



City of Rockport

CITY COUNCIL REGULAR MEETING AGENDA

TUESDAY, JUNE 10, 2025 - 5:00 PM
ROCKPORT SERVICE CENTER
2751 STATE HIGHWAY 35 BYPASS
ROCKPORT, TEXAS 78382

Mayor Tim Jayroe
Mayor Pro Tern (Ward 4) Andrea Hattman
Councilmember (Ward 1) Stephanie Rangel

Councilmember (Ward 2) Matt Anderson
Councilmember (Ward 3) Brad Brundrett
Vanessa Shrauner, City Manager

Notice is hereby given that the Rockport City Council will hold a Regular Meeting on Tuesday, June 10, 2025, at 5:00 PM. The meeting will be held in person at the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas. The live stream link to view the meeting is <https://rockporttx.portal.civicclerk.com/>.

The City Council welcomes citizen participation and comments at all City Council Meetings on an Agenda item or any subject matter.

Written comments submitted by 3:30 p.m. on the day of the meeting.

- Complete the Speaker Card - locate the card online (<https://rockporttx.gov/FormCenter/Citizen-Participation-Form-7/Citizen-Participation-Form-52>)
- Written Comments received by the deadline will be read.

Sign up in person.

- Speaker's cards are located at the entrance of the meeting room and must be delivered to the City Secretary before the meeting begins.
- Any citizen with handouts should provide them to the City Secretary before the meeting. If you wish the City Council to receive your handouts for the meeting, please provide 8 copies; if not, the City Council will receive your handouts the following day.

Rules for Citizen Participation.

- Speakers will be limited to three minutes.
- While civic public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

NOTE: The City Council may adjourn into Executive Session to consider any item listed on his agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for the Executive Session.

Notice is hereby given that other elected or appointed officials may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. No action or minutes will be taken by such in attendance.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours before this meeting. Please get in touch with the City Secretary's office at (361) 729-2213, ext. 225, or FAX (361) 790-5966 or email sgoodwin@rockporttx.gov for further information. Braille is not available.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS TO BE HEARD

Speaker participation instructions are provided in writing at the beginning of the agenda. NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting, and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042 has not been posted on the agenda.

IV. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

1. Proclamation proclaiming Rockport-Fulton as the Ecosystem Capital of the Texas Gulf Coast, and declare June 20, 2025, as Sustainable Ecosystem Day (Shelley Goodwin, City Secretary)
2. Presentation of the Texas Municipal Clerks Association - Municipal Clerks Office of Achievement of Excellence Award (Shelley Goodwin, City Secretary)
3. Presentation of Tenure Tuesday (Vanessa Shrauner, City Manager)

V. CONSENT

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless pulled at the request of a member of the City Council.

4. Consider the approval of the following City Council Minutes:
 - i. May 27, 2025 Regular Meeting
 - ii. May 29, 2025 Workshop (Shelley Goodwin, City Secretary)
5. Consider the approval of Resolution 2025-20R authorizing the Rockport Police Department to apply for and operate a Rifle-Resistant Body Armor Grant administered by the Office of the Governor, trusted programs for fiscal year 2026; and authorizing the Mayor to act as the Executive Officer and authorized representative in all matters pertaining to the participation in this Grant Program (Nathan Anderson, Police Chief)

VI. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

6. Consider the approval on the second and final reading of Ordinance 1977 amending the Code of Ordinances, City of Rockport, Texas, Chapter 102 entitled 'Surcharge Revenue Account', to remove the Clause Expressly Limiting Surcharge Funds to be used for Capital Outlay Purchases; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date. (Robbie Sorrell, Director)
7. Consider on the second and final reading of Ordinance 1978 granting a modification to a Conditional Use Permit Ordinance No. 1875 for addition of seventy-eight (78) RV spaces to be allowed to plat the additional 78 RV spaces as fee simple RV lots for property located at 1222 Highway 35 South; also known as s1950 Forrest Oaks Block 1, Lots 1 & 2, City of Rockport, Aransas County, Texas; subject to compliance with the conditions stated within this Ordinance, as well as those stipulated in the city of Rockport Code Of Ordinances; repealing all ordinances in

conflict therewith; providing for severability; and providing an effective date (Carey Dietrich, Director of Community Development & Building)

8. Consider the approval of the first of two readings of Ordinance 1979 amending the Convention and Visitor Bureau Advisory Board of Directors requirements; providing a severability clause; providing a repealing clause; and providing an effective date (Shelley Goodwin, City Secretary)
9. Consider the approval of a single reading of Ordinance 1980 amending Ordinance No 1948 which adopted the 2024-2025 Budget beginning October 1, 2024 and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; and providing for an effective date (Amendment #7 for appropriating \$27,598.90 out of the utility fund balance to support the Texas Division of Emergency Management Grant (FEMA Project Number : 0135) 10% grant match) (Diane Pedersen, Financial Management Analyst)
10. Consider the approval of Resolution 2025-21R authorizing the Rockport Police Department to apply for and operate an Office of Community-Oriented Policing Services Grant (COPS) administered by the U. S. Department of Justice, COPS Hiring Program (CHP), for FY 2025 and authorizing the Mayor to act as the Executive Officer and authorized representative in all matters pertaining to the participation in this Grant Program (Nathan Anderson, Police Chief)
11. Consider the approval of Resolution 2025-22R setting a Public Hearing on the amendment of Water and Wastewater Impact Fees (Carey Dietrich, Director of Community Development & Building)

VII. CITY MANAGER'S UPDATE

VIII. CITY COUNCIL REPORT

The City Council will report/update on activities in respective Wards, and all committee assignments. No formal action can be taken on these items at this time.

IX. ADJOURN

CERTIFICATION

This is to certify that I, Shelley Goodwin, posted this Agenda at 4:15 p.m. on June 4, 2025, on the bulletin board of the City of Rockport Service Center, 2751 S. H. 35 Bypass, Rockport, Texas 79382.



Shelley Goodwin, TRMC/MMC
City Secretary



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: June 10, 2025

CATEGORY: Presentation

CAPTION:

Proclamation proclaiming Rockport-Fulton as the Ecosystem Capital of the Texas Gulf Coast, and declare June 20, 2025, as Sustainable Ecosystem Day

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. RCAD.RF.AC.Ecosystem.Proclamation

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: June 03, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025



PROCLAMATION

WHEREAS, Rockport-Fulton and Aransas County share the legacy of individuals and organizations dedicated to preserving and restoring natural habitats that support wildlife and the ecosystem;

WHEREAS, residents like Connie Hagar, the Bird Lady of Texas, promoted the area as a birdwatcher's paradise along the Central Flyway for migration, and educator Martha McLeod established the Youth Birding Program at Rockport-Fulton ISD;

WHEREAS, sporting and wildlife artists, including Jack Cowan, Herb Booth, Al Barnes, Steve Russell, and Kent Ullberg, created artwork celebrating nature and the joys of hunting and fishing, while also helping to establish environmental organizations that passed significant conservation legislation to protect Aransas County's natural resources;

WHEREAS, , organizations like Aransas Bird and Nature Club, Aransas County Aquarium, Aransas County Navigation District-Save Little Bay, Aransas First Land Trust, Aransas Pathways, Aransas National Wildlife Refuge, Bent Oaks Conservancy and Rookery, Coastal Conservation Association - Aransas Bay Chapter, Ducks Unlimited, Flatsworthy, International Crane Foundation-Rockport, Keep Aransas County Beautiful, Mission-Aransas National Estuarine Research Reserve-Bay Education Center, Texas A&M AgriLife Extension Office, Texas Master Naturalist-Mid-Coast Chapter, Texas Parks and Wildlife, and Wings Rescue Center focus on protection and education of unique habitat like wetlands, shorelines and woodlands and preservation of wildlife;

WHEREAS, Aransas County celebrates nature with annual events such as Arbor Day, Babes on the Bay, Hummerfest, and Oysterfest, which serve as both economic drivers and conservation events, and Rockport has been designated a "Tree City USA" for 25 years;

WHEREAS, Rockport-Fulton has become an innovative leader in oyster farming and reef restoration through collaboration with the Sink Your Shucks Program and the Harte Research Center;

WHEREAS, the Rockport Cultural Arts District has promoted Art in Nature, sustainable economic development, and nature tourism, producing documentaries about Rockport-Fulton's legendary art colony and sporting artists, including Charlie Bellaire and his lifetime advocacy for environmental issues;

NOW, THEREFORE, BE IT RESOLVED, that I, Tim Jayroe, Mayor of the City of Rockport, Texas, proudly proclaim Rockport-Fulton as the Ecosystem Capital of the Texas Gulf Coast, and declare June 20, 2025, as

Sustainable Ecosystem Day

and encourage the public to enhance community awareness and outreach for the preservation and sustainability of our local ecosystems.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rockport, Texas to be affixed this 10th day of June 2025.

Tim Jayroe
Mayor



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: June 10, 2025

CATEGORY: Presentation

CAPTION:

Presentation of the Texas Municipal Clerks Association - Municipal Clerks Office of Achievement of Excellence Award

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: May 30, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025



AGENDA MEMO

DEPARTMENT: City Manager

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: June 10, 2025

CATEGORY: Presentation

CAPTION:

Presentation of Tenure Tuesday

SUMMARY:

June City employees who have received tenure are:

- Joe Samora - Parks - 25 years
- Jaime Gonzales - Finance/Utility Billing - 10 years

BACKGROUND:

Announcing a tenure is way to recognize the following:

1. Recognizing Dedication and Loyalty
2. Building a Positive Work Culture
3. Encouraging Employee Retention
4. Celebrating Rockport's Knowledge
5. Promoting Transparency
6. Enhancing Reputation of the Rockport Team

FUNDING SOURCE:

N/A

FUNDING IMPACT:

N/A

STAFF RECOMMENDATION:

To acknowledge employees with Tenure.

