



City of Rockport

CITY COUNCIL REGULAR MEETING AGENDA

TUESDAY, APRIL 8, 2025 - 4:00 PM
ROCKPORT SERVICE CENTER
2751 STATE HIGHWAY 35 BYPASS
ROCKPORT, TEXAS 78382

Mayor Tim Jayroe
Mayor Pro Tern (Ward 4) Andrea Hattman
Councilmember (Ward 1) Stephanie Rangel

Councilmember (Ward 2) Matt Anderson
Councilmember (Ward 3) Brad Brundrett
Vanessa Shrauner, City Manager

Notice is hereby given that the Rockport City Council will hold a Regular Meeting on Tuesday, April 8, 2025, at 4:00 PM. The meeting will be held in person at the Training Room of the Rockport Service Center, 2751 State Highway 35 Bypass, Rockport, Texas. The live stream link to view the meeting is <https://rockporttx.portal.civicclerk.com/>.

The City Council welcomes citizen participation and comments at all City Council Meetings on an Agenda item or any subject matter.

Written comments submitted by 3:30 p.m. on the day of the meeting.

- Complete the Speaker Card - locate the card online (<https://rockporttx.gov/FormCenter/Citizen-Participation-Form-7/Citizen-Participation-Form-52>)
- Written Comments received by the deadline will be read.

Sign up in person.

- Speaker's cards are located at the entrance of the meeting room and must be delivered to the City Secretary before the meeting begins.
- Any citizen with handouts should provide them to the City Secretary before the meeting. If you wish the City Council to receive your handouts for the meeting, please provide 8 copies; if not, the City Council will receive your handouts the following day.

Rules for Citizen Participation.

- Speakers will be limited to three minutes.
- While civic public criticism is not prohibited; disorderly conduct or disturbance of the peace as prohibited by law shall be cause for the chair to terminate the offender's time to speak.

NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for the Executive Session.

Notice is hereby given that other elected or appointed officials may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. No action or minutes will be taken by such in attendance.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours before this meeting. Please get in touch with the City Secretary's office at (361) 729-2213, ext. 225, or FAX (361) 790-5966 or email sgoodwin@rockporttx.gov for further information. Braille is not available.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS TO BE HEARD

Speaker participation instructions are provided in writing at the beginning of the agenda. NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting, and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042 has not been posted on the agenda.

IV. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

1. Tenure Tuesday monthly recognitions of Employees (Vanessa Shrauner, City Manager)
2. City of Rockport named Tree City USA for 26th Consecutive Year (Brittany Aguirre, Parks Director)

V. CONSENT

The following items may be acted upon in a single motion. No separate discussion or action on any of these items will be held unless pulled at the request of a member of the City Council.

3. Consider the approval to award a bid to Raw Demo and Construction for an amount not to exceed \$52,795.00 for the concrete sidewalks, ramps, retaining walks, and concrete paving on the West half of the Main Street Visitors Kiosk and Art Installation project site located at 909 Main Street. (Kimberly Henry, Assistant to the City Manager)
4. Consider the approval to award the construction contract for the Kluge Trail and Holly Road Street Improvement project to Anderson Columbia Co, Inc. for an amount not to exceed \$348,000.00. (Ryan Picarazzi, Public Works Director, Kimberly Henry, Assistant to the City Manager)
5. Consider the adoption of the FY2025-2026 Budget Calendar (Vanessa Shrauner, City Manager)

VI. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

6. Consider the approval on the only reading of Ordinance 1969 amending Ordinance No. 1948 which adopted the 2024-2025 Budget beginning October 1, 2024 and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; providing for publication; and providing for an effective date (Hotel Occupancy Tax Reserves) (Diane Pedersen, Financial Management Analyst)
7. Consider the approval of the only reading of Ordinance 1970 amending Ordinance No. 1948, which adopted the 2024-2025 Budget beginning October 1, 2024, and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; providing for publication; and providing for an effective date (Contractor's Change Request #01 with South Texas Building Partners) (Diane Pedersen, Financial Management Analyst)

VII. OTHER ACTION ITEMS AND UPDATES

8. Provide an update on status of House Bill 2962 seeking to exempt political subdivisions from the Miscellaneous Gross Receipts Tax (Robbie Sorrell, Director)

VIII. CITY MANAGER'S UPDATE

IX. CITY COUNCIL REPORT

The City Council will report/update on activities in respective Wards, and all committee assignments. No formal action can be taken on these items at this time.

