Artist Talk Billy Hassell Videos

Enlightened Images

334 Peerman Pl.

Corpus Christi, Texas 78411

United States

Phone: 3615857235

Mobile: 3616887590

www.enlightenedimages.com

BILL TO
Rockport Center for the Arts
Luis Puron
106 South Austin Street
Rockport, Texas 78382
United States

Invoice Number: 597

Invoice Date: March 6, 2025

Payment Due: April 5, 2025

Amount Due (USD): \$1,363.00

luis@rockportartcenter.com

Items	Quantity	Price	Amount
Videographer 2/7/25 Film Billy Hassell - Let the Artist Talk. Edit :60 vertical and 5 minute horizontal video.	1	\$1,363.00	\$1,363.00
Total:			\$1,363.00
Amount Due (USD):			\$1,363.00

Notes / Terms

Thank you for a great start to our second season!

Date: 3/6/25

Amount: \$1,363.00

Category: Advertising

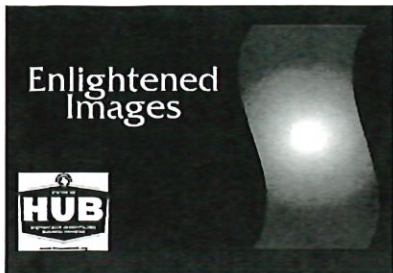
Class: Galleries Created

Bank: ~~Bank of America~~

Memo: Billy Hassell Video

HOT - RCA - COR2 = 70637
Prosperity

+ HOT - Amnasa = 656.63



Pd 5/2/25
ck# 3218

INVOICE

Let the Artist Talk Sarah Hull Videos

Enlightened Images

334 Peerman Pl.

Corpus Christi, Texas 78411

United States

Phone: 3615857235

Mobile: 3616887590

www.enlightenedimages.com

BILL TO
Rockport Center for the Arts
Luis Puron
106 South Austin Street
Rockport, Texas 78382
United States

luis@rockportartcenter.com

Invoice Number: 609

Invoice Date: April 30, 2025

Payment Due: May 30, 2025

Amount Due (USD): \$1,363.00

Items	Quantity	Price	Amount
Videographer 4/11/25 Film Sarah Hull/Higher Ground- Let the Artist Talk. Edit :60 vertical and 5 minute horizontal video.	1	\$1,363.00	\$1,363.00
Total:			\$1,363.00
Amount Due (USD):			\$1,363.00

Notes / Terms

Thank you for!

Date: 4/30/25

Amount: \$1363.00

Category: Advertising

Class: Curated Galleries

Bank: Charter

Memo: Sarah Hull

HOT- RPA-
HULL
RP

2 Invoices = #1653 Pd 5/2/25 ck# 3219

Glasstire
P.O. Box 1489
Houston, TX 77251-1489
advertise@glasstire.com
www.glasstire.com

Invoice 2025-176

Glasstire

BILL TO

Luis Puron
Rockport Center for the Arts
204 S. Austin St.
Rockport, TX 78382

DATE
04/30/2025

PLEASE PAY
\$929.00

DUE DATE
04/30/2025

RUN DATE	DESCRIPTION	QTY	RATE	AMOUNT
06/15/2025	Social Media Shout-out on Facebook, Twitter, Instagram	1	330.00	330.00
06/30/2025	Weekly Specials spot	1	99.00	99.00
07/07/2025	1-week Leaderboard, site-wide	1	500.00	500.00

Thank you for your business!

Mail checks to:
Glasstire
Attn: Advertising
P.O. Box 1489
Houston, TX 77251

TOTAL DUE

\$929.00

THANK YOU.

Date: 5/1/25
Amount: \$929.00
Category: Advertising
Class: Curated Galleries
Bank: COT - NCA -
Memo: Susie Black

RP
May 1 2025

Glasstire
P.O. Box 1489
Houston, TX 77251-1489
advertise@glasstire.com
www.glasstire.com

Invoice 2025-085



BILL TO

Luis Puron
Rockport Center for the Arts
204 S. Austin St.
Rockport, TX 78382

DATE
03/12/2025

PLEASE PAY
\$724.00

DUE DATE
03/12/2025

RUN DATE	DESCRIPTION	QTY	RATE	AMOUNT
03/31/2025	Weekly Specials spot	1	99.00	99.00
04/15/2025	Social Media Shout-out on Facebook, Twitter, Instagram	1	330.00	330.00
05/01/2025	Newsletter Leaderboard spot	1	295.00	295.00

Thank you for your business!

Mail checks to:
Glasstire
Attn: Advertising
P.O. Box 1489
Houston, TX 77251

TOTAL DUE

\$724.00

THANK YOU.

pd 5/2/25 ch# 3220

PROST MARKETING, INC

4007 McCullough #510
San Antonio, Texas 78212
Phone 210-824-7799 Fax 210-415-0981

DATE: 03/31/25
INVOICE # 5241
FOR: Media

Bill To:

Rockport Center for the Arts
ATT: Luis Puron
106 S Austin
Rockport, TX 78382

DESCRIPTION	AMOUNT
May 2025 Media	
Suzie Black	
Punchdrunk Digital - Digital (\$2000) Meta (1750)	3,750.00
Texas Monthly - Traveling Texas Trip Newsletter	1,000.00
E-Blast	2,000.00
Prost Consulting Fee	1,691.50
Date: <u>4/1/25</u>	
Amount: <u>\$ 8441.50</u>	
Category: <u>Advertising</u>	
Class: <u>Curated Galleries</u>	
Bank: <u>HOT-CO2-RCA</u>	
Memo: <u>Suzie Black</u>	
TOTAL	\$ 8,441.50

If you have any questions concerning this invoice, contact Debbie Prost, debbie@prostmarketing.com

THANK YOU FOR YOUR BUSINESS!

pd 5/14/25 ck# 3221

PROST MARKETING, INC

4007 McCullough #510
San Antonio, Texas 78212
Phone 210-824-7799 Fax 210-415-0981

DATE: 05/09/25
INVOICE # 5250
FOR: Media

Bill To:
Rockport Center for the Arts
ATT: Luis Piron/Karen Ernst
106 S Austin
Rockport, TX 78382

DESCRIPTION	AMOUNT
May Creative for June - August Exhibits/Art Fest	
Susie Black - Design	375.00
Tisdale, Rockport Legends	275.00
Texas Highways production - 1 digital ad	0.00
Art Festival Design of Ads - 4 concepts, 1 revised concept - various sizes	900.00
Meetings and Coordination - \$100 per month -April and May	200.00
Art Festival - Production of 10 ad sizes	900.00
Texas Monthly Content Bundle ads Art Fest	337.50
Everett Date Change - Update Ads	75.00
Date: 5/10/25 Amount: \$3,062.50 Category: <i>advertising</i> 9 PR Class: <i>general</i> Bank: <i>HOT - COR - RCA</i> Memo: <i>design work</i>	
TOTAL	\$ 3,062.50

If you have any questions concerning this invoice, contact Debbie Prost, debbie@prostmarketing.com

THANK YOU FOR YOUR BUSINESS!

Date: _____
Amount: _____
Category: _____
Class: _____
Bank: _____
Memo: _____

Date: _____
Amount: _____
Category: _____
Class: _____
Bank: _____
Memo: _____



ONE-EIGHTY

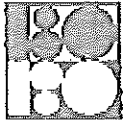
LIBA BRESHEARS
 PRINCIPAL/CREATIVE DIRECTOR
 431 FORREST HILL, SAN ANTONIO, TX 78209
 cell: 210.884.1456 liabreshears@me.com

Bill To:
Deb Prost for RCA

Date	Invoice No.
05/09/25	1679LB
Job No. / Project	
RCA4_June_Ads	

Due Date
05/09/25

Serviced	Item	Description	Quantity	Amount
		RCA JUNE/AUGUST ADS		
05/09/25	Design	HEB GALLERY SUSIE BLACK- PRODUCTION/DESIGN-1 Digital eblast, 4 digital ad sizes		375.00
05/09/25	Design	WYATT GALLERY & MCKELVY GALLERY TISDALE, ROCKPORT LEGENDS- PRODUCTION/DESIGN-2 Digital eblast, 4 digital ad sizes		275.00
05/09/25	Design	TX HIGHWAYS- PRODUCTION/DESIGN- ART FESTIVAL-1 digital		0.00
05/09/25	Design	ART FESTIVAL/DESIGN--4 Concepts in various sizes, 1 Revised concept in various sizes		900.00
05/09/25	Production Art	ART FESTIVAL/PRODUCTION--1 Digital eblast, 9 digital ads		900.00
05/09/25	Design	TX MONTHLY SPONSOR CONTENT BUNDLE- Art Fest 4 Digital Ads (1/2 per bid)		337.50
05/09/25	Meeting/Coordination	Meetings and Coordination Time April- May (\$100 per Month-2 Months)		200.00
			Total	\$2,987.50



ONE-EIGHTY

LISA BRESHEARS
 PRINCIPAL/CREATIVE DIRECTOR
 431 FORREST HILL, SAN ANTONIO, TX 78209
 cell: 210.884.1456 lisabreshears@mc.com

Bill To:

Date	Invoice No.
04/22/25	1676LB
Job No. / Project	
RCA9_Everett_June_8_Correction	

Due Date
04/22/25

Serviced	Item	Description	Quantity	Amount
04/18/25	Design		0.5	37.50
04/21/25	Design		0.5	37.50
			Total	\$75.00

pd 5/14/25 ck# 3222

Date: 5/19/25
Amount: 422.96
Category: Advertising & PR
Class: General
Bank: ~~Pass 8641~~ Hot-PLA
Memo: management
of media
annual
meeting



**WINFREY
MEDIA
RELATIONS**

6417 Sunrise Court, Little Elm, Texas 75068
(972) 529-8170 winfreypr@att.net

TO: Luis Purón — Rockport Center for the Arts
FROM: Sarona Winfrey
RE: Invoice for Services
CODE: GENERAL/ANNUAL MEETING
DATE: May 08, 2025

Invoice #250508-01
Annual Members Meeting Expenses

Event Prep and Interviews (6 hours)	\$ 360
Travel Expenses	\$ 62.96
(net, minus \$288.97 AA flight cancellation refund)	

TOTAL DUE:	\$ 422.96
-------------------	------------------

Please make check payable to Sarona Winfrey/Winfrey Media Relations
and remit to the above address. Thank you!

PARTIAL Pd INV 5/14/25 Ckt 3223

PROST MARKETING, INC

4007 McCullough #510
San Antonio, Texas 78212
Phone 210-824-7799 Fax 210-415-0981

DATE: 05/01/25
INVOICE # 5246
FOR: Media

Bill To:
Rockport Center for the Arts
ATT: Luis Puron
106 S Austin
Rockport, TX 78382

DESCRIPTION	AMOUNT
June 2025 Media	
RP Legends - Suzuki	
Punchdrunk Digital - Digital (\$2200) Meta (1900)	4,100.00
ART FESTIVAL	31,760.00
Punchdrunk Digital - Social (\$7000), Digital (\$10,400); E-blast (\$8,000); Tour Tex (\$770); Texas Monthly sponsored Content (\$5,000); Tex Highways Banner ad (\$590)	
Creative - change June 8 in Everet ads	75.00
Prost Consulting Fee	1,691.50
Value Ad:	
Texas Monthly - Value Ad Trip Planner - June 11 (\$1,000)	
Texas Monthly Social Post June 18 (\$2500)	
Date: 5/2/25	
Amount: 537,626.50	
Category: Advertising	
Class: General	
Bank: HOT-PCA-COR	
Memo: Summer ad plan	
TOTAL	\$ 37,626.50

If you have any questions concerning this invoice, contact Debbie Prost, debbie@prostmarketing.com

THANK YOU FOR YOUR BUSINESS!

Pd 5/14/25 <24,698.31>

Balance = 10,928.19

pd 6/4/25 ck# 3224

INVOICE

Prokell Publicity, Inc.
1201 Steeple Chase Court
Aledo, TX 76008

suzi@prokell.com
+1 (817) 771-1423

Bill to

Rockport Art Festival
106 S. Austin Street
Rockport, Texas 78382

Ship to

Rockport Art Festival
204 South Austin Street
Rockport, Texas 78382

Invoice details

Invoice no.: 20327
Invoice date: 05/29/2025
Due date: 06/28/2025

#	Product or service	Description	Qty	Rate	Amount
1.	PR Services	5/20 - Rockport Art Festival	1	\$180.00	\$180.00
Total					\$180.00

Date: 5/29/25
Amount: \$180.-
Category: Advertising & PR
Class: Art Fest
Bank: RRS28692 Pros: HOT COR RCA 03.
Memo: Art Fest

Pd 6/4/25 ch# 3225



6417 Sunrise Court, Little Elm, Texas 75068
(972) 529-8170 winfreypr@att.net

TO: Luis Purón — Rockport Center for the Arts
FROM: Sarona Winfrey
RE: Invoice for Services
CODE: ART FEST
DATE: May 29, 2025

Invoice #250529-02
Art Fest press release

TOTAL DUE: \$180

*Please make check payable to Sarona Winfrey/Winfrey Media Relations
and remit to the above address. Thank you!*

Date: 5/29/25
Amount: \$180.-
Category: Advertising PR
Class: Art Fest
Bank: ROBB 0800PP Prop. HOT COR-RCA
Memo: Press release



6417 Sunrise Court, Little Elm, Texas 75068
(972) 529-8170 winfreypr@att.net

TO: Luis Purón — Rockport Center for the Arts
FROM: Sarona Winfrey
RE: Invoice for Services
CODE: GALLERY
DATE: May 29, 2025

Invoice #250529-01
Black and Legends Exhibitions release
Tisdale Exhibition release

TOTAL DUE: \$360

*Please make check payable to Sarona Winfrey/Winfrey Media Relations
and remit to the above address. Thank you!*

Date: 5/29/25
Amount: \$360.00
Category: Advertising & PR
Class: Curated Galleries
Bank: PROB184 PROB184 PROB184 PROB184
Memo: Black & Legends / Tisdale

*HOT
PROSP. COR-PCA*

Partial Rd Inv 6/25/25 dt# 3226

INVOICE

Prokell Publicity, Inc.
1201 Steeple Chase Court
Aledo, TX 76008

suzi@prokell.com
+1 (817) 771-1423

Bill to

Rockport Center for the Arts - GALLERY
106 S. Austin St.
Rockport, TX 78382

Ship to

Rockport Center for the Arts - GALLERY
106 S. Austin St.
Rockport, TX 78382

Invoice details

Invoice no.: 20326
Invoice date: 05/29/2025
Due date: 06/28/2025

#	Product or service	Description	Qty	Rate	Amount
1.	PR Services	5/16 - Summer Exhibitions	1	\$180.00	\$180.00
2.	PR Services	5/22 - James Tisdale	1	\$180.00	\$180.00
Total					\$360.00

Do you want to use
rest of
RP-ht → 270 RCM HT ?
+ rest from → 90 prop
prop up
yes



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of Rockport Conference Center (The ROCC) Third Quarter of Financial Report for Hotel Occupancy Tax (HOT)

SUMMARY:

The ROCC submitted their report and copies of their receipts for the third Quarter ending June 30, 2025 .

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report and the ROCC has met the following requirements:

- Submission Deadline
- Provided copies of the receipts
- Completed all the required fields on the application
- Spent funds according to the contract

The contract states that they will receive their check of \$18,289.88 following the City Council review.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Third Quarter Report.

STRATEGIC INITIATIVES:

Hotel Occupancy Tax

ATTACHMENTS:

1. ROCC City of Rockport Quarter 3 Apr to Jun 2025 Report Submission

APPROVAL/REVIEW:

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: July 15, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
1st	December 31, 2024	January 14, 2025	January 28, 2025
2nd	March 31, 2025	April 8, 2025	April 22, 2025
3rd	June 30, 2025	July 8, 2025	July 22, 2025
4th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockpottx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization [Rockport Conference Center \(The ROCC\)](#)

Name of Event or Project [Annual Calendar of Venue Rental Operations and Maintenance](#)

Date(s) of Event or Project [April 1 through June 30, 2025](#)

Primary Location of Event or Project: [Rockport Conference Center, 106 S Austin St, Rockport, TX 78382](#)

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: [\\$18,289.88](#)

Actual amount of total event costs funded by City hotel occupancy tax: [\\$16,803.45](#)

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): [\\$0](#)

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): [\\$16,803.45](#)

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): [\\$0](#)

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. [1,363](#)

Estimate of the quarterly tourist/visitor attendance at your event or facility. [363](#)

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

[Rental Venue attendance in Q3 is approximately 90% of the same period in prior year. However, estimated room nights in Q3 have increased by 38% over the same period in prior year. We believe this is a result of our focus on attracting rental business from outside our region, particularly focusing on attracting weekday meetings and conferences.](#)

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? [X Yes](#) No

If yes, please provide that number: 414 Is the number provided an actual number, or estimated? Estimated

If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project: _____

Was a room block established for attendees of your event at an area hotel or motel? _____ Yes X No

Which hotel(s)/motel(s)? _____

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

_____ Newspaper - \$0

_____ Press Releases - \$0

_____ Radio - \$0

_____ Direct Mail - \$0

_____ Internet Ads - \$0

_____ Social Media Ads - \$0

_____ TV - \$0

_____ Other - \$0

SPORTING EVENT SECTION *(for use by sporting events only)*

How many individuals participated in the sporting event?

How many of the event participants were from another city or county?

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

Please add a spreadsheet with all expenses that are not listed above.

Please include copies of all receipts.

Signature: 	Date signed: <u>7/8/2025</u>
Name & Title (print or type): <u>Karen Ernst, Executive Director</u>	Phone (if different from phone # listed on the application): <u>n/a</u>
Address (if different from the address listed on the application): <u>n/a</u>	Applicant E-Mail Address (if different from e-mail address listed on the application): <u>n/a</u>

Rockport Conference Center April through June 2025 City of Rockport HOT Fund Expenditures

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Payroll & Professional Development				
	4/15/2025	1204	Darryl Meadows	2800.57
	4/30/2025	1205	Darryl Meadows	2800.58
	5/15/2025	1206	Darryl Meadows	2800.57
	5/30/2025	1207	Darryl Meadows	2800.58
	6/13/2025	1208	Darryl Meadows	2800.58
	6/30/2025	1209	Darryl Meadows	2800.57
TOTAL				<u>16,803.45</u>

ROCKPORT ART ASSOCIATION, INC
204 S AUSTIN ST
ROCKPORT, TX 78382

DARRYL W MEADOWS
[REDACTED]

Employee Pay Stub		Check number: 1204		Pay Period: 04/01/2025 - 04/15/2025		Pay Date: 04/15/2025			
Employee				SSN					
DARRYL W MEADOWS, [REDACTED]				[REDACTED]					
Earnings and Hours		Qty	Rate	Current	YTD Amount	Vacation	Accrued	Used	Available
Salary				3,354.17	23,174.27	Current	5.00		27.00
Salary Vacation					304.92	YTD		32.00	
		0.00		3,354.17	23,479.19				
Taxes				Current	YTD Amount				
Medicare Employee Addl Tax				0.00	0.00				
Federal Withholding				-297.00	-2,079.00				
Social Security Employee				-207.96	-1,455.71				
Medicare Employee				-48.64	-340.45				
				-553.60	-3,875.16				
Net Pay				2,800.57	19,604.03				

ROCKPORT ART ASSOCIATION, INC
204 S AUSTIN ST
ROCKPORT, TX 78382

DARRYL W MEADOWS
[REDACTED]

Employee Pay Stub		Check number: 1205		Pay Period: 04/16/2025 - 04/30/2025		Pay Date: 04/30/2025			
Employee				SSN					
DARRYL W MEADOWS, [REDACTED]				[REDACTED]					
Earnings and Hours		Qty	Rate	Current	YTD Amount	Vacation	Accrued	Used	Available
Salary		64.00		2,439.40	25,613.67	Current	5.00		8.00
Salary Vacation		24.00		914.77	1,219.69	YTD		32.00	
		88.00		3,354.17	26,833.36				
Taxes				Current	YTD Amount				
Medicare Employee Addl Tax				0.00	0.00				
Federal Withholding				-297.00	-2,376.00				
Social Security Employee				-207.96	-1,663.67				
Medicare Employee				-48.63	-389.08				
				-553.59	-4,428.75				
Net Pay				2,800.58	22,404.61				

ROCKPORT ART ASSOCIATION, INC
204 S AUSTIN ST
ROCKPORT, TX 78382

DARRYL W MEADOWS



Employee Pay Stub		Check number: 1206		Pay Period: 05/01/2025 - 05/15/2025		Pay Date: 05/15/2025			
Employee				SSN					
DARRYL W MEADOWS, [REDACTED]				[REDACTED]					
Earnings and Hours		Qty	Rate	Current	YTD Amount	Vacation	Accrued	Used	Available
Salary				3,354.17	28,967.84	Current	5.00		13.00
Salary Vacation					1,219.69	YTD		32.00	
		0.00		3,354.17	30,187.53				
Taxes				Current	YTD Amount				
Medicare Employee Addl Tax				0.00	0.00				
Federal Withholding				-297.00	-2,673.00				
Social Security Employee				-207.98	-1,871.63				
Medicare Employee				-48.64	-437.72				
				-553.60	-4,982.35				
Net Pay				2,800.57	25,205.18				

ROCKPORT ART ASSOCIATION, INC
204 S AUSTIN ST
ROCKPORT, TX 78382

DARRYL W MEADOWS
[REDACTED]

Employee Pay Stub		Check number: 1207		Pay Period: 05/16/2025 - 05/31/2025		Pay Date: 05/30/2025			
Employee				SSN					
DARRYL W MEADOWS									
Earnings and Hours		Qty	Rate	Current	YTD Amount	Vacation	Accrued	Used	Available
Salary		80.00		3,354.17	32,322.01	Current	5.00		18.00
Holiday Pay		8.00				YTD		32.00	
Salary Vacation					1,219.69				
		88.00		3,354.17	33,541.70				
Taxes				Current	YTD Amount				
Medicare Employee Addl Tax				0.00	0.00				
Federal Withholding				-297.00	-2,970.00				
Social Security Employee				-207.96	-2,079.59				
Medicare Employee				-48.63	-486.35				
				-553.59	-5,535.94				
Net Pay				2,800.58	28,005.76				

ROCKPORT ART ASSOCIATION, INC
204 S AUSTIN ST
ROCKPORT, TX 78382

DARRYL W MEADOWS

Employee Pay Stub

Check number: 1208

Pay Period: 06/01/2025 - 06/15/2025

Pay Date: 06/13/2025

Employee

SSN

DARRYL W MEADOWS,

Earnings and Hours	Qty	Rate	Current	YTD Amount
Salary			3,354.17	35,676.18
Salary Vacation				1,219.69
	0.00		3,354.17	36,895.87

Taxes	Current	YTD Amount
Medicare Employee Addl Tax	0.00	0.00
Federal Withholding	-297.00	-3,267.00
Social Security Employee	-207.95	-2,287.54
Medicare Employee	-48.64	-534.99
	-553.59	-6,089.53

Net Pay	2,800.58	30,806.34
---------	----------	-----------

Vacation	Accrued	Used	Available
Current	5.00		23.00
YTD		32.00	

ROCKPORT ART ASSOCIATION, INC
204 S AUSTIN ST
ROCKPORT, TX 78382

DARRYL W MEADOWS



Employee Pay Stub

Check number: 1209

Pay Period: 06/16/2025 - 06/30/2025

Pay Date: 06/30/2025

Employee

DARRYL W MEADOWS, [REDACTED]

SSN

[REDACTED]

Earnings and Hours	Qty	Rate	Current	YTD Amount
Salary			3,354.17	39,030.35
Salary Vacation				1,219.69
	0.00		3,354.17	40,250.04
Taxes			Current	YTD Amount
Medicare Employee Addl Tax			0.00	0.00
Federal Withholding			-297.00	-3,564.00
Social Security Employee			-207.96	-2,495.50
Medicare Employee			-48.64	-583.63
			-553.60	-6,643.13
Net Pay			2,800.57	33,606.91

Vacation	Accrued	Used	Available
Current	5.00		28.00
YTD		32.00	



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of Rockport Little Theater Third Quarter Financial Report for Hotel Occupancy Tax (HOT)

SUMMARY:

The Rockport Little Theatre submitted their report and copies of their receipts.

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report and the Theater has met the following requirements:

- Submission Deadline
- Did not have any receipts for this quarter

The contract states that they will receive their check of \$8,607.00 following the City Council review.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Third Quarter Report.

STRATEGIC INITIATIVES:

Hotel Occupancy Tax

ATTACHMENTS:

1. RLT 3rd QTR HOT Report

APPROVAL/REVIEW:



Shelley Goodwin, City Secretary

Date: July 15, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
1st	December 31, 2024	January 14, 2025	January 28, 2025
2nd	March 31, 2025	April 8, 2025	April 22, 2025
3rd	June 30, 2025	July 8, 2025	July 22, 2025
4th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Rockport Little Theatre

Name of Event or Project: (Performance A) No No Million Times (Performance B) SYTW Shrek Jr

Date(s) of Event or Project: (A) April-May 2025 (B) June 2025

Primary Location of Event or Project: Rockport Little Theatre 99 North Austin St. Rockport, Texas 78382

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: \$0.00

Actual amount of total event costs funded by City hotel occupancy tax: \$0.00

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): \$0

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): \$0.00

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): \$ 0

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. All 3rd QTR Events: 970

Estimate of the quarterly tourist/visitor attendance at your event or facility. 145 appx. (+75 miles)

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

The total average attendance for 5 performances at the end of the 3rd quarter is 804 and total attendance for the combined performances is 3,217. Total projected attendance for 2024-2025 season is 4,000 +.

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? ☒ Yes ☐ No

If yes, please provide that number: 145 Is the number provided an actual number, or estimated? Estimated

If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project: _____

Was a room block established for attendees of your event at an area hotel or motel? Yes ☒ No

Which hotel(s)/motel(s)? _____

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

_____ Newspaper - \$0 _____

Press Releases - \$0 _____

_____ Radio - \$0 _____

_____ Direct Mail - \$0 _____

_____ Internet ads - \$0 _____

_____ Social media ads - \$0 _____

_____ TV-\$0 _____

_____ Other Playbill & Posters - \$ 0 _____

SPORTING EVENT SECTION *(for use by sporting events only)*

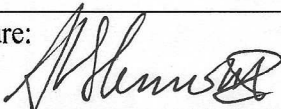
How many individuals participated in the sporting event? _____

How many of the event participants were from another city or county? _____

Explain how the activity substantially increased economic activity at hotels and motels within the city or its vicinity.