STRATEGIC INITIATIVES:

Customer Service

ATTACHMENTS:

None

APPROVAL/REVIEW:

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: June 03, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025



**CITY OF ROCKPORT
CITY COUNCIL REGULAR MEETING AGENDA
TUESDAY, MAY 27, 2025 ~ 6:30 P.M.
ROCKPORT SERVICE CENTER
2751 STATE HIGHWAY 35 BYPASS
ROCKPORT, TEXAS 78382**

City Councilmembers Present:

Mayor Tim Jayroe
Mayor Pro Tem (Ward 4) Andrea Hattman
Councilmember (Ward 1) Stephanie Rangel
Councilmember (Ward 2) Matt Anderson (via zoom)
Councilmember (Ward 3) Brad Brundrett

City Councilmembers Absent:

None

City Staff Present:

Vanessa Shrauner, City Manager
Art Rodriguez, City Attorney (via zoom)
Lee Brown, Public Safety Communications Center Director
Ryan Picarazzi, Public Works Director
Nathan Anderson, Police Chief
Robbie Sorrell, Director of Finance
Kimberly Henry, Assistant to the City Manager
Shelley Goodwin, City Secretary

I. CALL TO ORDER AND ROLL CALL

Mayor Jayroe called the May 27, 2025, Regular Meeting to order at 6:30 p.m. and announced that a quorum had been met.

II. PLEDGE OF ALLEGIANCE

Councilmember Brundrett led the Pledge of Allegiance to the United States flag.

III. JOINT SPECIAL MEETING WITH PLANNING AND ZONING COMMISSION

1. Call to Order and Roll Call

Mayor Jayroe called the Joint Special Meeting with Planning and Zoning Commission to order at 6:31 p.m.

Ruth Davis, Chair of Planning and Zoning Commission, announced a quorum of the Planning and Zoning Commission is present.

2. Consider a request to modify the CUP approved by Ordinance No. 1875 for the property located at 1222 Hwy 35 S; also known as Forrest Oaks Blk 1 Lot 1 & 2 currently zoned B-1 (General Business District).

i. Staff presentation

Carey Dietrich, Director of Community Development & Building, reviewed the application for the Conditional Use Permit

ii. Hold a public hearing to receive comments on or against the request

Mayor Tim Jayroe opened the public hearing at 6:33 pm.

Donnie Garcia, representing the developer, stated the CUP is to add an additional 9 acres to the RV Park and convert it into an RV Resort. He noted the streets were designed around the trees so protect and save the trees.

Mayor Jayroe closed the public hearing at 6:38 p.m.

iii. Recommendation from the Planning and Zoning Commission

The Planning and Zoning Commission discussed the following:

- Entrance and exit of the resort
- Protection of the trees

Motion: A motion was made by Commissioner Hassinger and a second Commissioner Gudim by to recommend to City Council the approval of the rezoning request. The Commission voted the following

Ruth Davis	aye
Warren Hassinger	aye
Kim Hesley	aye
Rocky Gudim	aye
Thomas Blazek	aye
Rick Young	aye

The motion passed (6) for and (0) opposed, which passed unanimously.

3. Adjourn the Joint Special Meeting

With no other business, the Joint Special Meeting was adjourned at 6:42 p.m.

IV. CITIZENS TO BE HEARD

Patrick Kane, spoke regarding Agenda Item VII 6. He encouraged the City Council to set a designated time starting the public meeting if the Executive Session will be held first.

V. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

4. Proclamation proclaiming Leon Randolph Sinclair Jr. as an Honorary Citizen of Rockport and wishing him a Happy 100th Birthday.

Mayor Jayroe read the Proclamation and presented to the Leon Randolph Sinclair family.

VI. CONSENT

5. Consider the approval of the City Council Minutes for May 13, 2025 City Council Regular Meeting

Motion: A motion was made by Mayor Pro Tem Hattman and seconded by Councilmember Rangel to approve the Consent Agenda Items 5. The City Council took the following vote:

Mayor Jayroe	aye
Mayor Pro Tem Hattman	aye
Councilmember Rangel	aye
Councilmember Anderson	unable to hear
Councilmember Brundrett	aye

The City Council voted four (4) ayes and none (0) nays. The motion passed unanimously.

VII. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

6. Consider the approval on second and final reading of Ordinance 1974 amending the Code of Ordinances Chapter 2, Entitled “Administration,” Article II “Council,” Section 2-26, Entitled “Day, Time of Regular Meetings” finding and determining that the meeting at which this ordinance is passed is open to the public as required by law; and providing an effective date

Shelley Goodwin, City Secretary, stated the meeting time was changed to 5 p.m.

Motion: A motion was made by Councilmember Brundrett and seconded by Mayor Pro Tem Hattman to approve on the second and final reading of Ordinance 1974 amending the Code of Ordinances Chapter 2, Entitled “Administration,” Article II “Council,” Section 2-26, Entitled “Day, Time of Regular Meetings”; repealing all ordinances to the extent they are in conflict; providing for severability; finding and determining that the meeting at which this ordinance is passed is open to the public as required by law; and providing an effective date and to read Regular Meetings to be held on 2nd and 4th Tuesdays and beginning at 5:00 p.m. The City Council took the following vote:

Mayor Jayroe	aye
Mayor Pro Tem Hattman	aye
Councilmember Rangel	aye
Councilmember Anderson	unable to hear
Councilmember Brundrett	aye

The City Council voted for four (4) ayes and none (0) nays. The motion passed unanimously.

7. Consider the approval on second and final readings Ordinance 1975 amending the Official Zoning Map as stipulated under Article 4.1 of the Zoning Ordinance Number 1027 by changing the zoning of land from R-1 (1st Single Family Dwelling District); for property located at 303 w Market; also known as Doughty & Mathis, Block 153, East 1/2 Lot 1 & 2 to B-1 (General Business District), repealing all

ordinances in conflict therewith; providing for severability; and providing an effective date

Carey Dietrich, Director of Community Development & Building, stated there are no changes since the first reading.

Motion: A motion was made by Councilmember Brundrett and seconded by Councilmember Rangel to approve on the first of two readings of Ordinance 1975 amending the Official Zoning Map as stipulated under Article 4.1 of the Zoning Ordinance Number 1027 by changing the zoning of land from R-1 (1st Single Family Dwelling District); for property located at 303 W Market; also known as Doughty & Mathis, Block 153, East 1/2 Lot 1 & 2 to B-1 (General Business District), repealing all ordinances in conflict therewith; providing for severability; and providing an effective date. The City Council took the following vote:

Mayor Jayroe	aye
Mayor Pro Tem Hattman	aye
Councilmember Rangel	aye
Councilmember Anderson	unable to hear
Councilmember Brundrett	aye

The City Council voted four (4) ayes and none (0) nays. The motion passed unanimously.

8. Consider the approval of the first of two readings of Ordinance 1977 amending the Code of Ordinances, City of Rockport, Texas, Chapter 102 entitled ‘Surcharge Revenue Account’, to remove the Clause Expressly Limiting Surcharge Funds to be used for Capital Outlay Purchases; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

Robbie Sorrell, Finance Director, reviewed the proposed Ordinance and the need for the changes to the current Ordinance. He noted these changes will allow for the fire department to allow the budget to be used on more than capital outlay purchases and new accounts will have to opt out of the surcharge.

Motion: A motion was made by Councilmember Brundrett and seconded by Councilmember Rangel to approve on the first of two readings Ordinance 1977 amending the Code of Ordinances, City of Rockport, Texas, Chapter 102 entitled ‘Surcharge Revenue Account’, to remove the Clause Expressly Limiting Surcharge Funds to be used for Capital Outlay Purchases; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date. The City Council took the following vote:

Mayor Jayroe	aye
Mayor Pro Tem Hattman	aye
Councilmember Rangel	aye
Councilmember Anderson	aye
Councilmember Brundrett	aye

The City Council voted five (5) ayes and none (0) nays. The motion passed unanimously.

9. **Consider on the first of two readings of Ordinance 1978 granting a modification to a Conditional Use Permit Ordinance No. 1875 for addition of seventy-eight (78) RV spaces to be allowed to plat the additional 78 RV spaces as fee simple RV lots for property located at 1222 Highway 35 South; also known as s1950 Forrest Oaks Block 1, Lots 1 & 2, City of Rockport, Aransas County, Texas; subject to compliance with the conditions stated within this Ordinance, as well as those stipulated in the City of Rockport Code Of Ordinances; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date**

Carey Dietrich, Director of Community Development & Building, stated this is the CUP that Planning and Zoning Commission recommended earlier.

The City Council discussed the following:

- RV lots that are for sale the City will receive taxes on them
- Trees that were saved

Motion: A motion was made by Mayor Pro Tem Hattman and seconded by Councilmember Brundrett to approve on the first of two readings of Ordinance 1978 granting a modification to a Conditional Use Permit Ordinance No. 1875 for addition of seventy-eight (78) RV spaces to be allowed to plat the additional 78 RV spaces as fee simple RV lots for property located at 1222 Highway 35 South; also known as s1950 Forrest Oaks Block 1, Lots 1 & 2, City of Rockport, Aransas County, Texas; subject to compliance with the conditions stated within this Ordinance, as well as those stipulated in the City of Rockport Code Of Ordinances; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date. The City Council took the following vote:

Mayor Jayroe	aye
Mayor Pro Tem Hattman	aye
Councilmember Rangel	abstain
Councilmember Anderson	aye
Councilmember Brundrett	aye

The City Council voted four (4) ayes, none (0) nays, and one (1) abstain. The motion passed.

10. **Consider the approval of Resolution No .2025-17R of the City of Rockport Authorizing intervention in AEP Texas Inc.'s application to amend its Rider Mobile Temporary Emergency Electric Energy Facilities (TEEEF) before the commission; approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink Attorneys and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is pass is open to the public as required by law; requiring notice of this resolution to the company and legal counsel.**

Robbie Sorrell, Finance Director, stated that the City plans to join other municipalities served by AEP in hiring the Gosselink Law Firm. He noted that on May 7, 2025, AEP Texas Inc. filed an application with the Public Utility Commission to amend its Rider Mobile Temporary

Emergency Electric Energy Facilities, adjusting the revenue requirement effective September 1, 2025.