X. EXECUTIVE SESSION

The City Council will consider the following items in the Executive Session. The Council may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Council announces that the item will be considered during the Executive Session. The City Council will recess its open meeting and reconvene in Executive Session pursuant to:

Note 1: Texas Government Code § 551.071, Consultation with Attorney

Note 2: Texas Government Code § 551.072, Real Property

Note 3: Texas Government Code § 551.074, Personnel Matters

Note 4: Texas Government Code § 551.076, Security

Note 5: Texas Government Code § 551.087, Economic Development Negotiations

Note 6: Texas Government Code § 551.089, IT Security

9. Discussion on the Petition for Release from the Extra-Territorial Jurisdiction of the City for Approximately 2.6 acres located at 2425 FM 1069 in Aransas County ⁽¹⁾ (Vanessa Shrauner, City Manager)
10. Pending litigation PUC Docket No. 55942, Perdition of Ratepayers Appeal of the City's Water and Wastewater Rates ⁽¹⁾ (Vanessa Shrauner, City Manager)

XI. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session; the City Council may take action on any item posted in the Executive Session as necessary.

11. Consider possible action on the Petition for Release from the Extra-Territorial Jurisdiction of the City for Approximately 2.6 acres located at 2425 FM 1069 in Aransas County. (Vanessa Shrauner, City Manager)

XII. ADJOURN

CERTIFICATION

This is to certify that I, Shelley Goodwin, posted this Agenda at 1:30 p.m. on April 4, 2025, on the bulletin board of the City of Rockport Service Center, 2751 S. H. 35 Bypass, Rockport, Texas 79382.



Shelley Goodwin, TRMC/CMC
City Secretary



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: April 8, 2025

CATEGORY: Presentation

CAPTION:

Tenure Tuesday monthly recognitions of Employees

SUMMARY:

Juan 1/7/2020 5 years
Canales
Isaac Leal 2/5/2020 5 years
Jason 2/10/202 5 years
Darnold 0
Kimberly 2/25/202 5 yearsAdministration
Henry 0
Hilary 3/2/2015 10 years
Verduzco
John 3/16/202 5 years
Pebsworth 0
Dale 3/17/202 5 yearsFleet
Martinets 0
Jr.
Timothy 4-9-2020 5 years
Sawicki

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: April 03, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025



AGENDA MEMO

DEPARTMENT: Parks

TO: Mayor and City Council

FROM: Brittany Aguirre, Parks Director

MEETING DATE: April 8, 2025

CATEGORY: Presentation

CAPTION:

City of Rockport named Tree City USA for 26th Consecutive Year

SUMMARY:

BACKGROUND:

The City of Rockport is proud to have once again earned the title “Tree City USA” for 2024. The Tree City USA Program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters. Thanks to the Rockport Parks and Recreation Department and Tree & Landscape Committee for working to maintain this designation for its 26th year.

According to the Arbor Day Foundation, Rockport achieved Tree City USA recognition by meeting the program’s four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita, and an Arbor Day observance and proclamation.

Trees bring shade to our homes and beauty to our neighborhoods, along with numerous economic, social and environmental benefits. Trees are assets to a community when properly planted and maintained. They help to improve the visual appeal of a neighborhood, reduce home cooling costs, remove air pollutants, and provide wildlife habitat, among many other benefits.

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

Recognition of award by Mayor Tim Jayroe

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Agenda Item - Tree City USA 4-8-25

APPROVAL/REVIEW:

Brittany Aguirre, Parks Director

Date: April 03, 2025



Shelley Goodwin, City Secretary

Date: April 04, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025

CITY COUNCIL AGENDA
Regular Meeting: Tuesday, April 8, 2025

AGENDA ITEM:

Presentation: City of Rockport named Tree City USA for 26th consecutive year

SUBMITTED BY: Brittany Aguirre, Director of Parks & Recreation

APPROVED FOR AGENDA:

BACKGROUND:

The City of Rockport is proud to have once again earned the title “Tree City USA” for 2024. The Tree City USA Program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters. Thanks to the Rockport Parks and Recreation Department and Tree & Landscape Committee for working to maintain this designation for its 26th year.

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FISCAL ANALYSIS: N/A

RECOMMENDATION: Recognition of award by Mayor Tim Jayroe.



AGENDA MEMO

DEPARTMENT: City Manager

TO: Mayor and City Council

FROM: Kimberly Henry, Assistant to the City Manager

MEETING DATE: April 8, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval to award a bid to Raw Demo and Construction for an amount not to exceed \$52,795.00 for the concrete sidewalks, ramps, retaining walks, and concrete paving on the West half of the Main Street Visitors Kiosk and Art Installation project site located at 909 Main Street.

SUMMARY:

Following two failed attempts to get complete proposals for the Main Street Visitors Kiosk and Art Installation area on Main Street between Live Oak Street and Magnolia Street, the staff have been seeking bids for individual pieces of the project. The restrooms, electrical, and plumbing have all been installed.

We have been seeking additional bids for concrete work on the West side of the project to include the sidewalk, ramps, retaining walls, and paving for parking area. We reached out to JR Construction, JRL Services, B&B Concrete Services, and Raw Demo and Construction. Three individuals did not respond. Raw Demo and Construction responded with a bid in the amount of \$52,795.00.

Staff are working with the engineer and the Rockport Center for the Arts regarding the additional artwork and flat work needed for the East side of the project.

BACKGROUND:

FUNDING SOURCE:

Grant from HOT Funds

FUNDING IMPACT:

This project is within budgeted funds.