Please add a spreadsheet with all expenses that are not listed above.

Please include copies of all receipts.

Signature: 	Date signed: 07-08-25
Name & Title (print or type): George V. Sherman III	Phone (if different from phone# listed on the application): (361)230-2660
Address (if different from the address listed on the application): P.O. Box 1241 Rockport, Texas 78381	Applicant E-Mail Address (if different from e-mail address listed on the application): rltrockport@gmail.com



ROCKPORT LITTLE THEATRE
P.O. Box 1241 Rockport, Texas 78381
99 North Austin St. Rockport, Texas 78382

www.rockportlittletheatre.org
(361) 450-1465

July 8, 2025
Shelly Goodwin
City Secretary
2751 State HWY 35 Bypass
Rockport, TX 78382

RE: HOT Funds 3rd QTR 2024-2025 Report

Dear Shelly,

On behalf of Rockport Little Theatre's Board of Directors, I extend our heartfelt gratitude to The City of Rockport and the Honorable Members of City Council for their support of our theatre's efforts to contribute to the development of the performing arts and in turn fuel the growth of tourism.

For the fiscal year 2024-2025, the city has allocated our theatre HOT funds in the amount of \$34,428 to subsidize six (6) theatrical events. The payments are to be made quarterly in the amount of \$8,607.

At this time, I cannot finalize the report for 3rd QTR expenditures because the check for \$8,607 to fund this quarter arrived July 7th, days after the cutoff for this reporting period. I understand this is an inconvenience for both parties, but I will work diligently to process the information for inclusion in the next cycle.

Rockport Little Theatre has spent \$8,059 of its own funds to develop and perform two plays in the 3rd QTR. A musical melodrama, *No No A Million Times No*, and our Summer Youth Theatre Workshop presentation of *Shrek Jr, The Musical*; spending \$4,879 and \$3,180 respectively. Once reimbursement checks are written with the 3rd QTR funds, a full expense report can be provided. I would like to request that the 4th QTR payment of \$8,607 be expedited immediately with the understanding that a complete 3rd QTR report will be included with the 4th QTR report.

Attached, please find (a) City Quarterly Financial Report, (b) Copy of 3rd QTR Check with Post Mark. If you need additional information, please feel free to email me at rltrockport@gmail.com or call 361-230-2660.

Sincerely,


George V. Sherman III
Board President



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of Friends of Fulton Mansion Third Quarter of Financial Report for Hotel Occupancy Tax (HOT)

SUMMARY:

The Friends of Fulton Mansion submitted their report.

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report and the Mansion has met the following requirements:

- Submission Deadline
- Completed all the required fields on the application
- Spent funds according to the contract and provided the receipts in the 3rd Quarter Report

The contract states that they will receive their check of \$4,949.03 following the City Council review.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Third Quarter Report.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Mansion 3rd quarter

APPROVAL/REVIEW:



Shelley Goodwin, City Secretary

Date: July 15, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

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4 th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Friends of Fulton Mansion

Name of Event or Project: Educational programs

Date(s) of Event or Project: Throughout April, May & June

Primary Location of Event or Project: Fulton mansion

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: \$250 of \$1,874 balance leaving \$1,624 for the 4th quarter

Actual amount of total event costs funded by City hotel occupancy tax: _____

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): NA

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): NA

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): NA

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. _____

Estimate of the quarterly tourist/visitor attendance at your event or facility. 502 Hotel nights

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? ☒ Yes ☐ No

If yes, please provide that number: _____ Is the number provided an actual number, or estimated? _____

If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project: _____

Was a room block established for attendees of your event at an area hotel or motel? _____ Yes _____ No

NA Which hotel(s)/motel(s)? _____

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

_____ Newspaper - \$ _____

_____ Press Releases - \$ _____

_____ Radio - \$ _____

_____ Direct Mail - \$ _____

_____ Internet ads - \$ _____

✓ Social media ads - \$ NA

_____ TV - \$ _____

✓ Other _____ - \$ NA

direct contact with partners

SPORTING EVENT SECTION (for use by sporting events only)

How many individuals participated in the sporting event? _____ NA

How many of the event participants were from another city or county? _____

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

Please add a spreadsheet with all expenses that are not listed above.

Please include copies of all receipts. one receipt attached for \$250

Signature: <u>Jane Hill</u>	Date signed: <u>7-12-25</u>
Name & Title (print or type): <u>Jane Hill, President</u> <u>Friends of Fulton Mansion</u>	Phone (if different from phone # listed on the application):
Address (if different from the address listed on the application):	Applicant E-Mail Address (if different from e-mail address listed on the application):

Jessica Solis
Lonnie Garcia

INVOICE

DATE: 5/30/2025

803 N. Church St.
Rockport, Tx 78382

TO:
Fulton Mansion State Historic Site
317 S Fulton Beach Rd.
Rockport, Tx 78382
Phone: 361-729-0386

Service:
Provide 360 camera service at Music at the Mansion event.

Date:
June 12th, 2025

Event time:
6:30-8:30pm

Price: \$250 (\$125/hour)

THANK YOU FOR YOUR BUSINESS!



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of Rockport Cultural Arts District Smithsonian Museum on Main Street Crossroads Exhibit Third Quarter of Financial Report for Hotel Occupancy Tax (HOT)

SUMMARY:

The Rockport Cultural Arts District (RCAD) Smithsonian Museum Third Quarter of Financial Report for Hotel Occupancy Tax (HOT).

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report and the RCAD has met the following requirements:

- Submission Deadline
- Provided copies of the receipts before receiving the one-time payment
- Completed all the required fields on the application
- Spent funds according to the contract

The RCAD received a one-time payment because their expenses and payments totaled the amount they were rewarded. The City Council will still need to review the report.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Third Quarter Report.

STRATEGIC INITIATIVES:

Hotel Occupancy Tax

ATTACHMENTS:

1. 3rd Quarter Smithsonian

APPROVAL/REVIEW:

A handwritten signature in blue ink, appearing to read "Shelley Goodwin", written over a horizontal line.

Shelley Goodwin, City Secretary

Date: July 16, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
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3rd	June 30, 2025	July 8, 2025	July 22, 2025
4th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Rockport Cultural Arts District

Name of Event or Project: Smithsonian Museum on Main Street

Date(s) of Event or Project: Jan 25-Mar 10, 2025

Primary Location of Event or Project: In the Rockport Cultural Arts District

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: **\$304.55**

 Actual amount of total event costs funded by City hotel occupancy tax: \$304.55

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): \$0

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): \$0

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): \$ 0

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. 58,783

Estimate of the quarterly tourist/visitor attendance at your event or facility 20,000

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance: Exceeded expectations

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? XYes No

If yes, please provide that number: 11,509 Is the number provided an actual number, or estimated? E

If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project:

Was a room block established for attendees of your event at an area hotel or motel? Yes No

Which hotel(s)/motel(s)? _____

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

_____ Newspaper - \$ _____

Press Releases - \$ _____

_____ Radio - \$ _____

Direct Mail - \$ _____

_____ Internet ads - \$ _____

Social media ads - \$ _____

_____ TV-\$ _____

_____ Other \$ _____

SPORTING EVENT SECTION *(for use by sporting events only)*

How many individuals participated in the sporting event? _____

How many of the event participants were from another city or county? _____

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

Please add a spreadsheet with all expenses that are not included here.

Please include copies of all receipts.

Signature: 	Date signed: 7/7/25
Name & Title (print or type): Jennifer Day, Executive Director	Phone (if different from phone# listed on the application):
Address (if different from the address listed on the application):	Applicant E-Mail Address (if different from e-mail address listed on the application):

Smithsonian Expenses April -June 2025

Prosperity Bank Account Expenses

4/22/2025 Dragon Dance	(\$600.00)
------------------------	------------

(\$600.00)

CASH ONLY IF ALL CHECKS SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPIING

Rockport Cultural Arts District
902 E Cornwall St
Rockport, TX 78382

Prosperity Bank
113122655

1554

Check date: 03/14/25

Pay to the order of: Brandon Nguyen

\$ *****600.00

Six Hundred And 00/100 Dollars***

Brandon Nguyen

Memo: Dragon Dance

⑈0000001554⑈ ⑆113122655⑆ 216876518⑈



BOFD RT #314978543
4/21/2025, 13:37:24, BATCH ID 49040
tMagic ID 90101112549040

Brandon Lee Nguyen

1215 S Live Oak St
Rockport, Tx 78382
361-463-8533

Invoice

Submitted on 01/28/2025

Invoice for
RCAD

Payable to
Brandon Lee Nguyen

Invoice #
1

Project
Lion dance
Rockport 78382

Due date

Description	Qty	Unit price	Total price
Lion dance			\$600.00
			\$0
			\$0

Notes*

Lion dance

Subtotal \$600.00
Adjustments
\$600.00



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of the Rockport Cultural Arts District Mural Fest Third Quarter of Financial Report for Hotel Occupancy Tax (HOT)

SUMMARY:

The Rockport Cultural Arts District Mural Fest submitted their report and copies of their receipts.

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report and the RCAD Mural Fest has met the following requirements:

- Submission Deadline
- Provided a copy of Payroll Journal for all three events
- Completed all the required fields on the application
- Spent funds according to the contract

The contract states that they will receive their check of \$3,227.62 following the City Council review.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Third Quarter Report.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. 3rd Quarter Mural Fest

APPROVAL/REVIEW:



Shelley Goodwin, City Secretary

Date: July 16, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
1st	December 31, 2024	January 14, 2025	January 28, 2025
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3rd	June 30, 2025	July 8, 2025	July 22, 2025
4th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Rockport Cultural Arts District

Name of Event or Project: Mural Fest

Date(s) of Event or Project: _____

Primary Location of Event or Project: In the Rockport Cultural Arts District and Railroad Museum

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: \$ 11,499.89

Actual amount of total event costs funded by City hotel occupancy tax: \$9,250.00 _____

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): \$0 _____

Actual amount of staff costs funded by City hotel occupancy tax (if applicable) \$2,249.89 _____

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): \$ 0 _____

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. Prework – Event was originally scheduled in November, but lateness of HOT Fund decisions and distribution did not support November timeframe. **Event is currently scheduled for August 2025.**

Estimate of the quarterly tourist/visitor attendance at your event or facility. _____

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? Yes No

If yes, please provide that number: _____ Is the number provided an actual number, or estimated? _____

If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project:

Was a room block established for attendees of your event at an area hotel or motel? Yes No

Which hotel(s)/motel(s)? _____

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

_____ Newspaper - \$ _____

Press Releases - \$ _____

_____ Radio - \$ _____

Direct Mail - \$ _____

_____ Internet ads - \$ _____

Social media ads - \$ _____

_____ TV-\$ _____

_____ Other \$ _____

SPORTING EVENT SECTION *(for use by sporting events only)*

How many individuals participated in the sporting event? _____

How many of the event participants were from another city or county? _____

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

Please add a spreadsheet with all expenses that are not included here.

Please include copies of all receipts.

Signature: 	Date signed: 7/7/25
Name & Title (print or type): Jennifer Day, Executive Director	Phone (if different from phone# listed on the application):
Address (if different from the address listed on the application):	Applicant E-Mail Address (if different from e-mail address listed on the application):

Mural Fest Expenses April -June 2025

Prosperity Bank Account Expenses

6/3/2025 Creative Cultural LLC (\$9,250.00)

J. Day Payroll Expense 4/1-6/30/25 (11%) (\$2,249.89)

on other PR Journ.

(\$11,499.89)



• 281-566-2445
• crebiveculturellc@gmail.com
• Corpus Christi, TX

Rockport Mural Festival

Rockport Cultural Arts District (RCAD) & CreBive Culture LLC Partnership

This agreement is made between The Rockport Cultural Arts District (RCAD) and CreBive Culture LLC ("Producer"), for the production, coordination, and execution of the Rockport Mural Festival (RMF).

I. Responsibilities of CreBive Culture LLC:

CreBive Culture will act as the Producer of the Rockport Mural Festival and is responsible for the following:

1. Event Production & Project Management

- Oversee all project management for RMF, including logistics, scheduling, and execution of mural installations.
- Act as the primary liaison between RCAD, participating artists, and vendors.
- Ensure timely communication and coordination to ensure a smooth event execution.

2. Wall Preparation, Paint, & Materials Procurement

- Prep all all surfaces to be ready for mural installation
- Work directly with muralists to coordinate paint and material lists.
- Place all necessary paint and supply orders to ensure materials arrive before mural production begins
- Budget for the procurement of adequate paint and supplies to cover mural surfaces.



3. Video & Documentation Services

Cre8ive Culture LLC will provide comprehensive documentation of the festival, including:

- Before and After shots of each mural.
- Interviews with artists, festival coordinators, and key stakeholders.
- A 2-3 minute documentary capturing the impact and success of RMF.
- Delivery of all video and photo assets on a hard drive for future use by RCAD.

II. Responsibilities of the Rockport Cultural Arts District ("RCAD")

1. Compensation & Payments

RCAD agrees to compensate Cre8ive Culture LLC for services as follows:

- Provide \$3,000 project management fee (4 artists - \$750 per additional artists)
- Provide \$3,500 media budget to support the creation of videos, photography, and recap materials.
- Wall Preparation - \$500 per wall (depending on wall size)
- Artists Paint Supplies - \$1,000 per artist

2. Sponsorship & Marketing Support

RCAD agrees to:

- Provide marketing and promotional support for Cre8ive Culture, recognizing them as the official partner of RMF.
- Include Cre8ive Culture's logo and branding on official event materials including:
 - Festival posters and flyers.
 - Social media promotions and website listings.
 - Press releases and media outreach.
 - On-site signage and acknowledgments.



5. Festival Logistics & Support

- Provide logistical support for mural installations, including securing walls, permits, and any necessary approvals.
- Assist in festival event planning, including artist hospitality and scheduling.
- Ensure Creative Culture has access to necessary facilities and storage for festival materials.

III. Itemized Budget

Project Management Fee	\$3,000
Media Budget	\$3,500
Wall Preparation (4 walls / \$500 per wall)	\$2,000
Artist Paint Supplies (4 artists / \$1,000 per artist)	\$4,000
Total Payable To Creative Culture	\$12,500

By signing below, both parties agree to the terms outlined in this agreement:

Cre8ive Culture LLC

Jocelyn Flores

Name: _____

Signature: _____

May 8, 2023

Date: _____

Rockport Cultural Arts District

Name: _____

Signature: _____

Date: _____



CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

Rockport Cultural Arts District
902 E Cornwall St
Rockport, TX 78382

Prosperity Bank
113122655

1571

Check date: 05/29/25

Pay to the order of: Cre8ive Culture LLC

\$ *****9,250.00

Nine Thousand Two Hundred Fifty And 00/100 Dollars***

Cre8ive Culture LLC



Memo:

⑈0000001571⑈ ⑆113122655⑆ 216876518⑈

>314978543<
Rally Credit Uni
1427

0887708386



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of Rockport Cultural Arts District (RCAD) Heritage Programs Third Quarter of Financial Report for Hotel Occupancy Tax (HOT)

SUMMARY:

The RCAD Heritage Program submitted their report.

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report and the RCAD has met the following requirements:

- Submission Deadline
- Provided copies of the spreadsheet and a Payroll Journal with notes can be located attached to the Mural Fest documents
- Completed all the required fields on the application
- Spent funds according to the contract

The contract states that they will receive their check of \$12,910.50 following the City Council review.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Third Quarter Report.

STRATEGIC INITIATIVES:

Hotel Occupancy Tax

ATTACHMENTS:

1. 3rd Quarter Report Heritage

APPROVAL/REVIEW:



Shelley Goodwin, City Secretary

Date: July 16, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
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Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Rockport Cultural Arts District

Name of Event or Project: Heritage Programs

Date(s) of Event or Project: Numerous in Quarter

Primary Location of Event or Project: Rockport Cultural Arts District, Railroad Museum

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: \$20,574.70

Actual amount of total event costs funded by City hotel occupancy tax: \$2,371.07

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): \$0

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): \$18,203.63

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): \$0

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

1

Estimate of the attendance at your event or facility. Quarterly District Events/Initiatives Based On Datafy Report – 60,000+

Estimate of the quarterly tourist/visitor attendance at your event or facility. RCAD Visitors 4/1/25 - 6/21/25 from Texas Historical Commission Datafy Report -Visitors 1-Day-81,603; 2-Day-32,542; 3-Day-21,377; 4-Day-8,664

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

THC Datafy geofencing software became an available resource with the award of the Smithsonian Exhibit after the City HOT Application for 24-25 year.

1. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

2. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

3. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

4. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

5. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

6. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

MARKETING & PROMOTION ACTIVITY INFORMATION

7. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

8. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

9. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

10. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

11. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

SPORTING EVENT SECTION

12. How many individuals participated in the sporting event? _____

13. How many of the event participants were from another city or county? _____

14. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

15. Do you have any other projects or events planned for the next 12 months? If so, please list them below.

Signature: <i>Jennifer Day</i>	Date signed: 7/7/25
Name & Title (print or type): Jennifer Day, Executive Director	Phone (if different from phone# listed on the application):
Address (if different from the address listed on the application):	Applicant E-Mail Address (if different from e-mail address listed on the application):

<i>Jennifer Day</i>	
Signature (print or type): Jennifer Day, Executive Director Title	Date Signed: _____ Phone# (if different from phone# listed on the application): _____
Address (if different from the address listed on the application): _____ _____ _____	Applicant E-Mail Address (if different from e-mail address listed on the application): _____

Heritage Programs Expenses April -June 2025

Prosperity Bank Account Heritage Programs Expenses

4/7/2025 Programs / Railroad Museum	(\$41.07)
4/22/2025 Programs / Railroad Museum	(\$150.00)
6/4/2025 Programs / Railroad Museum	(\$2,180.00)
J.Day Payroll Expense 4/1-6/30/25	(\$18,203.63)
Texas Historical Commission-Austin	
Real Places Conference	
Cultural Interface-WH Certification-EcoSummit	
	(\$20,574.70)



LEARN MORE AT LOWES.COM/MYLOWESREWARDS

LOWE'S HOME CENTERS, LLC
150 SOUTH FM 1069
ARANSAS PASS, TX 76006 (951) 226-2000

— SALE —

SALES#: S2506UP0 4719694 TRANS#: 893510207 04-05-25

303119 18/2 SPEAKER WIRE 100-FT	31.96
2 @ 15.98	
757553 68 HEAT SHRINK 1/4-IN SPD	5.98

SUBTOTAL:	37.94
TOTAL TAX:	3.13
INVOICE 36932 TOTAL:	41.07
DEBITING:	41.07
CHANGE:	0.00

DEBITING: XXXXXXXXXXXX5376 AMOUNT: 41.07 AUTHCD: 534185

CHIP REFID: 250616932283 04/05/25 16:42:31

*PIN VERIFIED

TRAIL : 8932263 RETRIEVAL: 250616932283

PURCHASE OR H SALE TOTAL DEBIT

Coastal Bend Mac Doctor
468 St Charles Loop E
Rockport, TX 78382

Invoice

Date	Invoice NO.
04/09/25	21627

Bill To
Rockport Cultural Arts District

Ship To

P.O. Number	Terms	Rep	Ship Date	Ship Via	FOB	Project
			04/09/25			

Item	Description	Quantity	Price Each	Amount
Consult	Restore Windows on HP laptop, combine train audio files into one, schedule to play twice daily. For the depot.	2	75.00	150.00
Subtotal				\$150.00
Sales Tax				\$0.00
Total				\$150.00

Rockport Sand n Sea, LLC

2517 Turkey Neck Circle
Rockport, Texas 78382
512 247-8352
361 557-1862

Rockport Cultural Arts District – The Depot
c/o Jennifer Day, Executive Director
c/o Nick Johnson, Treasurer
105 S Magnolia
Rockport, Texas 78382

18th Draw Request 6/03/2025

Scope of new work/materials

- Build concrete forms for steam train bell, install steel rebar, place concrete, wreck forms, clean jobsite
- Drill concrete piling for steam engine bell mount, install all-thread anchors with epoxy adhesive
- Install steam train bell
- Reframe west side door to correct fit
- Concrete, rebar, and anchor materials and epoxy – no charge

TOTAL REQUEST FOR PAYMENT \$ 2,180.00

Liability Insurance and Contractor Registration

Rockport Sand n Sea, LLC is a Registered Contractor, #19-001872, with the City of Rockport and maintains liability insurance in the aggregate amount of \$2,000,000. Proof of insurance can be provided as needed.

**Rockport Cultural Arts District
Payroll Journal with Detailed Hours**

All Bank Accounts
April 1, 2025 - June 30, 2025

Pay Description	Rate	Reg Hours	OT Hours	DT Hours	Ben Hours	Amount	Withholding Taxes	Amount	Deductions	Amount
Work Location: Business Location										
Department:										
3	Day, Jennifer R							Check # EFT		04/15/25
Salary	3,166.67	0.0000	0.0000	0.0000	0.0000	3,166.67	FICA-SS	196.33		
							FICA-MED	45.92		
							FICA-MED2	0.00		
							FIT	261.00		
Totals		0.0000	0.0000	0.0000	0.0000	3,166.67		503.25		0.00
										Net Check
										2,663.42
										Net Pay
										2,663.42
Company Expenses										
ERFICA-SS: 196.33 ERFICA-MED: 45.92										
3	Day, Jennifer R							Check # EFT		04/30/25
Salary	3,166.67	0.0000	0.0000	0.0000	0.0000	3,166.67	FICA-SS	196.34		
							FICA-MED	45.91		
							FICA-MED2	0.00		
							FIT	261.00		
Totals		0.0000	0.0000	0.0000	0.0000	3,166.67		503.25		0.00
										Net Check
										2,663.42
										Net Pay
										2,663.42
Company Expenses										
ERFICA-SS: 196.34 ERFICA-MED: 45.91										
3	Day, Jennifer R							Check # EFT		05/31/25
Salary	3,166.67	0.0000	0.0000	0.0000	0.0000	3,166.67	FICA-SS	196.33		
							FICA-MED	45.92		
							FICA-MED2	0.00		
							FIT	261.00		
Totals		0.0000	0.0000	0.0000	0.0000	3,166.67		503.25		0.00
										Net Check
										2,663.42
										Net Pay
										2,663.42
Company Expenses										
ERFICA-SS: 196.33 ERFICA-MED: 45.92										

**Rockport Cultural Arts District
Payroll Journal with Detailed Hours**

All Bank Accounts
April 1, 2025 - June 30, 2025

Pay Description	Rate	Reg Hours	OT Hours	DT Hours	Ben Hours	Amount	Withholding Taxes	Amount	Deductions	Amount
3		Day, Jennifer R								
Salary	3,166.67	0.0000	0.0000	0.0000	0.0000	3,166.67	FICA-SS FICA-MED FICA-MED2 FIT	Check # EFT 196.33 45.92 0.00 261.00		05/15/25
Totals		0.0000	0.0000	0.0000	0.0000	3,166.67		503.25		0.00
Company Expenses										
ERFICA-SS: 196.33 ERFICA-MED: 45.92										
3		Day, Jennifer R								
Salary	3,166.67	0.0000	0.0000	0.0000	0.0000	3,166.67	FICA-SS FICA-MED FICA-MED2 FIT	Check # EFT 196.34 45.91 0.00 261.00		06/15/25
Totals		0.0000	0.0000	0.0000	0.0000	3,166.67		503.25		0.00
Company Expenses										
ERFICA-SS: 196.34 ERFICA-MED: 45.91										
3		Day, Jennifer R								
Salary	3,166.67	0.0000	0.0000	0.0000	0.0000	3,166.67	FICA-SS FICA-MED FICA-MED2 FIT	Check # EFT 196.33 45.92 0.00 261.00		06/30/25
Totals		0.0000	0.0000	0.0000	0.0000	3,166.67		503.25		0.00
Company Expenses										
ERFICA-SS: 196.33 ERFICA-MED: 45.92										
Check count = 6										

**Rockport Cultural Arts District
Payroll Journal with Detailed Hours**

All Bank Accounts
April 1, 2025 - June 30, 2025

Pay Description	Reg Hours	OT Hours	DT Hours	Ben Hours	Amount	Withholding Taxes	Amount	Deductions	Amount
Employee Totals									
Work Location: Business Location									
Department:									
3	Day, Jennifer R								
Salary	0.0000	0.0000	0.0000	0.0000	19,000.02	FICA-SS	1,178.00		
						FICA-MED	275.50		
						FICA-MED2	0.00		
						FIT	<u>1,566.00</u>		
Totals	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>19,000.02</u>		<u>3,019.50</u>		<u>0.00</u>
								Net Check	15,980.52
								Net Pay	<u>15,980.52</u>

Company Expenses

ERFICA-SS: 1178.00 ERFICA-MED: 275.50

**Rockport Cultural Arts District
Payroll Journal with Detailed Hours**

All Bank Accounts
April 1, 2025 - June 30, 2025

Pay Description	Reg Hours	OT Hours	DT Hours	Ben Hours	Amount	Withholding Taxes	Amount	Deductions	Amount
Company Totals									
Salary	0.0000	0.0000	0.0000	0.0000	19,000.02	FICA-SS	1,178.00		
						FICA-MED	275.50		
						FICA-MED2	0.00		
						FIT	<u>1,566.00</u>		
Totals	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>19,000.02</u>		<u>3,019.50</u>		<u>0.00</u>
								Net Check	15,980.52
								Net Pay	<u>15,980.52</u>
Company Expenses									
ERFICA-SS: 1178.00 ERFICA-MED: 275.50									



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of the Third Quarter Financial Report for the Texas Maritime Museum operation Hotel Occupancy Tax (HOT)

SUMMARY:

The Texas Maritime Museum has submitted its 3rd Quarter Report.