Motion: A motion was made by Mayor Pro Tem Hattman and seconded by Councilmember Brundrett to approve Resolution No .2025-17R of the City of Rockport Authorizing intervention in AEP Texas Inc.'s application to amend its Rider Mobile Temporary Emergency Electric Energy Facilities (TEEEF) before the commission; approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink Attorneys and consulting services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is pass is open to the public as required by law; requiring notice of this resolution to the company and legal counsel. The City Council took the following vote:

Mayor Jayroe	aye
Mayor Pro Tem Hattman	aye
Councilmember Rangel	aye
Councilmember Anderson	aye
Councilmember Brundrett	aye

The City Council voted five (5) ayes, and none (0) nays. The motion passed unanimously.

11. Consider the approval of Resolution 2025-18R appointing a member to fill a vacancy on the Convention and Visitor Bureau representing the Arts Sector

Mayor Jayroe announced that this Agenda Item is postpone until July 2025.

12. Consider the approval of Resolution 2025- 19R appointing the Mayor as the Chief Executive Officer and Authorized Representative to act in all matters in connection with the Texas Division of Emergency Management (TDEM) Hazard Mitigation Grant (HMGP) project and committing the City to provide matching funds to secure and complete the TDEM Hazard Mitigation Grant for FEMA Project Number DR-4485-0135.

Kimberly Henry, Assistant to the City Manager, stated the City had applied for grants and since then TDEM has notified us that they will be awarded two (2) stationary generators, which will cost the City 10% of \$27,598.90.

Motion: A motion was made by Mayor Pro Tem Hattman and seconded by Councilmember Brundrett to approve Resolution 2025- 19R appointing the Mayor as the Chief Executive Officer and Authorized Representative to act in all matters in connection with the Texas Division of Emergency Management (TDEM) Hazard Mitigation Grant (HMGP) project and committing the City to provide matching funds to secure and complete the TDEM Hazard Mitigation Grant for FEMA Project Number DR-4485-0135. The City Council took the following vote:

Mayor Jayroe	aye
Mayor Pro Tem Hattman	aye
Councilmember Rangel	aye
Councilmember Anderson	aye

Councilmember Brundrett aye
The City Council voted five (5) ayes, and none (0) nays. The motion passed unanimously.

VIII. OTHER ACTION ITEMS AND UPDATES

IX. CITY MANAGER'S UPDATE

13. Receive the City Manager's Monthly Update

Vanessa Shrauner, City Manager, reviewed the Monthly Update. She noted that the Monthly Update is posted on the City Manager's webpage.

X. CITY COUNCIL REPORT

Councilmember Rangel provided the following updates:

- Ecosystem Summit 2025

June 20th at 9:00 a.m. - A pre-event Water Retention Project Tour will start the day with the Harte Research Institute from Texas A&M – Corpus Christi – Coastal Bend Alliance for Sustainable Stormwater (CBASS), viewing water cachement system projects in Rockport,

June 20th at 11:00 a.m. – 5:00 p.m. – Lunch and panels and presentations

- City Connect – Float Into Conversation with she and City Manager Shrauner on June 12th at 6:30 p.m. at Goin Coastal

Councilmember Anderson thanked everyone for the invitation to the Memorial Day Service on Monday; which was a great event

Councilmember Brundrett provided the following updates:

- Three members of the City Council and the City Manager went to the Small Cities Conference in Fredericksburg last week. He noted this is for Cities of 15,000.
- Memorial Day Event was a great event, which the Mayor was the MC. He stated it was heartfelt to hear the Gold Star Families speak.

Mayor Pro Tem Hattman encouraged the residents to come out to the City Connect Tea Time at pool tomorrow at 6:30 p.m. She noted that the Friends of the Pool are excited to show what all the pool has to offer.

Mayor Jayroe stated he was honored to be part of the Memorial Day Service. He noted how touching it was to hear the Gold Star Families speak and to have a large crowd.

XI. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to:

Note 2: Texas Government Code § 551.072, Real Property

14. Discussion of the purchase of real property for conservations purposes 2

The City Council did not reconvene into Executive Session.

XII. BUSINESS ITEM

XIII. ADJOURN

Motion: Upon a motion made by Mayor Pro Tem Hattman and a second by Councilmember Rangel to adjourn the May 27, 2025, City Council Regular Meeting at 7:17 p.m.

Tim Jayroe
Mayor

Shelley Goodwin, TRMC/MMC
City Secretary



City of Rockport
CITY COUNCIL WORKSHOP AGENDA
TUESDAY, MAY 29, 2025 ~ 9:00 A.M.
ROCKPORT SERVICE CENTER
2751 STATE HIGHWAY 35 BYPASS
ROCKPORT, TEXAS 78382

City Councilmembers Present:

Mayor Tim Jayroe
Mayor Pro Tem (Ward 4) Andrea Hattman
Councilmember (Ward 1) Stephanie Rangel
Councilmember (Ward 3) Brad Brundrett

City Councilmembers Absent:

Councilmember (Ward 2) Matt Anderson

City Staff Present:

Vanessa Shrauner, City Manager
Lee Brown, Public Safety Communications Center Director
Ryan Picarazzi, Public Works Director
Nathan Anderson, Police Chief
Robbie Sorrell, Director of Finance
Kimberly Henry, Assistant to the City Manager
Shelley Goodwin, City Secretary

I. CALL TO ORDER AND ROLL CALL

Mayor Jayroe called May 29, 2025, Workshop to order at 9:00 a.m. and announced that a quorum had been met.

II. PLEDGE OF ALLEGIANCE

Councilmember Brundrett led the Pledge of Allegiance to the United States flag.

III. CITIZENS TO BE HEARD

No one wished to speak.

IV. ITEMS FOR DISCUSSION AND POSSIBLE DIRECTIONS

1. Discussion on the City Council Rules of Procedures

Shelley Goodwin, City Secretary, provided a draft of the City Council Rules of Procedures.

The City Council provided the following directions:

- Section 3.06 Notice of Meetings – add both bulletin boards

- Bring back an Ordinance regarding attendance
- Section 5.05 Seating arrangement – Change to Ward order
- Section 6.04 Quorum- reword
- Section 6.07 Addressing the Council – Clean up and add handout provision
- Section 7.02 Questions of Parliamentary Procedure – Stronger language
- Section 9.01 Passage of Ordinances in General – 3. Clean up wording

2. Discussion on the City Council New Initiatives

Robbie Sorrell, Finance Director, reviewed the attached PowerPoint.

The City Council discussed the following:

- Gas Company and employees
- Fulton Police Agreement
- Breakdown per cost of officer
- Salary survey - Table A & B (plug in the budget) in leu of cost of living and merit
- Comp Plan and add to the 2026 wish list
- Chip away on CIP Projects (put together bond package)
- Bond election
- Fleet Building Improvement-cut
- TIRZ
- I&S Austin Street
- Drainage Projects
- Street list on CIP
- Purple Pipeline to the park/effluent water
- Equipment shelter/storage
- Education on TIRZ Bond
- Create a 5-penny chart and what projects you will get
- Rockport Water System CIP Cost Summary
- Impact Fees

3. Discussion on the Comprehensive Plan Review

The City Council reviewed the Comprehensive Plan and noted that these are usually updated every 5 years.

4. Revisit and discuss items from prior budget workshops

The City Council discussed the next steps with the budget.

V. ADJOURN

Motion: Upon a motion made by Councilmember Rangel and a second Councilmember Brundrett by adjourn the May 29, 2025, City Council Workshop at 1:05 p.m.

Tim Jayroe
Mayor

Shelley Goodwin, TRMC/MMC
City Secretary



AGENDA MEMO

DEPARTMENT: Police

TO: Mayor and City Council

FROM: Nathan Anderson, Police Chief

MEETING DATE: June 10, 2025

CATEGORY: Resolution

CAPTION:

Consider the approval of Resolution 2025-20R authorizing the Rockport Police Department to apply for and operate a Rifle-Resistant Body Armor Grant administered by the Office of the Governor, trusted programs for fiscal year 2026; and authorizing the Mayor to act as the Executive Officer and authorized representative in all matters pertaining to the participation in this Grant Program

SUMMARY:

Critical incident response by Texas Peace Officers is becoming a common occurrence. The project will better equip our officers to respond quickly and effectively to a critical incident in which a rifle is being used.

BACKGROUND:

The Rockport Police Department outfits all officers with rifle-resistant body armor. Rifle-resistant body armor expires after 10 years from the purchase date. We have several rifle-resistant body armor vests that are expired and in need of replacement.

FUNDING SOURCE:

The funding source is through the Office of the Governor.

FUNDING IMPACT:

This is a 100% reimbursement grant.

STAFF RECOMMENDATION:

Staff recommends the approval of this grant

STRATEGIC INITIATIVES:

Outfit Rockport Police officers with rifle-resistant body armor.

ATTACHMENTS:

1. fy2026 Rifle Resistant Body Armor Grant Resolution (1)
2. eGrants - Project Summary Rifle Resistant Body Armor

APPROVAL/REVIEW:

Date: May 29, 2025

Nathan Anderson, Police Chief

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: June 03, 2025

Date: June 04, 2025

Vanessa Shrauner, City Manager

RESOLUTION NO.

A RESOLUTION OF THE CITY OF ROCKPORT, TEXAS, AUTHORIZING THE ROCKPORT POLICE DEPARTMENT TO APPLY FOR AND OPERATE A RIFLE-RESISTANT BODY ARMOR GRANT ADMINISTERED BY THE OFFICE OF THE GOVERNOR, TRUSTEED PROGRAMS FOR FISCAL YEAR 2026; AND AUTHORIZING THE MAYOR TO ACT AS THE EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE PARTICIPATION IN THIS GRANT PROGRAM.

WHEREAS, the objective of the Rifle-Resistant Body Armor grant supports equipping officers with body armor compliant with the National Institute of Justice standard type III or type IV body armor; including vests, ballistic plates, and plate carriers; and

WHEREAS, the City of Rockport finds it is in the best interest of our citizens that the City of Rockport participate in the Rifle-Resistant Body Armor grant program for FY2026; and

WHEREAS, the City of Rockport agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Rockport assures that the funds will be returned to the Office of the Governor in full.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ROCKPORT, TEXAS:

Section 1. That a Rifle-Resistant Body Armor grant application is hereby authorized to be filed for funding consideration;

Section 2. That the Mayor is designated as the Chief Executive Officer and Authorized Representative in connection with this application and participation in the Rifle-Resistant Body Armor grant. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the agency.