STAFF RECOMMENDATION:

Staff recommends awarding the bid to Raw Demo and Construction for an amount not to exceed \$52,795.00 for the concrete sidewalks, ramps, retaining walks, and concrete paving on the West half of the Main Street Visitors Kiosk and Art Installation project site located at 909 Main Street.

STRATEGIC INITIATIVES:

CIP

ATTACHMENTS:

1. Main Street Visitors Kiosk and Art Installation Budget
2. Raw Demo and Construction

APPROVAL/REVIEW:



Shelley Goodwin, City Secretary

Date: April 03, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025

Capital Improvement Project

Main Street Kiosk & Art Installation

Revenues

Status	Notes	Source	Amount
HOT Funds	Original Commitment	City	\$500,000.00
Art District Grant		Art District Grant	\$37,800.00
HOT Funds	FY24/25 Commitment	City	\$20,000.00

Total Revenue: \$557,800.00

Budget
Comparison

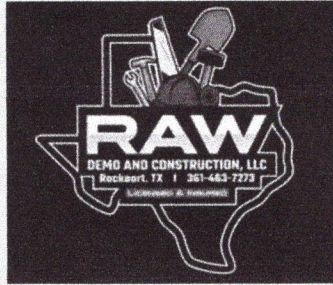
Expenses

	Category	Contractor	Contracted Amounts	Committed as of 4/8/25
49%	Restrooms	Restroom Facilities	\$275,367.00	\$275,367.00
6%	Professional Services	J.Swarz & Assoc	\$34,500.00	\$30,000.00
		Griffith & Brundrette		\$4,500.00
44%	Construction	Various Contractors:	\$247,933.00	\$154,250.35

\$557,800.00 **\$464,117.35**
Contracted Amounts Committed as
of 4/8/25

\$93,682.65
Available Balance

Raw Demo and
Construction, LLC
Po Box 476
ROCKPORT, TX
78381-0476
+13614637273
Rawdemoandconstru
ction@gmail.com



ADDRESS

Warren Hassinger
Main Street
Rockport, TX 78382

Estimate 1463

DATE 01/29/2025

EXPIRATION DATE 02/28/2025

DATE	JOB DESCRIPTION	HOURS	RATE	AMOUNT
	frame up driveway with a ada appliance ramp all concrete will be poured at 3000 psi price will be by sq foot @\$9.00 a sq foot. price will include all labor and materials	4,115	9.00	37,035.00
	frame up sidewalks price will include all concrete rebar and labor flat work will be bid by sq foot @\$8.00 a sq foot.	810	8.00	6,480.00
	frame up 160 foot of curb price will include all rebar labor and form boards. price will be bid by ln Foot @\$58 a ln foot	160	58.00	9,280.00

We Look Forward to Doing Business with
You Any Questions Please Give Us A Call,

SUBTOTAL

52,795.00

RAW DEMO AND CONSTRUCTION LLC

"No Jobs Too Big No Jobs Too Small"

Call On Your Local Company Known to Proudly Serve the Coastal Bend

Please Email Signed Estimate Approval SoTAX
We Can Schedule Job, Hope to Hear from
You Soon Have a Wonderful Day.

0.00

TOTAL

\$52,795.00

Accepted By

Accepted Date

RAW DEMO AND CONSTRUCTION LLC

"No Jobs Too Big No Jobs Too Small"
Call On Your Local Company Known to Proudly Serve the Coastal Bend



AGENDA MEMO

DEPARTMENT: City Manager

TO: Mayor and City Council

FROM: Ryan Picarazzi, Public Works Director, Kimberly Henry, Assistant to the City Manager

MEETING DATE: April 8, 2025

CATEGORY: Action Item

CAPTION:

Consider the approval to award the construction contract for the Kluge Trail and Holly Road Street Improvement project to Anderson Columbia Co, Inc. for an amount not to exceed \$348,000.00.

SUMMARY:

Staff received six (6) bids for the Kluge Trail and Holly Road Street Improvement project on March 21, 2025. Urban/DCCM Engineer has reviewed the bids received and recommends awarding to Anderson Columbia Co., Inc. for an amount not to exceed \$348,000.

BACKGROUND:

Staff applied for the Texas Department of Agriculture (TDA) - Community Development Block Grant (CDBG) in March 2023 and was awarded the grant in February 2024. The bid of \$348,000 is within the budget allowed by TDA and the project must be completed by January 2026.

FUNDING SOURCE:

General Fund is providing \$75,000 match. TDA Grant Funds are providing \$500,000.

FUNDING IMPACT:

This is within budget.