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report, and the Texas Maritime Museum has met the following requirements:

- Submission Deadline
- Completed all the required fields on the application
- Spent funds according to the contract and provided the receipts in the 2nd Quarter Report (currently they have \$8,607.00 of their \$34,428.00 to spend before September 30, 2025)

The contract states that they will receive their check of \$4,949.03 following the City Council review.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the HOT Report.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. 3rd Quarter

APPROVAL/REVIEW:



Shelley Goodwin, City Secretary

Date: July 16, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
1 st	December 31, 2024	January 14, 2025	January 28, 2025
2 nd	March 31, 2025	April 8, 2025	April 22, 2025
3 rd	June 30, 2025	July 8, 2025	July 22, 2025
4 th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Texas Maritime Museum Association, Inc.

Name of Event or Project: Texas Maritime Museum 2024-2025

Date(s) of Event or Project: July 1, 2024 - June 30, 2025 (fiscal year)

Primary Location of Event or Project: 1202 Navigation Circle, Rockport, TX, 78382

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: \$8,607.00

Actual amount of total event costs funded by City hotel occupancy tax: \$34,428.00 (approved for year)

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): N/A

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): N/A

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): N/A

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. 14,921 (1st-3rd quarters)

Estimate of the quarterly tourist/visitor attendance at your event or facility. 5,136

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? ☒ Yes ☐ No

If yes, please provide that number: 2,036 Is the number provided an actual number, or estimated? estimate
If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project: _____

Was a room block established for attendees of your event at an area hotel or motel? ____ Yes X No

Which hotel(s)/motel(s)? N/A

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

____ Newspaper - \$ _____	____ Press Releases - \$ _____
____ Radio - \$ _____	____ Direct Mail - \$ _____
____ Internet ads - \$ _____	<u>X</u> Social media ads - \$ <u>750.00</u>
____ TV - \$ _____	<u>X</u> Other <u>Billboard</u> - \$ <u>2,400.00</u>

SPORTING EVENT SECTION *(for use by sporting events only)*

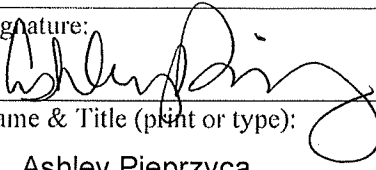
How many individuals participated in the sporting event? _____

How many of the event participants were from another city or county? _____

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

Please add a spreadsheet with all expenses that are not listed above.

Please include copies of all receipts.

Signature: 	Date signed: <u>7/2/2025</u>
Name & Title (print or type): Ashley Pieprzyca Chief Financial Officer	Phone (if different from phone # listed on the application):
Address (if different from the address listed on the application):	Applicant E-Mail Address (if different from e-mail address listed on the application):

City Hotel/Motel Expenditures
3rd Quarter 2024-2025

CURATORIAL		
Amazon - male mannequin	\$139.99	4/15/2025
Architectonics (Texas Navy exhibit)	\$2,534.77	4/23/2025
BK Fabrications (anchor repair)	\$2,600.00	6/25 and 6/30
DBJ Coastal Investments (partial-Tortuga deck repair)	\$3,332.24	6/30/2025
Spent - CURATORIAL	\$8,607.00	

Order Details

Order placed April 15, 2025 Order # 112-1292646-4164219

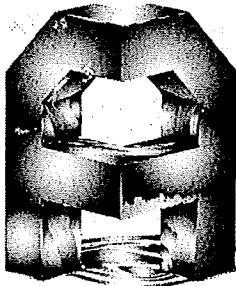
Ship to	Payment method	Order Summary	
Karen Atwood c/o Texas Maritime Museum 1202 NAVIGATION CIR ROCKPORT, TX 78382-2773 United States	Mastercard ending in 2690	Item(s) Subtotal:	\$139.99
		Shipping & Handling:	\$0.00
		Total before tax:	\$139.99
		Estimated tax to be collected:	\$0.00
		Grand Total:	\$139.99

Delivered April 22



SereneLife 73" Tall Full-Body Male Mannequin With Adjustable Head, Flexible Limbs And Detachable Design, Perfect For Clothing Stores, Boutiques, Exhibitions And More
Sold by: Amazon.com
Supplied by: Other
Return window closed on May 22, 2025
\$139.99

Curatorial Exhibits
City HOT Funds
DNP



**Architectonic
Signs & Design
Austin, TX**

contact@architectonicsigns.com

INVOICE

Client:
Texas Maritime Museum
1202 Navigation Circle
Rockport, TX 78382
(361) 729-1271

Contact: Gilberto Medina/Pam Stranahan

Project: TX Navy Graphics Package

Email: finance@texasmaritimemuseum.org

Invoice	25-1007
Invoice Date	04/21/2025
Date Shipped	
Ship Via	Installer
Salesperson	House
Terms	COD
P.O. Number	
Job Number	

Quantity	Description	Unit Price	Amount
1	Intro Monolith - 32 x 72 in. - 3M IJ40c w/ matte lam mounted to 6mil PVC with perimeter VHB - Qty: 1	\$72.00	\$72.00
6	Story Panels - 18 x 30 in. - 3M IJ40c w/ matte lam mounted to 6mil PVC with perimeter VHB	\$432.00	\$432.00
1	Vinyl Lettering - 30 x 24.5 (overall) - printed vinyl w/ matte lam, contour cut	\$314.22	\$314.22
1	Map Interactive - 27.875 x 43.875 in. - mounted to SCM(Steel Composit Material)	\$366.55	\$366.55
1	Travel and Install: Vinyl & PVC Labor	\$1,350.00	\$1,350.00
<i>Curatorial Exhibits</i> <i>City HOT Funds</i> <i>DWP</i> <i>ms</i>			
Remit Payent To: Phillip Cole 6517 Corpus Christi Drive Austin, TX 78729		Remitter: Texas Maritime Museum 1202 Navigation Circle Rockport, TX 78382	
Payment Due upon Receipt Make Checks Payable to: Phillip Cole		Customer Code : Number : Subtotal : Sales Tax : Amount Due:	
		TMM 25-1007 \$2,534.77 EXEMPT \$2,534.77	



INVOICE

Karen TMM

Invoice Date
Jun 24, 2025

Invoice Number
INV-0233

Reference
QU-0108

BK Fabrication
PO Box 568
FULTON TX 78358
UNITED STATES

Curatorial Exhibits
City HOT Funds
DMP mt

Description	Quantity	Unit Price	Tax	Amount USD
Anchor support Post -Removal of old post and hardware -3" x 3" x 1/4" aluminum square tube post stand Fabricated in shop -Rented A frame crane to lift anchor -Installation of new stand with stainless concrete anchors attached to brick. Estimate - \$2600 Half down - \$1,300	1.00	2,600.00	Tax Exempt	2,600.00
Subtotal				2,600.00
TOTAL TAX				0.00
TOTAL USD				2,600.00

Due Date: Jun 25, 2025

Scope of Work: Services and deliverables are limited to those specified in this quote/invoice. Additional work requires a revised quote and may need an additional deposit.

Cancellation Policy: The initial deposit is non-refundable if the project is canceled by the client. Additional charges may apply for completed work

Liability: Not liable for delays due to unforeseen circumstances (e.g., supply chain disruptions, client communication delays).

Item Pickup: Items must be picked up within 5 days of completion. A \$25/day storage fee will apply afterward. Items unclaimed after 30 days are considered abandoned.

Payment Terms: Payment is due at the time of service. Late payments incur a 1.5% monthly fee from the service date. Returned checks incur a \$75 fee.

Important Notice: A 3.99% charge will be added to all credit card payments. Thank you for your understanding.

[View and pay online now](#)



Derek Hurst: 361-463-7573
 Dave Hendrick: 254-722-5410

DBJ Coastal Investments
 P.O. Box 1951
 Rockport, Texas 78381

Date: 6/25/2025
 INVOICE # [100]

Texas Maritime
 Museum
 1202 Navigation Cir.
 Rockport, Texas
 78382

Salesperson	Job	Payment Terms	Due Date
Dave	Demo and rebuild observation deck around outside exhibit	1st draw	

Qty	Description	Unit Price	Line Total
1	Demo existing deck back to raw ground and posts to be saved. Supply dumpster for old debris. Send invoice to: finance@texasmaritimemuseum.org Curatorial Exhibits City HOT DMP		3500.00

Subtotal	
Sales Tax	
Total	\$3500.00

Thank you for your business!



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of the Texas Maritime Wine Fest Third Quarter Financial Report of the Hotel Occupancy Tax (HOT)

SUMMARY:

The Texas Maritime Museum Wine Fest has provided its Third Quarter Report and receipts.

BACKGROUND:

The City Council changed the process for the HOT Quarterly Financial Report, and the Museum has met the following requirements:

- Submission Deadline
- Completed all the required fields on the application
- Spent funds according to the contract

The Museum's contract reads that they will receive \$4,303.50 after the approval of the Report.

FUNDING SOURCE:

Hotel Occupancy Tax

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Report.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. 3rd Quarter

APPROVAL/REVIEW:



Shelley Goodwin, City Secretary

Date: July 16, 2025

Date:

Vanessa Shrauner, City Manager

City of Rockport Quarterly Financial Report for Hotel Occupancy Tax (HOT)

Quarter	Quarter Ending	Due Date to City Secretary	City Council Meeting Approval of Quarterly Reports
1 st	December 31, 2024	January 14, 2025	January 28, 2025
2 nd	March 31, 2025	April 8, 2025	April 22, 2025
3 rd	June 30, 2025	July 8, 2025	July 22, 2025
4 th	September 30, 2025	October 14, 2025	October 28, 2025

Please submit the completed form to Shelley Goodwin, City Secretary, 2751 S.H. 35 Bypass, Rockport, TX 78382 or submit it by email to sgoodwin@rockporttx.gov

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: Texas Maritime Museum Association, Inc.

Name of Event or Project: 28th Annual Wine Fest

Date(s) of Event or Project: May 24, 2025

Primary Location of Event or Project: 1202 Navigation Circle, Rockport, TX, 78382

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during the quarter: \$17,214.00

Actual amount of total event costs funded by City hotel occupancy tax: \$17,214.00

Actual amount of facility costs funded by City hotel occupancy tax (if applicable): \$0.00

Actual amount of staff costs funded by City hotel occupancy tax (if applicable): \$0.00

Actual amount of office supplies costs funded by City hotel occupancy tax (if applicable): \$0.00

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the attendance at your event or facility. 1,375

Estimate of the quarterly tourist/visitor attendance at your event or facility. 1,375

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

Can you provide an actual or estimated number of how many room nights were occupied at local hotels, motels, short-term rentals, or bed and breakfast inns by attendees of your event(s) or project? Yes ☒ No

If yes, please provide that number: _____ Is the number provided an actual number, or estimated? _____

If no, please explain why your event prevents you from determining the number of local room nights occupied by attendees of your event(s) or project: Technical problems with the tablet used to capture visitor information. Only a small portion of zip code/heads in beds information was captured.

Was a room block established for attendees of your event at an area hotel or motel? ____ Yes X No

Which hotel(s)/motel(s)? _____

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

X Newspaper - \$ 950.00

____ Press Releases - \$ _____

____ Radio - \$ _____

____ Direct Mail - \$ _____

X Internet ads - \$ 5163.00

X Social media ads - \$ 500.00

X TV - \$ 6500.00

____ Other _____ - \$ _____

SPORTING EVENT SECTION *(for use by sporting events only)*

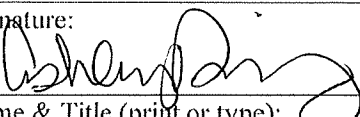
How many individuals participated in the sporting event? _____

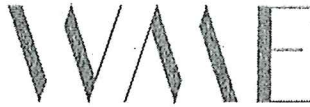
How many of the event participants were from another city or county? _____

Explain how the activity substantially increased economic activity at hotels and motels within the City or its vicinity.

Please add a spreadsheet with all expenses that are not listed above.

Please include copies of all receipts.

Signature: 	Date signed: <u>7/2/2025</u>
Name & Title (print or type): <u>Ashley Pieprzyc</u> <u>Chief Financial Officer</u>	Phone (if different from phone # listed on the application):
Address (if different from the address listed on the application):	Applicant E-Mail Address (if different from e-mail address listed on the application):



1201 Demonbreun Street, 15th Floor
Nashville, TN 37203
USA
Phone: +1 615-963-3020
email: SHOWF@wmeagency.com

NEAL MCCOY

NEAL MCCOY ENTERPRISES, INC.

ARTIST RIDER AND ADDENDA ATTACHED HERETO HEREBY MADE A PART OF THIS CONTRACT

Agreement made 11 Dec 2024 between **NEAL MCCOY ENTERPRISES, INC.** (hereinafter referred to as "PRODUCER") furnishing the services of **NEAL MCCOY** (hereinafter referred to as "ARTIST") and **TEXAS MARITIME MUSEUM/Keli Pearce** (hereinafter referred to as "PURCHASER")

It is mutually agreed between the parties as follows:

The PURCHASER hereby engages the PRODUCER to furnish the services of ARTIST for the Engagement (as described herein) upon all the terms and conditions herein set forth, including, without limitation, Addendum "A" (Additional Terms and Conditions), the Artist Rider, and any other PRODUCER addenda referenced herein (if any), all of which are attached hereto and fully incorporated herein by reference.

1. ENGAGEMENT VENUE(S):

ROCKPORT FESTIVAL GROUNDS
100 Seabreeze
Rockport, TX 78382
USA

2. DATE(S) OF ENGAGEMENT:

Sat 24 May 2025

- a. Number of Shows: 1
- b. Show Schedule(s):
02:00 PM: Doors
07:30 PM: Support - Confirmed: Marcy Grace; (90 min.)
09:30 PM: NEAL MCCOY; (75-90 min.)
TBA: Curfew

- Load In/Sound Check: 8am-1pm

3. BILLING (in all forms of advertising):

100% Sole Headline Billing

4. COMPENSATION:

\$25,000.00 USD (Twenty Five Thousand U.S. Dollars) flat GUARANTEE.

DEPOSIT requirements and PAYMENT TERMS are further set forth below in Section 10.

5. PRODUCTION AND CATERING:

- Purchaser to provide and pay for sound and lights as required by Artist.
- Purchaser to provide and pay for two (2) spotlights as required by Artist.
- Purchaser to provide and pay for catering as required by Artist or a meal buyout in the amount of \$500.
- Purchaser to provide 5 professional loaders as required by Artist.

Production Contact: Grady Cartwright
(361) 463-6388 (off.)

6. TRANSPORTATION AND ACCOMMODATIONS:

Not doing any air transportation

Agreement dated 11-December-2024

Page 1 of 9

City HOT Funds
(partial)
\$17,214.00 DWP

NEAL MCCOY
TEXAS MARITIME MUSEUM
Seq.: 3231521



AGENDA MEMO

DEPARTMENT: Building & Development

TO: Mayor and City Council

FROM: Carey Dietrich, Director of Community Development & Building

MEETING DATE: July 22, 2025

CATEGORY: Ordinance

CAPTION:

Consider the revision of the Land Use Assumptions and Capital Improvements Plans for Water and Wastewater Impact Fees

- i. Staff presentation
 - ii. Hold a public hearing to receive comments for or against the update
 - iii. Discuss the recommendation from the Planning and Zoning Commission
 - iv. Consider the approval on first of two readings of Ordinance No.1981 updating impact fees by amending Chapter 22, "Utilities," Section 22-400 through Section 22-422 of the City of Rockport Code of Ordinances; adopting revised Land Use Assumptions and Capital Improvements Plans for Water and Wastewater Impact Fees; establishing new service areas for Water and Wastewater Impact Fees; establishing new maximum Impact Fees per service unit and Impact Fees to be collected; creating schedules for the assessment and collection of Impact Fees; repealing conflicting Ordinances and Resolutions; providing for a severability clause; providing for a penalty not to exceed \$2,000 for each violation thereof; and providing an effective date
-

SUMMARY:

This agenda item is for the purpose of holding a Public Hearing on the updated impact fees, land assumptions, and capital improvement plan and to receive comments from the public regarding the same.

BACKGROUND:

In accordance with Chapter 395 of the Texas Local Government Code (Tex. LGC), the Impact Fee Advisory Committee has submitted a recommendation to City Council at least five (5) business days before the Public Hearing along with the Final Report on the Land Use Assumptions and Capital Improvement Plan. The Final Report on the Land Use Assumptions and Capital Improvement Plan is available to the public in the office of the Community Planner.

FUNDING SOURCE:

FUNDING IMPACT:

Collection of the Impact Fees will fund the projects outlined in the Capital Improvement Plan (CIP).

STAFF RECOMMENDATION:

Staff recommends the City Council accept the IFAC recommendation that it would be

reasonable to set the new impact fees at 100% of the maximum allowable fees.

STRATEGIC INITIATIVES:

Infrastructure

ATTACHMENTS:

1. Ordinance -with Exhibits
2. PH Impact Fee Update (2)
3. Recommendation from IFAC 5-30-2025

APPROVAL/REVIEW:

Carey Dietrich, Director of Community Development & Building

Date: July 15, 2025



Shelley Goodwin, City Secretary

Date: July 15, 2025

Vanessa Shrauner, City Manager

Date:

ORDINANCE# _ _ _ _ _

AN ORDINANCE OF THE CITY OF ROCKPORT, TEXAS UPDATING IMPACT FEES BY AMENDING CHAPTER 22, "UTILITIES," SECTION 22-400 THROUGH SECTION 22-422 OF THE CITY OF ROCKPORT CODE OF ORDINANCES; ADOPTING REVISED LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLANS FOR WATER AND WASTEWATER IMPACT FEES; ESTABLISHING NEW SERVICE AREAS FOR WATER AND WASTEWATER IMPACT FEES; ESTABLISHING NEW MAXIMUM IMPACT FEES PER SERVICE UNIT AND IMPACT FEES TO BE COLLECTED; CREATING SCHEDULES FOR THE ASSESSMENT AND COLLECTION OF IMPACT FEES; REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY NOT TO EXCEED \$2,000 FOR EACH VIOLATION THEREOF; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Texas Local Government Code, Chapter 395 authorizes a city to adopt and amend impact fees for the purpose of financing capital improvements required by new development; and

WHEREAS, the City Council of the City of Rockport, Texas in accordance with State law, initially enacted water and wastewater impact fees in accordance with Ordinance No. 1128, dated on the November 9, 1999; and

WHEREAS, the City Council, in accordance with State law, then enacted water and wastewater impact fees in accordance with Ordinance No. 1162 which was adopted by the City Council on September 26, 2000, and effective as of September 26, 2000; and then enacted Ordinance No. 1203, on January 8, 2002, and effective as of January 8, 2002 in order to amend certain definitions, change the method for calculating impact fees per service unit, and revise the Capital Improvement Plan,

WHEREAS, the City Council of the City of Rockport, Texas in accordance with State law, then enacted water and wastewater impact fees in accordance with Ordinance No. 1128 on November 9, 2001; and

WHEREAS, more than five (5) years has passed since the Council considered impact fees, and it is now appropriate and lawfully required that the City once again address the issues of Land Use Assumptions and a Capital Improvements Plan, as well as the subject of Amended Water and Wastewater Impact Fees; and

WHEREAS, the City Council in accordance with law desires to update its impact fee program by amending land use assumptions, service areas, capital improvements plans and impact fees for water and wastewater facilities; and

WHEREAS, the City Council of the City of Rockport, Texas has duly appointed an Impact Fee Advisory Committee (the "Committee") by Resolution No. 2024-09R on May 14, 2024; the Council has received written comments as required by law from such Committee, on July 8, 2025; and has adopted Land Use Assumptions and a Capital Improvements Plan for amended water and wastewater impact fees all in accordance with the requirements of Texas Local Government Code, Chapter 395; and

WHEREAS, on July 22, 2025, after due notice being issued in accordance with State law, a public hearing of the City Council was convened during the regularly called City Council meeting regarding the subject of the land use assumptions, capital improvements plans, and amended impact fees; and

WHEREAS, the City Council of the City of Rockport, Texas, having complied with all applicable substantive and procedural requirements of Texas Local Government Code, Chapter 395; considering the comments of the Impact Fee Advisory Committee; and after due deliberation and consideration finds it necessary and appropriate and in the public interest to establish water and wastewater impact fees, and to establish amended water and amended wastewater impact fees to pay the costs of certain capital improvements for new development;

NOW THEREFORE,

THE COUNCIL OF THE CITY OF ROCKPORT HEREBY ORDAINS:

SECTION 1. The facts, circumstances, and recitations contained in the preambles to this Ordinance are hereby found and declared to be true and correct.

SECTION 2. The Capital Improvements Plan for Water and Wastewater Impact Fees is hereby amended, as set forth in Exhibit "A," which is attached hereto and incorporated by reference herewith.

SECTION 3. The Land Use Assumptions for Water and Wastewater Impact Fees hereby are amended as set forth in Exhibit "A," which is attached hereto and incorporated by reference herewith.

SECTION 4. Chapter 22 of the Code of Ordinances of the City of Rockport, Texas, entitled "Utilities," is hereby amended, which shall hereafter read as follows:

CHAPTER 22: UTILITIES

ARTICLE XI. IMPACT FEES

§ 22-400. Purpose.

This article is intended to impose impact fees for wastewater treatment and water supply, pumps and storage facilities as established in this article, in order to finance public facilities, the demand for which is generated by new development (please see definition) in the designated service area or areas.

§ 22-401. Authority.

The city council is authorized to enact this article by chapter 395 of the Texas Local Government Code, as amended, which authorizes home-rule cities, among others, to enact or impose impact fees on land within their corporate boundaries or extraterritorial jurisdictions, and to persons with whom they have a wastewater or water supply service contract, as charges or assessments imposed against

new development (please see definition) in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to such new development (please see definition). The provisions of this article shall not be construed to limit the power of the city council to adopt such ordinance pursuant to any other source of local authority, including the City Charter, nor to utilize any other methods or powers otherwise available for accomplishing the purposes set forth herein, either in substitution of or in conjunction with this article. Guidelines may be developed by resolution or otherwise to implement and administer this article.

22-402. Reserved.

22-403. Applicability of impact fees.

(a) This article shall be uniformly applicable to new development (please see definition), which occurs within the corporate limits of the city and its extraterritorial jurisdiction, and other areas serviced by a city wastewater treatment facility or water facility.

(b) No new development (please see definition) shall be exempt from the assessment of impact fees as defined in this article.

22-404. Impact fees as conditions of development approval.

No application for new development (please see definition) shall be approved within the city without assessment of impact fees pursuant to this article, and no water and wastewater tap shall be issued and no building permit shall be issued unless the applicant has paid the impact fees imposed by and calculated hereunder.

22-405. Establishment of water and wastewater service areas.

(a) The water and wastewater service areas are established as shown on the service area map, which is attached hereto as Exhibit ~~D~~ **B** to this article.

(b) The service areas shall be established consistent with any facility service area defined in the CIP for each utility or facility. Additions to the service area may be designated by the city council consistent with the procedure set forth in chapter 395.

22-406. Land use assumptions.

Land use assumptions used in the development of the impact fees update are contained in Exhibit A to this article. These assumptions may be revised by the city council according to the procedure set forth in chapter 395.

22-407. Capital improvements plan.

The amended capital improvements plan for the city is hereby adopted as Exhibit ~~C~~ **A** to this article. The capital improvements plan may be amended from time to time, pursuant to the procedures set forth in chapter 395.

22-408. Service units.

- (a) Service units are established in accordance with generally accepted engineering and planning standards.
- (b) The water and wastewater impact fees per service unit shall be calculated based on living unit equivalents as determined by the category of service for the development, or alternatively, as approved by the city council, based on the recommendation of the director as a result of an engineering report prepared by a qualified professional engineer licensed to perform such professional engineering services in the state, which demonstrates that the number of LUE's of service for the new development (please see definition) will be different than those indicated by the category of service.
- (c) No impact fee shall be assessed or collected from properties utilizing water service through fire flow connectors or fire demand meters only.
- (d) If a fire demand meter (tap) is purchased for a property, the number of service units shall be calculated based only upon the demand for regular residential, commercial or industrial service to the property.
- (e) Living unit equivalent (LUE) established are as follows:

Category	Service Unit	LUE	Water-CIF	Wastewater-CIF
Restaurant	1 person (based on maximum)	0.07	\$47.13	\$29.83
Cocktail Lounge	1 person (based on maximum)	0.04	26.93	17.05
Store/shop	1 restroom	0.50	336.64	213.08
Convenience Store	1 store	2.78	1,871.72	1,184.70
Self-service laundry	1 washing machine	0.66	444.36	281.26
Bath house	1 water fixture	0.06	40.40	25.57
Hospital	1 bed	0.50	336.64	213.08
Warehouse	1 restroom	0.50	336.64	213.08
Service station	1 station	2.30	1,548.54	980.15
Classroom (church or school)	1 student	0.05	33.66	21.31
Office building	150 square feet	0.05	33.66	21.31
Car wash	1 stall	2.50	1,683.20	1,065.38
Movie theater	1 seat	0.02	13.47	8.52
Recreational vehicle park	1 space	0.40	269.31	170.46
Motel/hotel (unit without kitchen)	1 unit	0.50	336.64	213.08
Commercial boat docks	1 slip	0.16	107.72	68.18
Church sanctuary	1 fixture	0.13	87.53	55.40
Dwelling unit*	1 unit	1.00	673.28	426.15
Efficiency dwelling 2 bedroom or less*	1 unit	0.75	504.96	319.61
Motel with kitchen	1 unit	0.75	504.96	319.61
Nursing home/assisted care facility	1 bed	0.50	336.64	213.08

<u>Category</u>	<u>Service Unit</u>	<u>LUE</u>	<u>Water CIF</u>	<u>Wastewater CIF</u>	<u>Total</u>
<u>Dwelling Unit</u>	<u>1 Unit</u>	<u>1.00</u>			
<u>Lawn Irrigation</u>	<u>1,000 sf of irrigated land</u>	<u>0.07</u>			

<u>Swimming pool</u>	<u>1 Pool</u>	<u>0.10</u>			
<u>Restaurant</u>	<u>1 Person (based on max)</u>	<u>0.07</u>			
<u>Cocktail Lounge</u>	<u>1 person (based on maximum)</u>	<u>0.04</u>			
<u>Store/shop</u>	<u>1 restroom</u>	<u>0.50</u>			
<u>Convenience Store</u>	<u>1 store</u>	<u>2.78</u>			
<u>Self-service laundry</u>	<u>1 washing machine</u>	<u>0.66</u>			
<u>Bath house / Spa</u>	<u>1 water fixture</u>	<u>0.06</u>			
<u>Hospital</u>	<u>1 bed</u>	<u>0.50</u>			
<u>Warehouse</u>	<u>1 restroom</u>	<u>0.50</u>			
<u>Service station</u>	<u>1 station</u>	<u>2.30</u>			
<u>Classroom (church or school)</u>	<u>1 student</u>	<u>0.05</u>			
<u>Office building</u>	<u>150 square feet</u>	<u>0.05</u>			
<u>Car wash</u>	<u>1 stall</u>	<u>2.50</u>			
<u>Movie theater</u>	<u>1 seat</u>	<u>0.02</u>			
<u>Recreational vehicle park</u>	<u>1 space</u>	<u>0.40</u>			
<u>Motel/hotel (unit without kitchen)</u>	<u>1 unit</u>	<u>0.50</u>			
<u>Motel with kitchen</u>	<u>1 unit</u>	<u>0.75</u>			
<u>Nursing home /assisted care facility</u>	<u>1 Unit per bed</u>	<u>0.50</u>			
<u>Boat Docks</u>	<u>1 slip</u>	<u>0.16</u>			
<u>Church sanctuary</u>	<u>1 fixture</u>	<u>0.13</u>			

~~New Calculations
(1/9/02)-~~

~~Capital Recovery-
Fee~~

~~Maximum %-
allowed~~

~~Impact Fee per LUE~~

~~Water Living Unit Equivalent (LUE)~~

~~\$1,356.56-~~

~~0.50%~~

~~\$674.28-~~

~~Wastewater Living Unit Equivalent
(LUE)~~

~~852.30-~~

~~0.50%~~

~~426.15-~~

*NOTE: Dwelling units include manufactured homes, apartments, condominiums and all other residential dwelling structures not listed above.