PASSED and APPROVED this the ____ day of _____.

CITY OF ROCKPORT, TEXAS

Mayor Lowell T. Jayroe

ATTEST:

Shelley Goodwin, City Secretary

[Print This Page](#)

Agency Name: Rockport, City of
Grant/App: 5469701 **Start Date:** 10/1/2025 **End Date:** 9/30/2026

Project Title: Rifle-Resistent Body Armor
Status: Pending OOG Review

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460020005000

Application Eligibility Certify:

Created on:2/4/2025 4:07:10 PM By:Nathan Anderson

Profile Information

Applicant Agency Name: Rockport, City of
Project Title: Rifle-Resistent Body Armor
Division or Unit to Administer the Project: Rockport Police Department
Address Line 1: 714 E Concho St
Address Line 2:
City/State/Zip: Rockport Texas 78382-1402
Start Date: 10/1/2025
End Date: 9/30/2026

Regional Council of Governments(COG) within the Project's Impact Area: Coastal Bend Council of Governments

Headquarter County: Aransas

Counties within Project's Impact Area: Aransas

Grant Officials:

Authorized Official

Name: Tim Jayroe
Email: mayor@cityofrockport.com
Address 1: 714 East Concho Street
Address 1:
City: Rockport , Texas 78382
Phone: 361-729-2213 Other Phone: 361-729-1111
Fax: 361-729-3461
Title: Mr.
Salutation: Mayor
Position: Mayor

Financial Official

Name: Robbie Sorrell
Email: rsorrell@rockporttx.gov
Address 1: 2751 SH 35 Bypass
Address 1:
City: Rockport, Texas 78382
Phone: 361-729-2213 Other Phone: 512-554-6953
Fax: 361-729-5966
Title: Mr.
Salutation: Mr.
Position: Finance Director

Project Director

Name: Nathan Anderson
Email: nanderson@cityofrockport.com

Address 1: 714 E Concho St

Address 1:

City: Rockport, Texas 78374

Phone: 361-790-1100 Other Phone: 806-239-4022

Fax: 361-729-3461

Title: Mr.

Salutation: Chief

Position: Chief of Police

Grant Writer

Name: Meredith Yarnall

Email: nyarnall@cityofrockport.com

Address 1: 714 E Concho

Address 1:

City: Rockport, Texas 78382

Phone: 361-790-1101 Other Phone:

Fax: 361-729-3461

Title: Ms.

Salutation: Ms.

Position: Administrative Assistant

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460020005000

Unique Entity Identifier (UEI): D33QE53A2V54

Narrative Information

Introduction

The Rifle-Resistant Body Armor Grant Program supports equipping law enforcement officers at risk of shootings with rifle-resistant body armor.

Program-Specific Questions

Applicants must enter the number of officers currently employed by the agency.

Peace Officers - all peace officers currently employed by the agency

Current total number of officers:

27

Reserve Officers - all other reserve officers

Current total number of officers:

0

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Required Agency Policies

Applicant assures that it has adopted policies addressing the deployment and allocation of vests or plates to its officers; and the usage of vests or plates by its officers. PSO requires that the policy on usage of vests or plates include mandatory training on the proper care, fitting, inspection, use, storage, and maintenance of the armor. PSO also requires the policy specify that body armor may not be left in patrol vehicles when an officer is not on duty in order to minimize the heat damage to the armor.

In crafting these policies, applicants should be aware that the inspection, storage, and replacement of body armor were identified as potential points of failure in body armor use by the Police Executive Research Forum. See "[A Practitioner's Guide To the 2011 National Body Armor Survey of Law Enforcement Officers](#)" for more information.

NIJ Body Armor Standards

Applicant assures that body armor purchased with grant funds will comply with the National Institute of Justice (NIJ) standard (Ballistic Resistance of Body Armor NIJ Standard-0101.06) for type III (rifles) or type IV (armor piercing rifle) body armor, including bullet-resistant vests, ballistic plates, and plate carriers.

Personally Fitted Vest Requirement

Applicant assures that all body armor vests purchased with grant funds will be personally fitted for individual officers, including vests specifically fitted to individual female law enforcement officers. "Personally fitted" does not require armor be individually manufactured based on the measurements of a specific wearer, but rather that it provide the best possible fit and coverage, through a combination of:

1. Correctly-sized panels and carrier, determined through appropriate measurement; and
2. Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor ([Active Standard ASTM E3003](#)) available at no cost. The Personal Armor Fit Assessment [checklist](#), is excerpted from ASTM E3003.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must

have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

To obtain rifle-resistant body armor compliant with the National Institute of Justice (NIJ) standard (Ballistic Resistance of Body Armor NIJ Standard-0101.06) type III (rifles) or type IV (armor piercing rifle) body armor; including bullet-resistant vests, ballistic plates, and plate carriers for peace officers that respond to critical incidents

Problem Statement :

Critical incident response by Texas Peace Officers is becoming a common occurrence. The project will better equip our officers to respond quickly and effectively to a critical incident in which a rifle is being used. We do not currently have the equipment to safely and effectively respond to an active threat involving a rifle. The bullet-resistant body armor will aid in providing a rapid response to an active threat.

Supporting Data :

We have a memorandum of understanding with our local school district police force to respond in emergency

situations. we currently lack unexpired bullet-resistant body armor. The lack of bullet-resistant body armor hinders our ability to immediately stop the threat or provide rapid casualty evacuations.

Project Approach & Activities:

By better equipping our trained peace officers for a rapid response to a critical incidents involving rifles and rifle ammunition, we can immediately respond to stop the killing, dying and provide rapid casualty evacuation safely while keeping our peace officers protected.

Capacity & Capabilities:

We currently have 27 active response trained peace officers. Our officers are equipped with expired rifle-resistant armor.

Performance Management :

The overall objective of this project is to better equip our department so that in the event of an active threat or encounter with an assailant armed with a rifle, we can ensure a rapid, effective and safe response to the threat. In the event of an active threat we will log and report on the utilization of the increased threat level rifle-resistant body armor.

Target Group :

We will be better equipped to respond to any incident involving an assailant with a rifle calling for the need for rifle-resistant body armor.

Evidence-Based Practices:

The increased threats in our current environment and the increased power of firearms call for the need to increase the effective response to such threats. The increased threat level rifle-resistant body armor, requested above, will better equip officers in our community in an effort to provide a safer and more effective rapid threat response.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Equipment and Technology	100.00	Purchase of rifle-resistant body armor

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
----------------	--------------

Equipment or technology: Individuals/Operators equipped	7
Equipment or technology: Organizations directly using	1
Number of bullet resistant plates purchased with grant funds	14
Number of bullet resistant vests purchased with grant funds.	0
Number of plate carriers purchased with grant funds	7

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
-----------------------	--------------

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
------------------------	--------------

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes

☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☐ No

☒ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2025

Enter the End Date [mm/dd/yyyy]:

9/30/2026

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

1197328

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

409127

Single Audit

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

2/23/2024

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes

☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes

☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

☐ Yes

☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

☐ Yes

☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

☐ Yes

☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	Bulletproof Vest	(3) Angel Armor Rise, AAP3A03 (Premium IIIA) – Unit Price - \$1,168.00 – Total \$3,504.00.. (6) Angel Armor, Level III, AAP301.1 ICW	\$6,804.00	\$0.00	\$0.00	\$0.00	\$6,804.00	3

5/27/25, 2:49 PMeGrants - Project Summary (MAKE SURE YOU CLOSE THIS PAGE !!!)

	(In-Conjunction With) AAP3A03(Premium IIIA) - (3 SC Front / 3 FC Back) – Unit \$550.00 – Total \$3,300.00.							
--	---	--	--	--	--	--	--	--

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$6,804.00	\$0.00	\$0.00	\$0.00	\$6,804.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$6,804.00	\$0.00	\$0.00	\$0.00	\$6,804.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
--	--------------	----------	------------	----------------------

Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then return the 2026 CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. **Please update the form to the 2026 version	4/15/2025 4:10:21 PM		Yes	No
Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The resolution must contain the following: • Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested; • A commitment to provide all applicable matching funds; • A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and • A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.	4/15/2025 4:10:48 PM		Yes	No

You are logged in as **User Name:** nathananderson



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Robbie Sorrell, Director

MEETING DATE: June 10, 2025

CATEGORY: Ordinance

CAPTION:

Consider the approval on the second and final reading of Ordinance 1977 amending the Code of Ordinances, City of Rockport, Texas, Chapter 102 entitled ‘Surcharge Revenue Account’, to remove the Clause Expressly Limiting Surcharge Funds to be used for Capital Outlay Purchases; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date.

SUMMARY:

Previously, voluntary utility bill surcharges were restricted by ordinance to be used for capital purchases only. Specifically "for the exclusive purpose of capital outlay purchases by the Rockport, Fulton and Lamar Volunteer Fire Departments." This proposed amendment would be "Use of the revenues resulting from the municipal utility bill surcharge may be used as deemed fit by the Rockport, Fulton and Lamar Volunteer Fire Departments."

BACKGROUND:

As shown in the attached Texas Water Code 13.143, voluntary contributions are not restricted for any purpose by the donors and are passed through the City of Rockport to the Volunteer Fire Departments. As with the City, area Volunteer Fire Department are struggling financially in light of irresponsible fiscal spending fueling inflation and post-Harvel-laden debris fields.

FUNDING SOURCE:

These are voluntary funds collected from utility bills on a per connection basis.

FUNDING IMPACT:

These are voluntary funds collected from utility bills on a per connection basis.

STAFF RECOMMENDATION:

Staff recommends approval on first reading.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. 20250520103225
2. 20250520084029

3. Fire Fund Ordinance Amendment

APPROVAL/REVIEW:

Robbie Sorrell, Director

Date: June 03, 2025

A handwritten signature in blue ink, appearing to read "Shelley Goodwin", is written over a horizontal line.