STAFF RECOMMENDATION:

Staff recommends approval to award the construction contract for the Kluge Trail and Holly Road Street Improvement project to Anderson Columbia Co, Inc. for an amount not to exceed \$348,000.00.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Kluge Holly Award Recommendation Letter 03.25.25
2. Kluge Holly - Tabulation of Bids 03.25.25
3. Expense Overview_Street Improvements

APPROVAL/REVIEW:

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: April 03, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025

Job No.: 0812

March 25, 2025

Mr. Ryan Picarazzi
City of Rockport
2751 S.H. 35 Bypass
Rockport, TX 78382

Subject: Kluge Trail and Holly Road Street Improvements CDV23-0366

Dear Ryan:

Urban DCCM has received a copy of and reviewed the six (6) bids that were submitted for the subject project on March 21, 2025. We have also received and reviewed the Statement of Bidder's Qualifications that was received with the bid.

We have investigated and found the bid package and experience record of Anderson Columbia Co., Inc., the apparent low bidder, to be satisfactory. Please find attached a Bid Tabulation of the submitted bids.

It is the recommendation of Urban DCCM that the subject project be awarded to Anderson Columbia Co., Inc., if funds are available, for the Total Base Bid amount of \$348,000.00.

Sincerely,

URBAN DCCM



Brian Wik, P.E.

BDW/

Enclosures

TABULATION OF BIDS

TABULATED BY: Brian D. Wik, P.E.
DATE March 21, 2025
Project No: 812

TIME OF COMPLETION: 90 CALENDAR DAYS

Kluge Trail and Holly Road Street Improvements CDV23-0366 Rockport, Texas				Anderson Columbia Co., Inc. POBox 10627 Corpus Christi, TX 78460 (361) 853-2535		New Stout Excavating Group, TX LLC 12508 Jones Maltsberger Rd, Suite 101 San Antonio, TX 78247 (361) 290-9436		JE Construction Services 7505 Up River Road Corpus Christi, TX 78409 (361) 289-2901		LCR Total Transport, LLC 30691 Bartels Rd Bulverde, TX 78163 (936) 499-2047		CK Newberry, LLC 1538 CR 345 Karnes City, TX 78118 (830) 217-9256		Clark Construction of Texas, Inc 111 Elk Drive Victoria, TX 77904 (361) 573-3130	
DESCRIPTION		QTY.	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A KLUGE TRAIL															
1	Bonds, Insurance (2%)	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,889.00	\$ 1,889.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 7,550.00	\$ 7,550.00
2	Mobilization (5%)	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 16,000.00	\$ 16,000.00	\$ 7,714.00	\$ 7,714.00	\$ 12,000.00	\$ 12,000.00	\$ 11,000.00	\$ 11,000.00	\$ 17,500.00	\$ 17,500.00
3	Full Depth Pavement Reclamation with 11% Cement	5,830	SY	\$ 21.00	\$ 122,430.00	\$ 13.50	\$ 78,705.00	\$ 23.00	\$ 134,090.00	\$ 19.50	\$ 113,685.00	\$ 29.00	\$ 169,070.00	\$ 38.24	\$ 222,939.20
4	Prime Coat (0.20 gal/sy)	1,170	GAL	\$ 5.00	\$ 5,850.00	\$ 9.00	\$ 10,530.00	\$ 8.00	\$ 9,360.00	\$ 6.00	\$ 7,020.00	\$ 8.00	\$ 9,360.00	\$ 8.00	\$ 9,360.00
5	Two Course Surface Treatment	5,830	SY	\$ 7.00	\$ 40,810.00	\$ 13.75	\$ 80,162.50	\$ 12.00	\$ 69,960.00	\$ 11.00	\$ 64,130.00	\$ 8.50	\$ 49,555.00	\$ 18.39	\$ 107,213.70
6	Stormwater Pollution Prevention	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,748.00	\$ 3,748.00	\$ 17,500.00	\$ 17,500.00	\$ 2,500.00	\$ 2,500.00	\$ 6,500.00	\$ 6,500.00
7	Temporary Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 2,000.00	\$ 2,000.00	\$ 8,974.00	\$ 8,974.00	\$ 24,500.00	\$ 24,500.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00
				KLUGE TRAIL: \$ 195,590.00			\$ 194,397.50		\$ 235,735.00		\$ 243,835.00		\$ 265,485.00		\$ 396,062.90
B HOLLY ROAD															
1	Bonds, Insurance (2%)	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,357.00	\$ 1,357.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,750.00	\$ 5,750.00
2	Mobilization (5%)	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 16,000.00	\$ 16,000.00	\$ 6,089.00	\$ 6,089.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 12,500.00	\$ 12,500.00
3	Full Depth Pavement Reclamation with 11% Cement	4,550	SY	\$ 21.00	\$ 95,550.00	\$ 13.50	\$ 61,425.00	\$ 23.00	\$ 104,650.00	\$ 19.50	\$ 88,725.00	\$ 29.00	\$ 131,950.00	\$ 35.08	\$ 159,614.00
4	Prime Coat (0.20 gal/sy)	910	GAL	\$ 5.00	\$ 4,550.00	\$ 9.00	\$ 8,190.00	\$ 8.00	\$ 7,280.00	\$ 6.00	\$ 5,460.00	\$ 8.00	\$ 7,280.00	\$ 8.00	\$ 7,280.00
5	Two Course Surface Treatment	4,550	SY	\$ 7.00	\$ 31,850.00	\$ 13.75	\$ 62,562.50	\$ 12.00	\$ 54,600.00	\$ 11.00	\$ 50,050.00	\$ 8.50	\$ 38,675.00	\$ 18.39	\$ 83,674.50
6	Stormwater Pollution Prevention	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,748.00	\$ 3,748.00	\$ 17,500.00	\$ 17,500.00	\$ 2,500.00	\$ 2,500.00	\$ 6,500.00	\$ 6,500.00
7	Temporary Traffic Control	1	LS	\$ 8,960.00	\$ 8,960.00	\$ 2,000.00	\$ 2,000.00	\$ 7,224.00	\$ 7,224.00	\$ 24,500.00	\$ 24,500.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00
				HOLLY ROAD \$ 152,410.00			\$ 157,177.50		\$ 184,948.00		\$ 200,235.00		\$ 214,405.00		\$ 300,318.50
				TOTAL BASE BID: \$ 348,000.00			\$ 351,575.00		\$ 420,683.00		\$ 444,070.00		\$ 479,890.00		\$ 696,381.40
				BONDS: Yes			Yes		Yes		Yes		Yes		Yes
				ADDENDUM 1: Yes			Yes		No		Yes		Yes		Yes