22-409. Impact fees per service unit.

~~(a) The maximum impact fee per service unit shall be computed by subtracting the credit for a portion of ad-valorem tax and utility service revenues generated by new service units during the program period that is used for the payment of improvements, or the credit equal to 50 percent of the total projected cost of implementing the capital improvement plan, whichever is applicable, from the growth-related capital construction cost in the capital improvements plan for that category of capital improvements, and dividing that amount by the total number of projected service units anticipated within the service area which are necessitated by and attributable to new development (please see definition), based on the land use assumptions for that service area. Maximum assessable impact fees per service unit shall be established by category of capital improvements and shall be set forth in Exhibit B to Ordinance No. 1203.~~

(a) The water and wastewater impact fee per service unit shall be determined based on the following:

<u>System</u>	<u>Maximum Allowable Impact Fee per LUE</u>	<u>Impact Fee per LUE Assessment and Collection</u>
<u>Water</u>	<u>\$4,056.00</u>	<u>\$4,056.00</u>
<u>Wastewater</u>	<u>\$3,819.00</u>	<u>\$3,819.00</u>

(b) Maximum assessable impact fees in Exhibit B subsection (a) may be amended by the city council according to the procedure set forth in chapter 395.

22-410. Assessment of impact fees.

(a) The approval of any subdivision of land or of any new development (please see definition) shall include as a condition the assessment of the impact fees applicable to such development.

(b) Assessment of the impact fees for any new development (please see definition) shall be made as follows and shall be based upon the impact fee per service unit set forth in Exhibit B A at the time of assessment:

(1) For a new development (please see definition), which has received final plat approval prior to the effective date of this article and for which no replatting is necessary prior to water or wastewater tap purchase, assessment shall be upon the effective date of this article.

(2) For a development, which is final platted pursuant to the city's subdivision regulations following the effective date of this article, assessment shall be at the time of final plat recordation.

(c) Because fire protection is of critical concern to the community as a whole, water demand related solely to fire protection is not subject to assessment of an impact fee. However, if the fire protection capacity of the fire demand meter is routinely utilized for regular residential, commercial or industrial purposes as evidenced by the record of consumption recorded on the city's meter-reading and billing systems, the then current impact fee should be assessed and collected from the current owner of the property for the routine usage as domestic capacity.

(d) Following assessment of the impact fees pursuant to subsection (b) of this section, no additional impact fees or increases thereof shall be assessed against that development unless the number of service units increases.

22-411. Calculation of impact fees.

(a) Following a request for a building permit or tap purchase for new development (please see definition), the director shall compute impact fees due for the new development (please see definition) in the following manner:

(1) The number of LUE's shall be determined by the category of service or as otherwise determined by the city council as provided in subsection (b) of section 22-408; and

(2) The total service units shall be multiplied by the appropriate per-unit fee value determined as set forth in section 22-409.

(b) The value of each impact fee due for a new development (please see definition) shall not exceed the values shown in Exhibit ~~B~~ A.

(c) Separate impact fees shall be calculated for water and wastewater service.

22-412. Collection of impact fees.

(a) No water or wastewater tap shall be allowed until all impact fees have been paid in full to the city, except as provided otherwise by this section.

(b) Except as provided in subsections (c) below, impact fees shall be collected at the time of issuance of the building permit. For land platted outside this city's corporate limits, the city shall collect impact fees at the time an application for an individual meter connection to the city's water and/or wastewater system is filed. If the city lacks authority to issue building permits in the area where the impact fees applies, the city shall collect the impact fees at the time an application is filed for an individual meter connection to the political subdivision's water or wastewater system.

(c) The city may enter into an agreement with the owner of a tract of land for which a plat has been recorded providing for payment of the impact fees in up to 18 monthly payments.

(d) Impact fees paid overtime shall accrue interest of six percent APR and monthly payments shall not be less than \$100.00.

22-413. Establishment of accounts and records.

(a) The director shall establish separate interest-bearing accounts, in a bank authorized to receive deposits of city funds, for each major category of capital facility for which an impact fee is imposed pursuant to this article.

(b) Interest earned by each account shall be credited to that account and shall be used solely for the purposes specified for funds authorized in section 22-414.

(c) The director shall establish adequate financial and accounting controls to ensure that impact fees disbursed from the account are utilized solely for the purposes authorized in section 22-414. Disbursement of funds shall be authorized by the director at such times as are reasonably necessary to carry out the purposes and intent of this article; provided, however, that any fee paid shall be expended within a reasonable period of time, but not to exceed ten (10) years from the date the fee is deposited into the account.

(d) The director shall maintain and keep adequate financial records for each such account, which shall show the source and disbursement of all revenues, which shall account for all monies received, and which shall ensure that the disbursement of funds from each account shall be used solely and exclusively for the provision of uses specified in the capital improvements plan as system-related capital projects.

22-414. Use of proceeds of impact fee accounts.

(a) The impact fees collected pursuant to this article may be used to finance or to recoup capital construction costs of service. Impact fees may also be used to pay the principal sum and interest and other finance costs on bonds, notes or other obligations issued by or on behalf of the city to finance such capital improvements or facilities expansions.

(b) Impact fees collected pursuant to this article shall not be used to pay for any of the following expenses:

- (1) Construction, acquisition or expansion of capital improvements or assets other than those identified for the appropriate utility in the capital improvements plan;
- (2) Repair, operation, or maintenance of existing or new capital improvements or facilities expansions;
- (3) Upgrading, expanding or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental or regulatory standards;
- (4) Upgrading, expanding or replacing existing capital improvements to provide better service to existing development; provided however, that impact fees may be used to pay the costs of upgrading, expanding or replacing existing capital improvements in order to meet the need for new capital improvements generated by new development; or
- (5) Administrative and operating costs of the city.

22-415. Appeals.

(a) The property owner or applicant for new development (please see definition) may appeal the following decisions to the director or his/her designee:

- (1) The applicability of an impact fee to the development;
- (2) The value of the impact fee due;
- (3) All appeals shall be filed with the city secretary within 30 days of notice of the action from which the appeal is taken.

(b) The burden of proof shall be on the appellant to demonstrate that the fee is not applicable or that the value of the fee or the value of the offset or credit was not calculated according to the applicable impact fee schedule or the guidelines established for determining offsets and credits.

(c) The appellant may appeal the decision of the director to the city council. The applicant must file a notice of appeal to the city council with the city secretary within 30 days following the director's decision. If the notice of appeal is accompanied by a bond or other sufficient surety satisfactory to the city attorney in an amount equal to the original determination of the impact fee due, the development application or tap purchase or building permit issuance may be processed while the appeal is pending.

22-416. Updates to plan and revision of fees.

(a) The functions of the advisory committee are those set forth in chapter 395 and shall include the following:

- (1) Advise and assist the city council in adopting land use assumptions;

- (2) Review the capital improvements plan regarding wastewater treatment and water supply, pumps and storage facilities capital improvements and file written comments thereon;
 - (3) Monitor and evaluate implementation of the capital improvements plan;
 - (4) Advise the city of the need to update or revise the land use assumptions, capital improvements plan and impact fees; and
 - (5) File a semiannual report evaluating the progress of the city in achieving the capital improvement plan and identifying any problems in implementing the plan or administering the impact fees.
- (b) The city council shall make available to the advisory committee any professional reports prepared in the development or implementation of the capital improvement plan.
- (c) The city council shall adopt procedural rules for the advisory committee to follow in carrying out its duties.

22-418. Use of other financing mechanisms.

- (a) The city council may finance wastewater treatment and water supply, pumps and storage facilities, and capital improvements or facilities expansions designated in the capital improvements plan through the issuance of bonds, through the formation of public improvement districts or other assessment districts, or through any other authorized mechanism, in such manner and subject to such limitations as may be provided by law, in addition to the use of impact fees.
- (b) Except as herein otherwise provided, the assessment and collection of an impact fee shall be additional and supplemental to, and not in substitution of, any other tax, fee, charge or assessment which is lawfully imposed on and due against the property.

22-419. Impact fees as additional and supplemental regulation.

- (a) Impact fees established by this article are additional and supplemental to, and not in substitution of, any other requirements imposed by the city on the development of land or the issuance of building permits or the sale of water or wastewater taps or the issuance of certificates of occupancy. Such fees are intended to be consistent with and to further the policies of the city's comprehensive plan, capital improvements plan, zoning ordinance, subdivision regulations and other city policies, ordinances and resolutions by which the city seeks to ensure the provision of adequate public facilities in conjunction with the development of land.
- (b) This article shall not affect, in any manner, the permissible use of property, density of development, design, and improvement standards and requirements, or any other aspect of the development of land or provision of public improvements subject to the zoning and subdivision regulations or other regulations of the city, which shall be operative and remain in full force and effect without limitation with respect to all such development.

22-420. Certification of compliance.

The city shall submit a written certification verifying compliance with chapter 395 to the attorney general each year not later than the last day of the city's fiscal year. The certification shall be signed by the mayor and include the statement:

"This statement certifies compliance with Chapter 395, Local Government Code."

22-421. Capital improvements plan.

The capital improvements plan (Exhibit ~~C~~ **A**) is included for the sole purpose of enumerating a plan for awarding credits as set forth in section 22-409 and shall ~~not~~ be considered to be an update of the capital improvements plan as provided in section 22-416.

SECTION 4. Any person violating any provision of this Ordinance shall, upon conviction, be fined a sum not to exceed \$2,000. Each day that a provision of this Ordinance is violated shall constitute a separate and distinct offense.

SECTION 5. If any section, subsection, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstances is held invalid by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council of the City of Denton, Texas hereby declares it would have enacted such remaining portions, despite any such invalidity.

SECTION 6. This Ordinance shall repeal any conflicting ordinances and resolutions to the contrary; it being the intention of the City Council to amend certain provisions of Chapter 22 of the City of Rockport, Texas Code of Ordinances dealing with Impact Fees.

SECTION 7. - EFFECTIVE DATE

This ordinance shall become effective immediately upon adoption by second and final reading.

APPROVED on first reading this the 22nd day of July, 2025.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, City Secretary

APPROVED, PASSED and ADOPTED on second and final reading, this ____day of _____2025.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

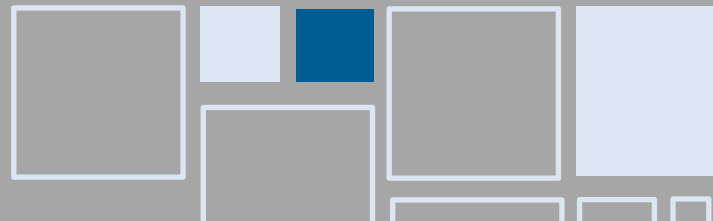
ATTEST:

Shelley Goodwin, City Secretary



CITY OF ROCKPORT

WATER & WASTEWATER IMPACT FEE STUDY



2 0 2 5

PREPARED BY:

Freese and Nichols, Inc.
10431 Morado Circle, Suite 300
Austin, Texas 78759
512-617-3100





Innovative approaches
Practical results
Outstanding service

Water & Wastewater Impact Fee Study

June 2025

Prepared for:

City of Rockport



Prepared by:

FREESE AND NICHOLS, INC.
10431 Morado Circle, Suite 300
Austin, Texas 78759
(512) 617-3100

Water & Wastewater Impact Fee Study June 2025



FREESE AND NICHOLS, INC.
TEXAS REGISTERED
ENGINEERING FIRM
F-2144

CITY OF ROCKPORT

2751 SH 35 Bypass
Rockport, TX 78382

FREESE AND NICHOLS, INC.

10431 Morado Circle, Suite 300
Austin, Texas 78759
FNI Project Number: RCK23700

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- Appendix B - Wastewater Capital Improvement Plan Cost Tables

EXECUTIVE SUMMARY

The City of Rockport (City), authorized Freese and Nichols, Inc. (FNI) to perform an impact fee analysis for the update of water and wastewater impact fees. The purpose of this report is to summarize the methodology used in the development and calculation of impact fees for the City. The methodology used herein satisfies the requirements of the Texas Local Government Code Chapter 395 for the establishment and update of impact fees. As part of this study, land use assumptions, growth projections, water demands, and wastewater flows were developed to inform recommended system improvements. Impact fee capital improvements plans (CIP) were developed for both the water and wastewater systems to serve projected growth through 2035. Hydraulic analyses and capacity evaluations were conducted to calculate the percentage of each project's capacity anticipated to be utilized in the 10-year planning period (2025-2035). A summation of each project's estimated cost, including financing costs, multiplied by the utilization percentage of that project was used to calculate a total impact fee eligible CIP cost. A 50% credit was applied to the total eligible cost as required by Chapter 395 to account for potential future rates being used to fund the system improvements. These costs were divided by the projected growth in service units within the service area to determine the maximum allowable impact fees. **Table ES-1** and **Table ES-2** summarize the maximum allowable impact fee calculations for water and wastewater, respectively.

Table ES-1: Water Maximum Allowable Impact Fee

Water Impact Fee	
Total Project Costs (Financing + Capital)	\$49,641,143
Total Eligible Impact Fee Costs	\$14,311,417
Costs with 50% Credit	\$7,155,408
Growth in LUEs	1,764
Maximum Allowable Water Impact Fee with 50% Credit	\$4,056

Table ES-2: Wastewater Maximum Allowable Impact Fee

Wastewater Impact Fee	
Total Project Costs (Financing + Capital)	\$79,930,731
Total Eligible Impact Fee Costs	\$13,475,369
Costs with 50% Credit	\$6,737,684
Growth in LUEs	1,764
Maximum Allowable Wastewater Impact Fee with 50% Credit	\$3,819

1.0 BACKGROUND

Chapter 395 of the Texas Local Government Code requires an impact fee analysis before impact fees can be created and assessed. Chapter 395 defines an impact fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development.” In September 2001, Senate Bill 243 amended Chapter 395 thus creating the current procedure for implementing impact fees. Chapter 395 identifies the following items as impact fee eligible costs:

- Construction contract price
- Surveying and engineering fees
- Land acquisition costs
- Fees paid to the consultant preparing or updating the capital improvements plan (CIP)
- Projected interest charges and other finance costs for projects identified in the CIP

Chapter 395 also identifies items that impact fees cannot be used to pay for, such as:

- Construction, acquisition, or expansion of public facilities or assets other than those identified on the capital improvements plan
- Repair, operation, or maintenance of existing or new capital improvements
- Upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards
- Administrative and operating costs of the political subdivision
- Principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed above

The purpose of this report is to summarize the methodology used in the development and calculation of water and wastewater impact fees for the City. The methodology used herein satisfies the requirements of the Texas Local Government Code Section 395 for the establishment and update of water and wastewater impact fees. **Table 1-1** provides a list of abbreviations used in this report.

Table 1-1: Abbreviations

Abbreviation	Full Nomenclature
ACS	American Community Survey
AD	Average Day
CCN	Certificate of Convenience and Necessity
CIP	Capital Improvements Plan
City	City of Rockport
EST	Elevated Storage Tank
FNI	Freese and Nichols, Inc.
gpm	gallons per minute
GST	Ground Storage Tank
LS	Lift Station
MGD	million gallons per day
PH	Peak Hour Demand
PS	Pump Station
psi	pounds per square inch
TCEQ	Texas Commission on Environmental Quality
SPMWD	San Patricio Municipal Water District
SUE	Service Unit Equivalent
WWTP	Wastewater Treatment Plant

2.0 POPULATION AND LAND USE ASSUMPTIONS

Population and land use are important elements in the analysis of water and wastewater systems. To assist in determining the need and timing of system infrastructure to serve future development, a reasonable estimation of future growth is required. Growth projections were formulated based on assumptions pertaining to the type, location, quantity, and timing anticipated development within the City. These land use assumptions provide the basis for the preparation of impact fee capital improvements.

2.1 Service Area

Rockport's water and wastewater service area encompasses the City Limits as well as both the water and wastewater Certificates of Convenience and Necessity (CCN). A CCN is a state-regulated agreement in which the CCN holder is required to provide continuous and adequate utility service to all its retail customers and in turn is protected from encroachment by other retail service providers. However, a city can provide service outside of their CCN, as is the case with Rockport, with both the water and wastewater systems extending beyond the CCN limits. Therefore, the service area identified for this study also extends to the west to include areas the City currently serves. **Figure 2-1** shows the water and wastewater service area.

FIGURE 2-1
CITY OF ROCKPORT
IMPACT FEE SERVICE AREA
LEGEND

- Impact Fee Service Area

Water CCN

Sewer CCN

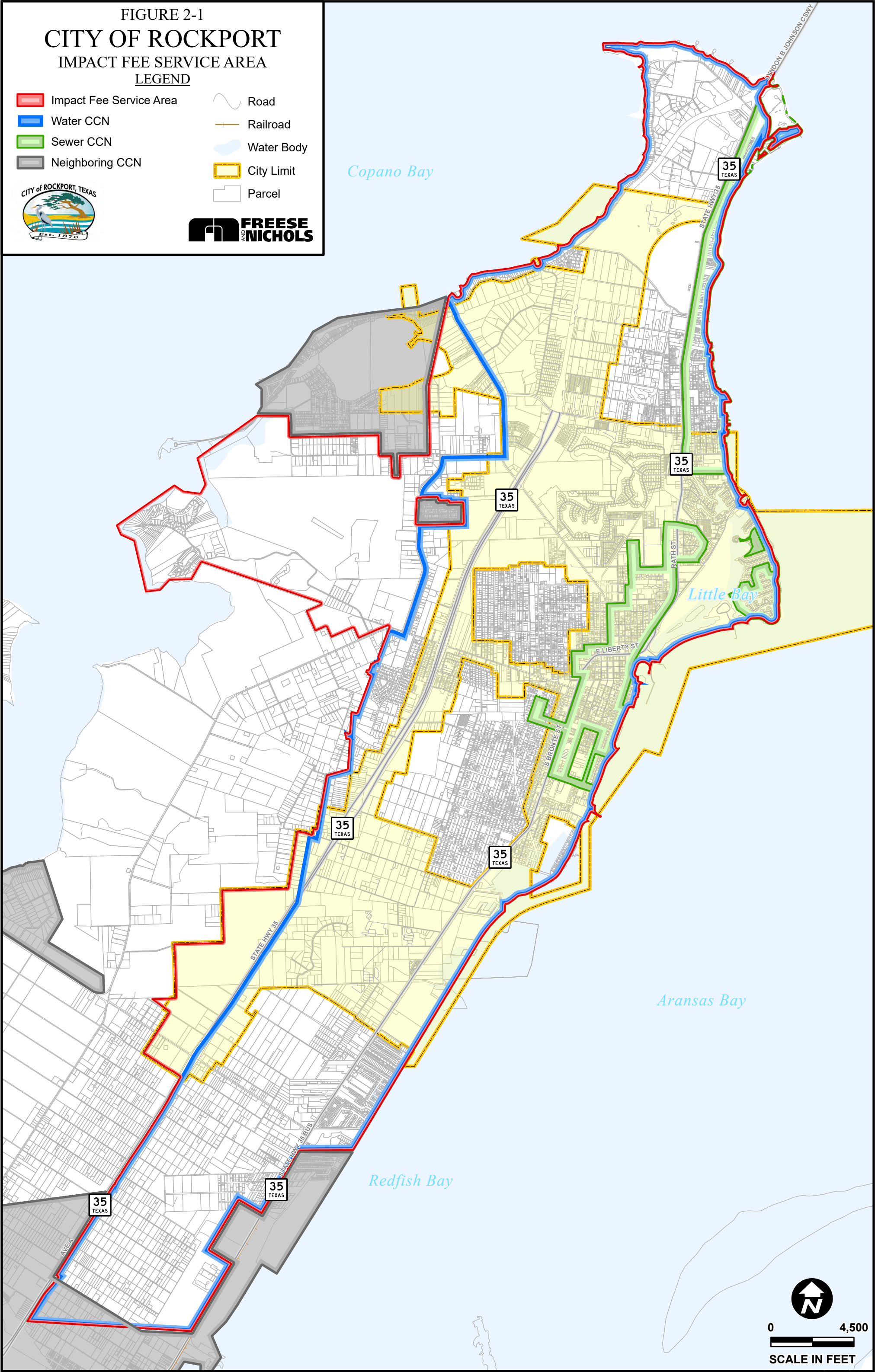
Neighboring CCN
- Road

Railroad

Water Body

City Limit

Parcel



2.2 Growth Projections

Reviewing historical population and growth rates provides a basis for projecting growth into the future. **Table 2-1** shows the historical population and associated growth rates for the City of Rockport from the US Census. According to Census data, Rockport's population grew at an average rate of 0.72% between 2010 and 2024. However, removing the outlying years where the population declined in 2018 and 2020, likely due to Hurricane Harvey and the Covid pandemic, the average growth rate was around 1.75%.

Table 2-1: Historical Service Area Populations

Year	City Limits Population	Growth Rate
2010	10,038	--
2011	10,113	0.75%
2012	10,239	1.25%
2013	10,468	2.24%
2014	10,802	3.19%
2015	10,897	0.88%
2016	11,058	1.48%
2017	11,145	0.79%
2018	10,513	-5.67%
2019	10,604	0.87%
2020	10,156	-4.22%
2021	10,465	3.04%
2022	10,713	2.37%
2023	10,970	2.40%
2024	11,236	2.00%

Because the City provides water and wastewater service to customers outside the city limits, the billing meters were used to determine the existing service area populations. The service population was estimated by multiplying each meter in the system by a corresponding people-per-meter value depending on which Census Tract it was in. The people-per-meter values were based on the people-per-household statistics from 2022 American Community Survey (ACS) data. The existing water and wastewater service populations were estimated to be 18,618 and 10,672, respectively. Once the existing water service population was determined, FNI applied a tapering growth rate that starts at 2.0% and decreases to 1.0% by 2050 with an average annual growth rate of 1.75% over the next 10 years. The future population of the

wastewater service area was estimated under the assumption that all new water customers will also be wastewater customers and that by 2050, all existing water customers currently using septic systems will connect to the City's wastewater system. It should be noted that the septic conversion customers were projected to occur after 2035 and are not included in the impact fee eligible growth. **Table 2-2** shows the population projections in the water and wastewater service areas.

Table 2-2: City Limits and Water Service Population

Year	Water Service Area Population	Wastewater Service Area Population
2025	18,618	10,672
2030	20,556	12,610
2035	22,145	14,199
2050	25,710	25,710

Projected population growth was allocated spatially based on development locations provided by the City and by utilizing Rockport's Future Land Use Map. The majority of the population growth was estimated to come from the 16 ongoing and planned housing developments within the service area. The population resulting from these developments was calculated by multiplying the lot counts for each development by 2.0, which is the average people-per-household value in Rockport according to the 2022 ACS. Lot counts for the developments were either provided by the City or estimated based minimum lot sizes according to the City's zoning densities.

The rest of the population growth was assumed to be infill and was distributed to the eight planning areas that were defined within the impact fee service area. Distribution of infill population was based on each planning area's weighted portion of undeveloped parcels that lie within areas marked for Single-Family or Multi-Family use on the Future Land Use Map. Planning areas were defined by FNI and largely aligned with the eight Census Tracts that cover the service area. **Figure 2-2** shows the total phased population growth in each planning area as well as the locations of all major developments.

3.0 SYSTEM ANALYSES AND CAPITAL IMPROVEMENT PLANS

3.1 Existing Water and Wastewater Systems

The City of Rockport's distribution system consists of over 200 miles of water lines with diameters ranging in size from 4-inch to 24-inches, two pump stations (PS), four ground storage tanks (GST), and two elevated storage tanks (EST). The City receives water from the San Patricio Municipal Water District (SPWMD) at the Highway 188 PS, where it is then distributed throughout the rest of the water system. The water system operates as one pressure plane, with the two ESTs setting the overflow elevation level. The existing water system is shown on **Figure 3-1**.