Shelley Goodwin, City Secretary

Date: June 03, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025



Texas Water Code - WATER § 13.143. Voluntary Contributions

Current as of January 01, 2024 | Updated by [FindLaw Staff](#)

(a) A utility may implement as part of its billing process a program under which the utility collects from its customers a voluntary contribution, including a voluntary membership or subscription fee, on behalf of a local library, a volunteer fire department, or an emergency medical service.

(b) A utility that collects contributions under this section shall provide each customer at the time that the customer first becomes a customer, and at least annually thereafter, a written statement:

- (1) describing the procedure by which the customer may make a contribution with the customer's bill payment;
- (2) designating the local library, volunteer fire department, or emergency medical service to which the utility will deliver the contribution;
- (3) informing the customer that a contribution is voluntary; and
- (4) describing the deductibility status of the contribution under federal income tax law.

(c) A billing by the utility that includes a voluntary contribution under this section must clearly state that the contribution is voluntary and that it may be deducted from the billed amount.

(d) The utility shall promptly deliver contributions that it collects under this section to the designated local library, volunteer fire department, or emergency medical service, except that the utility may keep from the contributions an amount equal to the lesser of:

- (1) the utility's expenses in administering the contribution program; or
- (2) five percent of the amount collected as contributions.

(e) Amounts collected under this section are not rates and are not subject to regulatory assessments, late payment penalties, or other utility-related fees and are not required to be shown in tariffs filed with the regulatory authority.

CURRENT ORDINANCE 5.20.25

☐ § 102-402 Use of revenues.

Use of the revenues resulting from the municipal utility bill surcharge are expressly limited for the exclusive purpose of capital outlay purchases by the Rockport, Fulton and Lamar Volunteer Fire Departments. Capital outlay is defined as any material item having an intended life of more than two years and/or a unit cost of more than \$100.00.

(Ordinance 1486, § 2, 12-1-09; Ordinance 1487, § 1, 12-15-09)

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS AMENDENDING CODE OF ORDINANCES, CITY OF ROCKPORT, TEXAS, CHAPTER 102 ENTITLED 'SURCHARGE REVENUE ACCOUNT', TO REMOVE THE CLAUSE EXPRESSLY LIMITING SURCHARGE FUNDS TO BE USED FOR CAPITAL OUTLAY PURCHASES; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

SECTION 1. AMENDMENT

That Chapter 102 'Utilities', Article IV. 'Surcharge Revenue Account' is hereby amended to wit:

Section 102-402. Use of revenues.

Use of the revenues resulting from the municipal utility bill surcharge ~~are expressly limited for the exclusive purpose of capital outlay purchases- may be spent in any manner deemed fit~~ by the Rockport, Fulton and Lamar Volunteer Fire Departments. ~~Capital outlay is defined as any material item having an intended life of more than two years and/or a unit cost of more than \$100.00.~~

SECTION 2. EFFECTIVE DATE

This ordinance shall become effective upon adoption on second reading by the Rockport City Council and publication of the ordinance caption in the official newspaper of the City of Rockport.

APPROVED on first reading this the 27th day of May 2025.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, City Secretary

APPROVED, PASSED and ADOPTED on second and final reading, the 10th day of June 2025

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, City Secretary



AGENDA MEMO

DEPARTMENT: Building & Development

TO: Mayor and City Council

FROM: Carey Dietrich, Director of Community Development & Building

MEETING DATE: June 10, 2025

CATEGORY: Ordinance

CAPTION:

Consider on the second and final reading of Ordinance 1978 granting a modification to a Conditional Use Permit Ordinance No. 1875 for addition of seventy-eight (78) RV spaces to be allowed to plat the additional 78 RV spaces as fee simple RV lots for property located at 1222 Highway 35 South; also known as s1950 Forrest Oaks Block 1, Lots 1 & 2, City of Rockport, Aransas County, Texas; subject to compliance with the conditions stated within this Ordinance, as well as those stipulated in the city of Rockport Code Of Ordinances; repealing all ordinances in conflict therewith; providing for severability; and providing an effective date

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Ordinance -1222 Hwy 35 S CUP

APPROVAL/REVIEW:

Carey Dietrich, Director of Community Development & Building

Date: June 03, 2025



Shelley Goodwin, City Secretary

Date: June 03, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025

ORDINANCE NO. 1977

AN ORDINANCE GRANTING A MODIFICATION TO A CONDITIONAL USE PERMIT ORDINANCE NO. 1875 FOR ADDITION OF SEVENTY-EIGHT (78) RV SPACES TO BE ALLOWED TO PLAT THE ADDITIONAL 78 RV SPACES AS FEE SIMPLE RV LOTS FOR PROPERTY LOCATED AT 1222 HIGHWAY 35 SOUTH; ALSO KNOWN AS S1950 FORREST OAKS BLOCK 1, LOTS 1 & 2, CITY OF ROCKPORT, ARANSAS COUNTY, TEXAS; SUBJECT TO COMPLIANCE WITH THE CONDITIONS STATED WITHIN THIS ORDINANCE, AS WELL AS THOSE STIPULATED IN THE CITY OF ROCKPORT CODE OF ORDINANCES; REPEALING ALL ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an application for a Modification to a Conditional Use Permit was received in the office of the Building Department, Rockport, Texas; and

WHEREAS, On May 8, 2025, notice was posted on the bulletin board at the Rockport Service Center, 2751 State Highway 35 Bypass and on the City's webpage www.cityofrockport.com; and

WHEREAS, on May 9, 2025, notice was mailed to affected property owners within 200' of subject property; and

WHEREAS, on May 8, 2025, the City caused to be published "Notice of Joint Public Hearing" in the official newspaper of the City notifying area residents and the public in general to participate and make their views known regarding this request; and

WHEREAS, on May 27, 2025, at 6:30 p.m., the Rockport City Council and the Planning & Zoning Commission did hold a Joint Public Hearing; and

WHEREAS, on May 27, 2025, the Planning & Zoning Commission did meet and said Commission voted to recommend to the City Council to accept and approve this request for a Modification to the Conditional Use Permit Ordinance No 1875 to property located at 1222 Highway 35 South.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT TEXAS:

SECTION 1 – CONDITIONAL USE PERMIT

That, pursuant to Section 118-23 "Conditional Use Permit" (CUP), of the Rockport Code of Ordinances, a Modification to the Conditional Use Permit Ordinance No. 1875 is hereby granted to property located at 1222 Highway 35 South for the purpose of allowing the approved 78 RV Spaces to

be platted and sold as fee simple RV lots, subject to compliance with the following conditions and all applicable regulations and conditions contained in the City of Rockport Code of Ordinances:

1. Must meet requirements of the City of Rockport Code of Ordinances, including, but not limited to Chapter 118, Sec 118-24.2.14.
2. All fee simple lots may be utilized for use by a recreational vehicle (RV) only and not utilized for “tiny homes” or structures of any kind other than an accessory shade structure so long as it meets the setback requirements of Sec 118-24.2.14
3. Any use other than that granted herein or permitted by right in the “B-1” zoning district shall be treated as an amendment to the Conditional Use Permit and shall be required to re-submit a Conditional Use Permit request as outlined in the Zoning Ordinance.

SECTION 2

That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

SECTION 3

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance and the remainder of this Ordinance shall be enforced as written.

SECTION 4

That it is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 5

Any individual, firm, corporation, utility, or business entity that violates the provisions of this Ordinance shall, upon conviction, be fined as provided in Section 1-7 of the City Code.

SECTION 6

The repeal or amendment of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of

such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue or as affecting any rights of the City under any section or provisions of any ordinances in effect at the time of passage of this Ordinance.

SECTION 7

The provisions of this Ordinance shall be cumulative of all ordinances not repealed by this Ordinance and ordinances governing or regulating the same subject matter as that covered herein.

SECTION 8

This ordinance shall become effective immediately upon adoption by second and final reading.

APPROVED on first reading the 27th day of May 2025.

APPROVED, PASSED and ADOPTED on second and final reading the ____day of _____ 2025.

CITY OF ROCKPORT, TEXAS

Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, City Secretary



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

MEETING DATE: June 10, 2025

CATEGORY: Ordinance

CAPTION:

Consider the approval of the first of two readings of Ordinance 1979 amending the Convention and Visitor Bureau Advisory Board of Directors requirements; providing a severability clause; providing a repeating clause; and providing an effective date

SUMMARY:

The proposed Ordinance is to change the requirements of the Board.

BACKGROUND:

Currently, all members of the Board of Directors is required to meet one of the seven categories and be a registered voter of the City. This amendment would allow for 5 out of the 7 members to be City voters.

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

Staff recommends the approval of the Ordinance on the first reading.

STRATEGIC INITIATIVES:

Customer Service

ATTACHMENTS:

1. cvb amendment

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: June 03, 2025

Date: June 04, 2025

Vanessa Shrauner, City Manager

ORDINANCE 1979

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS, AMENDING THE CONVENTION AND VISITORS BUREAU ADVISORY BOARD REQUIREMENTS AND PROVIDING; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has established the Convention and Visitors Bureau Advisory Board to enhance the economic vitality of the area by advising the City Council and City Staff on the sales and marketing of Rockport, Texas to the convention, tourism, meeting and leisure travel markets using funding generated from the Local Hotel Occupancy Tax; and,

WHEREAS, the City Council of the City of Rockport, Texas, has the authority under the City Charter to appoint citizens to various boards and commissions, and,

WHEREAS, The City Council has established the need to amend the requirements of the Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS, THAT:

SECTION 1. The Board provided for herein shall be comprised of seven (7) members to be appointed by the City Council for terms of two (2) years consisting of some combination of representation from the following groups:

- (1) City Council: currently serving member of the Rockport City Council.
- (2) Lodging Sector: member of management from the lodging sector in the City of Rockport.
- (3) Tourism Sector: member of management from the tourism industry in the City of Rockport.
- (4) Restaurant Sector: member of management from the restaurant industry in the City of Rockport.
- (5) Historical Sector: member of management from the historical industry in the City of Rockport
- (6) Arts Sector: member of management from the Arts or Historical industry in the City of Rockport.
- (7) Rockport/Fulton Chamber of Commerce Member: represent the Chamber of Commerce.