Holly Rd. & Kluge Trail Street Improvements

Project Overview

Revenues:

TxCDBG TDA	\$500,000.00
Match	\$75,000.00

Total Revenue	\$575,000.00
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Expenses:

% of Constructi on	Category	Contractor	Original Contracted Amount	Contract with Change Orders as of 00/00/00	Spent To Date	% of Contract Spent To Date
10.00%	Grant Admin	GrantWorks	\$34,800.00	\$0.00	\$17,400.00	50.00%
18.68%	Engineer	Urban Engineering	\$65,000.00	\$0.00	\$38,000.00	58.46%
	Construction	Anderson Columbia	\$348,000.00	\$0.00	\$0.00	0.00%
			\$447,800.00	\$0.00	\$55,400.00	12.37%

Original Contracted Amount	Contract with Change Orders as of 00/00/00	Spent To Date	% of Contract Spent To Date
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Delta
\$127,200.00



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: April 8, 2025

CATEGORY: Action Item

CAPTION:

Consider the adoption of the FY2025-2026 Budget Calendar

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Copy of 2025-26 Budget Calendar rev. 3-31-25 rev 1

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: April 04, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025

BUDGET PROCESS CALENDAR

FEBRUARY	
2/17 & 2/18/2025	Strategic Planning Workshop with Staff
2/20/2025	Budget Calendar Meeting
MARCH	
3/5/2025	Mission & Vision Strategic Planning Meeting with Council
APRIL	
4/10/2025	Pre-Strategic Planning Meeting with Staff
4/16/2025	Distributed Department New Initiative Forms and Goals & Objectives Forms
4/21/2025	Strategic Planning Workshop with Council and Staff (9-5) - finish strategic plan and financial positioning
4/30/2025	Receive Certified Estimate from Aransas County Appraisal District
MAY	
5/9/2025	New Initiative Forms Due from Departments to Finance
5/12/2025	Finance Distributes Budget Worksheets to Departments
5/21/2025	Goals and Objectives Forms Due from Departments to Finance
5/23/2025	Departments Return Completed Budget Worksheets to Finance
5/29/2025	City Council Budget Workshop (9-5) - New Initiatives, rules of procedure, comp plan review.
5/31/2025	Finance Director completes preliminary revenue estimates
JUNE	
6/5/2025	Finance Director provides draft of Preliminary Budget to City Manager for review
Week of June 9-13	City Manager, Finance Director & Department Directors meet to discuss and justify department budget requests
Week of June 16-20	City Manager and Finance Director review departmental budget requests, issues and alternatives; compile second draft budget of operating funds Further review of budget issues and alternatives. Additional meetings between City Manager, Finance Director, and Department Directors, as required
JULY	
7/3/2025	Finance Director provides City Manager Proposed Preliminary Budget
7/10/2025	Budget Workshop with City Council @1:00pm (Base Budget)
	Publish - Notice of Public Hearing/Presentation on Sanitation, Utility Rates, Utility Fees & Fire Fund Rates newspaper/website
7/25/2025	Receive Certified Appraised Roll - must adopt Tax Rate within 60 days of receipt (Sept 23, 2025)
7/26/2025	Calculate the "No New Revenue" and "Voter Approved" rates and post on website Update revenue estimates with Certified Appraised Roll
7/29/2025	Budget Workshop with City Council @1pm /HOT Funds Presentation
AUGUST	
8/1/2025	Tax Assessor Collector provides "Notice About 2025 Tax Rates" which City puts on website
8/5/2025	Budget Workshop with City Council "Proposed Final Budget" and tax rate discussion
8/11/2025	Budget Workshop with City Council @ 1:00pm (if needed) Chief Appraiser publishes notice of "Estimated Taxes" in newspaper AND City must post same notice on website
8/12/2025	File Proposed Budget with City Secretary* (starts min 15 days min before Budget Hearing)
8/12/2025	Per Charter - City Manager Presents Proposed Budget to City Council City Council holds public hearing on Utility Rates, Utility Fees & Fire Fund, 1st Reading of Ordinances Recorded Vote on Proposed Tax Rate
8/15/2025	Publish - Notice of Public Hearing on Tax Increase and Budget on 8.26: newspaper/website THURSDAY (8/22/24) Edition due Thursday 8/15/25 (no more than 30 nor less than 10 days before Budget Hearing) Form 26.06 "Notice, Hearing, and Vote on Tax Increase" in newspaper in 24 point or larger print - do not post in legal/advertisement section. Also, post on website and Youtube with 60-second notice at least five times a day between the hours of 7am and 9pm
8/26/2025	Budget Item of Discussion on Regular City Council Agenda 2nd Reading Utility Rate, Utility Fees & Fire Fund Ordinance. #Send notice to Outside City Limits Customers via email (captures paperless customers)
8/26/2025	Public Hearing on Proposed 2025 Tax Rate 1st Reading Tax Rate Ordinance Public Hearing on FY25-26 Budget Adopt FY 2025-26 Budget (recorded vote) - 1st & only Reading of Ordinance (102.007)
8/28/2025	Publish - Notice of Second Reading to Adopt FY 2025 Tax Rate on 8/28/2025 - newspaper/website THURSDAY (8/21/25) Edition due 8/28/25
SEPTEMBER	
9/9/2025	Reserve for Unresolved Issues
9/16/2025	Adopt FY 2025 Tax Rate (recorded vote) - 2nd Reading of Ordinance Adopt FY 2025-26 Budget (recorded vote) - if not approved on 8/26/25 Ratify Property Tax Increase, Adopt Tax Roll, and Levy Ad Valorem taxes
9/18/2025	Adopted FY2024-2025 Budget filed with City Secretary and County Clerk and provide copies to City Council, Department Directors, and published on City website Provide ratified tax rates to Tax Assessor Collector Provide to newspaper for publication on 9/25/25
9/25/2025	Publish - Captions of ordinances on budget and tax rate: newspaper/website THURSDAY Edition