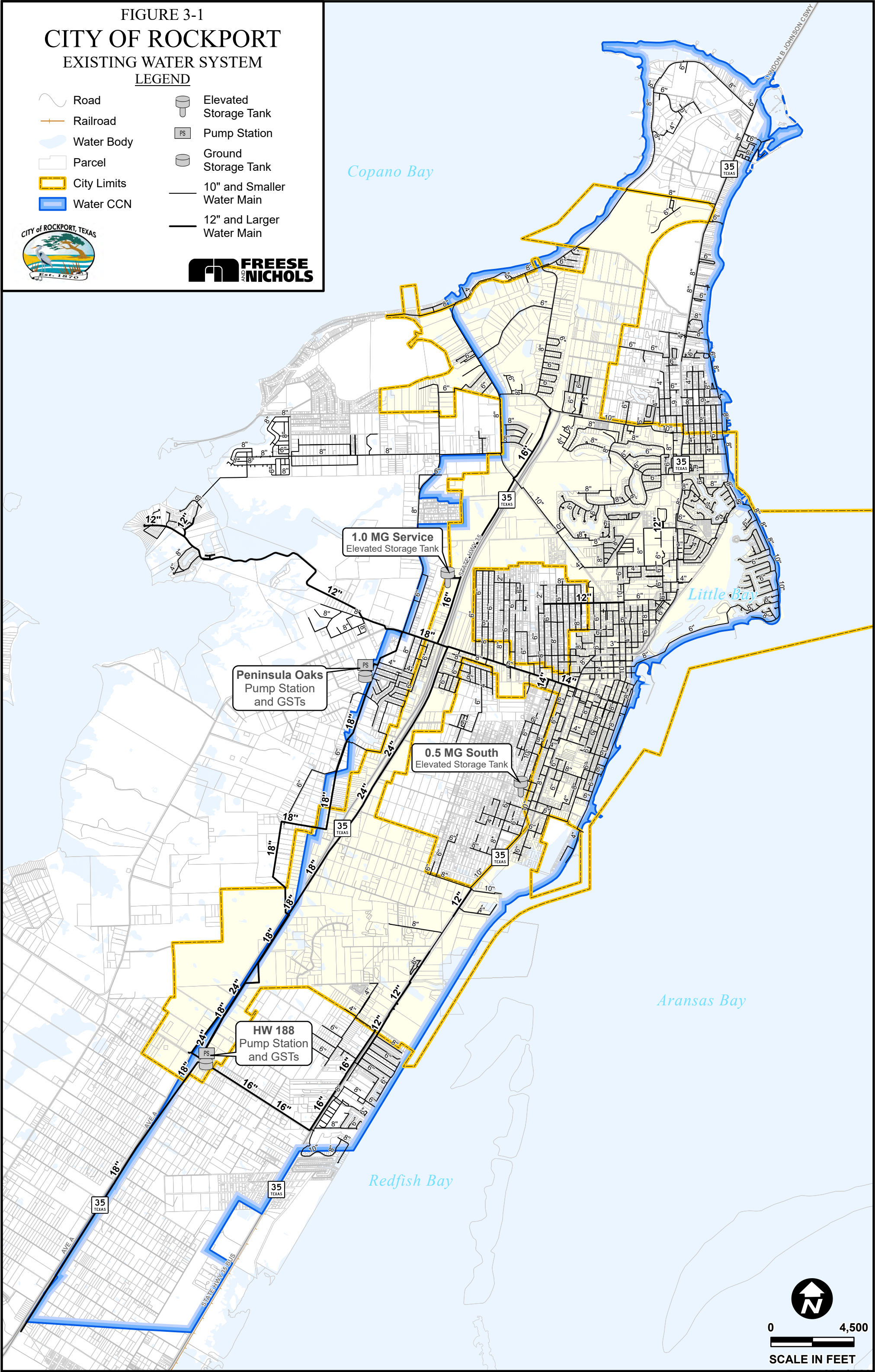
The City of Rockport's existing wastewater system consists of roughly 42 miles of force main and 90 miles of gravity main. Pipeline diameters range in size from 2-inches to 18-inches. The wastewater system is served by one wastewater treatment plant (WWTP) that is owned and operated by Rockport's Wastewater Collection and Treatment Department. The WWTP has a total treatment capacity of 3.0 million gallons per day (MGD). Lift stations (LS) are necessary when wastewater needs to be pumped to a higher elevation where the gravity flow can resume to the outfall of the system. Rockport operates 47 lift stations throughout the service area that vary in size, with firm pumping capacities ranging from 139 gpm to 1,160 gpm. The existing wastewater system is shown on **Figure 3-2**.

FIGURE 3-1
CITY OF ROCKPORT
EXISTING WATER SYSTEM
LEGEND

-  Road
-  Railroad
-  Water Body
-  Parcel
-  City Limits
-  Water CCN
-  Elevated Storage Tank
-  Pump Station
-  Ground Storage Tank
-

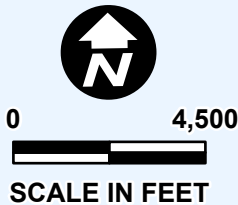
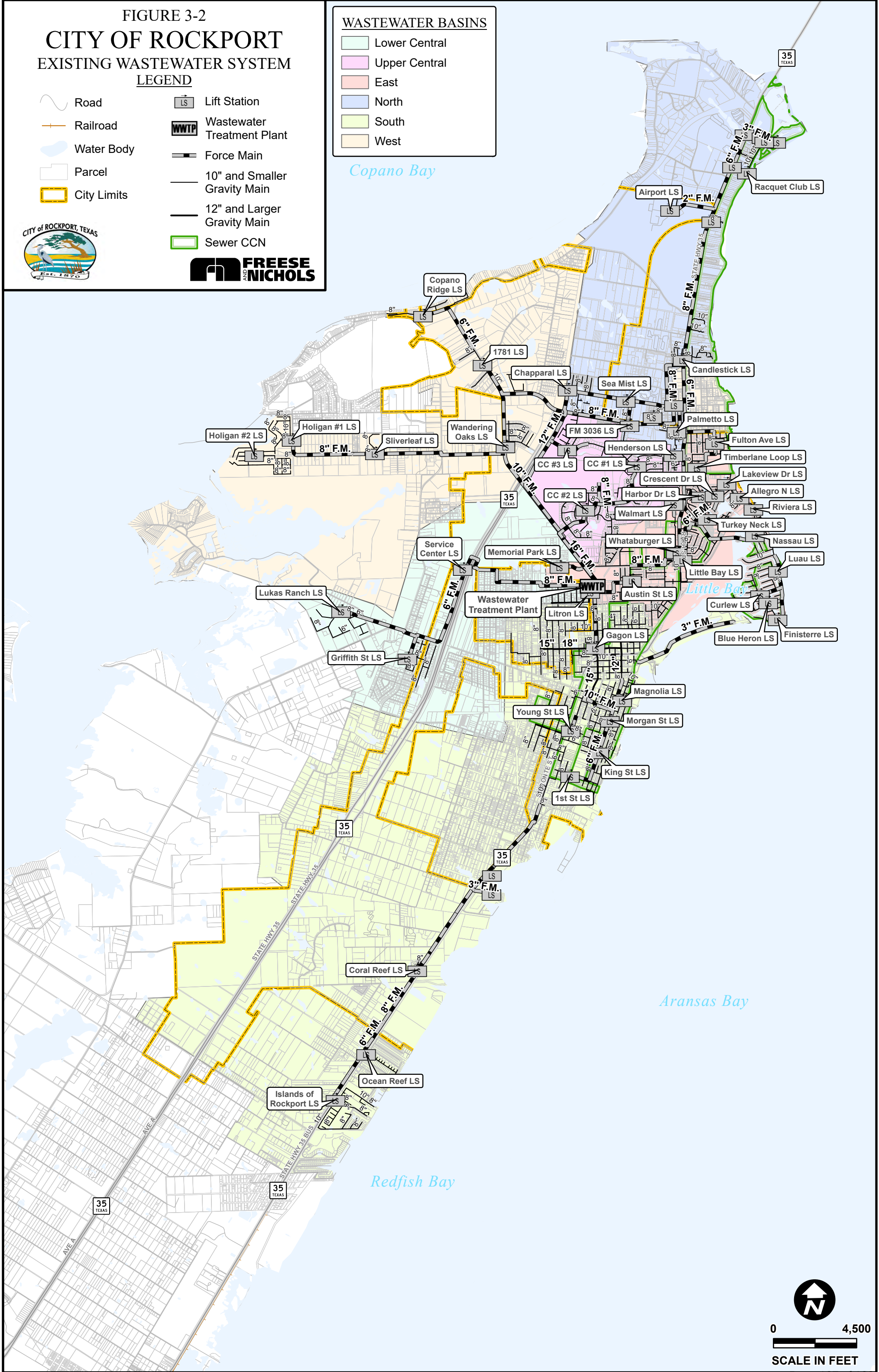
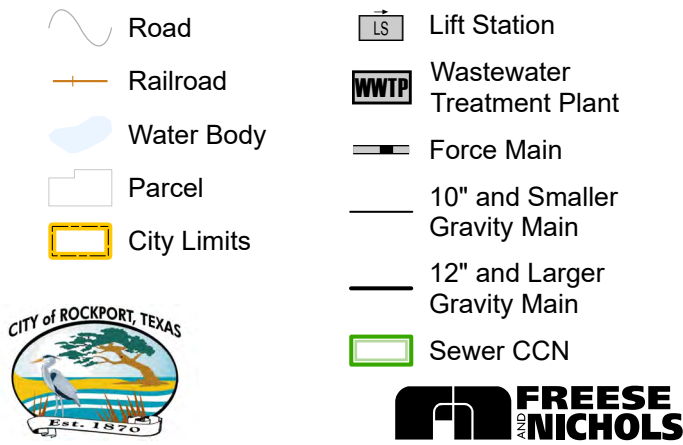


**FREESE
AND
NICHOLS**



0 4,500
SCALE IN FEET

FIGURE 3-2
CITY OF ROCKPORT
EXISTING WASTEWATER SYSTEM
LEGEND



3.2 Water and Wastewater Load Projections

Historical water demand and wastewater flows were reviewed in order to identify trends in per-capita consumption and select values to use in projections. **Table 3-1** shows the historical water demand and wastewater flow from 2010 to 2023. Historical service populations were estimated assuming consistent proportions to the City population based on Census data.

Table 3-1: Historical Water Demands and Wastewater Flows

Year	Estimated Water Service Population	Average Day Demand (MGD)	Average Day Per-Capita Demand (gpcd)	Estimated Wastewater Service Population	Average Day Flow (MGD)	Average Day Per-Capita Flow (gpcd)
2010	16,303	2.4	148	9,345	1.4	146
2011	16,757	2.9	174	9,606	1.1	111
2012	16,966	2.8	163	9,725	1.1	114
2013	17,345	2.5	145	9,943	1.2	119
2014	17,899	2.4	137	10,260	1.2	116
2015	18,056	2.1	117	10,350	1.5	146
2016	18,323	2.3	128	10,503	1.1	102
2017	18,467	2.3	126	10,586	1.2	110
2018	17,420	2.0	118	9,985	1.0	103
2019	17,571	2.2	126	10,072	1.1	111
2020	16,828	2.4	144	9,646	1.3	134
2021	17,340	2.4	139	9,940	1.1	112
2022	17,751	2.5	142	10,175	1.1	111
2023	18,177	2.6	145	10,419	1.2	111
Average	-	2.4	139		1.2	117
Maximum	-	2.9	174		1.5	146

Average-day water demands were projected for 2030, 2035, and 2050 by applying a selected per-capita consumption of 150 gpcd to the estimated population of the service area in each planning phase. Corresponding maximum day and peak hour values were estimated using an average day to maximum day peaking factor of 1.8 and a maximum day to peak hour peaking factor of 2.0. **Table 3-2** shows the projected average, maximum, and peak water demands for all planning phases.

Average-day wastewater flows were projected for 2030, 2035, and 2050 by applying a selected per-capita flow of 120 gpcd. A system-wide peaking factor of 4.0 was used to project peak wet weather flow. The resulting wastewater projections are shown in **Table 3-3**.

Table 3-2: Water Demand Projections

Year	Population	Average Day Per-Capital (gpcd)	Average Day Demand (MGD)	Overall MD:AD Peaking Factor	Maximum Day Demand (MGD)	PH:MD Peaking Factor	Peak Hour Demand (MGD)
2025	18,618	150	2.8	1.8	5.0	2.0	10.1
2030	20,556	150	3.1	1.8	5.6	2.0	11.1
2035	22,145	150	3.3	1.8	6.0	2.0	12.0
2050	25,710	150	3.9	1.8	6.9	2.0	13.9

Table 3-3: Wastewater Flow Projections

Year	Wastewater Service Area Population	Average Day Per-Capita Flow (gpcd)	Average Day Flow (MGD)	Peak Wet Weather Peaking Factor	Peak Wet Weather Flow (MGD)
2025	10,672	120	1.2	4.0	4.8
2030	12,610	120	1.4	4.0	5.8
2035	14,199	120	1.6	4.0	6.5
2050	25,710	120	3.0	4.0	12.3

3.3 Water and Wastewater System Analysis

The water system was evaluated under existing and future demand conditions by utilizing a validated steady-state water model created in InfoWater Pro. The model allowed FNI to assess the system's ability to maintain proper residual pressures during peak demand conditions for all planning phases and identify areas where improvements may be needed. The system was also evaluated against minimum requirements for pumping and storage set forth by TCEQ in the Texas Administrative Code (TAC) Chapter 290.45. The following summarizes the results of the water system analysis:

- The system has adequate firm pumping capacity to meet system demands through 2050 but will either need to secure a higher contracted amount of water from SPWMD or pursue alternative capacity requirements in order to meet TCEQ requirements for production capacity.
- The system has adequate total storage capacity to meet TCEQ minimum requirements through 2050, and enough elevated storage capacity to meet minimum requirements through 2035.
- Model analysis showed large areas of the system experiencing low pressure during peak demand conditions for existing and future conditions due to high headloss caused by undersized transmission lines.

Hydraulic analysis was conducted to identify deficiencies in Rockport's existing wastewater collection system. Due to lack of GIS information and pipe invert elevations, a full InfoSewer model could not be created. Therefore, FNI analyzed lift stations, force mains, and gravity mains that were projected to experience higher flows due to growth or were noted as having existing issues per discussion with City staff. The following summarizes the results of the wastewater system analysis:

- Gagon Street Lift Station is the only existing lift station needing expansion in the 10-year planning period.
- Very limited conveyance capacity is available through lift stations and force mains in the southern basin of the system, meaning that all new flow coming from future developments in the south portion of the service area will need to be served by new wastewater infrastructure.
- A new lift station is required to extend service to development coming into the central basin of the wastewater system.
- The existing wastewater treatment plant has sufficient capacity to meet projected flow through 2050.

3.4 Water and Wastewater System Capital Improvements Plan

Impact Fee CIPs were developed for the water and wastewater systems to address any system deficiencies caused by growth in the 10-year window. The proposed improvements for the water system are shown on **Figure 3-3**, and the improvements for the wastewater system are shown on **Figure 3-4**. Full project descriptions and cost estimates for the proposed water and wastewater system projects are included in **Appendix A** and **Appendix B**, respectively. The costs are in 2025 dollars and include an allowance for engineering, surveying, right-of-way acquisition, and contingencies.

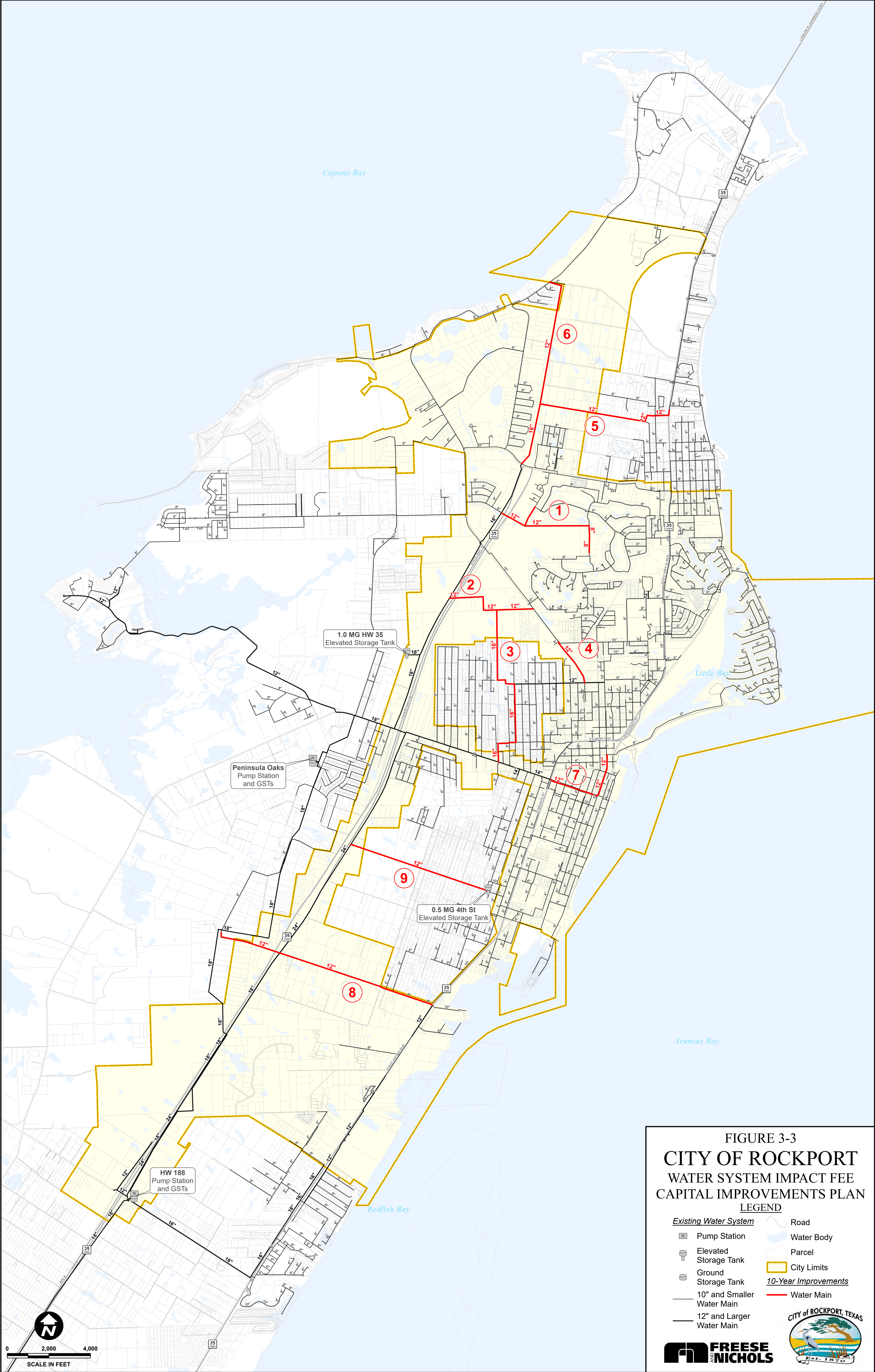


FIGURE 3-3
CITY OF ROCKPORT
WATER SYSTEM IMPACT FEE
CAPITAL IMPROVEMENTS PLAN

- LEGEND**
- Existing Water System
- Pump Station
 - Elevated Storage Tank
 - Ground Storage Tank
 - 10" and Smaller Water Main
 - 12" and Larger Water Main
- 10-Year Improvements
- Water Main
- Road
- Water Body
- Parcel
- City Limits



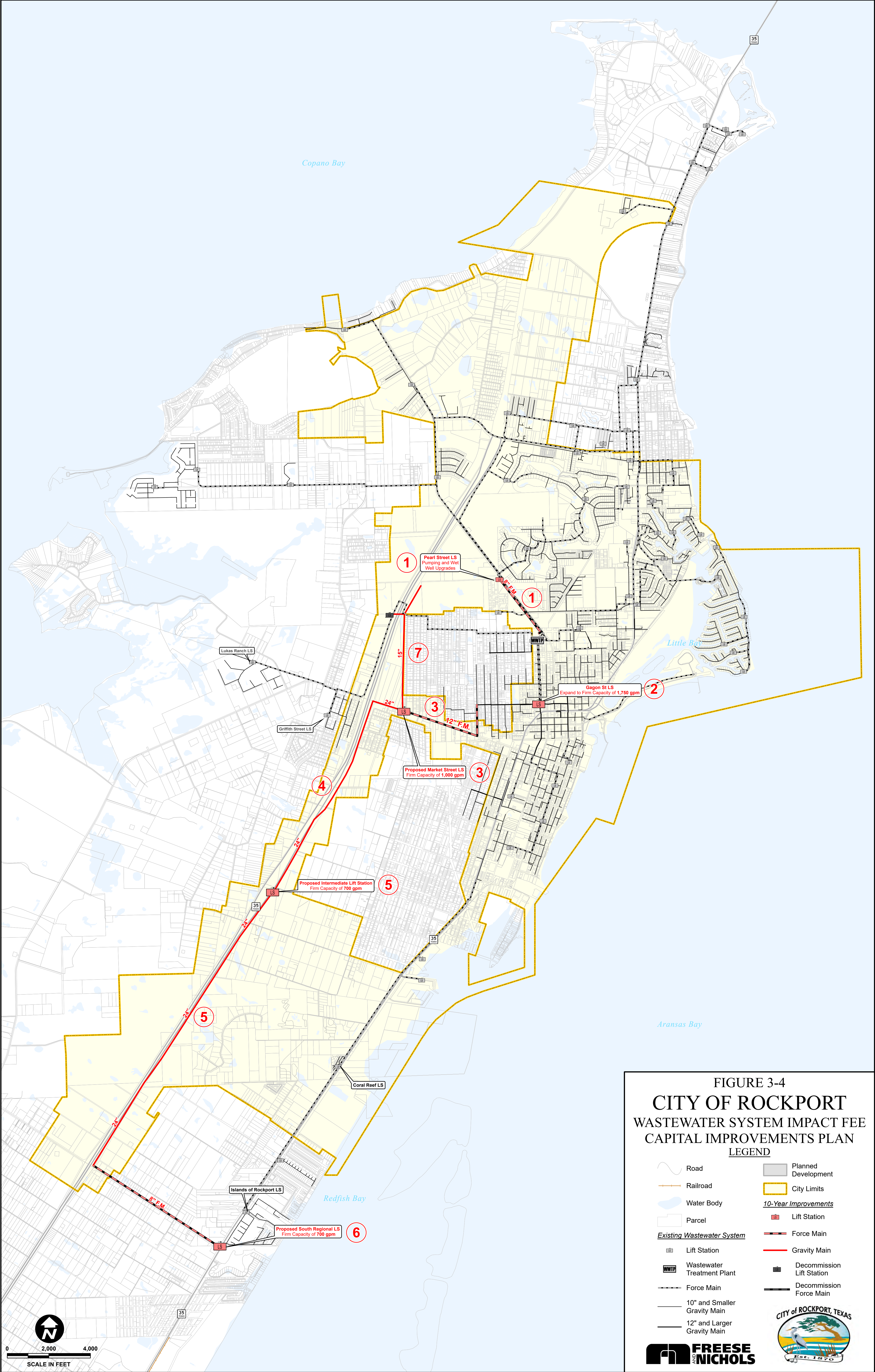


FIGURE 3-4
CITY OF ROCKPORT
WASTEWATER SYSTEM IMPACT FEE
CAPITAL IMPROVEMENTS PLAN
LEGEND

- | | |
|------------------------------|---------------------------|
| Road | Planned Development |
| Railroad | City Limits |
| Water Body | 10-Year Improvements |
| Parcel | Lift Station |
| Existing Wastewater System | Force Main |
| Lift Station | Gravity Main |
| Wastewater Treatment Plant | Decommission Lift Station |
| Force Main | Decommission Force Main |
| 10" and Smaller Gravity Main | |
| 12" and Larger Gravity Main | |



4.0 WATER AND WASTEWATER IMPACT FEE ANALYSIS

Impact fee analysis involves determining the utilization of projects as defined on the impact fee CIP to serve new development over the next 10-year time period. For existing or proposed projects, the impact fee is calculated as a percentage of the project cost, based on the percentage of the project's capacity required to serve development projected to occur between 2025 and 2035. Capacity serving existing development and development projected for more than 10 years in the future cannot be included in the impact fee calculations.

4.1 Service Units

For Rockport, an SUE is defined as one dwelling unit based on Chapter §22-408 of the City's Code of Ordinances. To determine the estimated 10-year growth in dwelling units, FNI divided the 10-year population growth for both the water and wastewater populations by 2.0, which is Rockport's average person-per-household value reported by the 2022 American Community Survey. **Table 4-1** shows the growth in population and service units for the water and wastewater systems.

Table 4-1: Water and Wastewater 10-Year Growth in Service Units

	Water Population	Wastewater Population
2025	18,618	10,672
2035	22,145	14,199
Growth in Population	3,527	3,527
Growth in Service Units	1,764	1,764

4.2 Maximum Impact Fee Calculations

Project utilization percentages were calculated for water and wastewater by using both desktop and model hydraulic analysis. The utilization percentages as well as the impact fee eligible costs for water and wastewater are shown in **Table 4-2** and **Table 4-3**, respectively. Financing costs are included in the impact fee calculations based on a 4.5% interest rate over a 30-year term.