Board members, at the time of their appointment and throughout their term, must: (i) be registered voters; and (ii) either be residents of the City who have lived there for at least one year prior to the appointment or be currently employed in a management position by a business within the City in one of the specified sectors for at least one year prior to the appointment. **Five of the seven members must**

be City voters. Any appointee to the Convention and Visitors Bureau Advisory Board who does not fulfill the residency requirement must remain continuously employed in a management role within the City's specified sector throughout their term. Positions 1-7 will be filled by a majority vote of the City Council.

SECTION 2. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose. Without any Council action, these rates will follow that of the schedule attached.

SECTION 3. Any previously adopted ordinances, and any subsequent amendments to them, which are in conflict with this Ordinance, are all hereby repealed.

SECTION 4. This Ordinance shall take effect immediately upon its passage and approval by the City, as the law and charter in such cases provide; and it is accordingly so ordained.

APPROVED on the first reading the _____, June 2025

ADOPTED on the second and final reading the _____ 2025.

City of Rockport, Texas

Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, City Secretary



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Diane Pedersen, Financial Management Analyst

MEETING DATE: June 10, 2025

CATEGORY: Ordinance

CAPTION:

Consider the approval of a single reading of Ordinance 1980 amending Ordinance No 1948 which adopted the 2024-2025 Budget beginning October 1, 2024 and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; and providing for an effective date (Amendment #7 for appropriating \$27,598.90 out of the utility fund balance to support the Texas Division of Emergency Management Grant (FEMA Project Number : 0135) 10% grant match)

SUMMARY:

The City was awarded the FEMA grant, with a city 10% match, will help provide emergency power for pump stations should there be a power outage.

BACKGROUND:

This grant (city 10% match) is one of three wherein the city is seeking redundant power for lift stations should power be out for an extended amount of time.

FUNDING SOURCE:

Utility reserves/fund balance

FUNDING IMPACT:

Grant match would reduce the utility fund balance by \$27,598.90.

STAFF RECOMMENDATION:

Staff recommends approval to support a 10% grant match I/A/O \$27,598.90.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Budget Amendment #7 Ordinance 6-2-25
2. TDEM Ltr RE Ivy Lane & TX-188 Pump Station Generators

APPROVAL/REVIEW:

Robbie Sorrell, Director

Date: June 03, 2025



Shelley Goodwin, City Secretary

Date: June 03, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025

ORDINANCE NO. 1980

AN ORDINANCE OF THE CITY OF ROCKPORT, TEXAS AMENDING ORDINANCE NO. 1948 WHICH ADOPTED THE 2024-2025 BUDGET BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; REPEALING ALL PRIOR ORDINANCES IN CONFLICT HERewith; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 10, 2024, Council approved Ordinance No. 1948 establishing the original budget for 2024-2025, and

WHEREAS, the City expects the FEMA grant match for Ivy Lane & TX-188 Pump Station Generators to be \$27,598.90.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

SECTION 1.

For municipal purposes, to amend the Utility Fund budget for an anticipated \$27,598.90 in expenditures for a FEMA grant match to be funded with appropriated reserves.

Fund: 02 - Water/Wastewater Fund				
Consolidated Resources vs Expense Summary				
	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	Actual	Budget	Projected	Adopted
Water/Wastewater Fund Resources				
Interest Revenues	\$ 242,874	\$ 200,000	\$ 250,000	\$ 250,000
Charges for Services	\$ 14,155,123	\$ 13,948,722	\$ 13,150,525	\$ 15,104,629
Operating Transfers	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Other Revenues	\$ 262,470	\$ 250,001	\$ 294,569	\$ 290,000
Use of Reserves	\$ -	\$ 575,291	\$ -	\$ -
Amendment #1 FEMA Grant Match	\$ -	\$ -	\$ -	\$ 21,385
Amendment #2 FEMA Grant Match	\$ -	\$ -	\$ -	\$ 49,606
Amendment #3 FEMA Grant Match	\$ -	\$ -	\$ -	\$ 27,599
Total Resources	\$ 14,750,467	\$ 15,064,014	\$ 13,785,094	\$ 15,833,219
Water/Wastewater Fund Expenses				
Personnel	\$ 2,350,979	\$ 2,450,529	\$ 2,496,001	\$ 2,539,549
Contracts & Services	\$ 1,113,811	\$ 1,840,314	\$ 1,823,988	\$ 1,854,842
Supplies	\$ 4,791,387	\$ 5,052,660	\$ 5,027,560	\$ 5,034,560
Travel & Training	\$ 27,983	\$ 40,600	\$ 37,100	\$ 39,100
Intergovernmental Transfer	\$ 204,524	\$ -	\$ -	\$ -
Maintenance	\$ 948,709	\$ 1,939,786	\$ 1,939,786	\$ 2,017,056
Capital Outlay/Project	\$ 62,967	\$ 31,351	\$ 59,850	\$ 78,801
Operating Transfers	\$ 3,545,268	\$ 3,708,774	\$ 3,699,807	\$ 4,170,721
Transfer to CIP -Amendment #1 FEMA Grant Match	\$ -	\$ -	\$ -	\$ 21,385
Transfer to CIP -Amendment #2 FEMA Grant Match	\$ -	\$ -	\$ -	\$ 49,606
Transfer to CIP -Amendment #3 FEMA Grant Match	\$ -	\$ -	\$ -	\$ 27,599
Total Expenditures	\$ 13,045,628	\$ 15,064,014	\$ 15,084,091	\$ 15,833,219

SECTION 2.

All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

SECTION 3.

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 4.

It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code

SECTION 5.

This Ordinance shall become effective upon adoption by the first and only reading by the Rockport City Council.

APPROVED on ____ day of June 2025.

CITY OF ROCKPORT, TEXAS

Tim Jayroe,
Mayor

ATTEST:

Shelley Goodwin, City Secretary



TDEM
THE TEXAS A&M UNIVERSITY SYSTEM

May 9, 2025

The Honorable Lowell Timothy Jayroe
Mayor
City of Rockport
2751 SH 35 Bypass
Rockport, TX, 78382

Subject: Sub-Grant Award

Dear Mayor Jayroe:

The Texas Division of Emergency Management (TDEM) has issued a sub-grant for the Hazard Mitigation Grant Program (HMGP), DR-4485-TX COVID-19 Pandemic. The following is the information related to this award:

Sub-Recipient Information:

UEI Number: D33QE53A2V54
TINS Number: 74-6002000
FIPS Number: 007-62804-00

Award Information:

Catalog of Federal Domestic Assistance: 97.039
FEMA Project Number: 0135
Project Title: City of Rockport Ivy Lane & TX-188 Pump Station Generators
Period of Performance (POP): April 18, 2025, to February 2, 2027

PROJECT FUNDS OBLIGATIONS						
Version/ Amendment	Date	Total Subgrant Amount	Federal Share %	Federal Share Amount	Local Share %	Local Share Amount
0	4/18/2025	\$275,989.00	90%	\$248,390.10	10%	\$27,598.90

Please Note: This award is not for research or development as defined in 2 Code of Federal Regulations (C.F.R.) § 200.87.

The eligible management costs for a reimbursement request are calculated by multiplying the eligible direct project costs submitted by the percentage of obligated management costs (up to 5%) for the project. In some cases, the management costs submitted for a reimbursement

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will exceed the eligible management cost amount. In this instance, the management costs will be trapped until additional eligible direct project costs are submitted for reimbursement.

MANAGEMENT COSTS OBLIGATIONS						
Version/ Amendment	Date	Total Management Costs	Federal Share %	Federal Share Amount	Local Share %	Local Share Amount
0	4/18/2025	\$13,799.45	100%	\$13,799.45	0%	\$0.00

The approved Scope of Work (SOW) follows and the terms and conditions of this award are attached. It is important that the sub-recipient read, understand and comply with the SOW and all terms and conditions. It is also vital that this information be disseminated to sub-recipient's staff and contractors involved in work related to this project.

Utilizing the HMGP funds, the City of Rockport proposes to replace two aging, undersized generators and install new permanent generators at the following pump station locations to ensure continuity of critical water service to the residents of Rockport during an emergency.

Generators that have been approved as components in this project's SOW are listed below.

Generator Site Name	Generator Street Address	Generator Size	Portable / Permanent	Latitude	Longitude
TX-188 Water Pump Station	1130 TX- 188, Rockport, TX	250kw	Permanent	27.967715	-97.123170
Ivy Lane Water Pump Station	618 Ivy Lane, Rockport, TX	350kw	Permanent	28.025	-97.0945

Other proposed activities include installation of new automatic transfer switches; concrete pads; piping and wiring work; conduits and other necessary electrical and site modifications, as required. This will ensure that during an emergency that these water pump stations remain in service to provide critical water service to the residents of Rockport.

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The City of Rockport has been granted an Extraordinary Circumstances exception under the provisions of Title 44 of the Code of Federal Regulations (C.F.R.) §201.6. This award is contingent upon the City of Rockport submittal and FEMA approval of the mitigation plan within 12 months from the signature date. If the City of Rockport does not satisfy this requirement within one year, the approved project will be terminated by FEMA and any costs incurred after notice of termination will not be reimbursed. The Texas Division of Emergency Management (TDEM) must agree to monitor the plan update process to ensure the plan stays on course for completion. If the plan is not approved within this timeframe, all remaining funds will be returned to FEMA.

In accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; this project has been determined to be Categorically Excluded (CATEX M13). FEMA concludes that the project is categorically excluded from the National Environmental Policy Act (NEPA) requirement to prepare further environmental documentation. No extraordinary conditions in accordance with DHS Instruction 023-01-001-01 exist involving this project.

Signing and returning this award letter indicates sub-recipient's acceptance of the SOW of the sub-award, the ability to pay the local cost share, and all grant terms and conditions outlined in the attached documents.

The sub-recipient must ensure that:

1. The initial quarterly progress report for the project is submitted at the end of the approving quarter. Please include the project number (provided above) in your future quarterly reports. Note that 44 C.F.R. § 206.438(c) indicates the state must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report must include any problems or circumstances affecting completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions.
2. In accordance with HMGP rules and policy, TDEM requires the submittal of all closeout documentation within 90-days of the project completion not to exceed the POP. The Governor's Authorized Representative (GAR) "shall certify that reported costs were incurred in the performance of eligible work, that the approved work was completed and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement" in accordance with 44 C.F.R. § 206.438(d).