The Budget Process and Calendar is formulated in accordance with:
Texas Local Government Code, Title 4, Subtitle A, Chapter 102: Municipal Budget
Texas Tax Code, Title 1, Subtitle D, Chapter 26: Assessment
Texas Truth-in-Taxation, Texas State Comptroller and Texas Constitution

*15 days before Public Hearing (Truth-in-Taxation)

** Hearing must be held no later than 7 days after publication (Truth-in-Taxation)

City Charter requirements: City Manager presents Proposed Budget to City Council on or before the first regularly scheduled meeting in August. Budget must be adopted on or before Sep



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Diane Pedersen, Financial Management Analyst

MEETING DATE: April 8, 2025

CATEGORY: Ordinance

CAPTION:

Consider the approval on the only reading of Ordinance 1969 amending Ordinance No. 1948 which adopted the 2024-2025 Budget beginning October 1, 2024 and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; providing for publication; and providing for an effective date (Hotel Occupancy Tax Reserves)

SUMMARY:

Consider the approval on the first and only reading of Ordinance amending Ordinance 1948, which adopted the 2024-2025 Budget beginning October 1, 2024, and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; providing for publications and providing for an effective date.

BACKGROUND:

The Convention and Visitor Bureau Board has requested \$225,000.00 for a Tourism Marketing Plan.

FUNDING SOURCE:

Hotel Motel Occupancy Tax Reserves

FUNDING IMPACT:

This funding will come from HOT reserves.

STAFF RECOMMENDATION:

Staff recommends approval of this ordinance on the first and only reading.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Budget Amendment #4 Ordinance 4-1-25

APPROVAL/REVIEW:

Robbie Sorrell, Director

Date: April 03, 2025

A handwritten signature in blue ink, appearing to read "Shelley Goodwin".

Shelley Goodwin, City Secretary

Date: April 03, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025

ORDINANCE NO.

**AN ORDINANCE OF THE CITY OF ROCKPORT, TEXAS AMENDING
ORDINANCE NO. 1948 WHICH ADOPTED THE 2024-2025 BUDGET
BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025;
REPEALING ALL PRIOR ORDINANCES IN CONFLICT HEREWITH;
PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN
EFFECTIVE DATE.**

WHEREAS, on September 10, 2024, Council approved Ordinance No. 1948 establishing the original budget for 2024-2025, and

WHEREAS, the City received a request from the Convention and Visitor Bureau Board for a Tourism Marketing Plan in the amount of \$225,000.00.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF ROCKPORT, TEXAS:**

SECTION 1.

For municipal purposes, to appropriate additional Hotel Motel Tax Fund monies and amend the Hotel Motel Tax Fund budget to provide the funds for the requested CVB Tourism Marketing Plan.