Table 4-2: Water Maximum Allowable Impact Fee Calculation

No.	Project Description	Percent Utilization			Cost Based on 2025 Dollars			
		2025	2035	10-year Utilization	Capital Cost	Financing Cost	Total Project Cost	Impact Fee Eligible Cost
1	12-inch and 8-inch Lakeway Estates Water Line	0%	41%	41%	\$2,318,400	\$1,767,633	\$4,086,033	\$1,675,274
2	12-inch 1859 FM Water Line	0%	48%	48%	\$1,722,300	\$1,313,145	\$3,035,445	\$1,457,013
3	16-inch Central Water Line	0%	52%	52%	\$5,061,900	\$3,859,378	\$8,921,278	\$4,639,065
4	12-inch Pearl Street Water Line	0%	29%	29%	\$1,266,900	\$965,931	\$2,232,831	\$647,521
5	16-inch and 12-inch Myrtle Street Water Lines	0%	29%	29%	\$4,504,400	\$3,434,320	\$7,938,720	\$2,302,229
6	12-inch North Water Line	0%	19%	19%	\$2,351,600	\$1,792,946	\$4,144,546	\$787,464
7	12-inch East Market Street Water Line	13%	30%	17%	\$2,346,000	\$1,788,676	\$4,134,676	\$702,895
8	12-inch 16 th Street Water Line	0%	8%	8%	\$5,630,400	\$4,292,823	\$9,923,223	\$793,858
9	12-inch West 4 th Street Water Line	0%	25%	25%	\$2,964,300	\$2,260,091	\$5,224,391	\$1,306,098
Total Capital Improvements Cost					\$28,166,200	\$21,474,943	\$49,641,143	\$14,311,417

Table 4-3: Wastewater Maximum Allowable Impact Fee Calculation

No.	Project Description	Percent Utilization			Cost Based on 2025 Dollars			
		2025	2035	10-year Utilization	Capital Cost	Financing Cost	Total Project Cost	Impact Fee Eligible Cost
1	Pearl Street LS Pumping and Wet Well Upgrades	0%	18%	18%	\$1,022,400	\$779,515	\$1,801,915	\$324,345
2	Gagon Street LS Expansion	63%	88%	25%	\$1,587,000	\$1,209,987	\$2,796,987	\$700,334
3	New Market Street LS and 12-inch Force Main	0%	40%	40%	\$6,695,800	\$5,105,123	\$11,800,923	\$4,720,369
4	TX-35 24-inch Gravity Interceptor - Phase 1	0%	10%	10%	\$11,476,100	\$8,749,799	\$20,225,899	\$2,022,590
5	New Intermediate LS and TX-35 24-inch Gravity Interceptor - Phase 2	0%	11%	11%	\$13,975,300	\$10,655,281	\$24,630,581	\$2,709,364
6	New South Regional LS and 8-inch Force Main	0%	17%	17%	\$5,594,600	\$4,265,528	\$9,860,128	\$1,676,222
7	Redwood Avenue 15-inch Gravity Line	0%	15%	15%	\$5,001,200	\$3,813,098	\$8,814,298	\$1,322,145
Total Capital Improvements Cost					\$45,352,400	\$34,578,331	\$79,930,731	\$13,475,369

Impact Fees are developed in accordance with Chapter 395 of the Texas Local Government Code. Chapter 395 states that the maximum impact fee may not exceed the amount determined by dividing the cost of required capital improvements by the total number of service units equivalents (SUE) attributed to new development during the impact fee eligibility period. Chapter 395 also requires a plan that addresses possible duplication of payments for capital improvements. This plan can either provide a credit for the portion of revenues generated by new development that is used for the payment of eligible improvements, including payment of debt, or reduce the total eligible project costs by 50 percent. The City of Rockport has selected to utilize the reduction of the total eligible project costs by 50 percent to determine the maximum allowable impact fees. A summary of the maximum allowable impact fee calculations for water and wastewater is included in **Table 4-4** and **Table 4-5**, respectively. For comparison purposes, **Figure 4-1** was developed to show Rockport's existing and new maximum allowable impact fees in relation to impact fees assessed by other Texas cities.

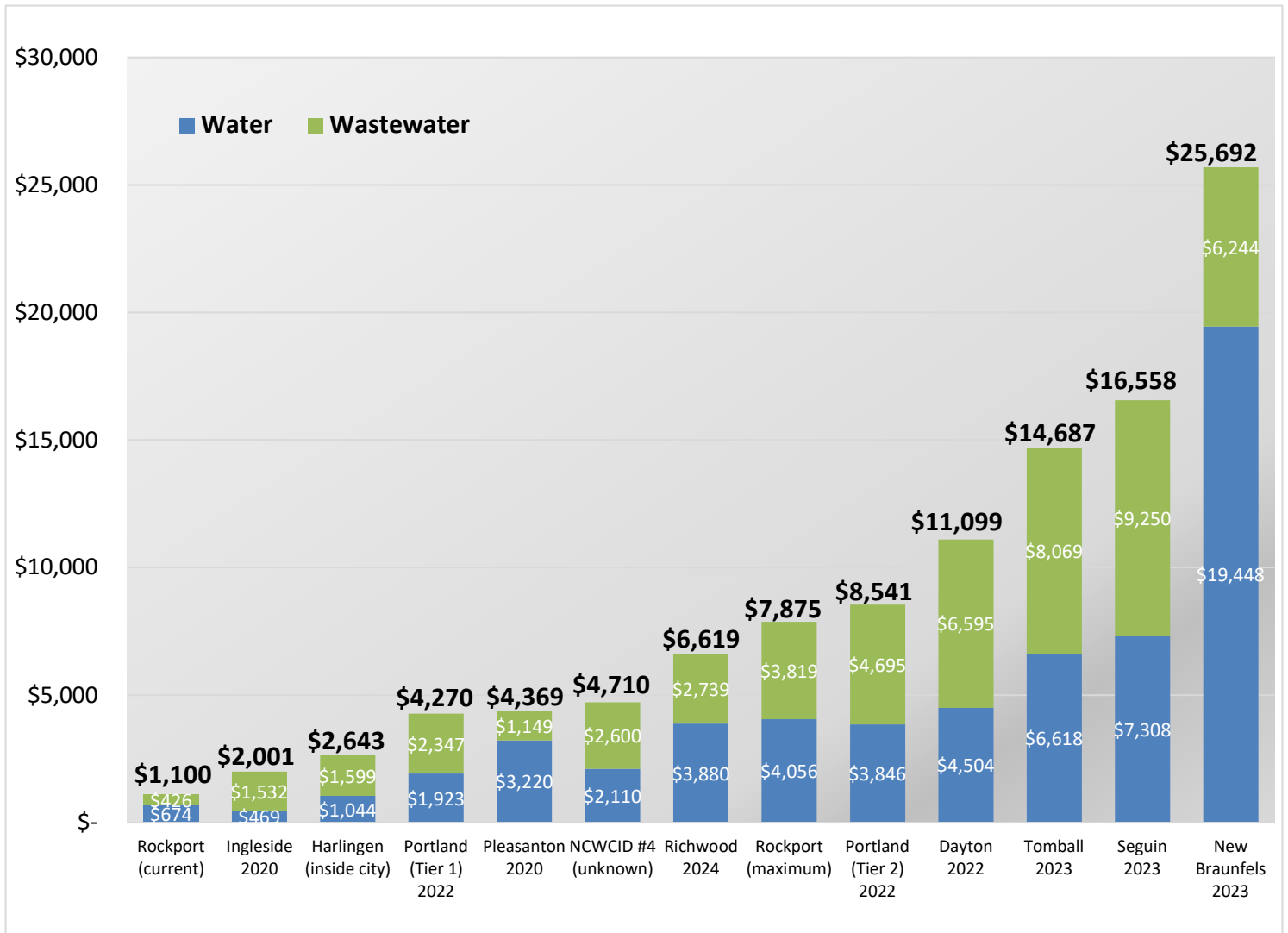
Table 4-4: Water Maximum Allowable Impact Fee

Water Impact Fee	
Total Project Costs (Financing + Capital)	\$49,641,143
Total Eligible Impact Fee Costs	\$14,311,417
Costs with 50% Credit	\$7,155,408
Growth in LUEs	1,764
Maximum Allowable Water Impact Fee with 50% Credit	\$4,056

Table 4-5: Wastewater Maximum Allowable Impact Fee

Wastewater Impact Fee	
Total Project Costs (Financing + Capital)	\$79,930,731
Total Eligible Impact Fee Costs	\$13,475,369
Costs with 50% Credit	\$6,737,684
Growth in LUEs	1,764
Maximum Allowable Wastewater Impact Fee with 50% Credit	\$3,819

Figure 4-1: Impact Fee Comparison



Appendix A

Water Capital Improvement Plan

Cost Estimates



Rockport Water System Impact Fee CIP Cost Summary



Project Number	Project Name	Cost
10-Year Improvements		
1	12-inch and 8-inch Lakeway Estates Water Line	\$ 2,318,400
2	12-inch 1859 FM Water Line	\$ 1,722,300
3	16-inch Central Water Line	\$ 5,061,900
4	12-inch Pearl Street Water Line	\$ 1,266,900
5	16-inch and 12-inch Myrtle Street Water Lines	\$ 4,504,400
6	12-inch North Water Line	\$ 2,351,600
7	12-inch East Market Street Water Line	\$ 2,346,000
8	12-inch 16th Street Water Line	\$ 5,630,400
9	12-inch West 4th Street Water Line	\$ 2,964,300
Total Impact Fee Eligible Capital Improvements		\$ 28,166,200

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 1

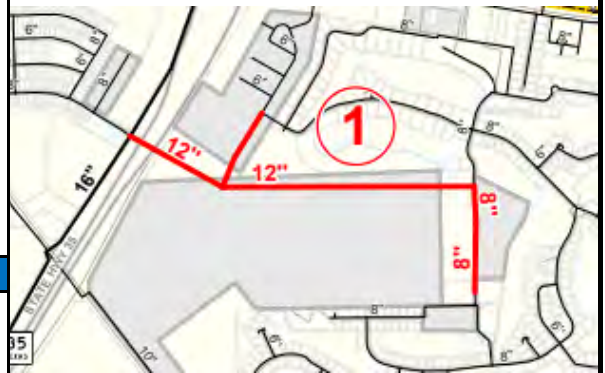
Phase: 2035

Project Name: 12-inch and 8-inch Lakeway Estates Water Line

Project Description:

This project includes a new 12-inch water line that runs from the intersection of SH 35 and Shadow Moss Lane to Colonial Drive, connecting to existing 6-inch and 8-inch water lines in the Country Club development. This project also includes a new 8-inch water line that runs south from the western end of the proposed 12-inch line until connecting with the existing 8-inch line on Oak Bay Drive.

Vicinity Map



Project Drivers:

This pipeline is needed to convey water to the Lakeway Estates development and improve system connectivity.

Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	12" WL & Appurtenances	6,000	LF	\$ 240	\$ 1,440,000
2	8" WL & Appurtenances	1,500	LF	\$ 160	\$ 240,000
SUBTOTAL:					\$ 1,680,000
CONTINGENCY				20%	\$ 336,000
SUBTOTAL:					\$ 2,016,000
ENG/SURVEY				15%	\$ 302,400
SUBTOTAL:					\$ 2,318,400
Estimated Project Total:					\$ 2,318,400

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 2

Phase: 2035

Project Name: 12-inch 1859 FM Water Line

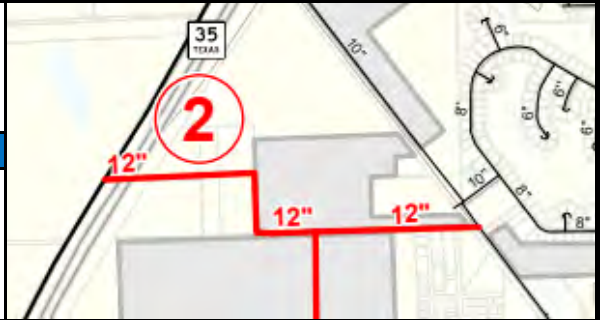
Project Description:

This project includes a new 12-inch water line that runs between the existing 16-inch and 10-inch water lines along SH 35 and FM 2165, respectively.

Project Drivers:

This pipeline is needed to serve future developments south of the intersection of SH 35 and FM 2165 and to convey water to the eastern portion of the water system.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	12" WL & Appurtenances	5,200	LF	\$ 240	\$ 1,248,000
SUBTOTAL:					\$ 1,248,000
CONTINGENCY				20%	\$ 249,600
SUBTOTAL:					\$ 1,497,600
ENG/SURVEY				15%	\$ 224,700
SUBTOTAL:					\$ 1,722,300
Estimated Project Total:					\$ 1,722,300

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 3

Phase: 2035

Project Name: 16-inch Central Water Line

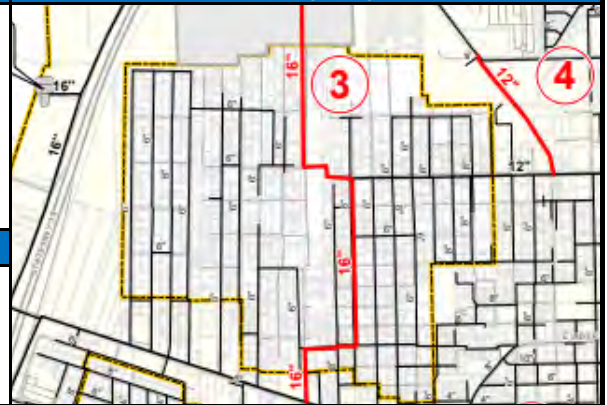
Project Description:

This project includes a new 16-inch water line that runs from the proposed 12-inch water line (Project 2) south along North Burton Street until connecting with the existing 14-inch line on West Market Street. The proposed line will also connect to the existing 12-inch line on East Alamito Street.

Project Drivers:

This pipeline is needed to serve future developments and improve system connectivity.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	16" WL & Appurtenances	9,900	LF	\$ 320	\$ 3,168,000
2	Asphalt Pavement Repair	5,000	LF	\$ 100	\$ 500,000
SUBTOTAL:					\$ 3,668,000
	CONTINGENCY			20%	\$ 733,600
SUBTOTAL:					\$ 4,401,600
	ENG/SURVEY			15%	\$ 660,300
SUBTOTAL:					\$ 5,061,900
Estimated Project Total:					\$ 5,061,900

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 4

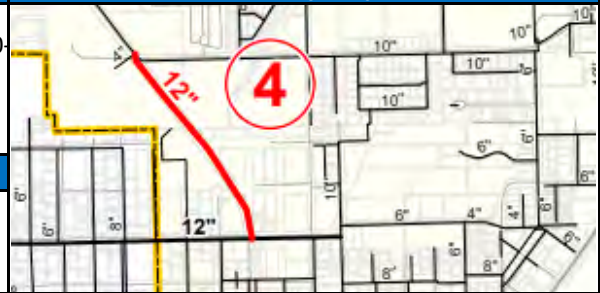
Phase: 2035

Project Name: 12-inch Pearl Street Water Line

Project Description:

This project includes a new 12-inch water line connects the existing 10-inch line on FM 2165 to the existing 12-inch line on East Alamito Street.

Vicinity Map



Project Drivers:

This pipeline is needed to improve system connectivity to help convey additional water for increases future demands.

Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	12" WL & Appurtenances	2,700	LF	\$ 240	\$ 648,000
2	Asphalt Pavement Repair	2,700	LF	\$ 100	\$ 270,000
SUBTOTAL:					\$ 918,000
CONTINGENCY				20%	\$ 183,600
SUBTOTAL:					\$ 1,101,600
ENG/SURVEY				15%	\$ 165,300
SUBTOTAL:					\$ 1,266,900
Estimated Project Total:					\$ 1,266,900

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 5

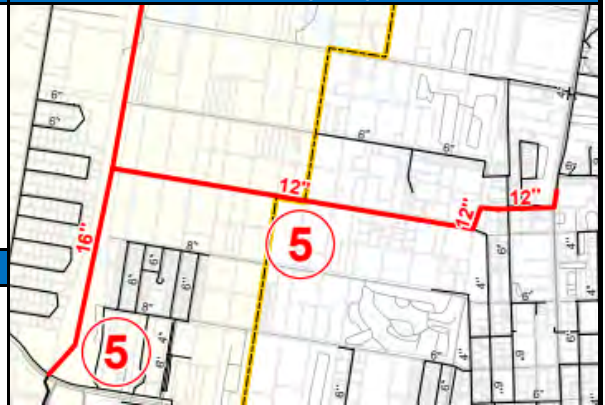
Phase: 2035

Project Name: 16-inch and 12-inch Myrtle Street Water Lines

Project Description:

This project includes a new 16-inch water line that runs north to Myrtle Street from the existing 16-inch line at intersection of SH 35 and FM 3036. This project also includes a new 12-inch water line that runs along Myrtle street to connect the proposed 16-inch line to the existing 8-inch line along TX-35.

Vicinity Map



Project Drivers:

This water line is needed to address pressure issues seen in the area of the system generally within Fulton's city limits during peak demand conditions.

Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	16" WL & Appurtenances	3,400	LF	\$ 320	\$ 1,088,000
2	12" WL & Appurtenances	7,400	LF	\$ 240	\$ 1,776,000
3	Asphalt Pavement Repair	4,000	LF	\$ 100	\$ 400,000
SUBTOTAL:					\$ 3,264,000
CONTINGENCY				20%	\$ 652,800
SUBTOTAL:					\$ 3,916,800
ENG/SURVEY				15%	\$ 587,600
SUBTOTAL:					\$ 4,504,400
Estimated Project Total:					\$ 4,504,400

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 6

Phase: 2035

Project Name: 12-inch North Water Line

Project Description:

This project includes a new 12-inch water line that extends north from the proposed 16-inch line (Project 5) until connecting with the existing 8-inch line that runs along Loop 1781.

Project Drivers:

This water line is needed to address pressure issues seen in the northernmost portion of the system during peak demand conditions.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	12" WL & Appurtenances	7,100	LF	\$ 240	\$ 1,704,000
SUBTOTAL:					\$ 1,704,000
CONTINGENCY				20%	\$ 340,800
SUBTOTAL:					\$ 2,044,800
ENG/SURVEY				15%	\$ 306,800
SUBTOTAL:					\$ 2,351,600
Estimated Project Total:					\$ 2,351,600

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 7

Phase: 2035

Project Name: 12-inch East Market Street Water Line

Project Description:

This project includes a new 12-inch water line that extends east from the existing 14-inch line on Market Street and turns north along Magnolia Street.

Project Drivers:

This pipeline is needed to address pressure issues seen in the eastern portion of the system during peak demand conditions.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	12" WL & Appurtenances	5,000	LF	\$ 240	\$ 1,200,000
2	Asphalt Pavement Repair	5,000	LF	\$ 100	\$ 500,000
SUBTOTAL:					\$ 1,700,000
CONTINGENCY				20%	\$ 340,000
SUBTOTAL:					\$ 2,040,000
ENG/SURVEY				15%	\$ 306,000
SUBTOTAL:					\$ 2,346,000
Estimated Project Total:					\$ 2,346,000

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 8

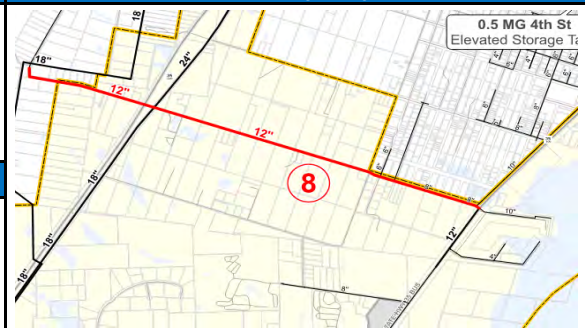
Phase: 2035

Project Name: 12-inch 16th Street Water Line

Project Description:

This project includes a new 12-inch water line that runs along 16th Street, connecting the existing 6-inch line at Meyer Road to the existing 24-inch line at SH 35 and the existing 12-inch line at TX-35.

Vicinity Map



Project Drivers:

This pipeline is needed to provide service to future customers in the southern portion of the system and to help improve system connectivity and redundancy.

Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	12" WL & Appurtenances	12,000	LF	\$ 240	\$ 2,880,000
2	Asphalt Pavement Repair	12,000	LF	\$ 100	\$ 1,200,000
SUBTOTAL:					\$ 4,080,000
CONTINGENCY				20%	\$ 816,000
SUBTOTAL:					\$ 4,896,000
ENG/SURVEY				15%	\$ 734,400
SUBTOTAL:					\$ 5,630,400
Estimated Project Total:					\$ 5,630,400

City of Rockport



Water System Impact Fee Eligible Capital Improvements Cost Estimate

April 2025

Construction Project Number: 9

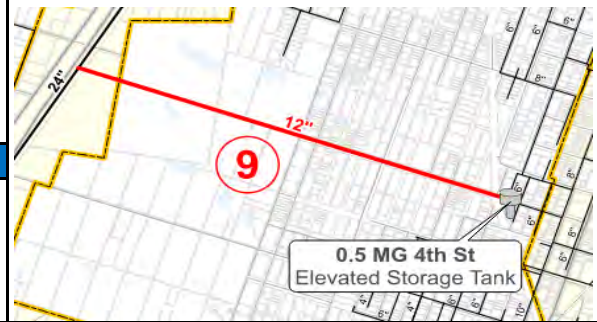
Phase: 2035

Project Name: 12-inch West 4th Street Water Line

Project Description:

This project includes a new 12-inch water that runs along 4th Street, connecting the existing 24-inch line at SH-35 to the existing 10-inch line at South Doughty Street.

Vicinity Map



Project Drivers:

This pipeline is needed to provide service to future customers in the southern portion of the system and to help improve system connectivity and redundancy.

Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	12" WL & Appurtenances	7,700	LF	\$ 240	\$ 1,848,000
2	Asphalt Pavement Repair	3,000	LF	\$ 100	\$ 300,000
SUBTOTAL:					\$ 2,148,000
CONTINGENCY				20%	\$ 429,600
SUBTOTAL:					\$ 2,577,600
ENG/SURVEY				15%	\$ 386,700
SUBTOTAL:					\$ 2,964,300
Estimated Project Total:					\$ 2,964,300

Appendix B

Wastewater Capital Improvement Plan

Cost Estimates



City of Rockport
Wastewater Impact Fee CIP Cost Summary

Project Number	Project Name	Cost
Impact Fee Eligible Proposed CIP Projects		
1	Pearl Street LS Pumping and Wet Well Upgrades	\$ 1,022,400
2	Gagon Street LS Expansion	\$ 1,587,000
3	New Market Street LS and 12-inch Force Main	\$ 6,695,800
4	TX-35 24-inch Gravity Interceptor - Phase 1	\$ 11,476,100
5	New Intermediate LS and TX-35 24-inch Gravity Interceptor - Phase 2	\$ 13,975,300
6	New South Regional LS and 8-inch Force Main	\$ 5,594,600
7	Redwood Avenue 15-inch Gravity Line	\$ 5,001,200
Total Cost		\$ 45,352,400

City of Rockport



Wastewater System Impact Fee Eligible CIP Cost Estimate

April 2025

Construction Project Number: 1

Phase: 2035

Project Name: Pearl Street LS Pumping and Wet Well Upgrades

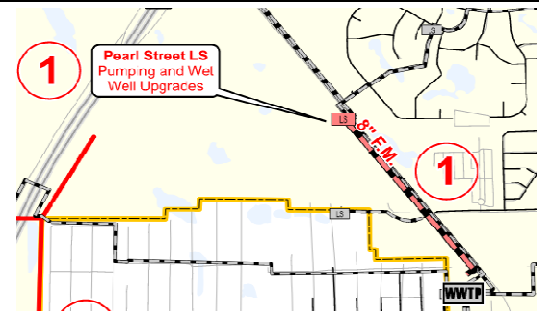
Project Description:

This project includes an 8-inch force main from the Pearl Street Lift Station to the WWTP as well as the City's portion of the cost to increase the firm pumping capacity and wet well size.

Project Drivers:

Projected development north of the Wastewater Treatment Plant requires lift station upgrades to accommodate future development.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Misc. Pumping Upgrades	1	0	\$ 50,000	\$ 50,000
2	Misc. Wet Well Upgrades	1	0	\$ 200,000	\$ 200,000
3	8" Force Main	3,700	LF	\$ 160	\$ 592,000
4	Asphalt Pavement Repair	100	LF	\$ 100	\$ 10,000
				SUBTOTAL:	\$ 852,000
				CONTINGENCY	20%
				SUBTOTAL:	\$ 1,022,400
				ENG/SURVEY	0%
				SUBTOTAL:	\$ 1,022,400
				Estimated Project Total:	\$ 1,022,400

City of Rockport



Wastewater System Impact Fee Eligible CIP Cost Estimate

April 2025

Construction Project Number: 2

Phase: 2035

Project Name: Gagon Street LS Expansion

Project Description:

This project expands Gagon Lift Station from a firm pumping capacity of 1,111 gpm to 1,750 gpm.

Project Drivers:

Projected growth in the southern portion of the city requires a 640 gpm pumping expansion to handle future peak wet weather flows.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Lift Station - Expansion 640 gpm	1	LS	\$ 1,150,000	\$ 1,150,000
SUBTOTAL:					\$ 1,150,000
CONTINGENCY				20%	\$ 230,000
SUBTOTAL:					\$ 1,380,000
ENG/SURVEY				15%	\$ 207,000
SUBTOTAL:					\$ 1,587,000
Estimated Project Total:					\$ 1,587,000

City of Rockport



Wastewater System Impact Fee Eligible CIP Cost Estimate

April 2025

Construction Project Number: 3

Phase: 2035

Project Name: New Market Street LS and 12-inch Force Main

Project Description:

This project consists of a new 1,000 gpm lift station and 12-inch force main beginning at the intersection of Market Street and Redwood Avenue and following east along Market Street until turning north along N Hood Street and terminating at the existing 15-inch gravity line on W Laurel Street.

Project Drivers:

Projected development west of the Wastewater Treatment Plant requires a regional lift station to properly convey future wastewater flows.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Lift Station - New 1000 gpm	1	EA	\$ 2,880,000	\$ 2,880,000
2	12" Force Main	5,800	LF	\$ 240	\$ 1,392,000
3	Asphalt Pavement Repair	5,800	LF	\$ 100	\$ 580,000
				SUBTOTAL:	\$ 4,852,000
				CONTINGENCY	20%
					\$ 970,400
				SUBTOTAL:	\$ 5,822,400
				ENG/SURVEY	15%
					\$ 873,400
				SUBTOTAL:	\$ 6,695,800
Estimated Project Total:					\$ 6,695,800

City of Rockport



Wastewater System Impact Fee Eligible CIP Cost Estimate

April 2025

Construction Project Number: 4

Phase: 2035

Project Name: TX-35 24-inch Gravity Interceptor - Phase 1

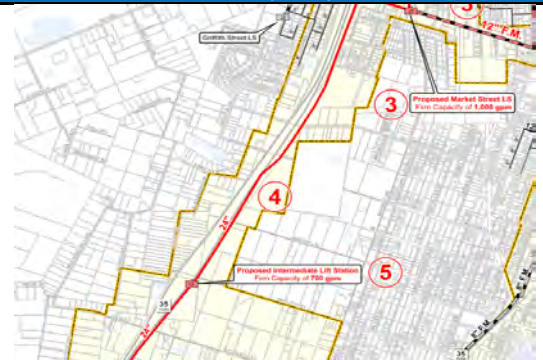
Project Description:

This project consist of a new 24-inch gravity interceptor beginning at the proposed TX-35 lift station and running northeast along TX-35 until turning right at FM1069 and terminating at the proposed Market Street Lift Station.