If changes are needed to the SOW for the sub-award, period of performance or costs associated to the sub-award, the sub-recipient should immediately contact TDEM. No change to the sub-award will be considered approved until the sub-recipient is notified in writing by TDEM.

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This signed and dated award letter and attached grant terms and conditions must be returned to TDEM before payment on the sub-award can be processed. Your signature is required on this award letter and on the last page of the attached grant terms and conditions. You must also initial each exhibit on the last page of the grant terms and conditions. Please sign, date, and return both the award letter along with the attached grant terms and conditions acknowledging acceptance of this sub-award via email to the assigned Mitigation Coordinator, Yolanda Cardona at yolanda.cardona@tdem.texas.gov.

Mayor Tim Jayroe

Date

2883 Highway 71 E
PO Box 285
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AGENDA MEMO

DEPARTMENT: Police

TO: Mayor and City Council

FROM: Nathan Anderson, Police Chief

MEETING DATE: June 10, 2025

CATEGORY: Resolution

CAPTION:

Consider the approval of Resolution 2025-21R authorizing the Rockport Police Department to apply for and operate an Office of Community-Oriented Policing Services Grant (COPS) administered by the U. S. Department of Justice, COPS Hiring Program (CHP), for FY 2025 and authorizing the Mayor to act as the Executive Officer and authorized representative in all matters pertaining to the participation in this Grant Program

SUMMARY:

Deliberate and act on a Resolution 2025- authorizing the Rockport Police Department to apply for and operate an Office of Community Oriented Policing Services grant (COPS) administered by the U. S. Department of Justice, COPS Hiring Program (CHP), for FY 2025, and authorizing the Mayor to act as the Executive Officer and authorized representative in all matters pertaining to the participation in this grant program.

BACKGROUND:

The objective of the Office of Community Oriented Policing Services grant (COPS) is to advance public safety through community policing by providing funding to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase the community policing capacity and crime prevention efforts. As detailed in the accompanying application, this is a cost-sharing or matching funds program that will increase the number of full-time law enforcement officers to allow our agency to engage in additional community policing activities.

FUNDING SOURCE:

COPS is in Fund _____. The grant application is a cost-sharing or matching funds program that will cover up to a maximum federal share per officer position of \$ 125,000 (over the three-year period) and require a 25% local cost share or matching funds.

FUNDING IMPACT:

The funding impact is detailed in the attached grant and supporting documentation.

STAFF RECOMMENDATION:

Staff recommends City Council approve the Resolution authorizing the Rockport Police Department to apply for and operate a FY 2025 Office of Community Oriented Policing

Services grant (COPS) administered by the U. S. Department of Justice, COPS Hiring Program, (CHP).

STRATEGIC INITIATIVES:

The City of Rockport finds it is in the best interest of our citizens that the City of Rockport participate in the Office of Community Oriented Policing Services grant (COPS), joining together with federal partners, to support and protect our community by increasing the levels of full-time law enforcement officers

ATTACHMENTS:

1. FY2025 COPS resolution
2. COPS Grant Presentation 2025
3. Grant Package

APPROVAL/REVIEW:

Nathan Anderson, Police Chief

Date: May 29, 2025



Shelley Goodwin, City Secretary

Date: June 03, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025

RESOLUTION NO.

A RESOLUTION OF THE CITY OF ROCKPORT, TEXAS, AUTHORIZING THE ROCKPORT POLICE DEPARTMENT TO APPLY FOR AND OPERATE AN OFFICE OF COMMUNITY POLICING SERVICES GRANT (COPS), ADMINISTERED BY THE U. S. DEPARTMENT OF JUSTICE, COPS HRING PROGRAM (CHP), FOR FISCAL YEAR 2025; AND AUTHORIZING THE MAYOR TO ACT AS THE EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE PARTICIPATION IN THIS GRANT PROGRAM.

WHEREAS, the objective of the Office of Community Oriented Policing Services grant (COPS) is to advance public safety through community policing by providing funding to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase the community policing capacity and crime prevention efforts: and

WHEREAS, the City of Rockport finds it is the best interest of our citizens that the City of Rockport participate in the Office of Community Oriented Policing Services grant (COPS) joining together with federal partners, to support and protect our community by increasing the levels of full-time law enforcement officers; and

WHEREAS, the City of Rockport agrees that in the event of loss or misuse of the U. S. Department of Justice funds, the City of Rockport assures that the funds will be returned to the U. S. Department of Justice in full.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ROCKPORT, TEXAS:

Section 1. That an Office of Community Oriented Policing Services grant (COPS) application is hereby authorized to be filed for funding consideration;

Section 2. That the Mayor is designated as the Chief Executive Officer and Authorized Representative in connection with this application and participation in the Office of Community Oriented Policing Services grant (COPS) The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the agency.

PASSED and APPROVED this the ____ day of _____.

CITY OF ROCKPORT, TEXAS

Mayor Lowell T. Jayroe

ATTEST:

Shelley Goodwin, City Secretary

Year count	Year	Estimated full-time population	2 officers per thousand full-time population	Additional .7 officer per thousand for tourism economy
0	2020	*10156	20	27
1	2021	*10460	20	28
2	2022	*10722	21	29
3	2023	*10929	22	29
4	2024	11229	22	30
5	2025	11529	23	31
6	2026	11829	23	32
7	2027	12129	24	32
8	2028	12429	24	33
9	2029	12729	25	34
10	2030	13029	26	35

2024 COPS HIRING GRANT

4 sworn police officer positions total cost for three years - \$999,852

Federal Funds - \$500,000

Matching Funds - \$499,852

FY2025 COPS HIRING GRANT

	Year 1	Year 2	Year 3	Total
Local Match	\$140,000	\$170,000	189,852	\$499,852
Federal Share	\$210,000	\$160,000	130,000	\$500,000
Total	\$350,000	\$330,000	\$319,852	\$999,852

2024 COPS HIRING GRANT

Required Equipment and Vehicles

- Uniforms and Weapon - \$1600 X 4 - \$6400
- Radios, Body Cameras, Laptops - \$20,000 X 4 - \$80,000
- Fully Equipped Police Vehicle - \$90,000 X 4 - \$360,000
- Total year one cost (in addition to match)- \$446,400

Standard Applicant Information

Project Information

Project Title	Proposed Project Start Date	Proposed Project End Date
Rockport PD COPS hiring FY25	10/1/25	9/30/27
Federal Estimated Funding (Federal Share)	Applicant Estimated Funding (Non-Federal Share)	Program Income Estimated Funding
500000	499852	0.00
Total Estimated Funding		
999852.00		

Areas Affected by Project (Cities, Counties, States, etc.)

No items

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

Application Submitter Contact Information

Application POC Prefix Name		
Mrs.		
Application POC First Name	Application POC Middle Name	Application POC Last Name
Meredith	N	Yarnall
Application POC Suffix Name		
Organizational Affiliation	Title	Email ID
	Administrative Coordinator	nyarnall@cityofrockport.com
Phone Number	Fax Number	

361-790-1101

[361-729-3461](#)

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? 

c. Program is not covered by E.O. 12372.

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (2)



Name

[Form SF424 4_0-V4.0.pdf](#)

Date Added

5/15/25



Name

[GrantApplication.xml](#)

Date Added

5/15/25

Authorized Representative

Law Enforcement Executive Information

Title

Chief of Police

Prefix Name

First Name Middle Name Last Name

Nathan _____ Anderson

Suffix Name

Government Executive Information

Title

Finance Director

Prefix Name

Mr.

First Name Middle Name Last Name

KIMBERLY _____ HENRY

Suffix Name

Verify Legal Name, Doing Business As, and Legal Address

Legal Name

CITY OF ROCKPORT

UEI

D33QE53A2V54

Doing Business As

Legal Address

Street 1

2751 SH 35 BYP

Street 2

City

ROCKPORT

State

TX

Zip/Postal Code

78382

CongressionalDistrict

27

Country

USA

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.



I confirm this is the correct entity.

Signer Name

Meredith Yarnall

Certification Date / Time

05/15/2025 04:16 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract

Data Requested with Application

> CHP NOFO FY2025

Proposal Narrative

Budget and Associated Documentation

Budget Summary

Budget Category

Total Cost

Sworn Officer Positions:

\$999,852.00

Civilian or Non-Sworn Personnel:	\$0.00
Travel:	\$0.00
Equipment:	\$0.00
Supplies:	\$0.00
SubAwards:	\$0.00
Procurement Contracts:	\$0.00
Other Costs:	\$0.00
Total Direct Costs:	\$999,852.00
Indirect Costs:	\$0.00
Total Project Costs:	\$999,852.00
Federal Funds:	\$500,000.00
Match Amount:	\$499,852.00
Program Income:	\$0.00

Local Match Details

Local Match Progression Table

As part of the local match requirement for the COPS Hiring Program, grantees must assume a progressively larger share of the cost of the grant with local funds over the three-year grant period. This means that your local match must increase each year, while the federal share must decrease.

Please project in the chart below how your agency plans to assume a progressively larger share of the grant cost during each year of the program. The chart is only a projection of your plans. While your agency may deviate from these specific projects during the grant period, it must still ensure that the federal share decreases and the local share increases.

	Year 1	Year 2	Year 3	Total	Total from Budget
Local Match	\$140,000	\$170,000	\$189,852	\$499,852	\$499,852
Federal Share	\$210,000	\$160,000	\$130,000	\$500,000	\$500,000
Total	\$350,000.00	\$330,000.00	\$319,852.00	\$999,852	\$999,852

Waiver of Local Match

The COPS Office may waive some or all of a grantee's local match requirement based on severe fiscal distress. During the application review process, your agency's waiver request will be evaluated based on the availability of funding, a demonstration of sever fiscal distress as reflected through the fiscal health data provided in the application, and a comparison of your fiscal health data with that of the overall applicant pool.