Fund: 27 - Hotel Occupancy Tax Fund

Budget Summary

Resources vs Expenditures Summary

	FY 22-23	FY 23-24	FY 23-24	FY 24-25
	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Adopted</u>
<u>Revenues</u>				
Hotel Occupancy Tax Revenues	\$1,180,536	\$ 1,159,262	\$ 1,000,000	\$ 1,200,000
Use HOT Reserves	\$ 360,367	\$ 789,314	-	-
Use HOT Reserves - Tourism Marketing Plan				225,000
Total Fund Revenues	\$ 1,540,903	\$ 1,948,576	\$ 1,000,000	\$ 1,425,000
<u>Expenses</u>				
Tax Administration	\$1,121,656	\$ 1,948,576	\$1,935,538	\$1,112,000
Non-Departmental	-	-	-	88,000
Tourism Marketing Plan				225,000
Total Fund Expenses	\$ 1,121,656	\$ 1,948,576	\$ 1,978,507	\$ 1,425,000
Revenues Over(Under) Expense	\$ 419,247	\$ -	\$ (978,507)	\$ -

SECTION 2.

All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

SECTION 3.

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 4.

It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code

SECTION 5.

This Ordinance shall become effective upon adoption by the second reading by the Rockport City Council.

APPROVED on first reading the ____ day of April 2025.

CITY OF ROCKPORT, TEXAS

Tim Jayroe,
Mayor

ATTEST:

Shelley Goodwin, City Secretary



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Diane Pedersen, Financial Management Analyst

MEETING DATE: April 8, 2025

CATEGORY: Ordinance

CAPTION:

Consider the approval of the only reading of Ordinance 1970 amending Ordinance No. 1948, which adopted the 2024-2025 Budget beginning October 1, 2024, and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; providing for publication; and providing for an effective date (Contractor's Change Request #01 with South Texas Building Partners)

SUMMARY:

Consider the approval on the first and only reading of Budget Amendment amending Ordinance 1948, which adopted the 2024-2025 Budget beginning October 1, 2024, and ending September 30, 2025; repealing all prior Ordinances in conflict herewith; providing for publications and providing for an effective date.

BACKGROUND:

The repairs due to mold remediation are fully underway at the City Building located at 212 N. Gagon and leased to the Rockport Volunteer Fire Department. During the demolition, more penetrations were found, resulting in additional exposure to the outside elements. Due to the findings, the staff recommend adding this foam insulation to provide an airtight building. The additional cost to repair this will be \$5,886.00.

FUNDING SOURCE:

2024 Tax Notes

FUNDING IMPACT:

The funding will be transferred from the 2024 Tax Notes Fund into the General Capital Improverment Projects Fund, where the additional payment will be made.

STAFF RECOMMENDATION:

Staff recommend approval of this ordinance on the first and only reading.

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. Budget Amendment #5 Ordinance 4-1-25

APPROVAL/REVIEW:

Robbie Sorrell, Director

Date: April 03, 2025



Shelley Goodwin, City Secretary

Date: April 03, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF ROCKPORT, TEXAS AMENDING ORDINANCE NO. 1948 WHICH ADOPTED THE 2024-2025 BUDGET BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; REPEALING ALL PRIOR ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 10, 2024, Council approved Ordinance No. 1948 establishing the original budget for 2024-2025, and

WHEREAS, the City received the Contractor's Change Request #01 with South Texas Building Partners for the Remodel Project of the City's Building used by the Rockport Volunteer Fire Department for an amount not to exceed \$5,886.00.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROCKPORT, TEXAS:

SECTION 1.

For municipal purposes, to appropriate the \$5,886.00 Contractor's Change Request #01 the funds will be transferred out of the 2024 Tax Note Fund and transferred into the General Capital Improvement Projects Fund.

SECTION 2.

All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein. If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is, for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

SECTION 3.

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 4.

It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code

SECTION 5.

This Ordinance shall become effective upon adoption by the second reading by the Rockport City Council.

APPROVED on first reading the ____ day of April 2025.

CITY OF ROCKPORT, TEXAS

Tim Jayroe,
Mayor

ATTEST:

Shelley Goodwin, City Secretary



AGENDA MEMO

DEPARTMENT: Finance/Utility Billing

TO: Mayor and City Council

FROM: Robbie Sorrell, Director

MEETING DATE: April 8, 2025

CATEGORY: Presentation

CAPTION:

Provide an update on status of House Bill 2962 seeking to exempt political subdivisions from the Miscellaneous Gross Receipts Tax

SUMMARY:

Provide update to Council on status of HB 2962 currently going through House Committee.

BACKGROUND:

Under state law, Retail Electric Providers collect a Miscellaneous Gross Receipts Tax (MGRT) on sales to political subdivisions - including cities. Since the City of Rockport is taxpayer-funded, the tax is essentially a tax on a tax to the citizens.