Project Drivers:

Projected growth in the western portion of the City requires a 24-inch Gravity Interceptor to convey future flow north to the Market Street Lift Station.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	24" Pipe and Appurtenances > 16 feet deep	13,200	LF	\$ 630	\$ 8,316,000
				SUBTOTAL:	\$ 8,316,000
				CONTINGENCY	\$ 1,663,200
				SUBTOTAL:	\$ 9,979,200
				ENG/SURVEY	\$ 1,496,900
				SUBTOTAL:	\$ 11,476,100
Estimated Project Total:					\$ 11,476,100

City of Rockport



Wastewater System Impact Fee Eligible CIP Cost Estimate

April 2025

Construction Project Number: 5

Phase: 2035

Project Name: New Intermediate LS and TX-35 24-inch Gravity Interceptor - Phase 2

Project Description:

This project consists of a new intermediate 700 gpm lift station along TX-35 and a 24-inch gravity interceptor starting at the intersection of State Highway 188 and TX-35, running north east along TX-35 before terminating at the proposed Intermediate Lift Station.

Project Drivers:

Projected growth in the western portion of the city requires a 24-inch gravity interceptor to convey future flow north to the proposed Intermediate Lift Station

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Lift Station - New 700 gpm	1	EA	\$ 2,000,000	\$ 2,000,000
2	24" Pipe and Appurtenances > 16 feet deep	12,900	LF	\$ 630	\$ 8,127,000
				SUBTOTAL:	\$ 10,127,000
				CONTINGENCY	20%
				SUBTOTAL:	\$ 12,152,400
				ENG/SURVEY	15%
				SUBTOTAL:	\$ 13,975,300
				Estimated Project Total:	\$ 13,975,300

City of Rockport



Wastewater System Impact Fee Eligible CIP Cost Estimate

April 2025

Construction Project Number: 6

Phase: 2035

Project Name: New South Regional LS and 8-inch Force Main

Project Description:

This project included a new 700 gpm lift station at the corner of TX-35 BUS and State Highway 188. This project also includes an 8-inch force main that begins at the proposed South Regional Lift Station and runs northwest along State Highway 188 before terminating at the beginning of the proposed 24-inch gravity main at the intersection of State Highway 188 and TX-35.

Project Drivers:

Projected development in the south portion of the city requires a regional lift station and new 8-inch force main to convey future flow to the proposed 24-inch gravity main.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Lift Station - New 700 gpm	1	EA	\$ 2,000,000	\$ 2,000,000
2	8" Force Main	7,900	LF	\$ 160	\$ 1,264,000
3	Asphalt Pavement Repair	7,900	LF	\$ 100	\$ 790,000
				SUBTOTAL:	\$ 4,054,000
				CONTINGENCY	20%
				SUBTOTAL:	\$ 4,864,800
				ENG/SURVEY	15%
				SUBTOTAL:	\$ 5,594,600
				Estimated Project Total:	\$ 5,594,600

City of Rockport



Wastewater System Impact Fee Eligible CIP Cost Estimate

April 2025

Construction Project Number: 7

Phase: 2035

Project Name: Redwood Avenue 15-inch Gravity Line

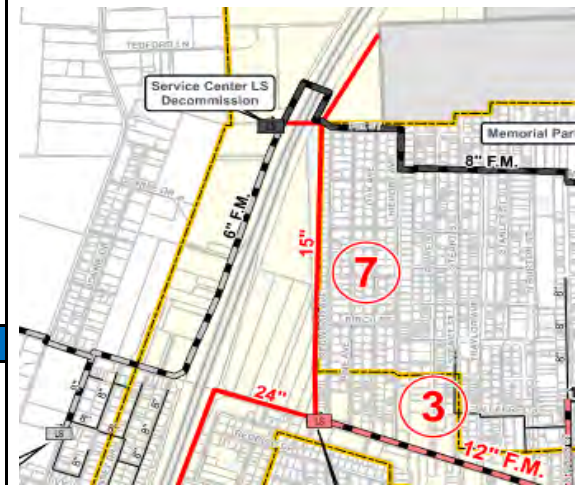
Project Description:

This project consists of a 15-inch gravity main which starts at the proposed 1,000 gpm lift station at the intersection of Market Street and Redwood Avenue, and then extends along Redwood Avenue before turning northeast along TX-35 and terminating at the intersection of TX-35 and FM2165. This project also includes a 10-inch gravity main extension splitting from the 15-inch at the intersection between Redwood Avenue and Finch Road and running west before terminating at the decommissioned Service Center Lift Station.

Project Drivers:

Projected development northwest of the Wastewater Treatment Plant requires a new 15-inch gravity line to convey future flow and decommission the Service Center Lift Station.

Vicinity Map



Opinion of Probable Construction Cost

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	15" Pipe and Appurtenances - 8-16 feet deep	7,600	LF	\$ 330	\$ 2,508,000
2	10" Pipe and Appurtenances - 8-16 feet deep	800	LF	\$ 220	\$ 176,000
3	20" Boring and Casing	100	LF	\$ 1,200	\$ 120,000
4	Asphalt Pavement Repair	5,700	LF	\$ 100	\$ 570,000
5	Lift Station - Decomm	1	LS	\$ 250,000	\$ 250,000
SUBTOTAL:					\$ 3,624,000
CONTINGENCY				20%	\$ 724,800
SUBTOTAL:					\$ 4,348,800
ENG/SURVEY				15%	\$ 652,400
SUBTOTAL:					\$ 5,001,200
Estimated Project Total:					\$ 5,001,200

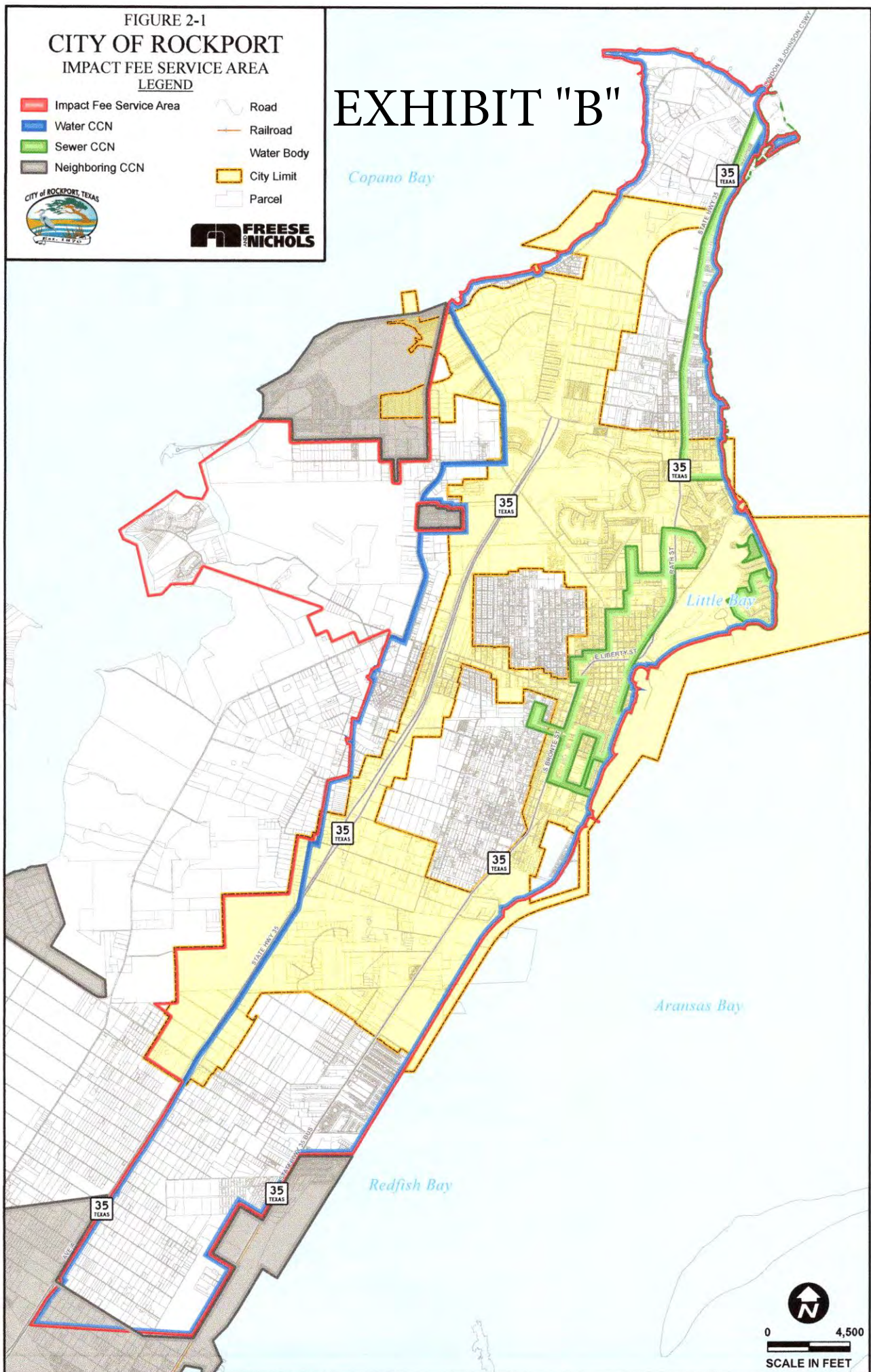
FIGURE 2-1
CITY OF ROCKPORT
IMPACT FEE SERVICE AREA

LEGEND

-  Impact Fee Service Area
-  Water CCN
-  Sewer CCN
-  Neighboring CCN
-  Road
-  Railroad
-  Water Body
-  City Limit
-  Parcel



EXHIBIT "B"





PUBLIC HEARING
Rockport City Council
Notice of Public Hearing on Amendment of Impact Fees

NOTICE is hereby given that the Rockport City Council will hold a Public Hearing on Tuesday, July 22, 2025, at 5:00 p.m., at the Rockport City Hall, 212 N Live Oak, Rockport, Texas to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee. Any member of the public has the right to appear at the hearing and present evidence for or against the update. Copies of the capital improvements plan and impact fee report are available to the public at 2751 SH 35 Bypass with the Community Planner.

Members of the public can view the meeting remotely via live stream at the address that will be provided on the City Council Agenda of July 22, 2025 and posted on the City's website www.cityofrockport.com.

Public participation is valued and citizens wishing to express their views during the Public Hearing can electronically submit a Citizen Participation Form in order to register to speak by going to <https://rockporttx.gov/MyAccount/?from=Url&url=%2FFormCenter%2FCitizen-Participation-Form-7%2FBoard-and-Commission-Comment-Participati-56> or if attending the meeting in person register at the meeting before the meeting begins. Using the same form, citizens can also provide written comments to the City Secretary by 4:00 p.m. on the day of the meeting. The Mayor will read the comments and they will be summarized in the minutes of the meeting.

The City encourages citizens to participate and make their views known at the Public Hearings. For further information on this request, please contact the Building Department at (361) 790-1125.

POSTED the 19th day of June, 2025 on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas, and on the website www.cityofrockport.com.

PUBLISHED in *The Rockport Pilot* in the Thursday, June 19, 2025, Edition, in accordance with the City of Rockport Code of Ordinances.

CITY OF ROCKPORT, TEXAS

Carey Dietrich, Director Building & Development



May 30, 2025

Honorable Tim Jayroe
Mayor
City of Rockport
2751 SH 35 Bypass
Rockport, Texas 78382

Re: Water and Wastewater Impact Fee Update

Dear City Council Members:

The Impact Fee Advisory Committee was appointed by City Council on May 14, 2024 to oversee the water and wastewater impact fee study. The Impact Fee Advisory Committee conducted three meetings where land use assumptions, capital improvements plan, and impact fee calculations were presented. The Committee discussed the components of the study and understand the purpose of impact fees is to provide additional revenue to help fund water and wastewater infrastructure projects needed to support growth. The consensus from the Committee is that impact fees should be increased from current amounts. Discussion from the Committee indicated that it would be reasonable to set the new impact fees at 100% of the maximum allowable fees.

Please let this letter serve as written comments provided to City Council prior to the impact fee public hearing as required by Chapter 395 of the Texas Local Government Code.

Sincerely,

A handwritten signature in black ink, appearing to read "Ruth Davis", with a long, sweeping underline.

Ruth Davis
Chair, Impact Fee Advisory Committee

Attachments:

Meeting Minutes from 9/9/24
Meeting Minutes from 5/5/25
Meeting Minutes from 5/19/25 (draft)

[Project Number] File Path



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Robbie Sorrell, Finance Director

MEETING DATE: July 22, 2025

CATEGORY: Resolution

CAPTION:

Consider the approval of Resolution 2025-23R approving and adopting an Investment Policy and Strategy for the City of Rockport, Texas, and making various provisions related to the subject

SUMMARY:

Resolution to approve and adopt investment policy and strategy

BACKGROUND:

Per Texas Government Code 2256 a local governing body shall adopt a written investment policy and strategy regarding the investment of its funds

FUNDING SOURCE:

Currently held funds.

FUNDING IMPACT:

Investments earning interest mitigate the need to raise taxes and utility rates. Interest earnings should supplement, not supplant budget revenues as operating budgets are based on annual revenue requirements.

STAFF RECOMMENDATION:

Staff recommends approval of proposed Resolution

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Investment Policy Resolution
2. 202506_Exhibit A_Investment Policy and Strategy_06.30.25
3. 202506_Exhibit A_Investment Policy and Strategy_06.30.25
4. 20250626_Exhibit B_List of Qualified Brokers Dealers_06262025
5. 20250626_Exhibit B_List of Qualified Brokers Dealers_06262025

APPROVAL/REVIEW:

Date: July 02, 2025

Robbie Sorrell, Director

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: July 14, 2025

Date:

Vanessa Shrauner, City Manager

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND ADOPTING AN
INVESTMENT POLICY AND STRATEGY FOR THE CITY
OF ROCKPORT, TEXAS, AND MAKING VARIOUS
PROVISIONS RELATED TO THE SUBJECT**

WHEREAS, the Public Funds Investment Act, Texas Government Code Ann. Chapter 2256 (the “Act”) provides that the governing body of an investment entity shall adopt a written investment policy and strategy regarding the investment of its funds; and

WHEREAS, the written Investment Policy, as presented, will protect City assets by identifying investment objectives, addressing the issues of investment risks versus rewards, and providing the framework for the establishment of controls, limitations, and responsibilities of City employees in the performance of their fiduciary responsibilities, and

WHEREAS, the City Council must annually accept and approve the Investment Policy and Strategy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

SECTION 1. The City Council of the City of Rockport, Texas approves and adopts the Investment Policy and Strategy attached hereto as Exhibit A, and the List of Qualified Broker/Dealers as Exhibit B and made a part of hereof by this reference.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT this 22 day of July, 2025.

Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, City Secretary

EXHIBIT "A"

CHAPTER 2, ARTICLE VIII ROCKPORT CODE OF ORDINANCES INVESTMENT POLICY AND STRATEGY

Sec. 2-211. Policy Statement.

It is the policy of the City that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investment shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state statutes governing the investment of public funds.

The receipt of a market yield will be secondary to the requirements for safety and liquidity. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act"). The earnings from investments will be used in a manner that best serves the interests of the City.

Sec. 2-212. Scope.

This Investment Policy applies to all the financial assets and funds of the City. ~~The City commingles its funds into one pooled investment portfolio for investment purposes to gain efficiency and maximum investment opportunity.~~ These funds are defined in the City's Annual Comprehensive annual Financial Report (ACFR) and include:

- (1) General fund;
- (2) Enterprise funds;
- (3) Special revenue funds;
- (4) Capital project funds;
- (5) Debt Service funds;
- ~~(6)~~—Trust and agency funds; and
- ~~(7)(6)~~ Vehicle and equipment replacement funds; and
- ~~(8)(7)~~ Any new fund created, unless specifically exempted by City council and this policy.

Sec. 2-213. Objectives and Strategy.

It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity in response to cash needs and market conditions. The choice of high-credit quality government investments and money market instruments are designed to assure the marketability of those investments should liquidity needs arise. To meet anticipated cash flow and control for over-extension the maximum weighted average maturity (WAM) of the overall portfolio shall not exceed six months.

- (1) *Safety of principal.* Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to ensure the

EXHIBIT "A"

preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they be from security defaults, safekeeping, or erosion of market value.

(2) *Liquidity.* The City's investment portfolio will be based on a cash flow analysis of needs and will remain sufficiently liquid to enable it to meet all operating requirements which might be reasonably anticipated.

(3) *Diversification.* Diversification of the portfolio will ~~include diversification~~be by maturity and market sector, and will include the use of a number of broker/dealers for diversification and market coverage.

(4) *Yield.* The City's investment portfolio shall be designed with the objective of attaining a reasonable market rate, taking into account the City's risk constraints and the cash flow needs of the portfolio. The benchmark for the commingled portfolio shall be the yield on the current six month U.S. Treasury Bill For the comparable period designated for its comparability to the expected cash flow and maximum weighted average maturity (WAM).

Strategy.

~~The City maintains one commingled portfolio for investment purposes which incorporates the specific investment strategy considerations and the unique characteristics of the fund groups represented in the portfolio.~~ The City shall pursue a conservative strategy. Securities may be sold before they mature if market conditions present an opportunity to benefit from the trade but the strategy will be primarily buy-and-hold.

- A. The investment strategy for operating funds has as its primary objective assurance that anticipated liabilities are matched and adequate liquidity provided. This may be accomplished by purchasing high credit quality securities (0-2 years) which will complement each other in a laddered maturity structure permitting some extension for yield enhancement.
- B. The investment strategy for debt service funds shall have as its primary objective the assurance of available funds adequate to fund the debt service obligations on a timely basis. Successive debt service dates will be fully funded before any maturity extension.
- C. The investment strategy for debt service reserve funds shall have as its primary objective the ability to generate a revenue stream to the debt service funds from high quality securities. The potential for loss shall be further controlled through the purchase of securities within the desired maturity range.
- D. The investment strategy for capital projects or capital project funds will have as its primary objective assurance that anticipated cash flows are matched and provide adequate investment liquidity. A liquidity buffer should be maintained to provide flexibility and for unanticipated project outlays.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a cash management program which includes timely collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

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Sec. 2-214. Legal limitations, responsibilities and authority.

Authority to manage the City's investment program is derived from the City Charter, ordinances, statutes and resolutions. Direct specific investment parameters for the investment of public funds in Texas are found in the Act. (<http://www.statutes.legis.state.tx.us/Docs/GV/htm/GV.2256.htm>). The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public funds deposits. All investments will be made in accordance with these statutes, bond requirements and City ordinances to include Ord. 1351, § 3, 5-9-06; Ord 1354, § 1, 05-09-06, Ord. 1433, §1, 05-27-08, Ord. 1499, § 1, 4-27-10, and Ord. 1559, §1, 2-14-12.

Sec. 2-215. Delegation of investment authority.

Management responsibility for the investment program is hereby delegated to the City Manager who shall be responsible for administrative oversight.

The City Manager is also responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

Investment Officer(s).

The City Council will designate Investment Officer(s) by resolution. The Investment Officer(s) shall develop and maintain procedures for the operation of the investment program consistent with this Investment Policy. Procedures will include safekeeping, funds transfers, investment procedures, banking services, and collateral.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officer(s) shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the supporting procedures.

Each designated Investment Officer will obtain ten hours of investment training within the first 12 months of taking the position and ten hours of training within each two year fiscal years thereafter.

City Council Responsibilities

The City Council holds ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reporting, provide for investment officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

Sec. 2-216. Prudence.

The standard of care to be used in the investment function shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio. This standard states:

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"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

Limitation of personal liability.

The Investment Officer(s) and those delegated investment authority under this policy, when acting in accordance with the written procedures and this Policy and in accord with the prudent person rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds over which the Officer has responsibility rather than a consideration as to the prudence of a single investment.

Sec. 2-217. Internal controls.

(a) *Controls.* The investment Officer(s) shall establish a system of written internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees of the city.

(b) *Cash flow forecasting.* Cash flow forecasting is designed to protect and sustain cash flow requirements. Supplemental to the financial and budgetary systems, the Investment Officer(s) will maintain a cash flow forecasting process designed to monitor and forecast cash positions for investment purposes.

(c) *Monitoring Credit Ratings.* The Investment Officer(s) shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, and liquidate the investment within one week.

(d) *Monitoring FDIC Status for Mergers and Acquisitions.* The Investment Officer(s) shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

(e) *Competitive Bidding.* All securities, including certificates of deposit, will be purchased or sold only after three or more offers/bids are taken to verify that the City is receiving fair market value/price for the investment.

(f) *Delivery versus Payment (DVP).* All securities shall be purchased on a delivery versus payment (DVP) settlement basis. The safekeeping agent shall not release City funds until receipt of the security. The safekeeping agent shall provide the City with proof of ownership delivered within one business day.

(g) *Unauthorized Investments.* Investments need not be liquidated if authorized at the time of

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purchase.

(h) *Documentation of Investment Transactions.* All investment transactions, including the transfer of funds for investment purposes, shall be documented and such documentation maintained by the Investment Officer(s).

(i) *Compliance Audit.* At least once a year, the Investment Officer(s) shall complete a compliance audit to assure that the investment program is operating in compliance with the Policy and the Act.

Sec. 2-218. Authorized investments.

(a) Authorized investments shall be limited to the instruments listed below and as further described by the Act. If additional types of securities are approved for investment by state statute, they will not be eligible for investment by the City until this Policy has been amended and the amended version adopted by the City Council.

- (1) Obligations of the United States government, its agencies and instrumentalities, not to exceed two years to stated maturity, ~~excluding all mortgage-backed securities~~ ;
- (2) Fully insured or collateralized depository certificates of deposit issued by a bank or a savings bank doing business in Texas which is guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or collateralized in accordance with this Policy not to exceed two years to stated maturity, to include Certificate of Deposit Account Registry Service (CDARS).
- (3) Fully insured share certificates from Texas based credit unions, insured by the NCUIF, with a stated maturity not to exceed two years.
- (4) FDIC insured *brokered* certificates of deposit *securities* from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed two years to maturity. Purchased from a bank or broker doing business in Texas. Before purchase, the Investment Officer must verify the FDIC status of the bank (on www.fdic.gov) to assure that the bank is FDIC insured.
- (5) Fully collateralized repurchase agreements as defined by the Act, not to exceed 180 days to stated maturity, managed under an executed Bond Market Association Master Repurchase Agreement. The repurchase transactions shall be placed only through a primary government securities dealer, as defined by the Federal Reserve of NY, or a financial institution doing business in Texas. Flex repurchase agreements specifically for capital projects may extend beyond two years but must to match the expenditure plan of the bond projects;
- (6) AAA-rated SEC registered money market mutual funds which strive to maintain a \$1 net asset value;
- (7) Texas Local Government Investment Pools, complying with the Act, which strive to maintain a \$1 net asset value; and,
- (8) Fully insured or collateralized interest-bearing accounts in any bank in Texas.

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Sec. 2-219. Ethics and conflicts of interest.

Investment Officer(s) and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Investment Officer(s) shall disclose to the Texas Ethics Commission and the City Council, within the quarter, any personal financial interest representing ten percent ownership or voting stock in an amount greater than \$10,000.00 with a business, or receipt of funds from the business exceeding ten percent of gross income for the previous year, or interest in real property if the interest has a fair market value of \$2,500.00 or more. Any relationships within the second degree by affinity or consanguinity, as specified in chapter 171 of the Texas Local Government Code with their officers, brokers and employees who conduct business with the City shall also be reported.

Sec. 2-220. Authorized financial dealers and institutions.

(a) All investments made by the City will be made through an authorized broker/dealer or a bank in Texas. A list of a least three broker/dealers will be maintained in order to assure competitive bidding (Exhibit A to the Policy).

(b) Securities broker/dealers must meet certain criteria as determined by the Investment Officer(s). The following criteria must be met by those firms on the list:

- (1) Provision of an audited financial statement each year,
- (2) Proof of certification by the Financial Industry Regulatory Agency (FINRA) and provision of firm's Central Registration Depository (CRD) number,
- (3) Proof of current registration with the Texas State Securities Commission, and
- (4) Policy certification.

(c) Every broker/dealer, pool, and bank with whom the City transacts business will be provided a copy of this Investment Policy for review to assure that they are familiar with the goals and objectives of the investment program. A representative of the firm will be required to return a signed certification acceptable to both parties stating that the Policy has been received and reviewed and that controls are in place to assure that only authorized securities are sold to the City. Material changes to the Policy will require re-certification of the Policy.

(d) A list of qualified broker/dealers will be reviewed and adopted at least annually by the City Council.

(e) In order to perfect the DVP process the banking services depository, or its brokerage subsidiary, will not be used as a broker unless the DVP process can be clearly determined by the

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firm on all confirmations.

Sec. 2-221. Diversification and Maturity Limitations.

(a) It is the policy of the City to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. Diversification guidelines by security type shall be:

<i>SECURITY TYPE</i>	<i>MAX % OF PORTFOLIO</i>
U.S. Treasury Obligations	100%
U.S. Government agencies and instrumentalities	Not to exceed 80%
Depository CDs	Not to exceed 50%
Brokered Certificate of Deposit Securities	Not to exceed 30%
Repurchase Agreement	Not to exceed 20%
Flex agreement by bond issue	100%
Money Market Fund	100%
% Ownership of Fund	Not to exceed 10%
Local Government Investment Pools	100%
• Maximum percent ownership of pool	Not to Exceed 20%

(b) The Investment Officer(s) shall diversify security types and maturities, to the extent possible and attempt to match investments with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus reducing market risk. The Investment Officer may not invest more than 20 percent of the portfolio for a period greater than one year. The Investment Officer may not invest any portion of the portfolio for a period greater than two years with the exception of a flex repurchase agreement.

Sec. 2-222. Safekeeping.

(a) The laws of the state and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the City, an independent third party financial institution, or the City's designated banking services depository.

(b) All safekeeping arrangements shall be designated by the Investment Officer(s) and an agreement of the terms executed in writing. The third party custodian shall be required to issue

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safekeeping receipts to the City listing each specific security, rate, description, maturity, Committee on Uniform Securities Identification Procedures (CUSIP)—~~cusip~~ number, and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the city. Substitution allowed with prior City approval.

(c) All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third party bank doing business in Texas. The safekeeping bank may not be within the same holding company as the bank from which the securities are pledged.