Yes ▾

Enter the maximum Local Match you would be able to contribute, if any. \$250,000.00

Should we continue to consider the application if the waiver request is not granted? Yes

Budget / Financial Attachments

Additional Attachments

No documents have been uploaded for Additional Attachments

Budget and Associated Documentation

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, _____
AND TRAINING ACTIVITIES?

Base Salary and Fringe Benefits for Sworn Officer

Sworn Officer

Position	Position Description
Position Title	
Sworn Officer	

Number of Positions

4

Salary per Officer			
Salary	Year 1	Year 2	Year 3
	\$77,400.00	\$77,400.00	\$77,400.00
Fringe Benefits per Officer			
	Year 1	Year 2	Year 3
Social Security			
6.2%	\$4,798.80	\$4,798.80	\$4,798.80
6.20%			
Medicare			
1.45%	\$1,122.30	\$1,122.30	\$1,122.30
1.45%			
Health Insurance			
Exempt	\$0.00	\$0.00	\$0.00
Life Insurance			
Exempt	\$0.00	\$0.00	\$0.00
Vacation			
Included in Salary? Hours	\$0.00	\$0.00	\$0.00
Sick Leave			
Included in Salary? Hours	\$0.00	\$0.00	\$0.00
Retirement			
Exempt	\$0.00	\$0.00	\$0.00

Workers Compensation			
Exempt	\$0.00	\$0.00	\$0.00

Unemployment Insurance			
Exempt	\$0.00	\$0.00	\$0.00

Other Benefit			

Other Benefit			

Other Benefit			

Summary Totals	Year 1	Year 2	Year 3
Benefits per Officer	\$5,921.10	\$5,921.10	\$5,921.10
Salary per Officer	\$77,400.00	\$77,400.00	\$77,400.00
Total per Officer	\$83,321.10	\$83,321.10	\$83,321.10
Total per Officer All Years			
\$249,963			
Total Salary and Benefits			
\$999,852			

Personnel

Instructions

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the

narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

Year 1

Year 1

Personnel Detail

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
No items						

Personnel Total Cost

\$0

Additional Narrative

Fringe Benefits

Instructions

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

Year 1

Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
No items			

Fringe Benefits Total Cost

\$0

Additional Narrative

Travel

Instructions

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1**Travel Detail**

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
No items										

Travel Total Cost

\$0

Equipment**Instructions**

List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contracts" data fields under the "Sub awards" (Sub grants)/Procurement Contracts" category. In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1**Equipment Detail**

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
----------------	------------	------	------------	--------------------------	-----------------

No items

Equipment Total Cost

\$0

Supply Items**Instructions**

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$10,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Supply Item Detail

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
-------------------------	------------	-----------	------------	--------------------------	-----------------

No items

Supplies Total Cost

\$0

Construction

Instructions

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
-------------------------	---------------------	------------	------	------------	--------------------------	-----------------

No items

Construction Total Cost

\$0

Subawards

Instructions

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by including the label "(subaward)" with each subaward category.

Year 1

Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
-------------	---------	------------	---------	----------------------	------	------------	--------------------------	-----------------

No items

Subawards Total Cost

\$0

Add Consultant Travel

Procurement contracts (see “Contract” definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant’s formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. **Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.

Instructions

Procurement contracts (see “Contract” definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant’s formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component’s threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

▼ Procurement Contract Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								
Do you need Consultant Travel? No								
Procurement Cost \$0								

Other Direct Costs**Instructions**

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Other Cost Detail							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
No items							
Other Costs Total Cost							
\$0							

Indirect Costs

Instructions

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

Year 1

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
No items					
Indirect Costs Total Cost					
\$0					
Additional Narrative					

Memoranda of Understanding (MOUs) and Other Supportive Documents

Memoranda of Understanding (MOUs) and Other Supportive Documents

[Upload](#)

The recommended files to upload are PDF, Microsoft Word and Excel.

No documents have been uploaded for Memoranda of Understanding (MOUs) and Other Supportive Documents

Additional Application Components

Letters of Support

No documents have been uploaded for Letters of Support

Additional Attachments

No documents have been uploaded for Additional Attachments

Disclosures and Assurances

No Lobbying Activities

The applicant is not required to submit a lobbying disclosure under 31 U.S.C. 1352 for this application.

No documents have been uploaded for Disclosure of Lobbying Activities

DOJ Certified Standard Assurances



U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Signed

SignerID

nyarnall@cityofrockport.com

Signing Date / Time

5/15/25 4:16 PM

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing *

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; COORDINATION WITH AFFECTED AGENCIES

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award

funds and shall ensure that any certifications or lobbying disclosures required of recipients of such

subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that

possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 999 North Capitol Street, NE Washington, DC 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c) (5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Certified

SignerID

nyarnall@cityofrockport.com

Signing Date / Time

5/15/25 4:16 PM

Other Disclosures and Assurances

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge ★

Signed

SignerID

nyarnall@cityofrockport.com

Signing Date / Time

5/15/25 4:16 PM

Other

No documents have been uploaded for Other

Certified



AGENDA MEMO

DEPARTMENT: Building & Development

TO: Mayor and City Council

FROM: Carey Dietrich, Director of Community Development & Building

MEETING DATE: June 10, 2025

CATEGORY: Resolution

CAPTION:

Consider the approval of Resolution 2025-22R setting a Public Hearing on the amendment of Water and Wastewater Impact Fees

SUMMARY:

The City of Rockport has retained Freese & Nichols to conduct the Impact Fee Update project. Project milestones are identified on the attached schedule. On Monday, May 5, 2025, Freese & Nichols presented a proposed water and wastewater capital improvement plan to the Impact Fee Advisory Committee for discussion and feedback. To date, the project team has reviewed assembled data that will support the calculation of water and wastewater service unit equivalents. The supporting land use assumptions and growth projects used in the study have largely been validated at this point.

To stay on schedule for the previously approved Water and Wastewater Impact Fee Update project scope of work, the City Council must approve a resolution setting the date for a required public hearing on the updated land use assumptions, capital improvements plan, and updated impact fees for water and wastewater utility infrastructure. A proposed resolution setting the date of this public hearing is attached to this memorandum.

BACKGROUND:

In accordance with Chapter 395 of the Texas Local Government Code (Tex. LGC), a political subdivision, must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for designated service areas for which it proposes to assess impact fees. On or before the date of the first publication of the notice of the hearing on the land use assumptions and the capital improvements plan, the political subdivision shall make available to the public its land use assumptions and facilities that may be proposed.

FUNDING SOURCE:

FUNDING IMPACT:

This agenda item is for the purpose of declaring a date of public hearing only. There are no proposed changes to any existing fiscal obligations at this time.

STAFF RECOMMENDATION:

This resolution is a required measure to satisfy Tex. LGC Section 395.042. It is consistent with best practices across the state, as well as prior adoptions of impact fees for the City of Rockport. Staff recommends the City Council approve designating a date of public hearing for the purpose of considering amendments to the capital improvements plans and impact fees for water and wastewater utility infrastructure in order Tex. LGC Section 395.042.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. RES setting the Public Hearing Date- Impact Fee Study
2. Project Timeline 6-10-2025

APPROVAL/REVIEW:

Carey Dietrich, Director of Community Development & Building

Date: June 02, 2025



Shelley Goodwin, City Secretary

Date: June 03, 2025

Vanessa Shrauner, City Manager

Date: June 04, 2025

RESOLUTION NO.

A RESOLUTION OF THE CITY OF ROCKPORT, TEXAS, SETTING A PUBLIC HEARING ON AMENDMENT OF WATER AND WASTEWATER IMPACT FEES.

Whereas, the City of Rockport presently imposes impact fees for water and wastewater facilities pursuant to its authority under Texas Local Government Code Ch. 395; and

Whereas, the City of Rockport Council intends to update its capital improvements plans and impact fees for water and wastewater facilities pursuant to the procedures in Texas Local Government Code Ch. 395, as amended; and

Whereas, the Impact Fee Advisory Committee met on, May 5, 2025, and May 19, 2025 to conduct a technical review of the calculations; and

Whereas, The City Council is required to hold a public hearing to receive public comments concerning the amendment of water and wastewater impact fees and the underlying land use assumptions and capital improvements plan; and

Whereas, Public notice of such hearing will be made at least 30 days and not more than 60 days in advance of the hearing according to legal criteria set forth in Chapter 395.055 of the Texas Local Government Code;

Now, therefore, BE IT RESOLVED by the City Council of the City of Rockport, Texas:

THAT, the City Council of the City Rockport, Texas, hereby adopts by resolution a call for a public hearing to be held during the regular Council session on July 22, 2025, at 5:00 p.m. in the City Council Chambers at 212 N Live Oak, Rockport, Texas.

Passed and Approved this 10th day of June, 2025.

CITY OF ROCKPORT, TEXAS

By: _____
Tim Jayroe, Mayor

ATTEST:

Shelley Goodwin, Secretary

Impact Fee Update Project Timeline



Innovative approaches
Practical results
Outstanding service

Description

Date

Meeting with City Staff to discuss projections	July 9, 2024
Finalize projections	July 31, 2024
Capital Improvements Advisory Committee (CIAC) Introductory Meeting & Land Use Assumptions — CIAC Meeting #1	September 9, 2024
Meeting with City Staff to discuss draft proposed improvements	January 22, 2025
Meeting with City Staff to discuss improvements and cost estimates	March 18, 2025
Meeting with City Staff to discuss impact fee calculations.	April 23, 2025
CIAC Meeting #2 to present Capital Improvements Plan & Maximum Allowable Impact Fees	May 5, 2025
FNI submit Draft Impact Fee Report for City Staff review	May 19, 2025
City Staff comments on Draft Report due to FNI	May 30, 2025
FNI submit Final Report to City (provide to Council and CIAC)	June 6, 2025
City Council Resolution establishing Public Hearing date	June 10, 2025
Publish notice of Public Hearing on impact fees (at least 30 days before hearing) and make report available to public	June 20, 2025
CIAC written comments to City Council (at least 5 business days prior to hearing)	July 14, 2025
City Council Public Hearing and Adoption of Impact Fees / First reading of ordinance (FNI presentation)	July 22, 2025
City Council second reading of ordinance (approval must occur within 30 days of PH)	August 12, 2025