FUNDING SOURCE:

None

FUNDING IMPACT:

Should this bill pass, the Rockport citizens will get some tax/utility relief from the current double taxation - December alone was \$1,013.39 in MGRT.

STAFF RECOMMENDATION:

Encourage Legislative Support of HB 2962

STRATEGIC INITIATIVES:

ATTACHMENTS:

1. 20250401135421

APPROVAL/REVIEW:

Robbie Sorrell, Director

Date: April 01, 2025



Shelley Goodwin, City Secretary

Date: April 03, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025

Robbie Sorrell

From: Thomas Brocato <tbrocato@lglawfirm.com>
Sent: Monday, March 31, 2025 3:37 PM
To: Thomas Brocato
Cc: Jake Dyer; Roslyn Warner
Subject: HB 2962 Update

WARNING: This email is from an external source. Do not click links or open attachments without positive sender verification of purpose. Never enter Username, Password or sensitive information on linked pages from this email. If you are unsure about the message, please forward to itstaff@cityofrockport.com for assistance.

TCAP Members:

Legislation supported by our coalitions that would end a tax on cities related to their electricity purchases was considered in a key House committee today, and the reception from lawmakers was largely favorable.

The legislation, House Bill 2962 by Rep. Jeff Barry, would end the assessment of the Miscellaneous Gross Receipts Tax (“MGRT”) on cities, counties, and some other sorts of political subdivisions. Currently, public school districts are exempt from the tax, but other political subdivisions are not.

Texas Coalition for Affordable Power Executive Director Margaret Somereve testified in support of the legislation at today’s hearing, which was conducted by the House Ways & Means committee that writes tax law. Ms. Somereve noted that it is unfair that TCAP’s member cities must collect taxes to pay taxes, as is required under the current MGRT law. She noted that political subdivisions within TCAP paid \$2.3 million in MGRT assessments during 2024.

Nicholas Hadjigeorge, a policy officer with the City of Houston, said his municipality pays approximately \$1.5 million in MGRT assessments each year. He said Houston supports the legislation because it will help lower costs the city incurs for providing critical services.

Pearland Mayor Kevin Cole said his city paid \$69,595 in MGRT assessments last year. He said that eliminating that expense would free enough money to pay a city salary or to purchase a police vehicle. Mayor Cole said the MGRT “defect” in the tax code subjects individual Texans to double or even more excessively duplicate taxation — that is, Texans pay the MGRT once on their own electric bills, and then indirectly pay it again when some of their city or county taxes are used to pay the MGRT.

The Steering Committee of Cities Served by Oncor and the cities of Dickinson and Grand Prairie also indicated their support for the legislation.

Lawmakers on the Ways & Means committee seemed generally supportive of HB 2962. For instance, Rep. Cody Vasut of Angleton called HB 2962 “a very good bill.” Another lawmaker congratulated Rep. Barry on the legislation. However, Rep. Ellen Troxclair of Austin expressed interest in amending HB 2962 to require cities to pass along any MRGT savings back to citizens, in the form of property tax breaks.

Background

Under state law, retail electric providers collect the MGRT based both on the amount of energy consumed and the location of the meter. The REP then passes that cost to end-use customers, including political subdivisions. In 2019, the Texas Legislature adopted HB 2263 that exempts school districts from paying the MGRT.

The substitute version of Rep. Barry’s bill presented to Ways & Means would add cities, counties, appraisal districts and junior college districts to the list of MGRT exempt entities. An earlier version of HB 2962 would have exempted all political subdivisions — that is, more than just cities, counties, appraisal districts and junior college districts — at an annual cost to the state beginning at \$16.3 million. We are awaiting a followup analysis to determine the cost of the more limited iteration of HB 2962 promoted by Rep. Barry.



THOMAS BROCATO

Principal

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AGENDA MEMO

DEPARTMENT: City Manager

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: April 8, 2025

CATEGORY: Presentation

CAPTION:

Discussion on the Petition for Release from the Extra-Territorial Jurisdiction of the City for Approximately 2.6 acres located at 2425 FM 1069 in Aransas County ⁽¹⁾

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: April 03, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025



AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: April 8, 2025

CATEGORY: Presentation

CAPTION:

Pending litigation PUC Docket No. 55942, Perdition of Ratepayers Appeal of the City's Water and Wastewater Rates ⁽¹⁾

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: April 04, 2025

Vanessa Shrauner, City Manager

Date: April 04, 2025



AGENDA MEMO

DEPARTMENT: City Manager

TO: Mayor and City Council

FROM: Vanessa Shrauner, City Manager

MEETING DATE: April 8, 2025

CATEGORY: Action Item

CAPTION:

Consider possible action on the Petition for Release from the Extra-Territorial Jurisdiction of the City for Approximately 2.6 acres located at 2425 FM 1069 in Aransas County.

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FUNDING IMPACT:

STAFF RECOMMENDATION:

STRATEGIC INITIATIVES:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Date: April 03, 2025

Shelley Goodwin, City Secretary

Date: April 04, 2025

Vanessa Shrauner, City Manager