Sec 2-223 Collateralization of Time and Demand Deposits

(a) *Collateralization.* Collateralization is required on all time and demand deposits above FDIC insurance coverage. In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required will be 102 percent of the book value of the principal plus accrued interest. Collateral will be held in accordance with a written agreement approved by the pledging bank's Board or Loan Committee to fulfill FDIC requirements.

(b) *Custody.* Collateral shall be held by an independent, third party custodian approved by the City. The custodian shall provide a written monthly report directly to the City listing all pledged collateral by description and market value at a minimum. The pledging bank is responsible for maintaining collateral levels at all times.

[e] *Authorized collateral.*

(1) Obligations of the U.S. government, its agencies and instrumentalities including mortgage-backed securities and Collateralized Mortgage Obligation (CMO) which pass the *bank test*;

(2) Obligations of any U.S. state, agencies, counties, cities, or other political subdivisions of any state rated at least A as to investment quality by a nationally recognized rating agency;

(3) An irrevocable Letter of Credit from the FHLB.

(4) Pooled collateral under the terms of the Public Funds Collateral Act.

Sec. 2-223. Performance evaluation and reporting.

The Investment Officer(s) shall submit monthly to the City Manager and quarterly to the City Council investment reports containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and in compliance with the Act. Market prices for market valuations will be obtained from an independent source.

Sec. 2-224. Depositories.

(a) *Banking Services Depository.* The City will designate one banking institution through a competitive process as its central banking services provider at least every five years. This institution will be used for normal banking services including disbursements, collections, and

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safekeeping of securities. In selecting a depository, the services, cost of services, credit worthiness, earnings potential, and collateralization by the institutions shall be considered.

All time and demand deposits in any depository shall be insured or collateralized at all times in accordance with this Policy.

(b) *Additional Depositories.* Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository after they provide their latest audited financial statements to the City. All depositories holding deposits above FDIC coverage will execute a written depository agreement and have the Bank's Board or Bank Loan Committee pass a resolution approving the agreement and provide collateral in accordance with the Policy.

Sec. 2-225. Investment Policy and Strategies Review and Adoption by City Council

The City's Investment Policy and Strategies shall be reviewed and adopted annually by the City Council. A written resolution adopting that review and denoting changes to the Policy from the review will be passed by the City Council.

Secs. 2-226—2-239. Reserved.

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CHAPTER 2, ARTICLE VIII ROCKPORT CODE OF ORDINANCES
INVESTMENT POLICY AND STRATEGY

Sec. 2-211. Policy Statement.

It is the policy of the City that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investment shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state statutes governing the investment of public funds.

The receipt of a market yield will be secondary to the requirements for safety and liquidity. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act, Chapter 2256, Texas Government Code (the "Act"). The earnings from investments will be used in a manner that best serves the interests of the City.

Sec. 2-212. Scope.

This Investment Policy applies to all the financial assets and funds of the City. These funds are defined in the City's Annual Comprehensive Financial Report (ACFR) and include:

- (1) General fund;
- (2) Enterprise funds;
- (3) Special revenue funds;
- (4) Capital project funds;
- (5) Debt Service funds;
- (6) Trust and agency funds; and
- (7) Any new fund created, unless specifically exempted by City council and this policy.

Sec. 2-213. Objectives and Strategy.

It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity in response to cash needs and market conditions. The choice of high-credit quality government investments and money market instruments are designed to assure the marketability of those investments should liquidity needs arise. To meet anticipated cash flow and control for over-extension the maximum weighted average maturity (WAM) of the overall portfolio shall not exceed six months.

- (1) *Safety of principal.* Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they be from security defaults, safekeeping, or erosion of market value.

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(2) *Liquidity.* The City's investment portfolio will be based on a cash flow analysis of needs and will remain sufficiently liquid to enable it to meet all operating requirements which might be reasonably anticipated.

(3) *Diversification.* Diversification of the portfolio will ~~be~~ by maturity and market sector, and will include the use of a number of broker/dealers for diversification and market coverage.

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(4) *Yield.* The City's investment portfolio shall be designed with the objective of attaining a reasonable market rate, taking into account the City's risk constraints and the cash flow needs of the portfolio. The benchmark for the commingled portfolio shall be the yield on the current six month U.S. Treasury Bill For the comparable period designated for its comparability to the expected cash flow and maximum weighted average maturity (WAM).

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- C. The investment strategy for debt service reserve funds shall have as its primary objective the ability to generate a revenue stream to the debt service funds from high quality securities. The potential for loss shall be further controlled through the purchase of securities within the desired maturity range.
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(<http://www.statutes.legis.state.tx.us/Docs/GV/htm/GV.2256.htm>). The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public funds deposits. All investments will be made in accordance with these statutes, bond requirements and City ordinances to include Ord. 1351, § 3, 5-9-06; Ord 1354, § 1, 05-09-06, Ord. 1433, §1, 05-27-08, Ord. 1499, § 1, 4-27-10, and Ord. 1559, §1, 2-14-12.

Sec. 2-215. Delegation of investment authority.

Management responsibility for the investment program is hereby delegated to the City Manager who shall be responsible for administrative oversight.

The City Manager is also responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

Investment Officer(s).

The City Council will designate Investment Officer(s) by resolution. The Investment Officer(s) shall develop and maintain procedures for the operation of the investment program consistent with this Investment Policy. Procedures will include safekeeping, funds transfers, investment procedures, banking services, and collateral.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officer(s) shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the supporting procedures.

Each designated Investment Officer will obtain ten hours of investment training within the first 12 months of taking the position and ten hours of training within each two year fiscal years thereafter.

City Council Responsibilities

The City Council holds ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reporting, provide for investment officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

Sec. 2-216. Prudence.

The standard of care to be used in the investment function shall be the "prudent person rule" and shall be applied in the context of managing the overall portfolio. This standard states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

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Limitation of personal liability.

The Investment Officer(s) and those delegated investment authority under this policy, when acting in accordance with the written procedures and this Policy and in accord with the prudent person rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds over which the Officer has responsibility rather than a consideration as to the prudence of a single investment.

Sec. 2-217. Internal controls.

(a) *Controls.* The investment Officer(s) shall establish a system of written internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees of the city.

(b) *Cash flow forecasting.* Cash flow forecasting is designed to protect and sustain cash flow requirements. Supplemental to the financial and budgetary systems, the Investment Officer(s) will maintain a cash flow forecasting process designed to monitor and forecast cash positions for investment purposes.

(c) *Monitoring Credit Ratings.* The Investment Officer(s) shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, and liquidate the investment within one week.

(d) *Monitoring FDIC Status for Mergers and Acquisitions.* The Investment Officer(s) shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC. If any bank has been acquired or merged with another bank in which brokered CDs are owned, the Investment Officer shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

(e) *Competitive Bidding.* All securities, including certificates of deposit, will be purchased or sold only after three or more offers/bids are taken to verify that the City is receiving fair market value/price for the investment.

(f) *Delivery versus Payment (DVP).* All securities shall be purchased on a delivery versus payment (DVP) settlement basis. The safekeeping agent shall not release City funds until receipt of the security. The safekeeping agent shall provide the City with proof of ownership delivered within one business day.

(g) *Unauthorized Investments.* Investments need not be liquidated if authorized at the time of purchase.

(h) *Documentation of Investment Transactions.* All investment transactions, including the transfer of funds for investment purposes, shall be documented and such documentation maintained by the Investment Officer(s).

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(i) *Compliance Audit.* At least once a year, the Investment Officer(s) shall complete a compliance audit to assure that the investment program is operating in compliance with the Policy and the Act.

Sec. 2-218. Authorized investments.

(a) Authorized investments shall be limited to the instruments listed below and as further described by the Act. If additional types of securities are approved for investment by state statute, they will not be eligible for investment by the City until this Policy has been amended and the amended version adopted by the City Council.

- (1) Obligations of the United States government, its agencies and instrumentalities, not to exceed two years to stated maturity;
- (2) Fully insured or collateralized depository certificates of deposit issued by a bank or a savings bank doing business in Texas which is guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, or collateralized in accordance with this Policy not to exceed two years to stated maturity, to include Certificate of Deposit Account Registry Service (CDARS).
- (3) Fully insured share certificates from Texas based credit unions, insured by the NCUIF, with a stated maturity not to exceed two years.
- (4) FDIC insured *brokered* certificates of deposit *securities* from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed two years to maturity. Purchased from a bank or broker doing business in Texas. Before purchase, the Investment Officer must verify the FDIC status of the bank (on www.fdic.gov) to assure that the bank is FDIC insured.
- (5) Fully collateralized repurchase agreements as defined by the Act, not to exceed 180 days to stated maturity, managed under an executed Bond Market Association Master Repurchase Agreement. The repurchase transactions shall be placed only through a primary government securities dealer, as defined by the Federal Reserve of NY, or a financial institution doing business in Texas. Flex repurchase agreements specifically for capital projects may extend beyond two years but must to match the expenditure plan of the bond projects;
- (6) AAA-rated SEC registered money market mutual funds which strive to maintain a \$1 net asset value;
- (7) Texas Local Government Investment Pools, complying with the Act, which strive to maintain a \$1 net asset value; and,
- (8) Fully insured or collateralized interest-bearing accounts in any bank in Texas.

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Sec. 2-219. Ethics and conflicts of interest.

Investment Officer(s) and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Investment Officer(s) shall disclose to the Texas Ethics Commission and the City Council, within the quarter, any personal financial interest representing ten percent ownership or voting stock in an amount greater than \$10,000.00 with a business, or receipt of funds from the business exceeding ten percent of gross income for the previous year, or interest in real property if the interest has a fair market value of \$2,500.00 or more. Any relationships within the second degree by affinity or consanguinity, as specified in chapter 171 of the Texas Local Government Code with their officers, brokers and employees who conduct business with the City shall also be reported.

Sec. 2-220. Authorized financial dealers and institutions.

(a) All investments made by the City will be made through an authorized broker/dealer or a bank in Texas. A list of a least three broker/dealers will be maintained in order to assure competitive bidding (Exhibit A to the Policy).

(b) Securities broker/dealers must meet certain criteria as determined by the Investment Officer(s). The following criteria must be met by those firms on the list:

- (1) Provision of an audited financial statement each year,
- (2) Proof of certification by the Financial Industry Regulatory Agency (FINRA) and provision of firm's Central Registration Depository (CRD) number,
- (3) Proof of current registration with the Texas State Securities Commission, and
- (4) Policy certification.

(c) Every broker/dealer, pool, and bank with whom the City transacts business will be provided a copy of this Investment Policy for review to assure that they are familiar with the goals and objectives of the investment program. A representative of the firm will be required to return a signed certification acceptable to both parties stating that the Policy has been received and reviewed and that controls are in place to assure that only authorized securities are sold to the City. Material changes to the Policy will require re-certification of the Policy.

(d) A list of qualified broker/dealers will be reviewed and adopted at least annually by the City Council.

(e) In order to perfect the DVP process the banking services depository, or its brokerage subsidiary, will not be used as a broker unless the DVP process can be clearly determined by the firm on all confirmations.

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Sec. 2-221. Diversification and Maturity Limitations.

(a) It is the policy of the City to diversify its investment portfolio. Invested funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. Diversification guidelines by security type shall be:

SECURITY TYPE	MAX % OF PORTFOLIO
U.S. Treasury Obligations	100%
U.S. Government agencies and instrumentalities	Not to exceed 80%
Depository CDs	Not to exceed 50%
Brokered Certificate of Deposit Securities	Not to exceed 30%
Repurchase Agreement	Not to exceed 20%
Flex agreement by bond issue	100%
Money Market Fund	100%
% Ownership of Fund	Not to exceed 10%
Local Government Investment Pools	100%
• Maximum percent ownership of pool	Not to Exceed 20%

(b) The Investment Officer(s) shall diversify security types and maturities, to the extent possible and attempt to match investments with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus reducing market risk. The Investment Officer may not invest more than 20 percent of the portfolio for a period greater than one year. The Investment Officer may not invest any portion of the portfolio for a period greater than two years with the exception of a flex repurchase agreement.

Sec. 2-222. Safekeeping.

(a) The laws of the state and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the City, an independent third party financial institution, or the City's designated banking services depository.

(b) All safekeeping arrangements shall be designated by the Investment Officer(s) and an agreement of the terms executed in writing. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, Committee on Uniform Securities Identification Procedures (CUSIP) number, and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the city. Substitution allowed with prior City approval.

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EXHIBIT "A"

(c) All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third party bank doing business in Texas. The safekeeping bank may not be within the same holding company as the bank from which the securities are pledged.

Sec 2-223 Collateralization of Time and Demand Deposits

(a) *Collateralization.* Collateralization is required on all time and demand deposits above FDIC insurance coverage. In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required will be 102 percent of the book value of the principal plus accrued interest. Collateral will be held in accordance with a written agreement approved by the pledging bank's Board or Loan Committee to fulfill FDIC requirements.

(b) *Custody.* Collateral shall be held by an independent, third party custodian approved by the City. The custodian shall provide a written monthly report directly to the City listing all pledged collateral by description and market value at a minimum. The pledging bank is responsible for maintaining collateral levels at all times.

[e] *Authorized collateral.*

(1) Obligations of the U.S. government, its agencies and instrumentalities including mortgage-backed securities and Collateralized Mortgage Obligation (CMO) which pass the *bank test*;

(2) Obligations of any U.S. state, agencies, counties, cities, or other political subdivisions of any state rated at least A as to investment quality by a nationally recognized rating agency;

(3) An irrevocable Letter of Credit from the FHLB.

(4) Pooled collateral under the terms of the Public Funds Collateral Act.

Sec. 2-223. Performance evaluation and reporting.

The Investment Officer(s) shall submit monthly to the City Manager and quarterly to the City Council investment reports containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and in compliance with the Act. Market prices for market valuations will be obtained from an independent source.

Sec. 2-224. Depositories.

(a) *Banking Services Depository.* The City will designate one banking institution through a competitive process as its central banking services provider at least every five years. This institution will be used for normal banking services including disbursements, collections, and safekeeping of securities. In selecting a depository, the services, cost of services, credit worthiness, earnings potential, and collateralization by the institutions shall be considered.

EXHIBIT "A"

All time and demand deposits in any depository shall be insured or collateralized at all times in accordance with this Policy.

(b) *Additional Depositories.* Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository after they provide their latest audited financial statements to the City. All depositories holding deposits above FDIC coverage will execute a written depository agreement and have the Bank's Board or Bank Loan Committee pass a resolution approving the agreement and provide collateral in accordance with the Policy.

Sec. 2-225. Investment Policy and Strategies Review and Adoption by City Council

The City's Investment Policy and Strategies shall be reviewed and adopted annually by the City Council. A written resolution adopting that review and denoting changes to the Policy from the review will be passed by the City Council.

Secs. 2-226—2-239. Reserved.

EXHIBIT "B"

List of Qualified Broker/Dealers as required by Article VIII, Sec. 2-220.

Brokers/Dealers and Financial Institutions

Wells Fargo Securities, LLC

RBC Capital Markets, LLC

SAMCO

Government Pools

Texas Local Government Investment Pool (TEXPOOL)

TexasTERM Local Government Investment Pool (TexasTERM)

Texas CLASS Local Government Investment Pool

Local Government Investment Cooperative (LOGIC)

TexSTAR Local Government Investment Pool

Texas Range Fixed Income Trust (TX-FIT) Government Pool

EXHIBIT "B"

List of Qualified Broker/Dealers as required by Article VIII, Sec. 2-220.

Brokers/Dealers and Financial Institutions

Wells Fargo Securities, LLC
RBC Capital Markets, LLC
SAMCO

Government Pools

Texas Local Government Investment Pool (TEXPOOL)
TexasTERM Local Government Investment Pool (TexasTERM)
Texas CLASS Local Government Investment Pool
Local Government Investment Cooperative (LOGIC)
TexSTAR Local Government Investment Pool
Texas Range Fixed Income Trust (TX-FIT) Government Pool

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AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval of Resolution 2025-24R approving a Deed of Gift to the Friends of the History Center for Aransas County for certain items from the 1971 Time Capsule; authorizing the Mayor to execute said Deed of Gift; and establishing an effective date

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Resolution for Deed Gift

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: July 14, 2025

Date:

Vanessa Shrauner, City Manager

RESOLUTION NO. 2025-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS,
APPROVING A DEED OF GIFT TO THE FRIENDS OF THE HISTORY CENTER FOR
ARANSAS COUNTY FOR CERTAIN ITEMS FROM THE 1971 TIME CAPSULE;
AUTHORIZING THE MAYOR TO EXECUTE SAID DEED OF GIFT; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in 1971, a time capsule was created and sealed as a commemorative effort by the City of Rockport and its citizens; and

WHEREAS, the time capsule was recently opened, and its contents were reviewed and catalogued by City staff and local historical representatives; and

WHEREAS, the City has determined that certain items within the time capsule possess historical and cultural value for the community and would be appropriately preserved, interpreted, and displayed by the Friends of the History Center for Aransas County; and

WHEREAS, the Friends of the History Center for Aransas County is a recognized nonprofit organization dedicated to preserving and sharing the history of Aransas County and is qualified to receive and care for such historical artifacts; and

WHEREAS, the City Council finds that transferring these select items through a Deed of Gift is in the best interest of the City and its residents, ensuring the proper preservation and public accessibility of these historical artifacts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

SECTION 1. That the City Council hereby approves the Deed of Gift transferring select items from the 1971 Time Capsule to the Friends of the History Center for Aransas County.

SECTION 2. That the Mayor is hereby authorized to execute the Deed of Gift and any related documents necessary to carry out the intent of this Resolution.

SECTION 3. That this Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED this the ____ day of _____, 2025.

Tim Jayroe

Mayor

Shelley Goodwin, TRMC/MMC
City Secretary



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: July 22, 2025

CATEGORY: Resolution

CAPTION:

Consider the approval of Resolution 2025-25R supporting the nomination of Councilmember Brad Brundrett for the position of Regional Director to the Texas Municipal League Board of Directors representing Region 11; and providing an effective date

SUMMARY:

Councilmember Brundrett is seeking a nomination for TML Region 11.

BACKGROUND:

The TML Nominating Committee is seeking nominations for several regions. A candidate must be a mayor, councilmember, city commission member, alderperson, or other member of an elected municipal governing body in a TML member city located in the region where the candidate is seeking a position. The City of Rockport is part of Region 11, which is one of the open positions.

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the adoption of the Resolution nominating Councilmember Brundrett to the TML Region 11 position.

STRATEGIC INITIATIVES:

Customer Service

ATTACHMENTS:

1. RESOLUTION TML Region 11

APPROVAL/REVIEW:

Date: July 15, 2025

Shelley Goodwin, City Secretary

Date:

Vanessa Shrauner, City Manager

RESOLUTION NO. 2025- R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS, SUPPORTING THE NOMINATION OF COUNCILMEMBER BRAD BRUNDRETT FOR THE POSITION OF REGIONAL DIRECTOR TO THE TEXAS MUNICIPAL LEAGUE BOARD OF DIRECTORS REPRESENTING REGION 11; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Municipal League (TML) is an organization dedicated to empowering Texas cities to serve their citizens effectively and efficiently; and

WHEREAS, Region 11 of the Texas Municipal League serves a vital role in representing the interests and concerns of Coastal Bend Region-Corpus Christi area municipalities within the statewide organization; and

WHEREAS, Councilmember Brad Brundrett has demonstrated strong and consistent leadership through his service on the Rockport City Council, with a deep commitment to public service, intergovernmental collaboration, and the advancement of municipal governance; and

WHEREAS, Councilmember Brundrett possesses the knowledge, experience, and dedication required to represent Region 11 on the TML Board of Directors and advocate effectively for the cities in the region; and

WHEREAS, the City Council of the City of Rockport believes Councilmember Brundrett's nomination will enhance Region 11's representation and contribute to the overall strength and success of the Texas Municipal League.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

SECTION 1. That the City Council hereby supports the nomination of Councilmember Brad Brundrett for the position of Regional Director for Region 11 on the Texas Municipal League Board of Directors.

SECTION 2. That a copy of this Resolution, a headshot, and a bio will be submitted to the Texas Municipal League in support of Councilmember Brundrett's nomination,

SECTION 3. That this Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED this ____ day of _____, 2025.

Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, City Secretary



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Robbie Sorrell, Finance Director

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval to award a contract to B&J Titus for the removal of abandoned underground fuel tanks located adjacent to the City Fleet facilities

SUMMARY:

Per TCEQ, a 30-day notice must be given before permanently removing underground storage tanks. The regional TCEQ office must be notified between 24 and 72 hours before the actual work begins. Abandoned fuel tanks need to be removed, have the soil tested, perform any reclamation necessary, and backfill the holes. Any appurtenances will also be removed and properly disposed. Three bids were obtained for this project with B&J Titus (attached) being the lowest bid at \$52,567.50. The City anticipates having this project completed before year end.

BACKGROUND:

The fuel stations (one gasoline and one diesel) were damaged during Hurricane Harvey, forcing the City to move to Wex cards which are used at local convenience stores. The move proved operationally and financially beneficial so the City abandoned use of the fuel stations.

FUNDING SOURCE:

Funding will come from current operating budget of Fleet Fund

FUNDING IMPACT:

Amount is expected to be \$52,567.50

STAFF RECOMMENDATION:

Staff recommends approval

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. B&J Titus Proposal 250708

APPROVAL/REVIEW:

Date: July 15, 2025

Robbie Sorrell, Director

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: July 15, 2025

Date:

Vanessa Shrauner, City Manager



A StationServ COMPANY

3647 E. Loop Dr.
Longview, TX 75602
Phone: (903) 757-4765

Sales Quote

Order Number: 0600822

Order Date: 7/8/2025

Sold To:

City of Rockport
402 E LAUREL ST
ROCKPORT, TX 78382-5008

Ship To:

City of Rockport
402 E LAUREL ST
ROCKPORT, TX 78382-5008

**CORE ITEMS MUST BE RETURNED WITHIN 14 DAYS FOR CREDIT **

Customer P.O.		Customer No.	Terms	Date Shipped	Ship VIA	Sales Rep
		06-600003391	DUE	10/06/2025		Joshua Snow
Qty Ordered	Qty Shipped	Item Number	Description	Unit Price	Ext. Amount	
			Quote to remove fuel tanks and fuel island. SCOPE OF WORK: Saw cut, bust and haul off concrete above tanks. Pump any remaining liquid out of the tanks. Remove, dispose of tanks and take all required soil & water samples per TCEQ regulations. If dirt samples come back clean, then use excavated soil to fill top of the tank pits. Remove existing card reader, dispenser and fuel island. Prep and repour approximately 1100 sq. ft. of concrete over old tank pits.			
1.00	0.00	/001-0004	CONCRETE & DIRT	18,867.50	18,867.50	
1.00	0.00	/001-0004	Backfill, concrete prep, concrete Construction Equipment	26,700.00	26,700.00	
1.00	0.00	/001-0002	Heavy equipment, travel, travel expenses CONSTRUCTION LABOR Labor	7,000.00	7,000.00	
						Continued



Sales Quote

Order Number: 0600822

Order Date: 7/8/2025

3647 E. Loop Dr.
Longview, TX 75602
Phone: (903) 757-4765

Sold To:

City of Rockport
402 E LAUREL ST
ROCKPORT, TX 78382-5008

Ship To:

City of Rockport
402 E LAUREL ST
ROCKPORT, TX 78382-5008

**CORE ITEMS MUST BE RETURNED WITHIN 14 DAYS FOR CREDIT **

Customer P.O.		Customer No.	Terms	Date Shipped	Ship VIA	Sales Rep
		06-600003391	DUE	10/06/2025		Joshua Snow
Qty Ordered	Qty Shipped	Item Number	Description	Unit Price	Ext. Amount	
			Underground Hazard Clause: Should, Rock , Water, Excessive caving, Underground utilities or other obstruction be encountered that impedes the installation of materials, the customer will be responsible to correct these issues and customer is responsible for additional charges to correct these issues. Payment Terms: 50% of total invoice due at time of order, remaining 50% due when concrete is poured. Signature: _____ Date: __/__/__			

B&J TITUS EQUIPMENT AND PUMP SERVICE WARRANTY IS LIMITED TO THE ORIGINAL MANUFACTURES WARRANTY AND DOES NOT IMPLY ANY ADDITIONAL WARRANTY. PAST DUE ACCOUNTS ARE CHARGED INTEREST AT THE PERIODIC RATE OF 1.5% PER MONTH A.P.R. OR THE HIGHEST RATE ALLOWED BY LAW, WHICHEVER IS LESS. IN THE EVENT OF DEFAULT, PURCHASER SHALL BE RESPONSIBLE FOR ALL COSTS OF COLLECTION, INCLUDING BUT NOT LIMITED TO, ATTORNEYS FEES AND COURT COSTS. SUBJECT TO ALL B&J TITUS EQUIPMENT AND PUMP SERVICE TERMS AND CONDITIONS, AVAILABLE UPON REQUEST.

Thank You

Net Order:	52,567.50
Freight:	0.00
Sales Tax:	<u>1,556.58</u>
Order Total:	54,124.08



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Robbie Sorrell, Finance Director

MEETING DATE: July 22, 2025

CATEGORY: Action Item

CAPTION:

Receive an update on the Settlement with AEP over the AEP Application to amend its Rider Mobile Temporary Emergency Electric Energy Facilities (TEEEF) Revenue Requirement

SUMMARY:

The settlement reduced the revenue requirement by \$7.7 million resulting in a reduced revenue requirement of \$28,454,705. Lloyd Gosselink believes this to be a fair compromise with AEP.

BACKGROUND:

This is a follow-up to a Council Resolution to intervene in an AEP application with the PUC to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities Revenue Requirement. The original revenue request was for \$36,200,549.

FUNDING SOURCE:

N/A

FUNDING IMPACT:

AEP will reimburse AEP Cities for their rate case expenses.

STAFF RECOMMENDATION:

Council update as requested upon approval of Resolution to intervene.

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Robbie Sorrell, Director

Date: July 15, 2025

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: July 15, 2025

Date:

Vanessa Shrauner, City Manager



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: July 22, 2025

CATEGORY: Presentation

CAPTION:

Receive the City Manager's Monthly Update

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: July 14, 2025

Date:

Vanessa Shrauner, City Manager